



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

December 30, 2016

Management Reports

- 1. Manager's Notes -- No weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department -- No weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department --No weekly report**

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: December 30, 2016
Subject: Department Report

With the January 2nd Village Board meeting being canceled the next scheduled Board meeting is not until January 16th. In order to avoid payment issues with our Vendors the Finance Department has prepared the Check Run according to the regular schedule and checks will be mailed out on January 3, 2016. I will attach the Claims Register for review.

VILLAGE OF CLARENDON HILLS

December 31, 2016

CLAIMS ORDINANCE # 16-12-01M

2016 Stub Year Disbursements

December 2016 Manual Checks

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
DEPARTMENT OF COMMERCE A	18100						
DCEO CLOSEOUT		114.76	MISCELLANEOUS GRANTS	65.331.3306	12/08/2016		696 00005
EMPROMAX LLC	01739						
100713-63 CHESTNUT		1,500.00	REFUNDABLE DEP PKY/STR	01.000.2510	63 CHESTNUT		696 00001
050114-63 CHESTNUT		2,000.00	REFUNDABLE DEP PKY/STR	01.000.2510	63 CHESTNUT		696 00002
052314-63 CHESTNUT		3,074.94	STORM WATER DEPOSIT	01.000.2513	63 CHESTNUT		696 00003
052314-63 CHESTNUT		500.00	WATER BILLING DEPOSIT	20.000.2517	63 CHESTNUT		696 00004
		7,074.94	*TOTAL				
INTERGOVERNMENTAL PERSON	42399						
LIBRARY HEALTH INS		3,164.32	DUE FROM CH LIBRARY	01.000.1340	DEC 2016		697 00008
LIBRARY DENTAL INS		213.30	DUE FROM CH LIBRARY	01.000.1340	DEC 2016		697 00018
RETIREE HEALTH INS		3,068.20	RETIREE/COBRA INSURANCE	01.000.1375	DEC 2016		697 00009
RETIREE DENTAL INS		425.58	RETIREE/COBRA INSURANCE	01.000.1375	DEC 2016		697 00019
SUPPLEMENTAL LIFE INS		195.37	EMPLOYEE SUPP. INS. CONT	01.000.2031	DEC 2016		697 00021
HEALTH/LIFE INSURANCE		1,152.16	HEALTH/DENTAL INSURANCE	01.510.4120	DEC 2016		697 00001
DENTAL INSURANCE		71.10	HEALTH/DENTAL INSURANCE	01.510.4120	DEC 2016		697 00011
HEALTH/LIFE INSURANCE		2,732.84	HEALTH/DENTAL INSURANCE	01.512.4120	DEC 2016		697 00002
DENTAL INSURANCE		141.74	HEALTH/DENTAL INSURANCE	01.512.4120	DEC 2016		697 00012
HEALTH/LIFE INSURANCE		17,616.09	HEALTH/DENTAL INSURANCE	01.520.4120	DEC 2016		697 00003
DENTAL INSURANCE		933.43	HEALTH/DENTAL INSURANCE	01.520.4120	DEC 2016		697 00013
HEALTH/LIFE INSURANCE		2,042.59	HEALTH/DENTAL INSURANCE	01.530.4120	DEC 2016		697 00004
DENTAL INSURANCE		141.69	HEALTH/DENTAL INSURANCE	01.530.4120	DEC 2016		697 00014
HEALTH/LIFE INSURANCE		6,312.75	HEALTH/DENTAL INSURANCE	01.540.4120	DEC 2016		697 00005
DENTAL INSURANCE		382.72	HEALTH/DENTAL INSURANCE	01.540.4120	DEC 2016		697 00015
HEALTH/LIFE INSURANCE		3,440.16	HEALTH/DENTAL INSURANCE	01.550.4120	DEC 2016		697 00006
DENTAL INSURANCE		165.51	HEALTH/DENTAL INSURANCE	01.550.4120	DEC 2016		697 00016
HEALTH/LIFE INSURANCE		4,208.50	HEALTH/DENTAL INSURANCE	20.560.4120	DEC 2016		697 00007
DENTAL INSURANCE		255.14	HEALTH/DENTAL INSURANCE	20.560.4120	DEC 2016		697 00017
RETIREE HEALTH INS		1,127.29	RETIREE/COBRA INSURANCE	71.000.1375	DEC 2016		697 00010
RETIREE DENTAL INS		94.46	RETIREE/COBRA INSURANCE	71.000.1375	DEC 2016		697 00020
		47,884.94	*TOTAL				
		55,074.64	**CLAIMS TOTAL				

