



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**August 19, 2016**

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**A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *KS*  
**Date:** August 19, 2016  
**Subject:** Weekly Report

1. New Phone System: The Village Manager's office completed the phone audit for existing phones throughout the Village. Hardware for the replacement will be ordered early next week.
2. Big Belly Garbage can: The garbage can for in front of the Starbucks was ordered and installed on Friday. In my opinion, it is the best looking garbage can I have ever seen.



***Enjoy the weekend.***

**MEMORANDUM**

**To: Kevin Barr, Village Manager**  
**From: Michael D. Millette P.E., Director of Public Works**  
**Date: August 19, 2016**  
**Subject: Department Report**

1. Pavement grinding and binder asphalt placement has been completed as part of the 2016 Road Improvement Program on 56<sup>th</sup>, Hudson, Ruby, Harris (east of Western) and Western (south of Ridge.) Orange Crush is now adjusting manholes and valve vaults in anticipation of the placement of surface asphalt next Wednesday. Nicor's contractor has begun gas service transfers in the remaining project area. Overall, the project will be close to completion by September 30<sup>th</sup>.
2. Bids for resurfacing Terrace Court and the 55<sup>th</sup> Street Frontage Road were opened yesterday. The apparent low bid is just under our \$100,000 budget and is from Chicagoland Paving. Although we had a difficult time with them last year, the problems were limited to their management of their subcontractors; the quality of their paving work was not in question. As this project only includes paving work, we will prepare an award of contract for the September 6<sup>th</sup> Board agenda.
3. We have completed tree trimming in all school zones.

**MEMORANDUM**

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: August 19, 2016

RE: Department Report

1. **56<sup>th</sup> Street Sub-Area Plan and EDC.** We conducted our first stakeholders meeting on Thursday evening with representatives from the Christian Church of Clarendon Hills, Seton Montessori, and the Reserves Home Owner Association. Next week we will be meeting with businesses and government representatives serving the planning area. On 8/25 the Economic Development Commission (EDC) will be asked to talk about this planning area. More information will be regularly posted on the planning study webpage at [www.clarendonhills.us/55streetplan](http://www.clarendonhills.us/55streetplan). Those interested in participating in the development of this plan can contact me at [dungerleider@clarendonhills.us](mailto:dungerleider@clarendonhills.us).
2. **West Prospect Av Alley.** On Tuesday afternoon Public Works Director Mike Millette and I met with the Village's engineering consultant to begin plans for the installation of an improved stormwater main in the alley behind the businesses on the west side of Prospect Avenue. The new water main will serve existing and future development along Prospect Avenue between Rail Road and Park Avenues. This work is expected to begin this fall.
3. **Chamber of Commerce.** On Wednesday morning I attended the Clarendon Hills Chamber of Commerce meeting. Highlights of the meeting included: a successful Daisy Days; The Park District's Annual Fall Festival will be held on 9/17 from 3:30-6:30 at Prospect Park; Downtown Halloween Window Decorating will be on 10/24 at 3:30pm; and the Chamber's Halloween Trick or Treating event will be on 10/29 from 11am-2pm.
4. **Daisy Dash Donation.** The Daisy Dash Organization reported the 2016 Dash particularly good year and wants to show appreciation to the Village for its ongoing support over the past 10 years. The Dash asked the Village to purchase 60 six foot long decorative barricades for various community programs, including the Daisy Dash. In total the Dash will be donating \$9,000 to the Village this year for the barricades and items needed by the Police Department. Representatives will be present at the Village's 9/6 Board meeting to present the check and the new barricades.
5. **BigBelly Garbage Can Program.** Downtown visitors walking around Downtown Clarendon Hills this weekend will something new: mini solar-powered trash and recycling compactors installed in front of Starbucks and the Little Creperie. The combined units, decorated by an oil painting provided by the Village's own Boulevard Fine Art studio, were leased by the village. The BigBelly solar powered compactors holds five times as much trash as the village standard downtown garbage cans and will facilitate the start of a downtown recycling program. The village's other standard receptacles will soon also be delineated for recycled material collection.
6. **Permits.** So far in August the Village has issued fifteen (15) building permits, including one (1) new home, having a total reported construction value of \$1,056,055.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** August 19, 2016  
**Subject:** Weekly Department Report 2016-21 ★

1. Fire Prevention Bureau Activity during the past week.
  - Three (3) Fire/Life Safety Inspections were conducted this week.
  - Several pre-plan drawings were entered electronically this week. Lt. Godek and on duty staff members have been updating the pre-plan drawings many occupancies in the village and entering into our electronic data base.
2. Training Report:
  - Wednesday evening training was dedicated to a critique of the 8/5/2016 structure fire. Members present discussed what went right and what went wrong in order to improve in the future. The session was very productive and usually conducted after most severe incidents.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Engine 86 remains out of service for annual maintenance. We expect to have this vehicle back and in service late next week.
7. On Thursday morning, I attended the monthly meeting of the Du-Comm Fire Chiefs Sub Committee. We were given updates on the CAD system, 9-1-1 phone system, radio talk group programming, along with 2 box alarm incident reviews.
8. Today (Friday), the Fire Chiefs from Clarendon Hills, Hinsdale and Downers Grove will be meeting with the Du-Comm Deputy Director to discuss radio system talk group assignments and re-alignment related to the addition of the Downers Grove Fire Department to Du-Comm in May of 2017.

9. Incidents of Interest:

- On Tuesday, August 16<sup>th</sup> at 1:28 PM. The fire department responded for wires down and a blown transformer behind 152 Jane Ct. Upon arrival found some wires down and a blown transformer at this location. Area secured, cordoned off, residents notified and Com Ed called to respond. No immediate fire or life safety danger.

10. Mutual Aid Calls:

- None.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to sixteen (16) emergency calls.

If you have any questions or require additional information, please contact me.



August2016

Su	M	Tu	W	Th	F	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Meeting Calendar

Special Events Committee Meeting  
August 23, 7:00 PM - 8:00 PM @ Board Room  
[More Details](#)

CONNECT  
WITH US

**September 2016**

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	<u>5</u>	<u>6</u>	7	8	9	10
11	12	<u>13</u>	14	<u>15</u>	16	17
18	<u>19</u>	20	<u>21</u>	22	23	24
25	26	<u>27</u>	28	29	30	1

**Community Events****Village Offices Closed due to Holiday****September 5, All Day**

Labor Day

[More Details](#)**Blackhawk Mosquito Abatement District Mtg****September 13, 7:00 PM - 8:00 PM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)**Chamber of Commerce Meeting****September 21, 9:00 AM - 10:00 AM @ Village Hall**[More Details](#)**Meeting Calendar****Village Board Rescheduled Meeting****September 6, 7:00 PM - 9:00 PM @ Board Room**

Reschedule due to the observance of Labor Day 9/5/16

[More Details](#)**ZBA/PC Meeting****September 15, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Village Board Regular Scheduled Meeting****September 19, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Special Events Committee Meeting****September 27, 7:00 PM - 8:00 PM @ Board Room**[More Details](#)