



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

June 10, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KS*
Date: June 10, 2016
Subject: Weekly Report

1. Budget Books: The budget books have been finalized and ready to print. If you would like a printed version, please inform our office by the end of the day Monday, June 13th. Electronic version is readily available on the website on the Finance page.
2. Meeting Regarding CAD/RMS Joint Services: Chief Leahy, Chief Farmer and I attended a meeting hosted by DuPage County ETSB to discuss this proposed project. A Letter of Intent will be presented to the Board for approval on June 20. It appears that this will be a beneficial project.
3. Facilities Study Update: We have received preliminary diagrams showing potential layouts showing Park District maintenance facilities moved to the Public Works facility. We will meet with the Park District for further discussion before sharing the results with the Board.
4. Holmes Street Tree Update: Following up on the issue raised at the June 6 Board Meeting, Public Works staff has again reviewed the tree in question. Their assessment is that the tree is “stressed” and not “diseased” as was suggested. We will continue to monitor this tree as we do all the recently planted trees. As a matter of reference, I was told that three (3) of our recently planted trees have “not made it” and are scheduled to be removed. This is typical and is referenced only to make the point that this is part of the process.

Enjoy the weekend.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: June 10, 2016
RE: Department Report

1. **55th Street Sub-Area Plan** - On Monday evening the Village Board directed Staff to prepare a contract for services to work with Teska Associates for the development the 55th Street Sub-Area Plan, a component of the village comprehensive plan for the incorporated and unincorporated areas south of 55th Street, west of S. Kingery Highway (IL-Rt. 83), east of Richmond Avenue, and north of 59th Street. The proposed study will update and build upon the 1991 comprehensive plan for this area to specifically address: 1) economic development and opportunities for public/private investment, 2) potential annexation and expansion of municipal services of unincorporated properties, and 3) completion of currently incomplete infrastructure systems. The contract will be presented to the Village Board at their next meeting on June 20, 2016. We anticipate work to begin in July, with completion in April 2017.
2. **88 Park Avenue** - On June 8 the Village filed its response to the appeal of judgement for the 88 Park Avenue lawsuit, Susan Hanlon and Philip Altvater v. Village of Clarendon Hills and 88 Park Avenue LLC case. They will have until June 22 to respond. It is anticipated that a decision regarding the appeal should be known within 90-120 days after the plaintiffs' response is filed. On a related note, the Village is prepared to issue the construction permit once the Village receives revised permit drawings from the owner of the property.
3. **ITEP Grant Application Prepared** - This week we completed the Village's application for funding from the Illinois Transportation Enhancement Program (ITEP) to support the streetscape and roadway improvements proposed on Burlington and Prospect Avenues. The ITEP Program provides funding for community based projects that expand travel choices and enhance the transportation experience by improving aesthetic and environmental aspects of our transportation infrastructure. This application replicates the Village's previous request submitted last year for funding from the Access to Transit Program, in which the Village was awarded \$40,000 towards a new bicycle shelter along Burlington Avenue, across from Village Hall. The Village is seeking \$2 million dollars from the ITEP Program. Selected Projects will be announced in this fall.
4. **Permits**. So far in June the Village has issued twenty (20) building permits, including one (1) new home, having a total reported construction value of \$778,284.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT

DATE: June 10, 2016

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

Recent events and training:

- June 6, 7, 8 Detective Shirley attended FIAT training.
- Officer Talerico, who is the Department's property control officer, worked with Village Hall staff to add a "found property link", to the Department's web page.
- The Village parking lot at 318 Park Ave. is now available for commuter parking via Passport Parking. Customers are now able to pay for parking through the Passport Parking mobile app. The website can be accessed using this link: "m.pprk.com"



Significant traffic and criminal activity during the period June 4, 2016 through June 10, 2016.

June 5, 12:18 pm, officers were called to the 100 block of Hiawatha Dr. for a report of criminal trespass. It was reported two individuals entered a home, which was vacant and in the process of an estate sale. A neighbor discovered the two males in the basement and questioned them why they were in the house. The neighbor left the house to call police. The trespassers fled at that point. Pending.

June 6, a 79 year old man from Bonita Springs Florida driving a 2016 Chevrolet Impala came into the station to report his vehicle hit while parked in the Country House Parking Lot. It occurred sometime between 5:00pm and 6:00pm. The offending vehicle left white paint transfer on the victim's vehicle.

June 7, 2:50 am, officers and the Fire Department responded to a home in the 400 block of Burlington Ave for a possible overdose. The victim was administered Narcan and transported to the hospital.

June 4, 12:04 am, while on patrol, an officer observed 5 teenage subjects in Lions Park. The teenagers fled when they observed the officers. A 19 year old Clarendon Hills man was apprehended and charged with 1) violation of park hours and 2) obstructing a peace officer.

