



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**November 4, 2016**

---

**A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- No weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *LSB*  
**Date:** November 4, 2016  
**Subject:** Weekly Report

1. **Metra Public Hearing:** Dan Ungerleider and I attended the Hearing on Wednesday which was held in our Board Room. There were no members of the public during the time I was there. We did have the opportunity to discuss areas of interest to Clarendon Hills with Metra officials, including the Metra Station, the bike shelter and crossing issues.
2. **DMMC Managers Committee Meeting:** I attended this meeting on Thursday morning. Amongst topics discussed were issues regarding airport noise (in this case mostly O'Hare) and new State legislation regarding Village official and employee travel regulations. We are presenting proposed rules regarding the latter at the next meeting. In regard to the airplane noise issue, the Midway Airport quarterly report did indicate an uptick in the use of the runway which does affect us. It went from arrivals taking place 0% of the time in June, to 7% and 5% for July and August. This matches what we observed. We will continue to monitor the situation.
3. **Education Gardens Fund Raiser:** I enjoyed a sandwich at Pot Belly in Westmont on Thursday night as part of the fund raiser. Westmont employees were there along with Community Development Director Dan Ungerleider to support the project. Thank you to Dan for his continued hard work on this project.
4. **South of 55<sup>th</sup> Sub-Area Plan Public Meeting:** A public forum for this project is taking place on Thursday, November 10<sup>th</sup> at 6 p.m. at the Christian Church of Clarendon Hills. All are welcome to attend.
5. **Downtown Sidewalk Repairs:** As part of the annual sidewalk program, several sidewalk squares and a damaged curbs were replaced in the downtown area. We will continue to monitor the downtown area in future years.
6. **Veterans Day Holiday:** As a reminder, the Veterans Day holiday will be observed on Friday, November 11<sup>th</sup>. The Village offices will be closed that day.

Have a Nice Weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** November 4, 2016  
**Subject:** Department Report

1. Limited work remains for 2016 Road Improvement Program, primarily related to Hosek Park. This work will carry over into next week. Nicor has replaced all the sidewalks which they damaged. They will begin their turf restoration next week.
2. The annual sidewalk removal and replacement program is nearing completion. The final squares were replaced yesterday. Restoration will be completed next week.
3. Our water division repaired a broken valve in record time on Tuesday morning. Kudos to Joe Ferrel and his crew.
4. We have completed snow plow and salt spreader maintenance for the season. Our fleet is ready to roll.
5. We are taking advantage of the mild weather and replacing the holiday lights in Sloan Triangle and swapping banners on the poles in the CBD. We will place the lighted pole wraps starting next week.
6. As soon as the holiday decorations work is complete we will be conducting a round of in-house tree pruning.

**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: November 4, 2016  
RE: Department Report

1. **Department Wedding Bells!** Last weekend Susan Larson went off and got herself married. Next week when she returns to the office she will carry a new name, Balsavich. Be sure to wish her your very best. Congratulations Susan and Bryan!
2. **Williams Court.** On Monday afternoon, our village engineer, Public Works Director Millette, and I met with the developer for Williams Court to discuss the proposed development revision for the previously approved 7-lot single family subdivision on Woodstock, south of Ogden Avenue. The proposed revised subdivision includes brick paved cul-de-sac, driveways and aprons, and entrance landscaping along Woodstock Avenue. A preliminary plat of subdivision is scheduled to be presented to the ZBA/PC on November 17, 2016.
3. **229 Park Avenue.** On Tuesday afternoon, I met with the project superintendent to refine the project fencing, traffic control and directional signage for the project. The concrete barriers that had been put in place will be removed to ensure the roadway will be able to accommodate vehicular traffic. Pedestrians will be instructed to avoid the closed sidewalk on the north side of Park Avenue by crossing south and walking past the former Fifth Third Bank.

On Wednesday morning, the developer hosted a business neighborhood meeting at Village Hall to allow area business and property owners another opportunity to ask questions, and to learn more about the project's anticipated construction schedule. The presented schedule is posted on the village's website.

4. **Richmond Education Gardens Update.** On Thursday afternoon, we had a multi-disciplinary engineering and design meeting for the Gardens. Topics discussed included project budget management, fundraising, material and service donations, site design and phasing. We are tentatively planning to kick-off development of the Gardens in spring 2017.

Thanks to the Village of Westmont and to all who participated in the last night's Potbelly Fundraiser. Our next restaurant fundraiser will be hosted by Cucinova at 800 E Ogden Avenue on December 7. Cucinova will contribute 15% of purchases that evening to the Gardens when a customer presents a flyer. A copy of the flyer be posted to the Village's Facebook page. Please be sure to share with your neighbors and friends.

Please contact me directly if you are interested in contributing to this exciting project. More information about the project is posted at [www.clarendonhills.us/gardens](http://www.clarendonhills.us/gardens)

5. **Pumpkin Composted.** Don't let your pumpkins die in vain. Drop off your pumpkins this Saturday from 10am to 2pm at the future site of the Richmond Education Gardens & Apiary, 1 S. Richmond Avenue. Pumpkins collected will be donated to the SCARCE pumpkin composting program.
6. **Permits.** The Village issued thirty (30) building permits in October, including four (4) new homes, having a total reported construction value of \$2,698,026. The monthly permit report for October will be posted next week on the Village website at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp).