ACS FINANCIAL SYSTEM
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Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V08.03 PAGE 2

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		55,074.64					

RECORDS PRINTED - 000026

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Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V08.03 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	48,774.49
20	WATER FUND	4,963.64
65	CAPITAL PROJECTS/IMPROVEMENT	114.76
71	POLICE PENSION FUND	1,221.75
TOTAL ALL FUNDS		55,074.64

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CLARENDON HILLS BANK	55,074.64
TOTAL ALL BANKS		55,074.64

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 12/29/2016 APPROVED BY [Signature]

[Signature]

[Signature]

VILLAGE OF CLARENDON HILLS

January 3, 2017

CLAIMS ORDINANCE # 17-01-01

2016 Stub Year & 2017 Calendar Year Disbursements

January 3, 2017 Checks

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
AARON H. REINKE	73861						
	*FY*ADM TOW HEAR 11/16	200.00	LEGAL FEES	01.511.4206	CH12222016		678 00021
ARCO PLUMBING CO.	08653						
	*FY*PD-BATHROOM REPAIRS	135.00	MAINTENANCE BUILDINGS	01.523.4262	55583		678 00012
AT&T	05806						
	*FY*12/16 SCADA	356.34	TELEPHONE	20.560.4212	63032337701216		678 00019
AT&T- (NEW SYSTEM)	05811						
	*FY*12/16 PHONE CHARGES	135.71	TELEPHONE	01.510.4212	630R0509401216		678 00029
	*FY*12/16 PHONE CHARGES	150.00	TELEPHONE	01.513.4212	630R0509401216		678 00028
	*FY*12/16 PHONE CHARGES	113.09	TELEPHONE	01.520.4212	630R0509401216		678 00030
	*FY*12/16 PHONE CHARGES	113.09	TELEPHONE	01.530.4212	630R0509401216		678 00031
	*FY*12/16 PHONE CHARGES	45.24	TELEPHONE	01.540.4212	630R0509401216		678 00032
	*FY*12/16 PHONE CHARGES	45.24	TELEPHONE	20.560.4212	630R0509401216		678 00033
	*FY*12/16 IPFLEX MONITOR	89.86	TELEPHONE	01.513.4212	63032320631216		691 00007
		692.23	*TOTAL				
BALES ACE HARDWARE	07938						
	*FY*LIQUID SEALANT	29.98	OPERATING SUPPLIES	20.560.4318	013237/1		674 00003
	*FY*PTG & CLNG SUPPLIES	43.43	OPERATING SUPPLIES	20.560.4318	013327/1		678 00014
	*FY*SCRAPERS	16.96	OPERATING SUPPLIES	01.540.4318	013330/1		678 00015
	*FY*PAINTING SUPPLIES	51.54	OPERATING SUPPLIES	20.560.4318	013354/1		678 00016
	*FY*SEALANT	29.98	OPERATING SUPPLIES	20.560.4318	013361/1		678 00017
		171.89	*TOTAL				
BARR/KEVIN	99567						
	*FY*TRAIN FARE-BARR	11.50	CONFERENCES/TRAINING/MEE	01.510.4291	12/21/2016		691 00008
CABELA'S INC.	12302						
	*FY*PW-WORK JACKETS	123.93	UNIFORMS/CLOTHING/EQUIPM	01.540.4317	060272879		678 00025
	*FY*PW-WORK JACKETS	123.92	UNIFORMS/CLOTHING/EQUIPM	20.560.4317	060272879		678 00024
	*FY*REMOVE SALES TAX	6.46CR	UNIFORMS/CLOTHING/EQUIPM	01.540.4317	060364937		678 00027
	*FY*REMOVE SALES TAX	6.47CR	UNIFORMS/CLOTHING/EQUIPM	20.560.4317	060364937		678 00026
		234.92	*TOTAL				
CATTANEO ELECTRIC CO	13125						
	*FY*REWIRE LIGHT	1,257.71	OTHER CONTRACTUAL SERVIC	20.590.4208	36517		674 00031
	*FY*RUN WIRES TO WTR TWR	139.35	OTHER CONTRACTUAL SERVIC	20.590.4208	36518		674 00030
	*FY*CONNECTION REPAIR	140.66	OTHER CONTRACTUAL SERVIC	20.590.4208	36519		674 00029
		1,537.72	*TOTAL				
COURTNEY'S SAFETY LANE	13280						
	*FY*SAFETY INSP-UNIT 9	35.00	CONTRACT LABOR-VEHICLES	01.540.4602	8220		674 00009
	*FY*SAFETY-UNIT 17 & 22	70.00	CONTRACT LABOR-VEHICLES	01.540.4602	8246		678 00018
		105.00	*TOTAL				
CRITICAL REACH, INC.	19109						
	2017 ANNUAL SUBSCRIPTION	285.00	MEMBERSHIPS & SUBSCRIPTI	01.520.4292	17-102		674 00015
DUPAGE COUNTY COLLECTOR	19671						
	*FY*2015 EXCESS SSA TAX	39.40	PROPERTY TAX	35.311.3118	12/23/2016		678 00011
DUPAGE RIVER SALT CREEK	19699						
	*FY*MEMBERSHIP DUES	517.00	MEMBERSHIPS & SUBSCRIPTI	01.540.4292	05/16/2016		691 00017
EBLA CONSTRUCTION	.01750						
	*FY*WTR REF-433 LYNN	12.22	WATER ACCOUNTS RECEIVABL	20.000.1156	101-1076-00-01		691 00016

