



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**September 30, 2016**

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**A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *LSB*  
**Date:** September 30, 2016  
**Subject:** Weekly Report

1. **SSA #30 Update:** The Village Board discussed the parameters of this SSA, which is the 2017 road program, at the meeting on September 19. As a follow-up, attached is the final project map. Of note, it shows that the commercial properties with Ogden Avenue addresses are NOT included in the SSA. They receive little to no direct benefit from the project, especially the portion applicable to the SSA. Please advise if you have any questions regarding this matter.
2. **Meeting Regarding Skeet Shooting Complaints:** Trustee McGarrah and I met on Monday night with resident Jack Chamberlain, who brought the initial complaint to the Board regarding the noise caused by skeet shooting at the Hinsdale Golf Club. We discussed the thorough review that Trustee McGarrah conducted. This item is on the October 3 Board Meeting Agenda for discussion purposes. .
3. **88 Park and 229 Park Pre-Construction Meetings:** I attended meetings for these properties, along with representative from Village departments, to discuss various issues regarding the construction phase of these projects. The conversations went well stressing, amongst other things, the need to keep the public informed regarding progress. The meetings went well and we look forward to the completion of these facilities.
4. **Annual Audit Meeting with Finance Committee Chair:** Each year the audit is discussed with the chair of the Finance Committee prior to the presentation to the full Village Board. I attended this meeting on Thursday with Trustee Jorissen and Finance Director Potempa. We look forward to the relatively brief presentation by Sikich at the Village Board meeting on Monday night.
5. **Annual Employee Appreciation Picnic:** Thank you to the Employee Appreciation Committee for another fun event.

**MEMORANDUM**

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: September 30, 2016

RE: Department Report

1. **88 Park Avenue.** The Village hosted a construction meeting last Tuesday morning with the developer's contractor team to review scheduling and village expectations. Excavation is proceeding rapidly and the foundation should be installed by early to mid-October.
2. **229 Park Avenue (fka 9-23 Walker).** The Village hosted a construction meeting last Tuesday morning with the developer's contractor team to review scheduling and village expectations. The developer submitted revised construction plans addressing plan review comments last Wednesday. The developer has begun to meeting with the adjacent property and business owners in anticipation of a construction start in mid to late October.
3. **501 Carlyle (Park Willow).** It has been over one year since this building had a major fire incident and 17 families lost their homes at 501 Carlyle. On Wednesday, we conducted a final walk-thru inspection of the restored common areas of the building and the residents. As a result, we were able to instruct residents to correct conditions found in each of the individual units. Once we have confirmed that these conditions have been appropriately addressed by the individual condominium owners, the Department is prepared to issue certificates of occupancy.
4. **Richmond Education Gardens Update.** The site development plan for the proposed garden is now posted on the village website at [www.clarendonhills.us](http://www.clarendonhills.us). Engineering plans are being developed with plans to begin construction in spring 2017, subject to available funding. The next fundraiser will be held on October 10<sup>th</sup> from 4 to 8pm at Chipotle, 300 E Ogden Avenue.
5. **Permits.** So far in September the Village has issued twenty-nine (29) building permits having a total reported construction value of \$3,876,136. The September Permit Report will be posted later next week.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: September 30, 2016  
To: Village Manager Kevin Barr  
From: Chief Boyd Farmer  
Subject: Weekly Activity Report

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**Recent events and training:**

September 19-23, Det. Shaw attended a Homicide Investigators class, which certifies him to investigate homicide cases as required by State Statute.

September 27-28, Sgt. Leinweber attended an Arson Investigators class sponsored by NEMERT.

September 23, Officer Miller graduated from the Cook County Sheriff's Academy Friday.



**Significant traffic and criminal activity during the period September 24, 2016 through September 30, 2016.**

September 25, an officer was dispatched to the 200 block of Woodstock Ave for a hit and run report. The resident reported her vehicle was parked on the street, where it was hit by an unknown vehicle.

September 27, an officer stopped a vehicle S/B Ill. Rt. 83 for speeding 107mph in a 55mph zone. The 19 year old male from Itasca was issued a citation by the officer.

September 27, officers were called to the 115 55<sup>th</sup> Street office building for a burglary report. The officers responded to a suite on the 4<sup>th</sup> floor and spoke to the victim. He relayed someone unknown had taken a hand gun he kept in his office.

September 29, officers were called to the 300 block of Ruby for a report of found property. Found in the street was a hand gun contained in a case. The boy who discovered the gun immediately brought it to his father who called police. The case is under investigation.