June 7, 6:43 pm, officers were dispatched to the parking lot of 115 55th St. for a fight. A 30 year old male and a 32 year old male, both from Downers Grove, had gotten in an argument in the Jewel Food Store. They left the store and began to walk back to Downers Grove, they began to fight in the parking lot. There was no clear aggressor, both parties separated.

June 8, an officer responded to the area of Holmes and 56th Street for a report of a dog bite. A 55 year old Clarendon Hills man was bit by a dog being walked by its owner. The victim did not ask the dog owner for his information.

June 9, an officer was dispatched to the sidewalk area in front of the Daily Scoop ice cream shop for an abandoned bicycle. The bike is a Trek mountain bike, men's, gray with red and black trim. Contact the PD if it's yours....

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: June 10, 2016
Subject: Weekly Department Report 2016-13

1. Fire Prevention Bureau Activity during the past week.
 - Eleven (11) Fire and Life safety Inspections were conducted
 - Seven (7) Pre-plans were entered into our electronic data base
2. Training Report:
 - No report.
3. Emergency Medical Services Report:
 - Wednesday evening, twenty three (23) Firefighter EMT's and Paramedics attended monthly continuing education training. Individual skills were performed on various EMS devices.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - This week we were working together to maximize our response/sharing guidelines with Du-Comm.
 - We are also working on a joint procedure for the activation of severe weather outdoor warning sirens.
5. Emergency Management Report:
 - No report.
6. On Tuesday, Chief Farmer, you and I attended a DuPage County CAD/RMS informational session to further define our costs to participate. This will be presented to the Village Board on June 20th for consideration.
7. Incidents of Interest:
 - Saturday, June 4th at 1:12 PM. Clarendon Hills Medic 86 and Squad 86 responded for a vehicle accident with injuries on Rt. 83 southbound at 58th St. One (1) injured patient transported to a local hospital.

8. Mutual Aid Calls:

- Wednesday, June 8th at 11:33 AM. Clarendon Hills Medic 86 responded to assist the Tri State Fire Protection District with an ambulance at 16W650 56th Place in unincorporated Clarendon Hills. One (1) patient transported to a local hospital.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty one (21) emergency calls.

If you have any questions or require additional information, please contact me.



June 2016

| Su | M | Tu | W | Th | F | Sa |
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| 29 | 30 | 31 | 1 | 2 | <u>3</u> | 4 |
| 5 | <u>6</u> | 7 | 8 | 9 | 10 | 11 |
| 12 | <u>13</u> | <u>14</u> | <u>15</u> | <u>16</u> | <u>17</u> | <u>18</u> |
| 19 | <u>20</u> | 21 | <u>22</u> | 23 | 24 | 25 |
| 26 | 27 | <u>28</u> | <u>29</u> | 30 | 1 | 2 |

Community Events**Blackhawk Mosquito Abatement District Mtg****June 14, 7:00 PM - 8:00 PM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)**Chamber of Commerce Meeting****June 15, 9:00 AM - 10:00 AM @ Village Hall**[More Details](#)**Daisy Days - presented by Chamber of Commerce****June 17 - June 18 @ Downtown Clarendon Hills**[More Details](#)**Dancin' in the Street Concert Series****June 22, 6:30 PM - 9:00 PM @ Prospect Ave Downtown Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)**Dancin' in the Street Concert Series****June 29, 6:30 PM - 9:00 PM @ Prospect Ave Downtown Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)**Meeting Calendar****Police and Fire Commissioners Meeting****June 13, 5:00 PM - 6:00 PM @ Police Department Training Room**[More Details](#)**ZBA/PC Meeting****June 16, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Village Board Regular Scheduled Meeting****June 20, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Special Events Committee Meeting****June 28, 7:00 PM - 8:00 PM @ Board Room**[More Details](#)

July 2016

| Su | M | Tu | W | Th | F | Sa |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |

Community Events

Village Offices Closed due to Holiday

July 4, All Day

Independence Day

[More Details](#)

Dancin' in the Street Concert Series

**July 6, 6:30 PM -9:00 PM @ Prospect Ave Downtown
Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

Dancin' in the Street Concert Series

**July 13, 6:30 PM -9:00 PM @ Prospect Ave Downtown
Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

Chamber of Commerce Meeting

July 20, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Dancin' in the Street Concert Series

**July 20, 6:30 PM -9:00 PM @ Prospect Ave Downtown
Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

Dancin' in the Street Concert Series

**July 27, 6:30 PM -9:00 PM @ Prospect Ave Downtown
Clarendon Hills**

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

Meeting Calendar

Canceled Village Board Rescheduled Meeting

July 5, 7:00 PM -9:00 PM @ Board Room

Rescheduled due to the observance of Independence Day 7/4/16

[More Details](#)

Village Board Regular Scheduled Meeting

July 18, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

July 21, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

July 26, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

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