



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**May 20, 2016**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *(KSB)*  
**Date:** May 20, 2016  
**Subject:** Weekly Report

1. AAA Bond Rating Reaffirmed! -- I am pleased to report that the S & P has confirmed the Village's AAA Bond Rating as part of the review for the SSA #29 Bond Issuance. This is the highest rating available through the S & P process. Credit goes to the current and previous Village Board's and staff for the sound management practices that allow for this rating. In a practical sense, this rating results in better interest rates saving money for our residents who pay for the Bond issuance through the SSA process. The report from S & P is attached.
2. Rotary Meeting – President Austin and I attended the Rotary lunch meeting this afternoon. Congressman Quigley (who represents Hinsdale) spoke regarding the current state of the process in Washington.
3. DMMC Annual Dinner – Trustee Flood and I are attending this event on Friday night. The DMMC will honor members for service to the organization and the region. We also expect to receive an update regarding legislative activity at the State level.
4. Letter Regarding Parkway Reflective Markers – You will recall that awhile back we discussed the issue of reflective markers that many residents have placed in the parkway. The Board agreed that we should notify these residents that markers will be allowed for a temporary period to protect the new sod. The letter was sent out today to 176 people today asking that the markers be removed by August 1. A copy of letter is attached.
5. ZBA/PC Meeting – I attended the meeting on Thursday night. Two items were considered, both of which are scheduled to be considered for the first time by the Village Board on June 6<sup>th</sup>. This includes the 9-23 Walker final PUD proposal, which the ZBA/PC voted to recommend and the other related to Blade signs.

6. Public Works Summer Help – Staff hired two new summer help workers this week, they should start next week.
7. Chamber Meeting – Zach Creer and I attended Wednesday's Chamber meeting. Most of the conversations centered on planning for the upcoming Daisy Days event.

***Enjoy the weekend.***



# RatingsDirect®

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## **Summary:**

## **Clarendon Hills, Illinois; General Obligation; General Obligation Equivalent Security**

### **Primary Credit Analyst:**

David H Smith, Chicago (312) 233-7029; [david.smith@spglobal.com](mailto:david.smith@spglobal.com)

### **Secondary Contact:**

Jessica Akey, Chicago 312-233-7068; [jessica.akey@spglobal.com](mailto:jessica.akey@spglobal.com)

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## Summary:

# Clarendon Hills, Illinois; General Obligation; General Obligation Equivalent Security

### Credit Profile

US\$1.35 mil GO bnds (alternate rev source) ser 2016 due 01/01/2032

<i>Long Term Rating</i>	AAA/Stable	New
Clarendon Hills		
<i>Long Term Rating</i>	AAA/Stable	Affirmed
Clarendon Hills		
<i>Long Term Rating</i>	AA+/Stable	Affirmed

### Rationale

S&P Global Ratings assigned its 'AAA' long-term rating to Clarendon Hills, Ill.'s series 2016 general obligation (GO) bonds (alternate revenue source). In addition, S&P Global Ratings affirmed its:

- 'AAA' long-term rating on the village's previously issued GO debt, and
- 'AA+' long-term rating on the village's previously issued GO debt certificates.

The rating on the debt certificates is one notch lower than the GO rating because of the limited nature of the security. The outlook is stable.

The 2016 alternate revenue source bonds are expected to be paid from certain special service area and motor vehicle tax revenue and, to the extent that that revenue is insufficient, by revenue from the village's ad valorem unlimited-tax GO pledge. We rate the village's series 2016 alternate revenue source bonds and existing alternate revenue source bonds to the village's GO pledge, which we view as the stronger pledge. We understand the village will covenant to abate the property taxes only when it has sufficient funds on hand to pay the debt service. Management indicates they will use the series 2016 bonds for street improvements.

The 'AAA' rating reflects our view of the following credit characteristics of the village:

- Very strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Strong management, with "good" financial policies and practices under our financial management assessment (FMA) methodology;
- Adequate budgetary performance, with an operating deficit in the general fund but an operating surplus at the total governmental fund level in fiscal 2015;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2015 of 54% of operating expenditures;
- Very strong liquidity, with total government available cash at 1.9x total governmental fund expenditures and 37.4x governmental debt service, and access to external liquidity that we consider strong;
- Strong debt and contingent liability position, with debt service carrying charges at 5.2% of expenditures and net direct debt that is 60.1% of total governmental fund revenue, as well as low overall net debt at less than 3% of

market value and rapid amortization, with 87.8% of debt scheduled to be retired in 10 years, but a large pension and other postemployment benefit (OPEB) obligation; and

- Strong institutional framework score.