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
FIRE 'N' ICE, INC.	28325						
	*FY*PW-HEATING REPAIRS	152.75	MAINTENANCE BUILDINGS	01.546.4262	098282		678 00002
	*FY*PW-HEATING REPAIRS	82.25	MAINTENANCE BUILDINGS	20.560.4262	098282		678 00001
		235.00	*TOTAL				
FIRE SAFETY CONSULTANTS	28335						
	*FY*SPRKL R RVW-132 WDSTK	355.00	OTHER PROFESSIONAL SERVI	01.550.4207	2016-1955		674 00001
	*FY*SPRKL R RVW-127 ANN	355.00	OTHER PROFESSIONAL SERVI	01.550.4207	2016-1956		678 00003
		710.00	*TOTAL				
GALLS (P.D.)	30248						
	*FY*UNIFORM BOOTS-FARMER	364.95	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	006560840		674 00010
	*FY*UNIFORMS-SHIRLEY	33.01	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	006603107		678 00004
	*FY*UNIFORMS-DALEN	318.43	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	006603323		678 00005
		716.39	*TOTAL				
GRAINGER	32264						
	*FY*SAW BLADE	32.55	O & M SUPPLIES-BUILDING	01.534.4320	9300981108		674 00022
HALIK/JAMES R.	34040						
	*FY*FD CAD WORK	86.00	OTHER CONTRACTUAL SERVIC	01.531.4208	8		674 00020
	*FY*FD CAD WORK	86.00	OTHER CONTRACTUAL SERVIC	01.532.4208	8		674 00021
		172.00	*TOTAL				
JCT PROPERTY INVESTMENTS	.01620						
	*FY*ZBA/PC CASE Z481	800.00	ZONING DEPOSITS	01.000.2512	12/15/2016		674 00025
	*FY*RECOVERY-PLAN RVW	772.83CR	OTHER PROFESSIONAL SERVI	01.501.4207	12/15/2016		674 00026
		27.17	*TOTAL				
JEWEL FOODS	46262						
	*FY*CHRISTMAS WALK	188.71	SPECIAL EVENTS COMMITTEE	01.504.4203	P933000P301KZH		678 00035
KLEIN, THORPE AND JENKIN	49822						
	*FY*11/16 LEGAL	3,266.30	LEGAL FEES	01.511.4206	186432-35/38		674 00019
	*FY*88 PARK	193.50	LEGAL FEES	01.511.4206	186436		674 00017
	*FY*9-23 WALKER	552.00	LEGAL FEES	01.511.4206	186437		674 00018
		4,011.80	*TOTAL				
LIU/DANYA	.01749						
	*FY*PRKG PERMIT REFUND	90.00	PARKING FEES/BURLINGTON	01.341.3410	B-103		691 00015
MATCO TOOLS	54994						
	*FY*WIRE CRIMPING TOOLS	71.30	MINOR TOOLS & EQUIP	01.540.4322	9186		691 00020
	*FY*WIRE CRIMPING TOOLS	71.30	MINOR TOOLS & EQUIP	20.560.4322	9186		691 00019
		142.60	*TOTAL				
MICRO CENTER	57001						
	*FY*REPLACE MONITOR	173.94	MINOR TOOLS & EQUIP	01.534.4322	4070437		674 00023
MID AMERICAN WATER, INC.	57020						
	*FY*WATER PARTS	2,836.00	OPERATING SUPPLIES	20.560.4318	132430A		691 00006
MIDWEST ARBORIST SUPPLIE	57036						
	*FY*PRUNER	72.20	MINOR TOOLS & EQUIP	01.540.4322	45303		674 00032
MOTOROLA	58589						
	PD-STARCOM 12/16-02/17	54.00	OPERATING SUPPLIES	01.522.4318	254898312016		691 00005
	*FY*RADIO KNOBS	113.00	MAINT SUPPLIES RADIOS	01.531.4330	92276612		674 00024
		167.00	*TOTAL				
NAPERVILLE CONSTRUCTION	59822						
	*FY*5647 WESTERN DEMO	1,226.75	OTHER PROFESSIONAL SERVI	01.550.4207	8207		691 00018

