



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

November 18, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department --See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *LSB*
Date: November 18, 2016
Subject: Weekly Report

- 1. November 21 Board Meeting Cancelled:** As confirmed by the Board at the meeting Monday night, the November 21 meeting is cancelled due to a lack of quorum and the upcoming holiday. We will be back on the regular schedule beginning on December 5th.
- 2. NIMS Training Update:** I have discussed the need for Board members to complete NIMS training, if you have not already done so. We are planning to set up a session before the December 19 Board Meeting, probably starting at 5 p.m. I am trying to find the least intrusive way to do this and assumed linking to an existing meeting night would be best. We can discuss in greater detail at the December 5 meeting, otherwise please let me know if you have any questions.
- 3. Holiday Decorations:** Public Works staff are in the process of purchasing new holiday decorations for the downtown area. We have had some comments regarding the different bulb color between the new decorations and the older supply that are on the same pole or adjacent. We are looking at options for adjusting this. Please let us know if you have any thoughts on this matter.
- 4. Village Phone System:** -The system is now set-up where trustees will received emails with audio files attached for any voicemails they receive. We believe all of the bugs are now worked out on the system, ProxIT and staff continue to assist users to update the system based on their preferences.
- 5. Meeting on Blackhawk Heights Drainage Issues:** Mike Millette, Lee Fell and I met with several residents regarding the drainage concerns in this area on Wednesday evening. The meeting was helpful in communicating potential plans and soliciting input from residents. The Public Services Committee will meet on Monday afternoon to discuss this, and a couple of other issues. We expect to report back to the Board at an upcoming full meeting.
- 6. T.I.F. Joint Review Board:** The annual meeting of this group, which is made up of all the taxing bodies, will be held on Monday. This is the State mandated annual meeting required to review the status of the TIF District. We do not anticipate any issues to arise as a result of this meeting.

7. **Interviews for Building/Fiscal Assistant:** Interviews will start on Monday. We are hoping to get an employee quickly into the position. Thank you to Vicki Pries, Olivia Yeung and Julie Johnson for helping fill in at the front desk during the transition.
8. **IT Vender Transition:** Staff, AIS and ProxIT continue to work through transitioning to ProxIT for our IT services. Thank you to AIS for smoothly and professionally handling the transition.
9. **Chamber Meeting:** Vicki Pries, Dan Ungerleider, Zach Creer and I attended the chamber meeting on Wednesday morning to update our business owners on Village news and to touch base for Christmas Walk planning.

Have a Nice Weekend!





1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5400

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: November 18, 2016
Subject: Department Report

1. With the November 21st Village Board meeting being canceled the next scheduled Board meeting is not until December 5th. In order to avoid payment issues with our Vendors, the Finance Department has prepared the Check Run according to the regular schedule and checks will be mailed out on November 22, 2016. I will attach the Claims Register for review.

