



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**January 27, 2017**

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**A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department --See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** January 27, 2017  
**Subject:** Weekly Report

- 1. Meeting re: Potential Metra Station Plans:** Staff met with our consultants (Legat) on Tuesday to review preliminary concepts for the Metra planning area. We expect to review these concepts with the Village Board at an upcoming meeting. We are also reviewing how best to approach the West Suburban Mass Transit District to seek funding.
- 2. District 2 & 3 Meeting:** President Austin and I attended this meeting in Downers Grove on Wednesday morning. Representatives from communities in DuPage County District's 2 & 3 gather on a regular basis to discuss issues of mutual concern. County officials also attended the meeting.
- 3. 88 Park Legal Payment:** I am pleased to report that the Village has received the legal reimbursement from the developer in the amount of \$67,805.97. Per our agreement this represents 50% of legal costs incurred after the date of the agreement. Total costs (including those incurred before the date of the agreement) are about \$155,000.

**Have a Nice Weekend!**

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** January 27, 2017  
**Subject:** Department Report

1. We are very pleased to report that there were 12 bids submitted for the 2017 Road Program and that the low bid is \$380,000 under the engineer's estimate! Per the SSA schedule, the bid will not be presented to the Board for award until the end of the second 60-day notification period on May 1<sup>st</sup>. The plans for the 2017 Water Main Replacement program will be ready in next week with a bid opening in mid-February.
2. We have been notified that we must perform additional public outreach for our National Pollution Discharge Elimination, Phase II permit requiring a public information meeting with hand-outs and exhibits, possibly ahead of a future Board meeting. Our Village Engineer has submitted a proposal, valued at \$7,050 to help with this effort, and Village staff will be performing work of a similar value in-house relative to stream monitoring and testing.
3. The holiday decorations are down with the exception of the poles at the west end of Burlington which are being used to evaluate potential future upgrades. Speaking of potential future upgrades, we are testing a LED street light at the northwest corner of Burlington and Prospect. It will be in place for the next three weeks so, if you have the time, please have a look at it and provide us with your feedback.



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5412

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: January 27, 2017  
RE: Department Report

1. **2017 Business and Contractor Licenses.** Thanks to our local businesses and contractors who've already submitted for 2017 business licenses. Their license certificates are being mailed out and their business names will be included in the updated business directory on the Village's website at [www.clarendonhills.us/golocal](http://www.clarendonhills.us/golocal). Finding a licensed business or contractor is easy; just type the business category or name in the search bar on the Village's website.
2. **55<sup>th</sup> Street Sub-Area Plan.** On Wednesday afternoon, the 55<sup>th</sup> Street Sub-Area Plan Steering committee met to review the 11/10/2016 Open House and Steering Committee meeting results, the Existing Conditions Report, and the proposed Vision/Goals/Objectives for the sub-area. A draft of those statements is posted in the News section of the project webpage at [www.clarendonhills.us/55streetplan](http://www.clarendonhills.us/55streetplan).
3. **Richmond Education Gardens.** The Richmond Education Gardens & Apiary announced last week the launch of an engraved brick fundraiser. This program is one of the easiest ways residents and businesses can support the development of our community education gardens. Each brick will be permanently displayed at the Gardens for all to see and enjoy. Please visit the project webpage at [www.clarendonhills.us/gardens](http://www.clarendonhills.us/gardens) to design and purchase a brick.

A ground breaking ceremony will be held Earth Day morning, April 22, 2017, at the garden site. More information will be published in early February.

4. **Permit Report.** So far during the month of January the Village has issued seven (7) permits having a reported construction value of \$211,725. The Village Monthly Permit report for stub-year 2016 (May through December 2016) is now posted on the Village website at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp). Although the numbers indicate a slight slowdown in permit issuance, these numbers reflect a partial construction season as the Village transitions from a fiscal budget cycle (May to April) to an calendar budget cycle (January to December).



316 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.5430

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** January 27, 2017  
**Subject:** Weekly Department Report 2017-02

1. Fire Prevention Bureau Activity during the past week.
  - No report.
2. Training Report:
  - Three (3) recruit firefighters began the Firefighter Basis (previously called Firefighter 2) certification training at the Western Springs Fire Department this week. Firefighters from Western Springs, Clarendon Hills and LaGrange Park will be in the class. This class will be done on Tuesday and Thursday evenings and also on most Saturdays through June of 2017.
  - Wednesday evening drill was attended by thirty one (31) firefighters. The training done was regarding command procedures, communications, Du-Comm procedures and tactics.
3. Emergency Medical Services Report:
  - No report
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No Report
5. Emergency Management Report:
  - No report this week.
6. A few weeks ago the Emergency Fire Lane gate located at the Lions Pool that is used by the Clarendon Hills and Hinsdale Fire and Police Departments for emergency access between the two villages on the south side of the tracks was damaged by a hit and run vehicle. The Police department has been successful in identifying the person responsible and will be bring them before the Adjudicator in February. Damage to the gate is about \$4,200. We will be seeking restitution for this damage.

7. Incidents of Interest:

- Saturday, January 21<sup>st</sup> at 1:11 PM. Ladder 86 responded for ComEd wires down in the rear of 220 Holmes Ave. Firefighters cordoned off area for ComEd repairs.

8. Mutual Aid Calls:

- None.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to twenty one (21) emergency calls.

If you have any questions or require additional information, please contact me.



**January 2017**

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	<u>3</u>	4	5	6	7
8	9	<u>10</u>	11	12	<u>13</u>	14
15	<u>16</u>	17	<u>18</u>	<u>19</u>	20	21
22	23	24	<u>25</u>	26	27	28
29	30	<u>31</u>	1	2	3	4

**Village Calendar****Special Events Committee Meeting**

January 31, 2017, 7:00 PM - 8:30 PM @ Board Room

[More Details](#)

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**February 2017**

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	<b>6</b>	7	8	9	10	11
12	13	14	15	<b>16</b>	17	18
19	<b>20</b>	<b>21</b>	22	23	24	25
26	27	<b>28</b>	1	2	3	4

**Village Calendar****Village Board Regular Scheduled Meeting**

February 6, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**ZBA/PC Meeting**

February 16, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

**Village Offices Closed due to Holiday**

February 20, 2017, All Day

[More Details](#)

**2017 Road Improvement Program (SSA 30) Public Hearing**

February 21, 2017, 7:00 PM - 7:15 PM @ Board Room

[More Details](#)

**Village Board Regular Re-Scheduled Meeting**

February 21, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**D181 Heroin Education Family Night**

February 28, 2017, 7:00 PM - 9:00 PM @ Hinsdale Middle School

[More Details](#)

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