



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

November 18, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department --See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KS*
Date: November 18, 2016
Subject: Weekly Report

1. **November 21 Board Meeting Cancelled:** As confirmed by the Board at the meeting Monday night, the November 21 meeting is cancelled due to a lack of quorum and the upcoming holiday. We will be back on the regular schedule beginning on December 5th.
2. **NIMS Training Update:** I have discussed the need for Board members to complete NIMS training, if you have not already done so. We are planning to set up a session before the December 19 Board Meeting, probably starting at 5 p.m. I am trying to find the least intrusive way to do this and assumed linking to an existing meeting night would be best. We can discuss in greater detail at the December 5 meeting, otherwise please let me know if you have any questions.
3. **Holiday Decorations:** Public Works staff are in the process of purchasing new holiday decorations for the downtown area. We have had some comments regarding the different bulb color between the new decorations and the older supply that are on the same pole or adjacent. We are looking at options for adjusting this. Please let us know if you have any thoughts on this matter.
4. **Village Phone System:** -The system is now set-up where trustees will receive emails with audio files attached for any voicemails they receive. We believe all of the bugs are now worked out on the system, ProxIT and staff continue to assist users to update the system based on their preferences.
5. **Meeting on Blackhawk Heights Drainage Issues:** Mike Millette, Lee Fell and I met with several residents regarding the drainage concerns in this area on Wednesday evening. The meeting was helpful in communicating potential plans and soliciting input from residents. The Public Services Committee will meet on Monday afternoon to discuss this, and a couple of other issues. We expect to report back to the Board at an upcoming full meeting.
6. **T.I.F. Joint Review Board:** The annual meeting of this group, which is made up of all the taxing bodies, will be held on Monday. This is the State mandated annual meeting required to review the status of the TIF District. We do not anticipate any issues to arise as a result of this meeting.

7. **Interviews for Building/Fiscal Assistant:** Interviews will start on Monday. We are hoping to get an employee quickly into the position. Thank you to Vicki Pries, Olivia Yeung and Julie Johnson for helping fill in at the front desk during the transition.
8. **IT Vender Transition:** Staff, AIS and ProxIT continue to work through transitioning to ProxIT for our IT services. Thank you to AIS for smoothly and professionally handling the transition.
9. **Chamber Meeting:** Vicki Pries, Dan Ungerleider, Zach Creer and I attended the chamber meeting on Wednesday morning to update our business owners on Village news and to touch base for Christmas Walk planning.

Have a Nice Weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: November 18, 2016
Subject: Department Report

1. With the November 21st Village Board meeting being canceled the next scheduled Board meeting is not until December 5th. In order to avoid payment issues with our Vendors, the Finance Department has prepared the Check Run according to the regular schedule and checks will be mailed out on November 22, 2016. I will attach the Claims Register for review.