### **Very strong economy**

We consider Clarendon Hills' economy very strong. The village, with an estimated population of 9,029, is located in DuPage County in the Chicago-Naperville-Elgin, IL-IN-WI MSA, which we consider to be broad and diverse. The village has a projected per capita effective buying income (EBI) of 182% of the national level and per capita market value of \$152,036. Overall, the village's market value grew by 0.9% over the past year to \$1.4 billion in 2016. The county's unemployment rate was 4.7% in 2015.

The village is located approximately 19 miles west of downtown Chicago, and is located near the Tri-State and East-West Tollways. The village has easy access to downtown with the Metra train station nearby. We understand the village expects continued growth in market value based on 2015 estimates. We do not anticipate the village's economy score to worsen in the near term.

### **Strong management**

We view the village's management as strong, with "good" financial policies and practices under our FMA methodology, indicating financial practices exist in most areas, but that governance officials might not formalize or monitor all of them on a regular basis.

In preparing its budget, the village typically utilizes between three and five years of historical budget to actual information and demographic information from outside sources. The village provides monthly budget-to-actual performance updates to the board. In addition, the village maintains a 10-year long-term financial plan, which is updated twice annually. The village also has a 10-year capital improvement plan with funding sources identified. The village has its own investment management policy and provides updates to the board regarding investment performance monthly. The village does not have a debt management plan. The village has a fund balance policy of 50% of general fund expenditures, with which it is in compliance.

### **Adequate budgetary performance**

Clarendon Hills' budgetary performance is adequate in our opinion. The village had deficit operating results in the general fund of negative 5.5% of expenditures, but a surplus result across all governmental funds of 3.3% in fiscal 2015.

The village transfers funds out of its general fund annually for capital projects, which caused the slight operational deficit in the general fund in fiscal 2015. For unaudited fiscal 2016 (ended April 30), the village estimates a slight surplus of 3.7% in the general fund or \$287,000. The village is moving from an April 30 year-end budget to a Dec. 31 year-end budget, and will have an eight-month fiscal year from May 1, 2016 to Dec. 31, 2016. The budget adopted for the Dec. 31 fiscal year-end calls for a \$1.2 million surplus in the general fund. We do not anticipate that the village's budgetary performance score will weaken in the near term.

### **Very strong budgetary flexibility**

Clarendon Hills' budgetary flexibility is very strong, in our view, with an available fund balance in fiscal 2015 of 54% of operating expenditures, or \$4.1 million. We expect the available fund balance to remain above 30% of expenditures for the current and next fiscal years, which we view as a positive credit factor.

As indicated above, the village maintains a fund balance policy of 50% of expenditures. We do not anticipate that the village will fall below its 50% fund balance level based on management's representations of at least a balanced budget in the near term.

### **Very strong liquidity**

In our opinion, Clarendon Hills' liquidity is very strong, with total government available cash at 1.9x total governmental fund expenditures and 37.4x governmental debt service in 2015. In our view, the village has strong access to external liquidity if necessary.

We consider the village's access to external liquidity strong, as it has issued GO debt annually in recent years. The village's investments are conservative, as it typically invests in money market mutual funds and U.S. Treasury and U.S. agency obligations. We do not anticipate that the village's liquidity position will weaken in the near term.

### **Strong debt and contingent liability profile**

In our view, Clarendon Hills' debt and contingent liability profile is strong. Total governmental fund debt service is 5.2% of total governmental fund expenditures, and net direct debt is 60.1% of total governmental fund revenue. Overall net debt is low at 2.1% of market value, and approximately 87.8% of the direct debt is scheduled to be repaid within 10 years, which are in our view positive credit factors.

The village has no additional debt plans beyond approximately \$2 million in GO debt for its annual road improvement projects.

In our opinion, a credit weakness is Clarendon Hills' large pension and OPEB liability. Clarendon Hills' pension contributions totaled 7.7% of total governmental fund expenditures in 2014. The village made 102% of its annual required pension contribution in 2014. The pension funded ratio is 60.8%.