VILLAGE OF CLARENDON HILLS

November 21, 2016

CLAIMS ORDINANCE # 16-11-02

2016 Stub Year Disbursements

November 21, 2016 Checks

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
ALPHAGRAPHICS		03520						
RESIDENT SURVEYS		1,232.41	PRINTING/COPYING	01.504.4231	82472		487	00020
AT&T- (NEW SYSTEM)		05811	TELEPHONE	01.513.4212	63032320631016		479	00035
10/16 IPFLEX MONITOR		89.85						
AUTOZONE INC. #629342		06084	VEHICLE SUPPLIES	01.521.4604	2537139505		485	00029
OIL/WINSHIELD FLUID		59.82						
BALES ACE HARDWARE		07938	OPERATING SUPPLIES	01.505.4318	012545/1		472	00035
SUPPLIES FOR XMAS LIGHTS		18.97	OPERATING SUPPLIES	01.546.4318	012630/1		485	00024
PW-DOORBELL		95.96	OPERATING SUPPLIES	01.540.4318	012650/1		485	00025
SANDPAPER		4.49						
		119.42	*TOTAL					
BUESER/MICHAEL		99574						
REIMB CDL LICENSE-BUESER		50.00	OPERATING SUPPLIES	01.540.4318	11/14/2016		487	00010
CABELA'S INC.		12302						
WORK SWEATSHIRT-FRANCO		29.22	UNIFORMS/CLOTHING/EQUIPM	01.540.4317	058276876		485	00028
WORK SWEATSHIRT-FRANCO		29.22	UNIFORMS/CLOTHING/EQUIPM	20.560.4317	058276876		485	00027
		58.44	*TOTAL					
CHICAGO TRIBUNE		13901						
FY16 TREASURER'S REPORT		470.40	ADVERTISING/PRINTING/COP	01.512.4231	002990087		479	00028
CHRISTINE CHARKEWYCZ		13691						
10/16 LEGAL		680.00	LEGAL FEES	01.511.4206	17		479	00016
CINTAS CORPORATION NO. 2		14259						
MEDICAL SUPPLIES		27.96	EMPLOYEE HEALTH & SAFETY	01.510.4115	5006511121		485	00019
MEDICAL SUPPLIES		37.99	EMPLOYEE HEALTH & SAFETY	01.520.4115	5006511121		485	00022
MEDICAL SUPPLIES		96.96	EMPLOYEE HEALTH & SAFETY	01.530.4115	5006511121		485	00023
MEDICAL SUPPLIES		41.32	EMPLOYEE HEALTH & SAFETY	01.540.4115	5006511121		485	00021
MEDICAL SUPPLIES		41.32	EMPLOYEE HEALTH & SAFETY	20.560.4115	5006511121		485	00020
		245.55	*TOTAL					
CLARENDON HILLS BANK		23324						
CERTIFICATE HOLDERS		41.94	OFFICE SUPPLIES	01.522.4301	0412		479	00011
CERTIFICATES		5.83	OFFICE SUPPLIES	01.522.4301	1780		479	00012
ICLOUD BACKUP		2.99	TELEPHONE	01.530.4212	1838		479	00009
CERTIFICATES/MAILERS		60.71	OFFICE SUPPLIES	01.522.4301	3617		479	00010
MEDICARE REGISTRATION		554.00	AMBULANCE BILLING SERVIC	01.532.4216	6487		479	00007
USB PORTS FOR VEHICLES		43.92	MINOR TOOLS & EQUIP	01.521.4322	7448		479	00015
ACTIVE 911 SUBSCRIPTION		10.72	TELEPHONE	01.530.4212	7468		479	00008
INVESTIGATIONS CAMERA		1,296.95	INVESTIGATIVE SUPPLIES	01.521.4319	8331		479	00014
SOLDERING IRON		59.99	MINOR TOOLS & EQUIP	01.522.4322	8841		479	00013
CONSTANT CONTACT SUBSCR		80.00	OTHER PROFESSIONAL SERVI	01.512.4207	9967		479	00006
		2,157.05	*TOTAL					
CLARENDON HILLS HARDWARE		13630						
CAR KEY		5.92	ARTICLE 36 EXPENDITURES	01.520.4215	106893		485	00007
GARAGE OPENER BATTERIES		15.70	OPERATING SUPPLIES	01.521.4318	106905		485	00008
VH-TOILET PARTS		24.27	O & M SUPPLIES-BUILDING	01.514.4320	106941		485	00009
VH-TOILET CONNECTOR		12.58	O & M SUPPLIES-BUILDING	01.514.4320	106943		485	00010
SILICONE GLUE		14.82	VEHICLE SUPPLIES	01.540.4604	106964		485	00011
SHOWER CURTAIN PARTS		28.32	O & M SUPPLIES-BUILDING	01.534.4320	107206		485	00012