VILLAGE OF CLARENDON HILLS

November 21, 2016

CLAIMS ORDINANCE # 16-11-02

2016 Stub Year Disbursements

November 21, 2016 Checks

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
ALPHAGRAPHS	03520						
RESIDENT SURVEYS		1,232.41	PRINTING/COPYING	01.504.4231	82472		487 00020
AT&T- (NEW SYSTEM)	05811						
10/16 IPFLEX MONITOR		89.85	TELEPHONE	01.513.4212	63032320631016		479 00035
AUTOZONE INC. #629342	06084						
OIL/WINSHIELD FLUID		59.82	VEHICLE SUPPLIES	01.521.4604	2537139505		485 00029
BALES ACE HARDWARE	07938						
SUPPLIES FOR XMAS LIGHTS		18.97	OPERATING SUPPLIES	01.505.4318	012545/1		472 00035
PW-DOORBELL		95.96	OPERATING SUPPLIES	01.546.4318	012630/1		485 00024
SANDPAPER		4.49	OPERATING SUPPLIES	01.540.4318	012650/1		485 00025
		119.42	*TOTAL				
BUESER/MICHAEL	99574						
REIMB CDL LICENSE-BUESER		50.00	OPERATING SUPPLIES	01.540.4318	11/14/2016		487 00010
CABELA'S INC.	12302						
WORK SWEATSHIRT-FRANCO		29.22	UNIFORMS/CLOTHING/EQUIPM	01.540.4317	058276876		485 00028
WORK SWEATSHIRT-FRANCO		29.22	UNIFORMS/CLOTHING/EQUIPM	20.560.4317	058276876		485 00027
		58.44	*TOTAL				
CHICAGO TRIBUNE	13901						
FY16 TREASURER'S REPORT		470.40	ADVERTISING/PRINTING/COP	01.512.4231	002990087		479 00028
CHRISTINE CHARKEWYCZ	13691						
10/16 LEGAL		680.00	LEGAL FEES	01.511.4206	17		479 00016
CINTAS CORPORATION NO. 2	14259						
MEDICAL SUPPLIES		27.96	EMPLOYEE HEALTH & SAFETY	01.510.4115	5006511121		485 00019
MEDICAL SUPPLIES		37.99	EMPLOYEE HEALTH & SAFETY	01.520.4115	5006511121		485 00022
MEDICAL SUPPLIES		96.96	EMPLOYEE HEALTH & SAFETY	01.530.4115	5006511121		485 00023
MEDICAL SUPPLIES		41.32	EMPLOYEE HEALTH & SAFETY	01.540.4115	5006511121		485 00021
MEDICAL SUPPLIES		41.32	EMPLOYEE HEALTH & SAFETY	20.560.4115	5006511121		485 00020
		245.55	*TOTAL				
CLARENDON HILLS BANK	23324						
CERTIFICATE HOLDERS		41.94	OFFICE SUPPLIES	01.522.4301	0412		479 00011
CERTIFICATES		5.83	OFFICE SUPPLIES	01.522.4301	1780		479 00012
ICLOUD BACKUP		2.99	TELEPHONE	01.530.4212	1838		479 00009
CERTIFICATES/MAILERS		60.71	OFFICE SUPPLIES	01.522.4301	3617		479 00010
MEDICARE REGISTRATION		554.00	AMBULANCE BILLING SERVIC	01.532.4216	6487		479 00007
USB PORTS FOR VEHICLES		43.92	MINOR TOOLS & EQUIP	01.521.4322	7448		479 00015
ACTIVE 911 SUBSCRIPTION		10.72	TELEPHONE	01.530.4212	7468		479 00008
INVESTIGATIONS CAMERA		1,296.95	INVESTIGATIVE SUPPLIES	01.521.4319	8331		479 00014
SOLDERING IRON		59.99	MINOR TOOLS & EQUIP	01.522.4322	8841		479 00013
CONSTANT CONTACT SUBSCR		80.00	OTHER PROFESSIONAL SERVI	01.512.4207	9967		479 00006
		2,157.05	*TOTAL				
CLARENDON HILLS HARDWARE	13630						
CAR KEY		5.92	ARTICLE 36 EXPENDITURES	01.520.4215	106893		485 00007
GARAGE OPENER BATTERIES		15.70	OPERATING SUPPLIES	01.521.4318	106905		485 00008
VH-TOILET PARTS		24.27	O & M SUPPLIES-BUILDING	01.514.4320	106941		485 00009
VH-TOILET CONNECTOR		12.58	O & M SUPPLIES-BUILDING	01.514.4320	106943		485 00010
SILICONE GLUE		14.82	VEHICLE SUPPLIES	01.540.4604	106964		485 00011
SHOWER CURTAIN PARTS		28.32	O & M SUPPLIES-BUILDING	01.534.4320	107206		485 00012

