



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

July 8, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- No weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KS*
Date: July 8, 2016
Subject: Weekly Report

1. New Employee: On Wednesday, the Village welcomed Natalie Mozingo as our new part-time Police Assistant. As part of the change, our former Police Assistant Luis Calderon will be taking over as our Community Service Officer.
2. Dancin' in the Street: It was definitely a humid night, but we still had a nice crowd Wednesday night at Dancin' in the Street. Looking forward to seeing the School of Rock band next Wednesday.
3. DMMC Manager's Committee Meeting: I attended this meeting on Thursday morning. Of note, we heard from representatives of the DuPage Federation addressing concerns providing social services to a growing population in DuPage County. County officials also made a presentation regarding GIS services that can be shared with the County. The Village is currently taking advantage of this opportunity. We also discussed the possibility of forming a committee to work together towards a common IGA with the County to provide CAD/RMS services. This intergovernmental cooperation should allow all communities to reach a common agreement without expending unnecessary staff or legal time.
4. Payroll Vendor Meeting: Maureen Potempa, Zach Creer, Carol Millhouse and I met with a vendor about the possibility of providing payroll services. The goal is to improve our processes, confirm compliance with applicable laws/rules and reduce secure budget savings. We hope to bring this to the Board for review/approval in August.

Enjoy the holiday weekend.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: July 8, 2016
Subject: Department Report

1. Work on the 2016 Road Improvement Program is progressing slowly this week. Shoulders will be installed on the second side of Western, Richmond, Colfax and Ruby (west of Western) starting today with the excavation of the old stone shoulder today and tomorrow and will proceed into week for the concrete placement. Westmont will begin their water main replacement on the west side of Richmond next week. Nicor is scheduled to begin gas main and service replacements on Colfax, ridge and Western next Thursday. This work will require eight to ten weeks which will correspond with our completion schedule fairly well.
2. Prep work for the Richmond Garden Apiary began last week consisting of turf removal and gravel placement for the relocated hive area. Today, Nico Bucciarelli, the Eagle Scout candidate is onsite with other scouts and are installing landscape timbers which will hold the gravel in place. The fence installation is scheduled for next week.
3. We have made to two more water main repairs this week. At main break was repaired on south Prospect last Sunday and a leak was stopped adjacent to the intersection of Waverly and Rose yesterday. Our consultant has identified two other possible leaks which we will repair in the coming weeks.
4. We have one crew performing a round of tree trimming today.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: July 8, 2016
Subject: Weekly Department Report 2016-16



1. Fire Prevention Bureau Activity during the past week.
 - Two (2) Fire and Life safety Inspections were conducted
 - Fourteen (14) Pre-plans were entered into our electronic data base
2. Training Report:
 - Wednesday evening, twenty one (21) firefighters attended fire suppression training.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - This week we were working together to maximize our response/sharing guidelines with Du-Comm.
 - We are also working on a joint procedure for the activation of severe weather outdoor warning sirens.
5. Emergency Management Report:
 - No report.
6. Today the Clarendon Hills Firefighter Pension Board held its regular quarterly meeting.
7. Incidents of Interest:
 - Friday, July 1st at 11:13 AM. Clarendon Hills Ladder 86 responded for ComEd wires down in the rear of 135 Tuttle Ave. Firefighters kept the area safe until the arrival of ComEd.
 - Sunday, July 3rd at 2:02 PM. Clarendon Hills Ladder 86, Engine 86, Squad 86, Medic 86, Chief 86 and Hinsdale Engine 84 responded to a ceiling fan on fire at 327 Park Ave. Fire contained to the fan. Damage \$300.
 - Tuesday, July 5th at 1:11 AM. Clarendon Hills Ladder 86 and Medic 86 responded for an outside fire in Prospect Park near Norfolk and Blodgett. Upon arrival firefighters found a trash can on fire within the Pavilion in Prospect Park. Fire extinguished using 200 gallons of water. Damage was extensive to two (2) structural beams for the Pavilion. This fire is suspicious in

nature and fireworks were also found on the scene. Damage is estimated at \$15,000. Incident has been turned over to the Police Department for further investigation.

8. Mutual Aid Calls:

- None.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to twenty two (22) emergency calls.

If you have any questions or require additional information, please contact me.



July 2016

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Community Events

Dancin' in the Street Concert Series

July 13, 6:30 PM - 9:00 PM @ Prospect Ave Downtown Clarendon Hills

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

Chamber of Commerce Meeting

July 20, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Dancin' in the Street Concert Series

July 20, 6:30 PM - 9:00 PM @ Prospect Ave Downtown Clarendon Hills

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

Secretary of State Mobile Unit

July 22, 10:00 AM - 2:00 PM @ Board Room

Clarendon Hills Bank, a Wintrust Bank, is sponsoring an opportunity for our residents to renew or correct their drivers licenses at this event. You are also able to receive new license plate stickers and IDs as well as register to be an organ donor and complete a vision screening.

[More Details](#)

Dancin' in the Street Concert Series

July 27, 6:30 PM - 9:00 PM @ Prospect Ave Downtown Clarendon Hills

Fun for the whole family, bring your chairs and listen to good bands, purchase food from our local vendors, Beer tent available with wine.

[More Details](#)

Clarendon Hills Bank Community Cookout

July 30, 11:00 AM - 2:00 PM @ Clarendon Hills Bank Parking lot

[More Details](#)

Meeting Calendar

Firefighters' Pension Regular Board Meeting

July 8, 9:30 AM - 10:00 AM @ Village Hall Main Building

[More Details](#)

Village Board Regular Scheduled Meeting

July 18, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

July 21, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

July 26, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

**CONNECT
WITH US**

August 2016

Su	M	Tu	W	Th	F	Sa
31	<u>1</u>	2	<u>3</u>	4	5	6
7	8	9	10	11	12	13
14	<u>15</u>	16	<u>17</u>	<u>18</u>	19	20
21	22	<u>23</u>	24	25	26	27
28	29	30	31	1	2	3

Community Events

Dancin' in the Street Concert Series (Make - up Date)

August 3, 6:30 PM - 9:00 PM @ Prospect Ave Downtown

[More Details](#)

Chamber of Commerce Meeting

August 17, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Meeting Calendar

Police Pension Fund Meeting

August 1, 5:30 PM - 7:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Canceled Village Board Regular Scheduled Meeting

August 1, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

August 15, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

August 18, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

August 23, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)