The village contributes to three defined benefit pension plans: the Illinois Municipal Retirement Fund (IMRF), the Police Pension Plan, and the Firefighters' Pension Plan. Utilizing updated reporting standards in accordance with Governmental Accounting Standards Board (GASB) Nos. 67 and 68, the village's plan fiduciary net position as a percentage of the total pension liability for its largest plan, the Police Pension Plan, was 60.8% as of April 30, 2015. The village has adopted a funding policy to fund 100% of the past service cost for Police Pension Plan by 2040, which exceeds the state of Illinois' 90% funding requirement.

### **Strong institutional framework**

The institutional framework score for Illinois non-home rule cities and villages subject to the Property Tax Extension Limitation Law is strong.

The village's GO bonds are eligible to be rated above the sovereign because we believe the village can maintain better credit characteristics than the U.S. in a stress scenario. Under our criteria "Ratings Above the Sovereign -- Corporate and Government Ratings: Methodology and Assumptions," U.S. local governments are considered to have moderate sensitivity to country risk. The village's GO pledge severely limits the possibility of negative sovereign intervention in the payment of the debt or in the operations of the village. The institutional framework in the U.S. is predictable for local governments, allowing them significant autonomy, independent treasury management and no history of government intervention. Moreover, the village's financial flexibility is demonstrated by its very strong fund general

balance as a percentage of expenditures.

## Outlook

The stable outlook on the rating reflects our view of the village's very strong economic characteristics and very strong budgetary flexibility. We do not expect to change the rating in the next two years because we believe the village will sustain its performance in these areas. However, should the village experience deterioration in budgetary performance that would affect budgetary flexibility, or if its debt and contingent liability profile worsens, we could lower the rating. Providing additional support to the rating is the village's participation in the broad and diverse Chicago economy and strong management.

## Related Criteria And Research

### Related Criteria

- USPF Criteria: Local Government GO Ratings Methodology And Assumptions, Sept. 12, 2013
- USPF Criteria: Financial Management Assessment, June 27, 2006
- USPF Criteria: Debt Statement Analysis, Aug. 22, 2006
- USPF Criteria: Non Ad Valorem Bonds, Oct. 20, 2006
- USPF Criteria: Methodology: Rating Approach To Obligations With Multiple Revenue Streams, Nov. 29, 2011
- USPF Criteria: Assigning Issue Credit Ratings Of Operating Entities, May 20, 2015
- Ratings Above The Sovereign: Corporate And Government Ratings—Methodology And Assumptions, Nov. 19, 2013
- Criteria: Use of CreditWatch And Outlooks, Sept. 14, 2009

### Related Research

- S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013
- Incorporating GASB 67 And 68: Evaluating Pension/OPEB Obligations Under Standard & Poor's U.S. Local Government GO Criteria, Sept. 2, 2015
- 2015 Update Of Institutional Framework For U.S. Local Governments

### Ratings Detail (As Of May 20, 2016)

Clarendon Hills GO bnds (alternate rev source) ser 2011 dtd 08/01/2011 due 01/01/2013-2022 2027

<i>Long Term Rating</i>	AAA/Stable	Affirmed
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Clarendon Hills GO bnds (alternate rev source) ser 2012A due 01/01/2028

<i>Long Term Rating</i>	AAA/Stable	Affirmed
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Clarendon Hills GO bnds (alternate rev source) ser 2013 dtd 11/05/2013 due 01/01/2015-2017 2021 2025 2029

<i>Long Term Rating</i>	AAA/Stable	Affirmed
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Clarendon Hills GO bnds (alt rev source) ser 2015 due 01/01/2031

<i>Long Term Rating</i>	AAA/Stable	Affirmed
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Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria.

*Summary: Clarendon Hills, Illinois; General Obligation; General Obligation Equivalent Security*

Please see Ratings Criteria at [www.standardandpoors.com](http://www.standardandpoors.com) for further information. Complete ratings information is available to subscribers of RatingsDirect at [www.globalcreditportal.com](http://www.globalcreditportal.com). All ratings affected by this rating action can be found on the S&P Global Ratings public website at [www.standardandpoors.com](http://www.standardandpoors.com). Use the Ratings search box located in the left column.