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
CLARENDON HILLS HARDWARE	13630						
	HYD PAINTING SUPPLIES	12.12	OPERATING SUPPLIES	20.560.4318	107218		485 00013
	SOAKER RING/SOAKER HOSE	30.57	O & M SUPPLIES-BUILDING	01.534.4320	107247		485 00014
	WHEEL CLEANER	7.19	VEHICLE SUPPLIES	01.531.4604	107274		485 00015
	TIRE SHINE SPRAY	12.22	VEHICLE SUPPLIES	01.531.4604	107286		485 00016
	FLUORESCENT BULB	8.99	O & M SUPPLIES-BUILDING	01.534.4320	107510		485 00017
	FASTENER/EPOXY SYRINGE	23.89	OPERATING SUPPLIES	01.521.4318	107559		485 00018
		196.59	*TOTAL				
COLLEGE OF DU PAGE	15162						
	TRAINING-PASTERIS	95.00	CONFERENCES/TRAINING/MEE	01.521.4291	7483		479 00026
COMCAST CABLE	15258						
	11/16 TV-VH	3.17	UTILITIES	01.514.4235	87712011000041		485 00034
COMLABS, INC	16274						
	2017 EMNET LICENSE	615.00	OTHER CONTRACTUAL SERVIC	01.535.4208	11461	016759 P	485 00035
COMMONWEALTH EDISON	15277						
	VILLAGE STREETS 11/03/16	1,791.87	UTILITIES	01.540.4235	00591450691016		485 00026
CONSTELLATION	15430						
	STREET LIGHT-10/24/16	16.51	UTILITIES	01.540.4235	0035814785		472 00032
	WELL #6-10/24/16	34.66	UTILITIES	20.560.4235	0035814790		472 00033
	RESERV HI LIFT-10/24/16	284.60	UTILITIES	20.560.4235	0035814791		472 00034
	STORM SEWR PUMP-10/25/16	71.85	UTILITIES	01.540.4235	0035826031		487 00016
	CBD TRIANGLE-10/25/16	30.64	UTILITIES	01.505.4235	0035826034		487 00013
	WELL #7 ELEC-10/25/16	30.16	UTILITIES	01.540.4235	0035826035		487 00017
	STREET LIGHT-10/25/16	27.53	UTILITIES	01.540.4235	0035826036		487 00015
	WELL #7-10/25/16	68.70	UTILITIES	20.560.4235	0035826037		487 00018
	B.N. STATION-10/25/16	211.59	UTILITIES	21.540.4235	0035826039		487 00014
	STREET LIGHT-10/26/16	19.78	UTILITIES	01.540.4235	0035855792		472 00031
		796.02	*TOTAL				
COOK/TODD	.01736						
	090816-39 GOLF	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	39 GOLF		487 00022
COURTNEY'S SAFETY LANE	13280						
	SAFETY INSP-UNIT 1	35.00	CONTRACT LABOR-VEHICLES	01.540.4602	7995		472 00024
	SAFETY INSP-MEDIC 86	35.00	CONTRACT LABOR-VEHICLES	01.532.4602	8018		479 00022
	SAFETY INSP-MEDIC 86R	35.00	CONTRACT LABOR-VEHICLES	01.532.4602	8029		479 00033
		105.00	*TOTAL				
DANMAR	17309						
	10/16 CLEANING	500.00	MAINTENANCE BUILDINGS	01.514.4262	18531		479 00001
	10/16 CLEANING	680.00	MAINTENANCE BUILDINGS	01.523.4262	18531		479 00004
	10/16 CLEANING	390.00	MAINTENANCE BUILDINGS	01.546.4262	18531		479 00002
	10/16 CLEANING	210.00	MAINTENANCE BUILDINGS	20.560.4262	18531		479 00003
	10/16 CLEANING	300.00	MAINTENANCE BUILDINGS	21.540.4262	18531		479 00005
		2,080.00	*TOTAL				
DISCOVERY BENEFITS	18405						
	10/16 FLEX SVCS	83.00	EMPLOYEE HEALTH & SAFETY	01.510.4115	0000693730-IN		479 00021
DUPAGE COUNTY TREASURER	19677						
	CJIS 3RD QUARTER 2016	750.00	OTHER CONTRACTUAL SERVIC	01.522.4208	IA-223		479 00017
DUPAGE WATER COMMISSION	19688						
	10/16 WATER PURCHASE	96,244.80	DP WATER COMM WATER COST	20.560.4233	11530		487 00007