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
NICOR		60720					
	*FY*SHERIDAN-12/14/16	24.10	UTILITIES	20.560.4235	05693110008126		691 00001
	*FY*452 PARK-12/15/16	395.97	UTILITIES	01.546.4235	13390010000126		691 00003
	*FY*452 PARK-12/15/16	213.22	UTILITIES	20.560.4235	13390010000126		691 00002
	*FY*261 ANN-12/14/16	121.04	UTILITIES	20.560.4235	65693110002126		691 00004
	*FY*448 PARK-12/15/16	504.69	UTILITIES	01.523.4235	73748041974126		678 00008
		1,259.02	*TOTAL				
P. F. PETTIBONE & CO.		70254					
	*FY*IL CITATION TICKETS	130.45	ADVERTISING/PRINTING/COP	01.520.4231	171285		674 00014
PERSONNEL STRATEGIES, LL		70180					
	*FY*PRE-EMP PSYCH EVAL	500.00	OTHER PROFESSIONAL SERVI	01.502.4207	12/17/2016		678 00006
	*FY*PRE-EMPL PSYCH EVAL	500.00	OTHER PROFESSIONAL SERVI	01.502.4207	12/22/2016		678 00020
		1,000.00	*TOTAL				
PETTY CASH-FINANCE		70269					
	*FY*DUPAGE CHIEFS MTG	20.00	CONFERENCES/TRAINING/MEE	01.530.4291	10/20/2016		691 00010
	*FY*DUPAGE CHIEFS MTG	20.00	CONFERENCES/TRAINING/MEE	01.530.4291	12/12/2016		691 00011
	*FY*EMS BATTERIES	22.52	OPERATING SUPPLIES	01.532.4318	12/12/2016		691 00012
	*FY*MID CENTRAL MTG-JC	30.00	CONFERENCES/TRAINING/MEE	20.560.4291	12/14/2016		691 00013
	*FY*MID CENTRAL MTG-JF	30.00	CONFERENCES/TRAINING/MEE	20.560.4291	12/14/2016		691 00014
	*FY*IACE TRAINING	35.00	CONFERENCES/TRAINING/MEE	01.550.4291	12/15/2016		691 00009
		157.52	*TOTAL				
RAY O'HERRON CO.		63848					
	*FY*CL A UNIFORM-MARK	69.34	FOREIGN FIRE INS TAX EXP	01.530.4336	1670160-IN	016748 P	674 00016
	*FY*UNIFORMS-PASTERIS	163.93	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	1670724-IN		678 00013
		233.27	*TOTAL				
SAM'S CLUB- MEMB #458646		76978					
	*FY*PPR TWLS/COFFEE/CUPS	205.10	O & M SUPPLIES-BUILDING	01.523.4320	000234		678 00022
	*FY*PW-COFFEE	34.98	OPERATING SUPPLIES	01.540.4318	000509		678 00023
		240.08	*TOTAL				
SEARS COMMERCIAL ONE		77917					
	*FY*1/2" IMPACT	169.99	MINOR TOOLS & EQUIP	01.540.4322	T103380		678 00009
	*FY*PLIERS/CHISEL/SOCKET	520.69	MINOR TOOLS & EQUIP	20.560.4322	T600185		678 00010
		690.68	*TOTAL				
SERVICE SPRING CO., INC		78119					
	*FY*BROKEN SPRINGS #15	709.85	CONTRACT LABOR-VEHICLES	01.540.4602	145362		674 00012
	*FY*BROKEN SPRINGS #11	709.85	CONTRACT LABOR-VEHICLES	01.540.4602	145364		674 00013
		1,419.70	*TOTAL				
STATE CHEMICAL MFG. CO./		39630					
	*FY*VEH MAINT SUPPLIES	425.86	VEHICLE SUPPLIES	01.531.4604	97995449		674 00002
STREICHER'S		81930					
	*FY*BALL. VEST-STORINO	592.00	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	I1240576		678 00007
TASER INTERNATIONAL		83133					
	*FY*TASER CARTRIDGES	1,003.81	MINOR TOOLS & EQUIP	01.521.4322	SI1461936		674 00004
TOM & JERRY TIRE & SERVI		85003					
	*FY*TIRE REPAIR #381	30.00	CONTRACT LABOR-VEHICLES	01.521.4602	53814		674 00011
UNIFIRST CORPORATION		88125					
	*FY*FLOOR MAT SERVICE	50.95	MAINTENANCE BUILDINGS	01.514.4262	0611013892		678 00034