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1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5400

May 20, 2016

Resident  
«Address»  
Clarendon Hills, IL 60514

RE: Use of Reflective Markers in Parkway

Dear Resident:

The Village has observed that you have installed markers or barriers in the parkway in front of your home. We are aware that you no doubt did this in order to protect the sod installed as part of the Village's road improvement program. The Village appreciates this reasoning and the benefit to the sod and the appearance of the Village that results. However, we need to inform you that as a rule, obstructions of this kind are not allowed to be placed in the parkway. This is generally the case because obstructions can cause a safety problem.

In order to balance these two issues, the Village has decided to allow certain barriers to be placed and remain in areas included in the road program for a limited time frame designed to allow the new sod to thoroughly "establish" itself in the parkway. Therefore, we are asking residents to remove the barriers that have been installed by August 1<sup>st</sup> following the year in which the road program was completed.

Thank you in advance for your cooperation. Please feel free to contact my office if you have any questions.

Yours truly,

Kevin S. Barr  
Village Manager

c: Mike Millette, Public Works Director

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** May 20, 2016  
**Subject:** Department Report

1. Work on the 2016 Water Main Replacement Program has been completed excepting a few punch list items. These will be addressed by the end of the month.
2. The 2016 Road Improvement Program began on schedule this week. Work is underway on Harris, Hudson Ridge and Ruby. After the inquiry into the pavement width made at last Monday night's Board meeting I looked deeper into the issue. I was incorrect to state that it was merely an adjustment of the centerline. I found an error in the specifications calling for a 16-foot width of asphalt as opposed to 18 foot. We are working to correct this by adding 6 inches on the north and 18 inches on the south of the currently marked centerline.
3. Toward the end of the project, we will recommend that the parking restrictions on Ruby between Richmond and Western be changed from the north side to the south side to accommodate the new fire hydrant placements. A generic notice was issued with the first newsletter to all project residents, we will follow-up with a specific notice to the block.
4. The "Hill Blocks View" signs have been installed on Middaugh.
5. Our annual Public Works Week Open House will be held at our facility today from 2 to 6 p.m.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** May 20, 2016  
**Subject:** Weekly Department Report 2016-10 (3 weeks) 

1. Fire Prevention Bureau Activity during the past week.
  - Fifteen (15) Fire/Life Safety Inspections were conducted.
2. Training Report:
  - Wednesday evening (May 18<sup>th</sup>), twenty five (25) firefighters attended weekly training. This week was pumping operations with the Hinsdale Fire Department.
3. Emergency Medical Services Report:
  - Wednesday evening (May 11<sup>th</sup>), twenty eight (28) Firefighter EMT-B's and Paramedics participated in monthly continuing education conducted by Loyola EMS.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. DU-COMM Transition information:
  - On April 27<sup>th</sup> all fire and police dispatch operations were transferred to Du-Comm. During the past 3+ weeks everything is working well with only a few very minor issues which were corrected immediately.
7. Monday, May 2<sup>nd</sup>, all fire hose was pressured tested at the fire station by Waterway, Inc. 11,954 feet of fire hose was tested. 300' of fire hose failed the testing and will either be repaired or destroyed. Also all ground ladders were tested. Fire Hose and ladder testing is required annually by the Illinois Department Labor according to NFPA standards.
8. Friday, May 13<sup>th</sup>, Lieutenants Dave Godek, Jim Weil and myself attended the annual Loyola EMS awards ceremony.

9. On Thursday, May 19<sup>th</sup>, Lieutenant Dave Godek and I attended the monthly meeting of the Du-Comm Fire Chiefs Sub-committee. At this meeting we presented proposed changes to some alarm procedures. More research is needed on the proposed changes which will be discussed at the June meeting.