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
	FULLER'S CAR WASH OF WES	29641					
	10/16 CAR WASHES	32.00	CONTRACT LABOR-VEHICLES	01.531.4602	2091		479 00034
	GLOBE CONSTRUCTION, INC	31630					
	2016 SIDEWALK PROGRAM	35,000.00	OTHER CONTRACTUAL SERVIC	10.541.4208	201672		487 00009
	2016 SIDEWALK PROGRAM	4,872.00	OTHER IMPROVEMENTS	65.590.4420	201672		487 00008
		39,872.00	*TOTAL				
	HOME DEPOT CREDIT SERVIC	37100					
	FUEL FOR SAWS	53.64	VEHICLE FUEL	01.531.4603	3100300		479 00030
	I.D.E.S.	81120					
	3RD QTR 16 UNEMPLOYMENT	5,950.00	UNEMPLOYMENT COMPENSATIO	01.520.4116	0664023418		487 00036
	ILLINOIS PAPER COMPANY	41765					
	COPY PAPER	55.84	OPERATING SUPPLIES	01.510.4318	IN252469		487 00001
	COPY PAPER	55.83	OPERATING SUPPLIES	01.512.4318	IN252469		487 00002
	COPY PAPER	100.50	OPERATING SUPPLIES	01.521.4318	IN252469		487 00006
	COPY PAPER	67.00	OPERATING SUPPLIES	01.530.4318	IN252469		487 00005
	COPY PAPER	67.00	OPERATING SUPPLIES	01.540.4318	IN252469		487 00004
	COPY PAPER	55.83	OPERATING SUPPLIES	01.550.4318	IN252469		487 00003
		402.00	*TOTAL				
	INTERNATIONAL SOCIETY OF	42225					
	ISA MEMBERSHIP-FERREL	175.00	MEMBERSHIPS & SUBSCRIPTI	01.540.4292	181294		479 00027
	IZQUIERDO/PAMELA	99263					
	REIMB DAMAGE TO IRRIG	250.00	ROADWAY IMPROVEMENTS	65.590.4450	11/09/2016		485 00004
	KING CAR WASH, INC	49500					
	10/16 CAR WASHES	150.00	CONTRACT LABOR-VEHICLES	01.521.4602	10/31/2016		485 00031
	LEADS ONLINE	51803					
	01/17-12/17 SUBSCRIPTION	2,128.00	MEMBERSHIPS & SUBSCRIPTI	01.520.4292	238437		485 00005
	LEXISNEXIS RISK SOLUTION	52160					
	10/16 SEARCHES	102.25	OPERATING SUPPLIES	01.521.4318	1036366-201610		472 00029
	M.E. SIMPSON COMPANY, IN	79216					
	VALVE ASSESSMENT PROGRAM	1,927.00	OTHER CONTRACTUAL SERVIC	20.560.4208	29233		472 00026
	VALVE ASSESSMENT PROGRAM	1,880.00	OTHER CONTRACTUAL SERVIC	20.560.4208	29234		472 00028
	VALVE ASSESSMENT PROGRAM	2,303.00	OTHER CONTRACTUAL SERVIC	20.560.4208	29236		472 00027
		6,110.00	*TOTAL				
	MEADE ELECTRIC COMPANY I	56469					
	10/16 TRAFFIC SIGNAL	630.00	MAINTENANCE EQUIPMENT	10.541.4263	676016		479 00024
	NAPA AUTO PARTS	59700					
	TIRE SPRAY/WINSHIELD SPR	18.97	VEHICLE SUPPLIES	01.531.4604	461892		485 00003
	NORTHEASTERN ILLINOIS PU	61225					
	TRAINING-KATSAROS	495.00	CONFERENCES/TRAINING/MEE	01.521.4291	15738		472 00021
	OFFICE DEPOT CREDIT PLAN	63333					
	DOCUMENT COVERS	4.44	OFFICE SUPPLIES	01.522.4301	1992077507		472 00009
	RETURN DOCUMENT COVERS	4.44CR	OFFICE SUPPLIES	01.522.4301	1993255671		472 00010
	GLUE	17.97	OFFICE SUPPLIES	01.510.4301	869417879001		472 00001
	WATER/COFFEE	37.97	OPERATING SUPPLIES	01.510.4318	869417879001		472 00002
	FAX MACHINE	97.99	OFFICE SUPPLIES	01.540.4301	869537775001		472 00018
	FAX MACHINE	98.00	OFFICE SUPPLIES	20.560.4301	869537775001		472 00017
	PAPER/ARROW FLAGS/TAPE	20.66	OFFICE SUPPLIES	01.540.4301	869537928001		472 00020