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
CLARENDON HILLS HARDWARE		13630						
HYD PAINTING SUPPLIES		12.12	OPERATING SUPPLIES	20.560.4318	107218		485	00013
SOAKER RING/SOAKER HOSE		30.57	O & M SUPPLIES-BUILDING	01.534.4320	107247		485	00014
WHEEL CLEANER		7.19	VEHICLE SUPPLIES	01.531.4604	107274		485	00015
TIRE SHINE SPRAY		12.22	VEHICLE SUPPLIES	01.531.4604	107286		485	00016
FLUORESCENT BULB		8.99	O & M SUPPLIES-BUILDING	01.534.4320	107510		485	00017
FASTENER/EPOXY SYRINGE		23.89	OPERATING SUPPLIES	01.521.4318	107559		485	00018
		196.59	*TOTAL					
COLLEGE OF DU PAGE		15162					479	00026
TRAINING-PASTERIS		95.00	CONFERENCES/TRAINING/MEE	01.521.4291	7483			
COMCAST CABLE		15258						
11/16 TV-VH		3.17	UTILITIES	01.514.4235	87712011000041		485	00034
COMLABS, INC		16274						
2017 EMNET LICENSE		615.00	OTHER CONTRACTUAL SERVIC	01.535.4208	11461	016759 P	485	00035
COMMONWEALTH EDISON		15277						
VILLAGE STREETS 11/03/16		1,791.87	UTILITIES	01.540.4235	00591450691016		485	00026
CONSTELLATION		15430						
STREET LIGHT-10/24/16		16.51	UTILITIES	01.540.4235	0035814785		472	00032
WELL #6-10/24/16		34.66	UTILITIES	20.560.4235	0035814790		472	00033
RESERV HI LIFT-10/24/16		284.60	UTILITIES	20.560.4235	0035814791		472	00034
STORM SEWR PUMP-10/25/16		71.85	UTILITIES	01.540.4235	0035826031		487	00016
CBD TRIANGLE-10/25/16		30.64	UTILITIES	01.505.4235	0035826034		487	00013
WELL #7 ELEC-10/25/16		30.16	UTILITIES	01.540.4235	0035826035		487	00017
STREET LIGHT-10/25/16		27.53	UTILITIES	01.540.4235	0035826036		487	00015
WELL #7-10/25/16		68.70	UTILITIES	20.560.4235	0035826037		487	00018
B.N. STATION-10/25/16		211.59	UTILITIES	21.540.4235	0035826039		487	00014
STREET LIGHT-10/26/16		19.78	UTILITIES	01.540.4235	0035855792		472	00031
		796.02	*TOTAL					
COOK/TODD		.01736						
090816-39 GOLF		250.00	REFUNDABLE DEP PKY/STR	01.000.2510	39 GOLF		487	00022
COURTNEY'S SAFETY LANE		13280						
SAFETY INSP-UNIT 1		35.00	CONTRACT LABOR-VEHICLES	01.540.4602	7995		472	00024
SAFETY INSP-MEDIC 86		35.00	CONTRACT LABOR-VEHICLES	01.532.4602	8018		479	00022
SAFETY INSP-MEDIC 86R		35.00	CONTRACT LABOR-VEHICLES	01.532.4602	8029		479	00033
		105.00	*TOTAL					
DANMAR		17309						
10/16 CLEANING		500.00	MAINTENANCE BUILDINGS	01.514.4262	18531		479	00001
10/16 CLEANING		680.00	MAINTENANCE BUILDINGS	01.523.4262	18531		479	00004
10/16 CLEANING		390.00	MAINTENANCE BUILDINGS	01.546.4262	18531		479	00002
10/16 CLEANING		210.00	MAINTENANCE BUILDINGS	20.560.4262	18531		479	00003
10/16 CLEANING		300.00	MAINTENANCE BUILDINGS	21.540.4262	18531		479	00005
		2,080.00	*TOTAL					
DISCOVERY BENEFITS		18405						
10/16 FLEX SVCS		83.00	EMPLOYEE HEALTH & SAFETY	01.510.4115	0000693730-IN		479	00021
DUPAGE COUNTY TREASURER		19677						
CJIS 3RD QUARTER 2016		750.00	OTHER CONTRACTUAL SERVIC	01.522.4208	IA-223		479	00017
DUPAGE WATER COMMISSION		19688						
10/16 WATER PURCHASE		96,244.80	DP WATER COMM WATER COST	20.560.4233	11530		487	00007

