



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**October 28, 2016**

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**A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *LSB*  
**Date:** October 28, 2016  
**Subject:** Weekly Report

- 1. Halloween Information:** Halloween trick-or-treat hours will be from 3 to 7 pm on Monday. This weekend the Chamber of Commerce will be sponsoring trick-or-treat downtown from 11 am to 2 pm on Saturday, October 29th. Blackhawk Heights' parade will be on Sunday, October 30<sup>th</sup> at 3 pm. All are welcome to these events!
- 2. Free Leaf Pick Continues until end of November:** Free leaf pickup is still available, residents just need to place leaves in a compostable bag or bin at the end of their driveway on garbage pickup days. As a reminder, this pick-up is designed for tree leaves that fall annually, all other yard waste still requires a sticker.
- 3. Phone System Update:** The phone system installation date was pushed back due to AT&T compatibility issues. It appears these issues have been resolved. Turnover date is scheduled for November 4<sup>th</sup>.
- 4. Village Key Fob System:** Shout-out to Officer Finfrock for resolving a minor interruption with the key Fob system on Friday. He was able to quickly solve the issue and got the system working again.

Have a Nice Weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** October 27, 2016  
**Subject:** Department Report

1. Surface placement for the remaining streets of the 2016 Road Improvement Program has been completed. Limited work remains for the Park District at Hosek Park which will continue into next week. Nicor has still not given us a firm schedule for the completion of their restoration work.
2. Terrace Court and 55<sup>th</sup> Street Frontage Road were completed this morning. A minor amount of clean-up will linger into next week.
3. The annual sidewalk removal and replacement program is currently underway. Most of the replacement work will be complete this afternoon with a few areas waiting until next Tuesday.
4. Fall tree planting is complete.
5. We have begun the process of plow maintenance which consists of replacing blades and curb shoes. All will be ready by mid-November.
6. Our new 3-ton plow truck is at the up-fitter and will be here before Thanksgiving. The 1-1/2-ton is also in queue to be up-fitted and is expected before the end of the year. As a precaution against any delay or break-in issues, we will maintain possession of the existing 3-ton throughout the winter.

**MEMORANDUM**

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

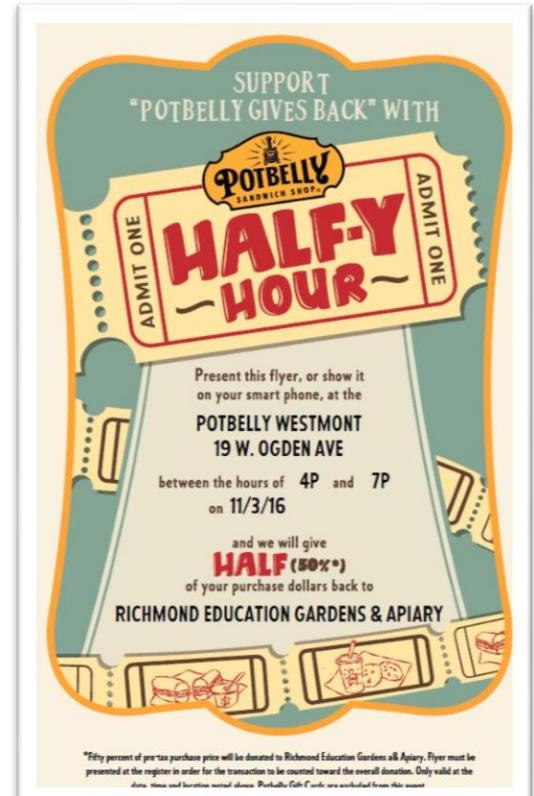
DATE: October 28, 2016

RE: Department Report

1. **229 Park Avenue (fka 9-23 Walker).** The construction fencing around the property was installed last Friday. Parking along the east side of Walker Avenue, adjacent to the development site, will be unavailable during the duration of the project. A temporary sidewalk along Park Avenue has been created. Pedestrians and vehicles passing by the construction area should do so with caution. We anticipate issuing the permit for this project in early November.
2. **Richmond Education Gardens Update.** Thank again to all who participated in the October 10<sup>th</sup> fundraiser. Our next fundraiser will be on November 3<sup>rd</sup> at Potbelly (19 W Ogden) from 4 -7pm. , Potbelly will share 50% of your purchases back to the Gardens when a customer presents a flyer. A copy of this flyer will also be posted on the Village's Facebook page. Please share with your neighbors and friends.

Please contact me directly if you are interested in contributing to this exciting project. More information about the project is posted at [www.clarendonhills.us/gardens](http://www.clarendonhills.us/gardens)

3. **5647 Western Ave.** The Village has been pursuing demolition of this home due to extreme property maintenance and building code compliance issues. On October 24, 2016 the Court authorized the Village to demolish the subject property. The Village will place a lien on the property for all costs related to these proceeding and the demolition of the property. The Village has been in pursuit of this action since March 2016.
4. **Permits.** So far in October, the Village has issued thirty (30) building permits, including four (4) new homes, having a total reported construction value of \$2,698,026.



VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: October 28, 2016  
To: Village Manager Kevin Barr  
From: Chief Boyd Farmer  
Subject: Weekly Activity Report

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**Recent events and training:**

October 25, Sgt. Leinweber attended an IDOT grant recipient meeting in Schaumburg. This orientation meeting signifies the start of the 2016-2017 Click-it-or-Ticket and DUI enforcement program. \$17,612.76 was awarded to the Police Department, which pays for the officer's enforcement time.

October 26, Officer Finfrock and I attended the District 181 safety and crisis meeting at the district office.

October 27, five officers from the Department attended tactical rifle training held at the Lemont outdoor range. The 8 hour rifle training was taught by Det. Shirley.