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
OFFICE	DEPOT CREDIT PLAN	63333					
	PAPER/ARROW FLAGS/TAPE	20.65	OFFICE SUPPLIES	20.560.4301	869537928001		472 00019
	ENGRAVED DESK SIGN	16.99	OFFICE SUPPLIES	01.522.4301	871478398001		472 00013
	CALENDARS	43.11	OFFICE SUPPLIES	01.522.4301	871478488001		472 00014
	COFFEE/TEA/PAPER	153.21	OPERATING SUPPLIES	01.510.4318	872145613001		472 00003
	AIR FRESHENER	11.66	O & M SUPPLIES-BUILDING	01.514.4320	872145795001		472 00004
	ARROW FLAGS/PENS/PLANNER	42.99	OFFICE SUPPLIES	01.512.4301	874323237001		472 00005
	DISHWAND REFILLS	2.96	O & M SUPPLIES-BUILDING	01.514.4320	874323237001		472 00007
	MARKERS/PENS/PAPER CLIPS	20.48	OFFICE SUPPLIES	01.550.4301	874323237001		472 00006
	DISHWAND	3.29	O & M SUPPLIES-BUILDING	01.514.4320	874323431001		472 00008
	TISSUES/PEN REFILLS	39.68	OFFICE SUPPLIES	01.522.4301	874785849001		472 00016
	LAMP/WRITING SURFACE	61.86	MINOR TOOLS & EQUIP	01.522.4322	874785849001		472 00015
	SHIPPING LABELS/TONER	263.05	OFFICE SUPPLIES	01.530.4301	875099454001		472 00011
	TONER	264.96	OFFICE SUPPLIES	01.530.4301	875099689001		472 00012
		1,217.48	*TOTAL				
P. F. PETTIBONE & CO.	PARKING TICKETS	70254					
		1,568.75	ADVERTISING/PRINTING/COP	01.520.4231	171047		485 00001
PACKEY WEBB	REPAIRS #381	68815					
		292.71	CONTRACT LABOR-VEHICLES	01.521.4602	C87585		487 00021
PARK/JONG-HEE		.01579					
	040715-105 SHERIDAN	1,500.00	REFUNDABLE DEP PKY/STR	01.000.2510	105 SHERIDAN		487 00023
	092315-105 SHERIDAN	2,000.00	REFUNDABLE DEP PKY/STR	01.000.2510	105 SHERIDAN		487 00024
	100815-105 SHERIDAN	6,468.00	STORM WATER DEPOSIT	01.000.2513	105 SHERIDAN		487 00025
	120315-ELECT SER REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00028
	011316-ELECT SER REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00029
	011516-ELECT SER REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00030
	012616-RP REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00031
	020316-RP REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00032
	020316-PP REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00033
	072816-BF REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00034
	072816-FE REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN		487 00035
	102815-SPOT SURVEY	68.25CR	PLAN REVIEW FEES	01.322.3214	105 SHERIDAN		487 00027
	100815-105 SHERIDAN	500.00	WATER BILLING DEPOSIT	20.000.2517	105 SHERIDAN		487 00026
		9,912.55	*TOTAL				
RED WING SHOE STORE		73655					
	BOOT LACES-O'MALLEY	30.00	UNIFORMS/CLOTHING/EQUIPM	01.530.4317	000000007-045		485 00006
SAFE-CARD ID SERVICES, I	BUILDING INSP ID CARD	76883					
		10.10	ADVERTISING/PRINTING/COP	01.550.4231	21956A		479 00031
SECRETARY OF STATE	TICKET SUSPENSION	77952					
		10.00	ARTICLE 36 EXPENDITURES	01.520.4215	11/02/2016		472 00023
SHAW MEDIA	CASE Z480/CASE Z482	78505					
		283.44	ADVERTISING/PRINTING/COP	01.501.4231	10161007457		479 00025
SHIRLEY/AARON	TRAINING MEALS-SHIRLEY	79110					
		52.91	CONFERENCES/TRAINING/MEE	01.521.4291	11/14/2016		485 00030
SUBURBAN LABORATORIES, I	WATER SAMPLES	82074					
		171.00	OTHER CONTRACTUAL SERVIC	20.560.4208	139815		472 00030
TAMELING, INC	2016 ROAD-APRON BRICKS	83155					
		184.35	ROADWAY IMPROVEMENTS	65.590.4450	0113104-IN		485 00032