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
FULLER'S CAR WASH OF WES 10/16 CAR WASHES	29641	32.00	CONTRACT LABOR-VEHICLES	01.531.4602	2091		479 00034
GLOBE CONSTRUCTION, INC 2016 SIDEWALK PROGRAM	31630	35,000.00	OTHER CONTRACTUAL SERVIC	10.541.4208	201672		487 00009
2016 SIDEWALK PROGRAM		4,872.00	OTHER IMPROVEMENTS	65.590.4420	201672		487 00008
		39,872.00	*TOTAL				
HOME DEPOT CREDIT SERVIC FUEL FOR SAWS	37100	53.64	VEHICLE FUEL	01.531.4603	3100300		479 00030
I.D.E.S. 3RD QTR 16 UNEMPLOYMENT	81120	5,950.00	UNEMPLOYMENT COMPENSATIO	01.520.4116	0664023418		487 00036
ILLINOIS PAPER COMPANY COPY PAPER	41765	55.84	OPERATING SUPPLIES	01.510.4318	IN252469		487 00001
COPY PAPER		55.83	OPERATING SUPPLIES	01.512.4318	IN252469		487 00002
COPY PAPER		100.50	OPERATING SUPPLIES	01.521.4318	IN252469		487 00006
COPY PAPER		67.00	OPERATING SUPPLIES	01.530.4318	IN252469		487 00005
COPY PAPER		67.00	OPERATING SUPPLIES	01.540.4318	IN252469		487 00004
COPY PAPER		55.83	OPERATING SUPPLIES	01.550.4318	IN252469		487 00003
		402.00	*TOTAL				
INTERNATIONAL SOCIETY OF ISA MEMBERSHIP-FERREL	42225	175.00	MEMBERSHIPS & SUBSCRIPTI	01.540.4292	181294		479 00027
IZQUIERDO/PAMELA REIMB DAMAGE TO IRRIG	99263	250.00	ROADWAY IMPROVEMENTS	65.590.4450	11/09/2016		485 00004
KING CAR WASH, INC 10/16 CAR WASHES	49500	150.00	CONTRACT LABOR-VEHICLES	01.521.4602	10/31/2016		485 00031
LEADS ONLINE 01/17-12/17 SUBSCRIPTION	51803	2,128.00	MEMBERSHIPS & SUBSCRIPTI	01.520.4292	238437		485 00005
LEXISNEXIS RISK SOLUTION 10/16 SEARCHES	52160	102.25	OPERATING SUPPLIES	01.521.4318	1036366-201610		472 00029
M.E. SIMPSON COMPANY, IN VALVE ASSESSMENT PROGRAM	79216	1,927.00	OTHER CONTRACTUAL SERVIC	20.560.4208	29233		472 00026
VALVE ASSESSMENT PROGRAM		1,880.00	OTHER CONTRACTUAL SERVIC	20.560.4208	29234		472 00028
VALVE ASSESSMENT PROGRAM		2,303.00	OTHER CONTRACTUAL SERVIC	20.560.4208	29236		472 00027
		6,110.00	*TOTAL				
MEADE ELECTRIC COMPANY I 10/16 TRAFFIC SIGNAL	56469	630.00	MAINTENANCE EQUIPMENT	10.541.4263	676016		479 00024
NAPA AUTO PARTS TIRE SPRAY/WINSHIELD SPR	59700	18.97	VEHICLE SUPPLIES	01.531.4604	461892		485 00003
NORTHEASTERN ILLINOIS PU TRAINING-KATSAROS	61225	495.00	CONFERENCES/TRAINING/MEE	01.521.4291	15738		472 00021
OFFICE DEPOT CREDIT PLAN DOCUMENT COVERS	63333	4.44	OFFICE SUPPLIES	01.522.4301	1992077507		472 00009
RETURN DOCUMENT COVERS		4.44CR	OFFICE SUPPLIES	01.522.4301	1993255671		472 00010
GLUE		17.97	OFFICE SUPPLIES	01.510.4301	869417879001		472 00001
WATER/COFFEE		37.97	OPERATING SUPPLIES	01.510.4318	869417879001		472 00002
FAX MACHINE		97.99	OFFICE SUPPLIES	01.540.4301	869537775001		472 00018
FAX MACHINE		98.00	OFFICE SUPPLIES	20.560.4301	869537775001		472 00017
PAPER/ARROW FLAGS/TAPE		20.66	OFFICE SUPPLIES	01.540.4301	869537928001		472 00020