October 28, officers conducted a Click-it-or-Ticket detail along Holmes Ave. Officers issued three failure to wear seatbelt citations.

**Significant traffic and criminal activity during the period October 22, 2016 through October 28, 2016.**

October 22, 6:06pm, officers responded to the Jewel Food Store for a report of retail theft. The store employee reported an older W/M offender appeared to have taken items from the baby formula isle. The employee attempted to stop the subject, but he fled and drove off in his vehicle. Pending.

October 28, 12:26am, officers responded to the 100 block of Ann Street for a report of a domestic battery. The 33 year old Clarendon Hills man was arrested for domestic battery and transported to DuPage County Jail.



316 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.5430

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** October 28, 2016  
**Subject:** Weekly Department Report 2016-30 

1. Fire Prevention Bureau Activity during the past week.
  - Three (3) Fire/Life Safety Inspections were conducted this week.
  - Several Fire Prevention Public Education talks were given as schools this week by on duty firefighters.
  - Several fire prevention/fire station tours were given this week.
  - Several pre-plan drawings were entered electronically this week. Lt. Godek and on duty staff members have been updating the pre-plan drawings many occupancies in the village and entering into our electronic data base. All buildings on the south side of the village are now completed.
2. Training Report:
  - Wednesday evening, eighteen (18) firefighters attended training. Rapid Intervention Training was conducted with the Hinsdale FD at a building at 950 N. Madison St. in Hinsdale where firefighters practiced rescuing firefighters that were disabled or trapped inside a fire building.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No Report
5. Emergency Management Report:
  - No report this week.
6. On Thursday, Chief Farmer and I met with DuComm Director Brian Tegtmeier to discuss several dispatch issues to fine tune the dispatching of fire and police departments.

7. On Friday, October 28<sup>th</sup>, the Firefighter Pension Board met for a special meeting to discuss and approve Audits, GASB 67 & 68 compliance, Actuarial Valuation Reports, the Illinois Department of Insurance Report, and the Municipal Compliance Report.
8. During 2016 the fire department attended twenty four (24) block parties, Four (4) parades, Four (4) fire truck rides to school and nine (9) special events.
9. This week the Reserve Ambulance Medic 86 was placed into service because the newer Freightliner ambulance went to the Freightliner Dealer for warranty work. It is planned to place the newer ambulance back in service next week.
10. Last week the Lions Fire Lane Emergency Gate was damaged from heavy winds. The gate was repaired this week. Both Hinsdale and Clarendon Hills share in the maintenance costs for this gate.

11. Incidents of Interest:

- Saturday, October 25<sup>th</sup> at 2:57 PM. Medic 86 responded to 284 Woodstock Ave. for a battery victim.
- Wednesday, October 26<sup>th</sup> at 7:27 AM. Medic 86 and Squad 86 responded for a vehicle accident with injuries on 55<sup>th</sup> St. at Rt. 83.
- Thursday, October 27<sup>th</sup> at 5:10 PM. Medic 86 and Squad 86 responded for a vehicle accident with injuries on Rt. 83 at Ogden Ave.
- Friday, October 28<sup>th</sup> at 12:31 AM. Medic 86 responded for a battery victim at 140 Ann St.

12. Mutual Aid Calls:

- Tuesday, October 25<sup>th</sup> at 4:45 AM. Squad 86 responded to assist the Westmont Fire Department with a structure fire at 6722 Tudor Lane in Westmont.

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to eighteen (18) emergency calls.

If you have any questions or require additional information, please contact me.



**October 2016**

Su	M	Tu	W	Th	F	Sa
25	26	27	28	29	30	1
2	<u>3</u>	4	5	6	7	8
9	10	11	12	13	<u>14</u>	15
16	<u>17</u>	18	<u>19</u>	<u>20</u>	21	22
23	24	<u>25</u>	26	27	<u>28</u>	<u>29</u>
<u>30</u>	<u>31</u>	1	2	3	4	5

**Community Events****Chamber of Commerce Annual Family Trick or Treat Downtown**

October 29, 2016, 11:00 AM - 2:00 PM @ Prospect Ave.

[More Details](#)

**Blackhawk Heights Halloween Parade**

October 30, 2016, 3:00 PM - 4:00 PM

This is not a Village organized event. It is an event organized by the residents of Blackhawk Heights. It is open to all residents.

[More Details](#)

**Trick or Treating within Village of Clarendon Hills**

October 31, 2016, 3:00 PM - 7:00 PM

[More Details](#)

**Meeting Calendar****Special Firefighters' Pension Board Meeting**

October 28, 2016, 9:30 AM - 10:00 AM @ Village Hall Main Building

[More Details](#)

**November 2016**

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	<b>7</b>	8	9	<b>10</b>	<b>11</b>	12
13	14	15	16	<b>17</b>	18	19
20	<b>21</b>	<b>22</b>	23	<b>24</b>	<b>25</b>	26
27	28	29	30	1	2	3

**Community Events****Village Offices Closed due to Holiday****November 11, 2016, All Day**

Veterans Day

[More Details](#)**Village Offices Closed due to Holiday****November 24, 2016, All Day**

Thanksgiving

[More Details](#)**Village Offices Closed due to Holiday****November 25, 2016, All Day**

Day after Thanksgiving

[More Details](#)**Meeting Calendar****Village Board Regular Scheduled Meeting****November 7, 2016, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Public Open House RE: 55th Street Sub-Area Plan****November 10, 2016, 6:00 PM - 7:30 PM @ Christian Church of Clarendon Hills**[More Details](#)**ZBA/PC Meeting****November 17, 2016, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Village Board Regular Scheduled Meeting****November 21, 2016, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Special Events Committee Meeting****November 22, 2016, 7:00 PM - 8:00 PM @ Board Room**[More Details](#)