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
TASER INTERNATIONAL	83133						
TASER HOLSTERS		398.73	OPERATING SUPPLIES	01.521.4318	SI1428324		485 00002
THIRD MILLENNIUM ASSOC.,	84150						
11/16 TRUSTEE TOPICS		71.98	PRINTING/COPYING	01.504.4231	20042		487 00012
10/16 UTILITY BILLING		662.17	OTHER CONTRACTUAL SERVIC	20.560.4208	20042		487 00011
		734.15	*TOTAL				
U.S. BANK	88335						
SSA 7 DEBT PRINCIPAL		25,000.00	BOND PRINCIPAL	17.590.4504	6557 1		487 00037
SSA 7 DEBT INTEREST		718.75	BOND INTEREST	17.590.4505	6557-1		487 00038
		25,718.75	*TOTAL				
U.S. BANK	88336						
10/16-09/17 AGENT FEE		450.00	BOND PRINCIPAL	46.585.4504	4442562		479 00029
UNIFIRST CORPORATION	88125						
SHOP TOWELS		5.50	CONTRACT LABOR-VEHICLES	01.540.4602	0611005631		479 00018
FLOOR MATS		37.54	MAINTENANCE BUILDINGS	01.546.4262	0611005631		479 00020
FLOOR MATS		20.21	MAINTENANCE BUILDINGS	20.560.4262	0611005631		479 00019
FLOOR MATS-B.N.		52.20	MAINTENANCE BUILDINGS	21.540.4262	0611005645		472 00022
FLOOR MAT SERVICE		50.95	MAINTENANCE BUILDINGS	01.514.4262	0611008378		487 00019
		166.40	*TOTAL				
UNITED STATES CYLINDER G	88148						
OXYGEN RENTAL		31.50	OPERATING SUPPLIES	01.532.4318	276803		479 00032
VERIZON WIRELESS	90095						
10/16 CELL PHONES		2.26	TELEPHONE	01.510.4212	9774740105		486 00001
10/16 CELL PHONES		76.37	TELEPHONE	01.520.4212	9774740105		486 00002
10/16 CELL PHONES		4.52	TELEPHONE	01.531.4212	9774740105		486 00003
10/16 CELL PHONES		5.45	TELEPHONE	01.532.4212	9774740105		486 00004
10/16 CELL PHONES		2.26	TELEPHONE	01.535.4212	9774740105		486 00005
10/16 CELL PHONES		37.96CR	TELEPHONE	01.540.4212	9774740105		486 00006
10/16 CELL PHONES		37.96CR	TELEPHONE	20.560.4212	9774740105		486 00007
		14.94	*TOTAL				
VERIZON WIRELESS # 04	90098						
10/16 CHPD DESK		16.66	TELEPHONE	01.520.4212	9774740107		486 00019
10/16 CHPD INVESTIGATOR		16.66	TELEPHONE	01.520.4212	9774740107		486 00020
10/16 PD SQUAD 81		16.66	TELEPHONE	01.520.4212	9774740107		486 00022
10/16 PD SQUAD 82		16.66	TELEPHONE	01.520.4212	9774740107		486 00023
10/16 PD SQUAD 83		16.66	TELEPHONE	01.520.4212	9774740107		486 00024
10/16 PD SQUAD 84		16.66	TELEPHONE	01.520.4212	9774740107		486 00025
10/16 PD SQUAD 85		16.66	TELEPHONE	01.520.4212	9774740107		486 00026
10/16 PD SQUAD 86		16.66	TELEPHONE	01.520.4212	9774740107		486 00027
10/16 IPAD CHARGES		16.66	TELEPHONE	01.530.4212	9774740107		486 00018
10/16 IPAD CHARGES		16.66	TELEPHONE	01.531.4212	9774740107		486 00016
10/16 IPAD CHARGES		16.66	TELEPHONE	01.531.4212	9774740107		486 00017
10/16 FD STATION 86		16.66	TELEPHONE	01.531.4212	9774740107		486 00028
10/16 FD CHIEF 86		16.67	TELEPHONE	01.531.4212	9774740107		486 00029
10/16 FD ENGINE 86		16.67	TELEPHONE	01.531.4212	9774740107		486 00030
10/16 FD LADDER 86		16.67	TELEPHONE	01.531.4212	9774740107		486 00031
10/16 FD SQUAD 86		16.67	TELEPHONE	01.531.4212	9774740107		486 00033
10/16 FD UTILITY 86		16.67	TELEPHONE	01.531.4212	9774740107		486 00034
10/16 FD UTILITY 87		16.67	TELEPHONE	01.531.4212	9774740107		486 00035