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
OFFICE	DEPOT CREDIT PLAN	63333						
	PAPER/ARROW FLAGS/TAPE	20.65	OFFICE SUPPLIES	20.560.4301	869537928001	472	00019	
	ENGRAVED DESK SIGN	16.99	OFFICE SUPPLIES	01.522.4301	871478398001	472	00013	
	CALENDARS	43.11	OFFICE SUPPLIES	01.522.4301	871478488001	472	00014	
	COFFEE/TEA/PAPER	153.21	OPERATING SUPPLIES	01.510.4318	872145613001	472	00003	
	AIR FRESHENER	11.66	O & M SUPPLIES-BUILDING	01.514.4320	872145795001	472	00004	
	ARROW FLAGS/PENS/PLANNER	42.99	OFFICE SUPPLIES	01.512.4301	874323237001	472	00005	
	DISHWAND REFILLS	2.96	O & M SUPPLIES-BUILDING	01.514.4320	874323237001	472	00007	
	MARKERS/PENS/PAPER CLIPS	20.48	OFFICE SUPPLIES	01.550.4301	874323237001	472	00006	
	DISHWAND	3.29	O & M SUPPLIES-BUILDING	01.514.4320	874323431001	472	00008	
	TISSUES/PEN REFILLS	39.68	OFFICE SUPPLIES	01.522.4301	874785849001	472	00016	
	LAMP/WRITING SURFACE	61.86	MINOR TOOLS & EQUIP	01.522.4322	874785849001	472	00015	
	SHIPPING LABELS/TONER	263.05	OFFICE SUPPLIES	01.530.4301	875099454001	472	00011	
	TONER	264.96	OFFICE SUPPLIES	01.530.4301	875099689001	472	00012	
		1,217.48	*TOTAL					
P. F. PETTIBONE & CO.		70254						
	PARKING TICKETS	1,568.75	ADVERTISING/PRINTING/COP	01.520.4231	171047	485	00001	
PACKKEY	WEBB	68815						
	REPAIRS #381	292.71	CONTRACT LABOR-VEHICLES	01.521.4602	C87585	487	00021	
PARK/JONG-HEE		.01579						
	040715-105 SHERIDAN	1,500.00	REFUNDABLE DEP PKY/STR	01.000.2510	105 SHERIDAN	487	00023	
	092315-105 SHERIDAN	2,000.00	REFUNDABLE DEP PKY/STR	01.000.2510	105 SHERIDAN	487	00024	
	100815-105 SHERIDAN	6,468.00	STORM WATER DEPOSIT	01.000.2513	105 SHERIDAN	487	00025	
	120315-ELECT SER REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00028	
	011316-ELECT SER REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00029	
	011516-ELECT SER REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00030	
	012616-RP REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00031	
	020316-RP REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00032	
	020316-PP REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00033	
	072816-BF REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00034	
	072816-FE REINSP	60.90CR	BUILDING PERMITS	01.322.3211	105 SHERIDAN	487	00035	
	102815-SPOT SURVEY	68.25CR	PLAN REVIEW FEES	01.322.3214	105 SHERIDAN	487	00027	
	100815-105 SHERIDAN	500.00	WATER BILLING DEPOSIT	20.000.2517	105 SHERIDAN	487	00026	
		9,912.55	*TOTAL					
RED WING SHOE STORE		73655						
	BOOT LACES-O'MALLEY	30.00	UNIFORMS/CLOTHING/EQUIPM	01.530.4317	000000007-045	485	00006	
SAFE-CARD ID SERVICES, I		76883						
	BUILDING INSP ID CARD	10.10	ADVERTISING/PRINTING/COP	01.550.4231	21956A	479	00031	
SECRETARY OF STATE		77952						
	TICKET SUSPENSION	10.00	ARTICLE 36 EXPENDITURES	01.520.4215	11/02/2016	472	00023	
SHAW MEDIA		78505						
	CASE Z480/CASE Z482	283.44	ADVERTISING/PRINTING/COP	01.501.4231	10161007457	479	00025	
SHIRLEY/AARON		79110						
	TRAINING MEALS-SHIRLEY	52.91	CONFERENCES/TRAINING/MEE	01.521.4291	11/14/2016	485	00030	
SUBURBAN LABORATORIES, I		82074						
	WATER SAMPLES	171.00	OTHER CONTRACTUAL SERVIC	20.560.4208	139815	472	00030	
TAMELING, INC		83155						
	2016 ROAD-APRON BRICKS	184.35	ROADWAY IMPROVEMENTS	65.590.4450	0113104-IN	485	00032	