316 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.5430

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** September 30, 2016  
**Subject:** Weekly Department Report 2016-27

1. Fire Prevention Bureau Activity during the past week.
  - One (1) Fire/Life Safety Inspections were conducted this week.
  - Several pre-plan drawings were entered electronically this week. Lt. Godek and on duty staff members have been updating the pre-plan drawings many occupancies in the village and entering into our electronic data base.
  - The final occupancy Fire Prevention/Life Safety inspection at the fire building at 501 Carlyle was conducted this week. A fire prevention related items passed inspection. All that remains is a few minor building department issues and then the building will be issued an occupancy permit. As you might remember, this building suffered a serious fire on June 1, 2015 and it has taken sixteen (16) months to repair the building.
2. Training Report:
  - We are working with Western Springs, LaGrange Park, and the Hinsdale Fire Departments on a joint Firefighter Basic certification class for our four newest firefighter recruits. The class will begin on January 10<sup>th</sup> 2017 and conclude in June of 2017. This is another example of sharing resources to save the taxpayers money and at the same time getting a better training class.
  - Wednesday evening, twenty five (25) firefighters attended training. Forcible Entry operations were conducted.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - We are working on a joint project to connect a Fiber Optic cable ring from Hinsdale, Clarendon Hills, Downers Grove and Lisle which will be used for the new DuPage County CAD system for fire and police.
5. Emergency Management Report:
  - No report this week.

6. On Monday and Wednesday of this Lt. Dave Godek and I attended two (2) meetings with Du-Comm, Addison Consolidated Dispatch Center, and the fire departments from Clarendon Hills, Hinsdale, Westmont, Downers Grove, Tri State and Pleasantview to work out the details of the radio channel alignments for the fire departments in the southeast portion of DuPage County.
7. On Tuesday, Lt. Godek and I attended two (2) pre-construction meetings for the projects at 88 & 229 Park Ave.
8. On Monday evening I attended the swearing in ceremony for the new Tri State Fire Protection District Chief Daniel Niemeyer. Chief Niemeyer previously was a Paid On Call member of the Clarendon Hills Fire Department and also a friend of mine and many members of the CHFD.
9. This week including today many hours are being devoted to getting ready for fire prevention week and also the open house tomorrow.
10. As a reminder the annual Clarendon Hills Fire Department Fire Prevention Open House is scheduled for tomorrow, Saturday, October 1<sup>st</sup> from 11:00 AM to 2:00 PM.

11. Incidents of Interest:

- Friday, September 23<sup>rd</sup> at 3:25 PM. Medic 86 and Squad 86 responded for a vehicle accident with injuries on Rt. 83 southbound south of 55<sup>th</sup> St. One (1) injured patient transported to a local hospital.
- Saturday, September 24<sup>th</sup> at 9:58 PM. Ladder 86, Engine 86, Squad 86, Medic 86 and Hinsdale Engine 84 responded for a gas leak in the strip shopping center located at 445 Ogden Ave. After about 30 minutes two (2) gas leak sources were found and the gas to the building was shut off and Nicor was called to the scene. Firefighters spent the next two (2) hours on site ventilating the building.

12. Mutual Aid Calls:

- Saturday, September 24<sup>th</sup> at 2:18 AM. Clarendon Hills Squad 86 responded to a Tri State Fire Protection District Box Alarm 05-01 at 9S412 Frontage Road in unincorporated Hinsdale for a structure fire. Four (4) Clarendon Hills Firefighters worked for about four (4) hours assisting at this incident.

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- During the past week, the fire department responded to eighteen (18) emergency calls.

If you have any questions or require additional information, please contact me.



**October 2016**

Su	M	Tu	W	Th	F	Sa
25	26	27	28	29	30	1
2	<u>3</u>	4	5	6	7	8
9	10	11	12	13	<u>14</u>	15
16	<u>17</u>	18	<u>19</u>	<u>20</u>	21	22
23	24	<u>25</u>	26	27	28	<u>29</u>
30	<u>31</u>	1	2	3	4	5

**Community Events**[Chamber of Commerce Meeting](#)

October 19, 2016, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)[Chamber of Commerce Annual Family Trick or Treat Downtown](#)

October 29, 2016, 11:00 AM - 2:00 PM @ Prospect Ave.

[More Details](#)[Trick or Treating within Village of Clarendon Hills](#)

October 31, 2016, 3:00 PM - 7:00 PM

[More Details](#)**Meeting Calendar**[Public Services Committee Meeting](#)

October 3, 2016, 6:00 PM - 7:00 PM @ Board Room

[More Details](#)[Village Board Regular Scheduled Meeting](#)

October 3, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)[Firefighters' Pension Regular Board Meeting](#)

October 14, 2016, 9:30 AM @ Village Hall Lower Level Conference Room

[More Details](#)[Police Pension Fund Meeting](#)

October 17, 2016, 5:30 PM - 7:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)[Village Board Regular Scheduled Meeting](#)

October 17, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)[ZBA/PC Meeting](#)

October 20, 2016, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)[Special Events Committee Meeting](#)

October 25, 2016, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

**November 2016**

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

**Community Events****Village Offices Closed due to Holiday**

November 11, 2016, All Day

Veterans Day

[More Details](#)

**Village Offices Closed due to Holiday**

November 24, 2016, All Day

Thanksgiving

[More Details](#)

**Village Offices Closed due to Holiday**

November 25, 2016, All Day

Day after Thanksgiving

[More Details](#)

**Meeting Calendar****Village Board Regular Scheduled Meeting**

November 7, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**ZBA/PC Meeting**

November 17, 2016, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

**Village Board Regular Scheduled Meeting**

November 21, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Special Events Committee Meeting**

November 22, 2016, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)