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
UNIFIRST CORPORATION	88125						
*FY*SHOP TOWELS		5.50	CONTRACT LABOR-VEHICLES	01.540.4602	0611013893		674 00007
*FY*FLOOR MATS		37.54	MAINTENANCE BUILDINGS	01.546.4262	0611013893		674 00006
*FY*FLOOR MATS		20.21	MAINTENANCE BUILDINGS	20.560.4262	0611013893		674 00005
*FY*FLOOR MATS-B.N.		52.20	MAINTENANCE BUILDINGS	21.540.4262	0611013905		674 00008
		166.40	*TOTAL				
USA BLUE BOOK	88333						
*FY*WTR TESTING SUPPLIES		54.82	OPERATING SUPPLIES	20.560.4318	128559		674 00035
WAGGONER/JEFFREY	.01748						
*FY*ZBA/PC CASE Z480		600.00	ZONING DEPOSITS	01.000.2512	12/15/2016		674 00027
*FY*RECOVERY-PLAN RVW		297.61CR	ADVERTISING/PRINTING/COP	01.501.4231	12/15/2016		674 00028
		302.39	*TOTAL				
WILLCO GREEN, LLC	94119						
*FY*HAULING		220.50	WASTE REMOVAL/DUMP CHARG	01.540.4265	100684		674 00034
*FY*HAULING		409.50	WASTE REMOVAL/DUMP CHARG	20.560.4265	100684		674 00033
		630.00	*TOTAL				
		23,436.33	**CLAIMS TOTAL				

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		23,436.33					

RECORDS PRINTED - 000090

ACS FINANCIAL SYSTEM
12/30/2016 08:44:45

Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V08.03 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	16,707.70
20	WATER FUND	6,637.03
21	BN/CH PARKING FUND	52.20
35	SPECIAL SERVICE AREA 27	39.40
TOTAL ALL FUNDS		23,436.33

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CLARENDON HILLS BANK	23,436.33
TOTAL ALL BANKS		23,436.33

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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