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
TASER INTERNATIONAL		83133						
TASER HOLSTERS		398.73	OPERATING SUPPLIES	01.521.4318	SI1428324		485	00002
THIRD MILLENNIUM ASSOC.,		84150						
11/16 TRUSTEE TOPICS		71.98	PRINTING/COPYING	01.504.4231	20042		487	00012
10/16 UTILITY BILLING		662.17	OTHER CONTRACTUAL SERVIC	20.560.4208	20042		487	00011
734.15			*TOTAL					
U.S. BANK		88335						
SSA 7 DEBT PRINCIPAL		25,000.00	BOND PRINCIPAL	17.590.4504	6557_1		487	00037
SSA 7 DEBT INTEREST		718.75	BOND INTEREST	17.590.4505	6557_1		487	00038
25,718.75			*TOTAL					
U.S. BANK		88336						
10/16-09/17 AGENT FEE		450.00	BOND PRINCIPAL	46.585.4504	4442562		479	00029
UNIFIRST CORPORATION		88125						
SHOP TOWELS		5.50	CONTRACT LABOR-VEHICLES	01.540.4602	0611005631		479	00018
FLOOR MATS		37.54	MAINTENANCE BUILDINGS	01.546.4262	0611005631		479	00020
FLOOR MATS		20.21	MAINTENANCE BUILDINGS	20.560.4262	0611005631		479	00019
FLOOR MATS-B.N.		52.20	MAINTENANCE BUILDINGS	21.540.4262	0611005645		472	00022
FLOOR MAT SERVICE		50.95	MAINTENANCE BUILDINGS	01.514.4262	0611008378		487	00019
		166.40	*TOTAL					
UNITED STATES CYLINDER G		88148						
OXYGEN RENTAL		31.50	OPERATING SUPPLIES	01.532.4318	276803		479	00032
VERIZON WIRELESS		90095						
10/16 CELL PHONES		2.26	TELEPHONE	01.510.4212	9774740105		486	00001
10/16 CELL PHONES		76.37	TELEPHONE	01.520.4212	9774740105		486	00002
10/16 CELL PHONES		4.52	TELEPHONE	01.531.4212	9774740105		486	00003
10/16 CELL PHONES		5.45	TELEPHONE	01.532.4212	9774740105		486	00004
10/16 CELL PHONES		2.26	TELEPHONE	01.535.4212	9774740105		486	00005
10/16 CELL PHONES		37.96CR	TELEPHONE	01.540.4212	9774740105		486	00006
10/16 CELL PHONES		37.96CR	TELEPHONE	20.560.4212	9774740105		486	00007
		14.94	*TOTAL					
VERIZON WIRELESS # 04		90098						
10/16 CHPD DESK		16.66	TELEPHONE	01.520.4212	9774740107		486	00019
10/16 CHPD INVESTIGATOR		16.66	TELEPHONE	01.520.4212	9774740107		486	00020
10/16 PD SQUAD 81		16.66	TELEPHONE	01.520.4212	9774740107		486	00022
10/16 PD SQUAD 82		16.66	TELEPHONE	01.520.4212	9774740107		486	00023
10/16 PD SQUAD 83		16.66	TELEPHONE	01.520.4212	9774740107		486	00024
10/16 PD SQUAD 84		16.66	TELEPHONE	01.520.4212	9774740107		486	00025
10/16 PD SQUAD 85		16.66	TELEPHONE	01.520.4212	9774740107		486	00026
10/16 PD SQUAD 86		16.66	TELEPHONE	01.520.4212	9774740107		486	00027
10/16 IPAD CHARGES		16.66	TELEPHONE	01.530.4212	9774740107		486	00018
10/16 IPAD CHARGES		16.66	TELEPHONE	01.531.4212	9774740107		486	00016
10/16 IPAD CHARGES		16.66	TELEPHONE	01.531.4212	9774740107		486	00017
10/16 FD STATION 86		16.66	TELEPHONE	01.531.4212	9774740107		486	00028
10/16 FD CHIEF 86		16.67	TELEPHONE	01.531.4212	9774740107		486	00029
10/16 FD ENGINE 86		16.67	TELEPHONE	01.531.4212	9774740107		486	00030
10/16 FD LADDER 86		16.67	TELEPHONE	01.531.4212	9774740107		486	00031
10/16 FD SQUAD 86		16.67	TELEPHONE	01.531.4212	9774740107		486	00033
10/16 FD UTILITY 86		16.67	TELEPHONE	01.531.4212	9774740107		486	00034
10/16 FD UTILITY 87		16.67	TELEPHONE	01.531.4212	9774740107		486	00035