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**



DATE: November 4, 2016

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report 

---

**Recent events and training:**

October 28 - 31, officers conducted Click-it-or-Ticket and DUI enforcement details. Officers issued 9 failure to wear seatbelt citations, 3 speeding citations and 2 cell phone citations.

November 4, Officer Finfrock and Officer Katsaros attended a multi-jurisdictional active shooter drill for District 181.

**Significant traffic and criminal activity during the period October 29, 2016 through November 4, 2016.**

October 29, 12:00 pm, a 66 year old man from unincorporated Clarendon Hills came into the station to make a forgery / theft report. He reported someone unknown had stolen his medication prescription and presented it to the pharmacist tech working at Osco Drug, 303 Holmes Ave. Osco Drug processed the prescription and issued the medication to the unknown offender.

October 30, 2:00 pm, an officer was called to the condominium building located at 5700 Holmes Ave for a disturbance. The victims related they were inside their home when they observed the 74 year old offender standing on their patio taking pictures of them.

October 30 10:20 pm, an officer made a traffic stop on a vehicle driven by a 26 year old Downers Grove man. He was not wearing his seatbelt. After further investigation, the officer discovered a small bag of cannabis in the driver's possession. He was issued a citation for no seatbelt and an ordinance violation for unlawful possession of cannabis.

October 31, 11:21am, Detective Shaw received information regarding a major financial fraud, which occurred in a town located in DuPage County. He assisted the jurisdiction with the case.

November 3, a resident of Barclay Court came into the station to make a fraud report. She reported her BMO Harris account had received two fraudulent charges totaling approximately \$100.00. BMO Harris refunded the money.

November 4, 9:00am, officers were called to the Police Department lobby for a report of domestic trouble. Officers assisted the couple.

November 2016						
Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

## Community Events

---

### Pumpkin composting collection

**November 5, 2016, 10:00 AM - 2:00 PM @ Richmond Education Gardens and Apiary (Corner of Quincy and Richmond Ave)**

Richmond Education Gardens and Apiary on Saturday, November 5th from 10 am to 2 pm as part of the SCARCE pumpkin composting program. The free "drive-up, drop-off" event provides residents an opportunity to have their pumpkins composted. Composting is an important waste diversion practice that diverts organic material, including pumpkins, from the landfill. Richmond Education Gardens and Apiary is located at the corner of Quincy and Richmond Ave., 1 South Richmond Ave. Plain, clean pumpkins of any size will be accepted, as well as pumpkins painted with acrylic paint. Pumpkins contaminated with candle wax, stickers, or decorations of any type will not be accepted. No other organic material may be dropped off. Find out more about composting here: <https://www.scarce.org/green-your-halloween-pumpkin-composting/>

[More Details](#)

---

### Village Offices Closed due to Holiday

**November 11, 2016, All Day**

Veterans Day

[More Details](#)

---

### Village Offices Closed due to Holiday

**November 24, 2016, All Day**

Thanksgiving

[More Details](#)

---

### Village Offices Closed due to Holiday

**November 25, 2016, All Day**

Day after Thanksgiving

[More Details](#)

---

## Meeting Calendar

---

### Village Board Regular Scheduled Meeting

**November 7, 2016, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

---

### Public Open House RE: 55th Street Sub-Area Plan

**November 10, 2016, 6:00 PM - 7:30 PM @ Christian Church of Clarendon Hills**

[More Details](#)

---

### ZBA/PC Meeting

**November 17, 2016, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

---

### Village Board Regular Scheduled Meeting

**November 21, 2016, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

---

**Special Events Committee Meeting**

**November 22, 2016, 7:00 PM - 8:00 PM @ Board Room**

[More Details](#)

---

**CONNECT  
WITH US**

**December 2016**

Su	M	Tu	W	Th	F	Sa
27	28	29	30	1	<u>2</u>	3
4	<u>5</u>	6	7	8	9	10
11	12	<u>13</u>	14	<u>15</u>	16	17
18	<u>19</u>	20	21	22	<u>23</u>	24
25	<u>26</u>	27	28	29	30	31

**Community Events****Christmas Walk**

**December 2, 2016, 6:00 PM - 9:00 PM @ Events starting with tree lighting in front of Village Hall then continuing down Prospect Ave.**

Tree lighting, Santa visit, and Carolers.

[More Details](#)

**Blackhawk Mosquito Abatement District Mtg**

**December 13, 2016, 7:00 PM - 8:00 PM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)

**Village Offices Closed due to Holiday**

**December 23, 2016, All Day**

Christmas Eve Holiday observed

[More Details](#)

**Village Offices Closed due to Holiday**

**December 26, 2016, All Day**

Christmas Holiday observed

[More Details](#)

**Meeting Calendar****Village Board Regular Scheduled Meeting**

**December 5, 2016, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**ZBA/PC Meeting**

**December 15, 2016, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Village Board Regular Scheduled Meeting**

**December 19, 2016, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)