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
VERIZON WIRELESS # 04	90098						
10/16 FD MEDIC 86 PCR		16.66	TELEPHONE	01.532.4212	9774740107		486 00021
10/16 FD MEDIC 86		16.67	TELEPHONE	01.532.4212	9774740107		486 00032
10/16 IPAD CHARGES		16.66	TELEPHONE	01.532.4212	9774740107		486 00036
10/16 IPAD CHARGES		16.66	TELEPHONE	01.533.4212	9774740107		486 00015
		366.59	*TOTAL				
VERIZON WIRELESS #03	90097						
10/16 CELL PHONES		79.61	TELEPHONE	01.510.4212	9774740106		486 00008
10/16 CELL PHONES		159.24	TELEPHONE	01.520.4212	9774740106		486 00009
10/16 CELL PHONES		79.63	TELEPHONE	01.530.4212	9774740106		486 00010
10/16 CELL PHONES		79.62	TELEPHONE	01.530.4212	9774740106		486 00011
10/16 CELL PHONES		79.62	TELEPHONE	01.533.4212	9774740106		486 00012
10/16 CELL PHONES		39.81	TELEPHONE	01.540.4212	9774740106		486 00013
10/16 CELL PHONES		39.80	TELEPHONE	20.560.4212	9774740106		486 00014
		557.33	*TOTAL				
W.S. DARLEY & CO.	17316						
METER CALIBRATION		105.00	MAINTENANCE EQUIPMENT	01.531.4263	17263515		485 00033
WILLCO GREEN, LLC	94119						
HAULING		90.00	WASTE REMOVAL/DUMP CHARG	01.540.4265	100417		472 00025
		206,908.93	**CLAIMS TOTAL				

ACS FINANCIAL SYSTEM
11/17/2016 09:36:57

Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V08.03 PAGE 7

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		206,908.93					

RECORDS PRINTED - 000178

ACS FINANCIAL SYSTEM
11/17/2016 09:36:58

Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V08.03 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	34,730.75
10	MOTOR FUEL TAX FUND	35,630.00
17	SPECIAL SERVICE AREA 7	25,718.75
20	WATER FUND	104,509.29
21	BN/CH PARKING FUND	563.79
46	2012A ALTERNATE BOND FUND	450.00
65	CAPITAL PROJECTS/IMPROVEMENT	5,306.35
TOTAL ALL FUNDS		206,908.93

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CLARENDON HILLS BANK	206,908.93
TOTAL ALL BANKS		206,908.93

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....
.....

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: November 18, 2016
Subject: Department Report

1. Surface placement for the Park District at Hosek Park and various patches around town have been completed. All parkway restoration work, except Nicor's section on Ridge, is completed and the contractor is currently working there. Private property restoration remains adjacent to Hosek, for which the Park District and the affect residents have come to an agreement.
2. We are researching alternatives to minimize the difference in appearance between the new holiday garland pole wraps (with LED bulbs) and the existing wreaths (with incandescent bulbs). We have already replaced bulbs in the wreath on the pole immediately north of Burlington on Prospect and are attempting to find alternate bulbs for the new pole wrap next in line.
3. Our new 3-ton plow truck will be here next week or the week thereafter. The 1-1/2-ton is in queue to be upfitted and is expected before the end of the year.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: November 18, 2016
RE: Department Report

1. **Staff Departure.** Susan Larson Balsavich is no longer with the Village of Clarendon Hills. Susan had been greeting village residents and contractors at the Village hall front counter for the last five years. We wish her well at her new place of employment. We hope to soon be hiring a new Building/Fiscal Assistant.
2. **Lions Club Dinner.** On November 14th I had the privilege to attend a Clarendon Hills Lions Club dinner at Scapa Italian Restaurant. During the dinner, I provided a brief presentation of projects and events planned and ongoing in the Village. The Lions Club also presented me a \$1000 donation for the Richmond Education Gardens & Apiary project. [Side note - The Clarendon Hills Lions Club annual Christmas Tree Sales will begin the Friday after Thanksgiving.]
3. **Chamber of Commerce Meeting.** On November 16th I attended the regular Clarendon Hills Chamber of Commerce meeting in the Village Hall Board Room. Topics discussed included: the successful downtown Halloween activities; preparation for the December 2nd Christmas Walk; and proposed plans to attract a farmers market to town next spring. The
4. **Richmond Education Gardens Update.** Our next restaurant fundraiser will be hosted by Cucinova at 800 E Ogden Avenue on December 7. Cucinova will contribute 15% of purchases that evening to the Gardens when a customer presents a flyer. A copy of the flyer be posted to the Village's Facebook page. Please be sure to share with your neighbors and friends.