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
VERIZON WIRELESS # 04							
10/16 FD MEDIC 86 PCR	90098	16.66	TELEPHONE	01.532.4212	9774740107	486 00021	
10/16 FD MEDIC 86		16.67	TELEPHONE	01.532.4212	9774740107	486 00032	
10/16 IPAD CHARGES		16.66	TELEPHONE	01.532.4212	9774740107	486 00036	
10/16 IPAD CHARGES		16.66	TELEPHONE	01.533.4212	9774740107	486 00015	
		366.59	*TOTAL				
VERIZON WIRELESS #03							
10/16 CELL PHONES	90097	79.61	TELEPHONE	01.510.4212	9774740106	486 00008	
10/16 CELL PHONES		159.24	TELEPHONE	01.520.4212	9774740106	486 00009	
10/16 CELL PHONES		79.63	TELEPHONE	01.530.4212	9774740106	486 00010	
10/16 CELL PHONES		79.62	TELEPHONE	01.530.4212	9774740106	486 00011	
10/16 CELL PHONES		79.62	TELEPHONE	01.533.4212	9774740106	486 00012	
10/16 CELL PHONES		39.81	TELEPHONE	01.540.4212	9774740106	486 00013	
10/16 CELL PHONES		39.80	TELEPHONE	20.560.4212	9774740106	486 00014	
		557.33	*TOTAL				
W.S. DARLEY & CO.	17316						
METER CALIBRATION		105.00	MAINTENANCE EQUIPMENT	01.531.4263	17263515	485 00033	
WILLCO GREEN, LLC	94119						
HAULING		90.00	WASTE REMOVAL/DUMP CHARG	01.540.4265	100417	472 00025	
		206,908.93	**CLAIMS TOTAL				

ACS FINANCIAL SYSTEM
11/17/2016 09:36:57

Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V08.03 PAGE 7

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		206,908.93					

RECORDS PRINTED - 000178

ACS FINANCIAL SYSTEM
11/17/2016 09:36:58

Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V08.03 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	34,730.75
10	MOTOR FUEL TAX FUND	35,630.00
17	SPECIAL SERVICE AREA 7	25,718.75
20	WATER FUND	104,509.29
21	BN/CH PARKING FUND	563.79
46	2012A ALTERNATE BOND FUND	450.00
65	CAPITAL PROJECTS/IMPROVEMENT	5,306.35
TOTAL ALL FUNDS		206,908.93

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CLARENDON HILLS BANK	206,908.93
TOTAL ALL BANKS		206,908.93

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....
.....



452 Park Avenue
Clarendon Hills, Illinois 60514
630.286.4750

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: November 18, 2016
Subject: Department Report

1. Surface placement for the Park District at Hosek Park and various patches around town have been completed. All parkway restoration work, except Nicor's section on Ridge, is completed and the contractor is currently working there. Private property restoration remains adjacent to Hosek, for which the Park District and the affected residents have come to an agreement.
2. We are researching alternatives to minimize the difference in appearance between the new holiday garland pole wraps (with LED bulbs) and the existing wreaths (with incandescent bulbs). We have already replaced bulbs in the wreath on the pole immediately north of Burlington on Prospect and are attempting to find alternate bulbs for the new pole wrap next in line.
3. Our new 3-ton plow truck will be here next week or the week thereafter. The 1-1/2-ton is in queue to be upfitted and is expected before the end of the year.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: November 18, 2016

RE: Department Report

1. **Staff Departure.** Susan Larson Balsavich is no longer with the Village of Clarendon Hills. Susan had been greeting village residents and contractors at the Village hall front counter for the last five years. We wish her well at her new place of employment. We hope to soon be hiring a new Building/Fiscal Assistant.
2. **Lions Club Dinner.** On November 14th I had the privilege to attend a Clarendon Hills Lions Club dinner at Scapa Italian Restaurant. During the dinner, I provided a brief presentation of projects and events planned and ongoing in the Village. The Lions Club also presented me a \$1000 donation for the Richmond Education Gardens & Apiary project. [Side note - The Clarendon Hills Lions Club annual Christmas Tree Sales will begin the Friday after Thanksgiving.]
3. **Chamber of Commerce Meeting.** On November 16th I attended the regular Clarendon Hills Chamber of Commerce meeting in the Village Hall Board Room. Topics discussed included: the successful downtown Halloween activities; preparation for the December 2nd Christmas Walk; and proposed plans to attract a farmers market to town next spring. The
4. **Richmond Education Gardens Update.** Our next restaurant fundraiser will be hosted by Cucinova at 800 E Ogden Avenue on December 7. Cucinova will contribute 15% of purchases that evening to the Gardens when a customer presents a flyer. A copy of the flyer be posted to the Village's Facebook page. Please be sure to share with your neighbors and friends.

