



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

September 9, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *LSB*
Date: September 9, 2016
Subject: Weekly Report

- 1. Community Wide Survey:** The Village survey will go out September 12th to 1000 Clarendon Hills residents. We hope to be able to report on results sometime in October.
- 2. Police Negotiations:** The Village negotiation team met for the third time with MAP patrol officer representatives on Thursday morning. We seem to be making a lot of progress and look forward to a quick, fair resolution.
- 3. Server Migration:** The Village continues to work with its IT consultant to implement best practices for the Village server including virtualizing independent servers for the Village's applications. This weekend, on Sunday, there will be a brief outage of Village email to allow for the transfer of staff mailboxes. This project will greatly improve the security, reliability and performance of the Village server.
- 4. Part-time Maintenance Position:** Staff continues to collect resumes and will start interviews sometime next week.

Enjoy the weekend!!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: September 9, 2016
Subject: Department Report

1. Nicor's contractor has completed gas service transfers on Ridge and is proceeding on Colfax. Based upon their rate of work, they will complete the transfers by the end of next week. They say that they will complete their restoration work by the middle of October. Orange Crush's landscaping subcontractor will be back on site next Tuesday to begin final sod restoration on the south half of the project. We expect the concrete crew to return the week of the 19th to finish the shoulder work on Richmond and miscellaneous areas throughout the north half of the project. Overall project completion will follow Nicor's mid-October schedule.
2. The 2016 Resurfacing contacts have been sent to Chicagoland Paving. We anticipate setting a pre-construction conference for the week of the 19th when we will receive their proposed construction schedule.
3. The ten new CBD light poles purchased with Motor Fuel Tax funds have been installed through a team effort led by Collin Franco.
4. We are beginning our fall road patching efforts today and will continue them into next week.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: September 9, 2016
To: Village Manager Kevin Barr
From: Chief Boyd Farmer
Subject: Weekly Activity Report

Recent events and training:

September 6, Officer Finfrock attended a "legal update" course sponsored by NEMERT.

September 6, 7, 8, Officer Katsaros attended the NAPD sponsored police driving course.

Significant traffic and criminal activity during the period September 3, 2016 through September 9, 2016.

August 22 – September 6, over the Labor Day Holiday period, officers conducted several "click-it-or-ticket" and DUI enforcement details. Officers issued the following citations:

16 - Failure to wear seat belt
11 - Speeding
2 - Cell Phone
3 - No Proof of Insurance
1 - Stop Sign
1 - Fleeing and eluding
1 - Warrant arrest
1 – No Valid Driver's License

September 5, an officer responded to the 5600 block of the Forest Hill apartments for a credit card fraud report. The resident reported her credit card account received unauthorized charges on it totaling approximately \$500.00. The credit card company refunded her money. She was advised to follow up with her other financial institutions.

This past week, officers made two traffic arrests where the drivers were suspended.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: September 9, 2016
Subject: Weekly Department Report 2016-24

1. Fire Prevention Bureau Activity during the past week.
 - Three (3) Fire/Life Safety Inspections were conducted this week.
 - Several pre-plan drawings were entered electronically this week. Lt. Godek and on duty staff members have been updating the pre-plan drawings many occupancies in the village and entering into our electronic data base.
 - Fire Prevention Plan Reviews were conducted and completed this week for the new multi-family buildings located at 88 Park Ave. and 229 Park. The Plan Reviews were transmitted to the Building Department.
 - A Plan Review was completed for 156 Burlington Ave. which will require the building to be equipped with a sprinkler system when the occupancy changes.
2. Training Report:
 - Wednesday evening, twenty two (22) firefighters attended fire suppression training. Pumping relays was the training for this week.
3. Emergency Medical Services Report:
 - No report
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - The Clarendon Hills Emergency Operations Plan Authentication forms signed by all elected officials and department heads was send to DuPage County this week.
6. On Tuesday, technicians for Air One, Inc. were on site at the fire station all day to perform flow checks and certifications on all SCBA units and all face pieces issued to firefighters. This is an annual check and certification required by the Illinois Department of Labor for respirator use.
7. On Thursday, I met with Fire Chiefs and Police Chiefs from Hinsdale regarding the coordination of our DuPage County CAD connections. Further work will need to be coordinated with Du-Comm on this.

8. Incidents of Interest:

- Saturday, September 3rd at 7:03 PM. Ladder 86 and Medic 86 responded for downed wires in the alley behind 1 Walker Ave. The wires were determined to be hit by a large vehicle and were owned by AT&T. AT&T notified.
- Sunday, September 4th at 12:43 PM. Ladder 86, Medic 86, Squad 86, Engine 86, Chief 86 and Hinsdale Engine 84 responded for a possible electrical fire at 116 Iroquois Drive. Upon arrival firefighters found a resident had connected a large kids' bounce house air pump into a circuit in the house that was too small causing an electrical problem. Equipment disconnected. No damage.
- Thursday, September 8th at 11:10 AM. Ladder 86 and Medic 86 responded for a gas leak at 48 Chestnut Ave. Upon arrival it was found contractors damaged a gas service. Area secured and Nicor called.

9. Mutual Aid Calls:

- None

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.

- During the past week, the fire department responded to nineteen (19) emergency calls.

If you have any questions or require additional information, please contact me.



September 2016

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	<u>5</u>	<u>6</u>	7	8	9	10
11	12	<u>13</u>	14	<u>15</u>	16	17
18	<u>19</u>	20	<u>21</u>	22	23	24
25	26	<u>27</u>	28	29	30	1

Community Events**Cancelled - Blackhawk Mosquito Abatement District Mtg**

September 13, 2016, 7:00 PM - 8:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)**Chamber of Commerce Meeting**

September 21, 2016, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)**Meeting Calendar****ZBA/PC Meeting Cancelled**

September 15, 2016, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)**Village Board Regular Scheduled Meeting**

September 19, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)**Special Events Committee Meeting**

September 27, 2016, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

October 2016

Su	M	Tu	W	Th	F	Sa
25	26	27	28	29	30	1
2	<u>3</u>	4	5	6	7	8
9	10	11	12	13	14	15
16	<u>17</u>	18	<u>19</u>	<u>20</u>	21	22
23	24	<u>25</u>	26	27	28	<u>29</u>
30	<u>31</u>	1	2	3	4	5

Community Events[Chamber of Commerce Meeting](#)

October 19, 2016, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)[Chamber of Commerce Annual Family Trick or Treat Downtown](#)

October 29, 2016, 11:00 AM - 2:00 PM @ Prospect Ave.

[More Details](#)[Trick or Treating within Village of Clarendon Hills](#)

October 31, 2016, 3:00 PM - 7:00 PM

[More Details](#)**Meeting Calendar**[Village Board Regular Scheduled Meeting](#)

October 3, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)[Police Pension Fund Meeting](#)

October 17, 2016, 5:30 PM - 7:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)[Village Board Regular Scheduled Meeting](#)

October 17, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)[ZBA/PC Meeting](#)

October 20, 2016, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)[Special Events Committee Meeting](#)

October 25, 2016, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)