Please contact me directly if you are interested in contributing to this exciting project. More information about the project is posted at www.clarendonhills.us/gardens

5. **Permits.** The Village has issued nine (9) building permits so far in November having a total reported construction value of \$343,133.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: November 18, 2016
Subject: Weekly Department Report 2016-32

1. Fire Prevention Bureau Activity during the past week.
 - Six (6) Fire/Life Safety Inspections were conducted this week.
 - Several pre-plan drawings were entered electronically this week. Lt. Godek and on duty staff members have been updating the pre-plan drawings many occupancies in the village and entering into our electronic data base. All buildings on the south side of the village are now completed.
2. Training Report:
 - Wednesday evening, eighteen (18) firefighters attended weekly training. Relay and hose operations were conducted.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No Report
5. Emergency Management Report:
 - No report this week.
6. Tuesday evening, Deputy Chief Krupp and I attended the swearing in ceremony of the New Hinsdale Fire Chief John Gianelli at the Hinsdale Village Board meeting.
7. On Wednesday, I attended the monthly meeting of the MABAS Division 10 Fire Chiefs.
8. On Thursday, I attended the quarterly meeting of the IRMA Fire Chiefs Sub Committee in Oak Brook.
9. On Thursday, I attended the monthly meeting of the DuComm Fire Chiefs Sub Committee in Carol Stream.

10. On Wednesday, Captain Mark Rediehs and I met with you to coordinate NIMS compliance and training for village employees and elected officials.

11. Incidents of Interest:

- Friday, November 11th at 2:53 AM. The fire department along with Hinsdale Engine 84 responded for a kitchen fire at 436 Chicago Ave. The fire was extinguished quickly and contained to the stove and cabinets in the kitchen. Smoke damage throughout the house. Damage is estimated at about \$15,000.
- Thursday, November 17th at 5:49 PM. Medic 86 and Squad 86 responded to a vehicle accident with injuries on Prospect Ave. north of Burlington Ave.
- Thursday, November 17th at 8:42 PM. Ladder 86, Chief 86, Engine 86 and Hinsdale Engine 84 responded for vehicle on fire on Rt. 83 southbound south of Ogden Ave. Upon arrival firefighters found a passenger vehicle fully involved in fire. Firefighters extinguished the fire using about 700 gallons of water. The car was a total loss and there was also damage to the sound wall on Rt. 83. Damage is estimated to be about \$10,000.

12. Mutual Aid Calls:

- None.

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty (20) emergency calls.

If you have any questions or require additional information, please contact me.



November 2016

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	<u>5</u>
6	<u>7</u>	8	9	<u>10</u>	<u>11</u>	12
13	<u>14</u>	<u>15</u>	16	<u>17</u>	18	19
20	<u>21</u>	<u>22</u>	23	<u>24</u>	<u>25</u>	26
27	28	29	30	1	2	3

Community Events

Village Offices Closed due to Holiday

November 24, 2016, All Day

Thanksgiving

[More Details](#)

Village Offices Closed due to Holiday

November 25, 2016, All Day

Day after Thanksgiving

[More Details](#)

Meeting Calendar

TIF District Joint Review Board

November 21, 2016, 4:00 PM - 5:00 PM @ Board Room

[More Details](#)

Police Pension Special Board Meeting

November 21, 2016, 5:30 PM - 6:30 PM @ Village Hall Main Building

[More Details](#)

Village Board Regular Scheduled Meeting- Cancelled

November 21, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

November 22, 2016, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

December 2016

Su	M	Tu	W	Th	F	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Community Events

Christmas Walk

December 2, 2016, 6:00 PM - 9:00 PM @ Events starting with tree lighting in front of Village Hall then continuing down Prospect Ave.

Tree lighting, Santa visit, and Carolers.

[More Details](#)

Blackhawk Mosquito Abatement District Mtg

December 13, 2016, 7:00 PM - 8:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Village Offices Closed due to Holiday

December 23, 2016, All Day

Christmas Eve Holiday observed

[More Details](#)

Village Offices Closed due to Holiday

December 26, 2016, All Day

Christmas Holiday observed

[More Details](#)

Meeting Calendar

Village Board Regular Scheduled Meeting

December 5, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

December 15, 2016, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

December 19, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)