Incidents of Interest:

- Friday, May 6<sup>th</sup> at 9:09 AM. The fire department responded to Walker School 120 Walker Ave. for an inside odor investigation.
- Thursday, May 12<sup>th</sup> at 10:11 PM. Clarendon Hills Ladder 86, Engine 86, Squad 86, Medic 86, Chief 86 and Hinsdale Engine 84 & Chief 84 responded for a dryer fire on the 2<sup>nd</sup> floor of a house at 117 Mohawk Drive. Firefighters were able to extinguish the fire quickly and contain to the room of origin. Damage to the house and dryer is estimated at \$7,500.00.
- Saturday, May 14<sup>th</sup> at 4:12 PM. Clarendon Hills Ladder 86, Engine 86, Squad 86, Medic 86 and Hinsdale Engine 84 responded for a dryer fire in a house at 321 Park Avenue. Firefighters were able to extinguish the fire quickly and contain it to the dryer and area of origin with smoke damage to portions of the home. Damage to the dryer and home are estimated at \$20,000.00.
- Monday, May 16<sup>th</sup> at 1:02 AM. Clarendon Hills Medic 86, and Squad 86 responded for a vehicle accident at Walker and Park Avenues. One (1) patient transported to a local hospital.
- Monday, May 16<sup>th</sup> at 4:11 PM. Clarendon Hills Medic 86 and Squad 86 responded to a vehicle accident in front of the building entrance to 115 55<sup>th</sup> St. Upon arrival Paramedics found the driver in full cardiac arrest. Paramedics worked the patient, defibrillated, administered several cardiac drugs and were able to revive the patient. Unfortunately the patient later went into cardiac arrest again and died. This accident also damaged a fire hydrant and other property at 115 55<sup>th</sup> St. Also Hinsdale Medic 84 was called to assist to transport a 2<sup>nd</sup> patient involved in this accident to the hospital. I did want to mention that CHPD Officers on the scene with the paramedics were a huge help in the revival of this patient.

10. Mutual Aid Calls:

- Tuesday, May 17<sup>th</sup> at 1:36 PM. Clarendon Hills Engine 86 responded to assist the Darien Woodridge Fire Department with a Chlorine Leak near the intersection of Plainfield and Cass Avenues.
- Tuesday, May 17<sup>th</sup> at 2:08 PM. Clarendon Hills Utility 86 with HazMat Technician Lt. Doug Denlinger responded as a part of the MABAS Division 10 HazMat team to contain this leak.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills eight (8) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale seven (7) times.
  
- During the past three (3) weeks, the fire department responded to fifty two (52) emergency calls.

If you have any questions or require additional information, please contact me.



**June 2016**

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	<u>6</u>	7	8	9	10	11
12	13	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>
19	<u>20</u>	21	<u>22</u>	23	24	25
26	27	<u>28</u>	<u>29</u>	30	1	2

**Community Events****Blackhawk Mosquito Abatement District Mtg**

**June 14, 7:00 PM - 8:00 PM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)

**Chamber of Commerce Meeting**

**June 15, 9:00 AM - 10:00 AM @ Village Hall**

[More Details](#)

**Daisy Days - presented by Chamber of Commerce**

**June 17 - June 18 @ Downtown Clarendon Hills**

[More Details](#)

**Dancin' in the Street Concert Series**

**June 22, 6:30 PM - 9:00 PM @ Prospect Ave  
Downtown Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

**Dancin' in the Street Concert Series**

**June 29, 6:30 PM - 9:00 PM @ Prospect Ave  
Downtown Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

**Meeting Calendar****Village Board Regular Scheduled Meeting**

**June 6, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**ZBA/PC Meeting**

**June 16, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Village Board Regular Scheduled Meeting**

**June 20, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

[Special Events Committee Meeting](#)  
[June 28, 7:00 PM - 8:00 PM @ Board Room](#)  
[More Details](#)

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**CONNECT  
WITH US**

**May 2016**

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>		3	4	5	6
8	9	<u>10</u>	11	12	13	14
15	<u>16</u>	17	<u>18</u>	<u>19</u>	<u>20</u>	21
22	23	<u>24</u>	25	26	27	28
29	<u>30</u>	31	1	2	3	4

**Community Events****Public Works Open House**

**May 20, 2:00 PM - 6:00 PM @ Public Works Facility  
452 Park Avenue**

Sit on the big trucks, have a snack, enjoy a hot dog and speak to our Public Works staff!

[More Details](#)

**Village Offices Closed due to Holiday**

**May 30, All Day**

Memorial Day

[More Details](#)

**Meeting Calendar****Economic Development Commission Meeting**

**May 24, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Special Events Committee Meeting**

**May 24, 7:00 PM - 8:00 PM @ Village Hall Main Building**

[More Details](#)