



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**April 29, 2016**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department -- No weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *KB*  
**Date:** April 29, 2016  
**Subject:** Weekly Report

1. Water Rate Update. In 2011 the Village Board adopted an ordinance establishing water rate increases to take effect each May 1 for five (5) years. The last established rate increase goes into effect on May 1, 2016. The recently adopted budgets for SY 2016 and CY 2017 did not include additional increases. It is my assumption at this point that we will not need to discuss the need for additional rate adjustments until CY 2018, if then. This is largely because rates charged by the DuPage Water Commission did not go up this year.
2. DuPage County District 2 Meeting. On Wednesday morning I attended the "District 2" meeting, which is an informal gathering of municipal and county officials from the District 2 portion of DuPage County. Many issues were discussed including continued concerns regarding the State budget situation. Of local note, several communities discussed upscale apartment projects that are being built in their downtown areas. The market forces driving these developments are clearly similar to the Walker project here.
3. Economic Development Commission (EDC). On Wednesday night I attended to inaugural meeting of the EDC. It was a very interesting meeting including discussion of potential development on Ogden Avenue. Thanks to the members of the EDC who are volunteering their time to this effort.
4. ComEd Presentation. ComEd is scheduled to attend the May 2<sup>nd</sup> meeting to make a brief presentation regarding the smart meter installation program. This is programmed towards the beginning of the meeting.

***Enjoy the weekend.***

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** April 29, 2016  
**Subject:** Weekly Department Report 2016-09 ★

1. Fire Prevention Bureau Activity during the past week.
  - Lt. Dave Godek spent two (2) entire days this week placing new fire alarm labels on each of the 150+ fire alarm panels located at various buildings in the village for the move to Du-Comm.
2. Training Report:
  - Wednesday evening, twenty five (25) firefighters attended weekly training.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. DU-COMM Transition information:
  - This week our outside contractor Jim Halik continued working on various Computer Aided Dispatch (CAD) information required for the transition.
  - On Monday, April 25<sup>th</sup>, all fire alarms were cutover to Du-Comm for monitoring.
  - On Tuesday, April 26<sup>th</sup>, Du-Comm technicians were at the fire station re-programming all Starcom radio equipment related to the cutover to Du-Comm.
  - On Wednesday, April 27<sup>th</sup> at 9:00 AM we began the process of the cutover to Du-Comm and over the next 5 hours various systems were gradually transferred over. This with a joint effort with many people from Du-Comm, Clarendon Hills FD, Clarendon Hills PD, Burr Ridge PD and Willowbrook PD participating in this long conference call. This cutover also involved representatives from SWCD. The cutover involved radio systems, wireless 9-1-1 lines, mobile data systems, call numbering, radio system testing, Testing all systems for full operation, etc.
  - On Thursday afternoon, we participated in a post cutover conference call to clear up any remaining issues that need attention.

- On Friday morning, April 29<sup>th</sup> at 8:00 AM. Representatives from Du-Comm, AT&T, Clarendon Hills FD, Clarendon Hills PD, Burr Ridge PD, Willowbrook PD and SWCD will be on a conference call with AT&T to make the transfer/cutover of all AT&T landline 9-1-1 calls from SWCD to Du-Comm.
7. As you can see most of the week was spent preparing for and performing the cutover to Du-Comm. Many people from the Clarendon Hills Fire and Police Departments were involved in this which made this transition go very smooth. I would like to thank them and also all of the representatives at Du-Comm who worked to make this happen. This was a huge task which involved many hours to prepare for and complete so that the citizens were never without the access to 9-1-1 services at any time.

Incidents of Interest:

- No significant calls of interest.
8. Mutual Aid Calls:
- Monday, April 25<sup>th</sup> at 2:47 PM. Clarendon Hills Truck 319 responded to assist the Westmont Fire Department with a structure fire at 309 S. Cass Ave. in Westmont. Truck 319 was used to ladder the roof and also assisted with overhaul.
9. Fire/Rescue/EMS calls:
- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
  - During the past week, the fire department responded to nineteen (19) emergency calls.

If you have any questions or require additional information, please contact me.



**May 2016**

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	3	4	5	6	7
8	9	<u>10</u>	11	12	13	14
15	<u>16</u>	17	<u>18</u>	<u>19</u>	20	21
22	23	<u>24</u>	25	26	27	28
29	<u>30</u>	31	1	2	3	4

**Community Events**

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**Blackhawk Mosquito Abatement District Mtg**  
**May 10, 7:00 PM - 8:00 PM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)

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**Chamber of Commerce Meeting****May 18, 9:00 AM - 10:00 AM @ Village Hall**

[More Details](#)

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**Village Offices Closed due to Holiday****May 30, All Day**

Memorial Day

[More Details](#)

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**Meeting Calendar**

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**Police Pension Fund Meeting****May 2, 5:30 PM - 7:00 PM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)

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**Village Board Regular Scheduled Meeting****May 2, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

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**Village Board Regular Scheduled Meeting****May 16, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

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**ZBA/PC Meeting****May 19, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

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**Special Events Committee Meeting****May 24, 7:00 PM - 8:00 PM @ Board Room**

[More Details](#)

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**June 2016**

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	<u>6</u>	7	8	9	10	11
12	13	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>
19	<u>20</u>	21	<u>22</u>	23	24	25
26	27	<u>28</u>	<u>29</u>	30	1	2

**Community Events**

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**Blackhawk Mosquito Abatement District Mtg****June 14, 7:00 PM -8:00 PM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)

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**Chamber of Commerce Meeting****June 15, 9:00 AM -10:00 AM @ Village Hall**[More Details](#)

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**Daisy Days - presented by Chamber of Commerce****June 17 -June 18 @ Downtown Clarendon Hills**[More Details](#)

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**Dancin' in the Street Concert Series****June 22, 6:30 PM -9:00 PM @ Prospect Ave Downtown  
Clarendon Hills**Fun for the whole family, bring your chairs and listen to good bands,  
purchase food from our local vendors, Beer tent available with wine.[More Details](#)

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**Dancin' in the Street Concert Series****June 29, 6:30 PM -9:00 PM @ Prospect Ave Downtown  
Clarendon Hills**Fun for the whole family, bring your chairs and listen to good bands,  
purchase food from our local vendors, Beer tent available with wine.[More Details](#)

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**Meeting Calendar**

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**Village Board Regular Scheduled Meeting****June 6, 7:00 PM -9:00 PM @ Board Room**[More Details](#)

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**ZBA/PC Meeting****June 16, 7:30 PM -8:30 PM @ Board Room**[More Details](#)

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**Village Board Regular Scheduled Meeting****June 20, 7:00 PM -9:00 PM @ Board Room**[More Details](#)

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**Special Events Committee Meeting****June 28, 7:00 PM -8:00 PM @ Board Room**