Please contact me directly if you are interested in contributing to this exciting project. More information about the project is posted at www.clarendonhills.us/gardens

5. **Permits.** The Village has issued nine (9) building permits so far in November having a total reported construction value of \$343,133.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: November 18, 2016
Subject: Weekly Department Report 2016-32

1. Fire Prevention Bureau Activity during the past week.
 - Six (6) Fire/Life Safety Inspections were conducted this week.
 - Several pre-plan drawings were entered electronically this week. Lt. Godek and on duty staff members have been updating the pre-plan drawings many occupancies in the village and entering into our electronic data base. All buildings on the south side of the village are now completed.
2. Training Report:
 - Wednesday evening, eighteen (18) firefighters attended weekly training. Relay and hose operations were conducted.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No Report
5. Emergency Management Report:
 - No report this week.
6. Tuesday evening, Deputy Chief Krupp and I attended the swearing in ceremony of the New Hinsdale Fire Chief John Gianelli at the Hinsdale Village Board meeting.
7. On Wednesday, I attended the monthly meeting of the MABAS Division 10 Fire Chiefs.
8. On Thursday, I attended the quarterly meeting of the IRMA Fire Chiefs Sub Committee in Oak Brook.
9. On Thursday, I attended the monthly meeting of the DuComm Fire Chiefs Sub Committee in Carol Stream.

10. On Wednesday, Captain Mark Rediehs and I met with you to coordinate NIMS compliance and training for village employees and elected officials.

11. Incidents of Interest:

- Friday, November 11th at 2:53 AM. The fire department along with Hinsdale Engine 84 responded for a kitchen fire at 436 Chicago Ave. The fire was extinguished quickly and contained to the stove and cabinets in the kitchen. Smoke damage throughout the house. Damage is estimated at about \$15,000.
- Thursday, November 17th at 5:49 PM. Medic 86 and Squad 86 responded to a vehicle accident with injuries on Prospect Ave. north of Burlington Ave.
- Thursday, November 17th at 8:42 PM. Ladder 86, Chief 86, Engine 86 and Hinsdale Engine 84 responded for vehicle on fire on Rt. 83 southbound south of Ogden Ave. Upon arrival firefighters found a passenger vehicle fully involved in fire. Firefighters extinguished the fire using about 700 gallons of water. The car was a total loss and there was also damage to the sound wall on Rt. 83. Damage is estimated to be about \$10,000.

12. Mutual Aid Calls:

- None.

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.

- During the past week, the fire department responded to twenty (20) emergency calls.

If you have any questions or require additional information, please contact me.



November 2016

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

Community Events**Village Offices Closed due to Holiday****November 24, 2016, All Day**

Thanksgiving

[More Details](#)**Village Offices Closed due to Holiday****November 25, 2016, All Day**

Day after Thanksgiving

[More Details](#)**Meeting Calendar****TIF District Joint Review Board****November 21, 2016, 4:00 PM - 5:00 PM @ Board Room**[More Details](#)**Police Pension Special Board Meeting****November 21, 2016, 5:30 PM - 6:30 PM @ Village Hall Main Building**[More Details](#)**Village Board Regular Scheduled Meeting- Cancelled****November 21, 2016, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Special Events Committee Meeting****November 22, 2016, 7:00 PM - 8:00 PM @ Board Room**[More Details](#)

December 2016

Su	M	Tu	W	Th	F	Sa
27	28	29	30	1	<u>2</u>	3
4	<u>5</u>	6	7	8	9	10
11	12	<u>13</u>	14	<u>15</u>	16	17
18	<u>19</u>	20	21	22	<u>23</u>	24
25	<u>26</u>	27	28	29	30	31

Community Events**Christmas Walk**

December 2, 2016, 6:00 PM - 9:00 PM @ Events starting with tree lighting in front of Village Hall then continuing down Prospect Ave.

Tree lighting, Santa visit, and Carolers.

[More Details](#)

Blackhawk Mosquito Abatement District Mtg

December 13, 2016, 7:00 PM - 8:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Village Offices Closed due to Holiday

December 23, 2016, All Day

Christmas Eve Holiday observed

[More Details](#)

Village Offices Closed due to Holiday

December 26, 2016, All Day

Christmas Holiday observed

[More Details](#)

Meeting Calendar**Village Board Regular Scheduled Meeting**

December 5, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

December 15, 2016, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

December 19, 2016, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)