



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

February 3, 2017

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department --No weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: February 3, 2017
Subject: Weekly Report

1. **Meetings re: Potential Metra Station Plans:** Staff continues to meet with various partners regarding the Metra Station area. On Monday, we met with Jon McCabe, the local representative on the West Suburban Mass Transit District (WSMTD), to discuss the project and how best to seek WSMTD funding. On Friday afternoon we discussing continued options with Legat. Our current concept includes review of a comprehensive renovation of the current Station as a point of comparison.
2. **Meeting with Republic Disposal:** Zach Creer and I met with Republic representatives to discuss any areas of interest/concern regarding our service. One issue we discussed was the desire to clarify leaf removal services going into next fall. We also discussed the possibility of food product composting collection. We have received some inquiries about this from residents. Republic told us they are in the process of seeking licensing approvals to provide this service at sites that could make it practical to provide the service. We will follow-up if they are able to do so.
3. **DMMC Manager's Committee Meeting:** I am pleased to report that the Village has received the legal reimbursement from the developer in the amount of \$67,805.97. Per our agreement this represents 50% of legal costs incurred after the date of the agreement. Total costs (including those incurred before the date of the agreement) are about \$155,000.
4. **Police Contract "VEBA" Plan Status:** Following up on our discussion with the Village Board, staff is continuing to work on this issue. We are working to clarify some of the issues included in the Plan documents.
5. **Nicor Consortium Meeting:** I attended the final meeting of this group on Friday morning. If you recall, Clarendon Hills has been a member of this intergovernmental group for almost a decade. I served on the Board of the Consortium representing Clarendon Hills and a previous community before that. Several months ago we received the negotiated renewal payment of \$12,930. The Consortiums final

decision was to disburse the legal funds that remained from assessments made over the years. Our share is \$311.13. This is a good example of successful intergovernmental cooperation.

6. **Commercial Filming Permits:** Staff issued a permit for a commercial last week for Payless Shoes on January 25th and January 26th. We expect to issue another permit this next week for a McDonald's commercial on February 10th. The new permit process we put in last year seems to be a success, and we even received a compliment in this week's Doings from the filming company for our permitting process.
7. **Special Events Permits:** We are in the process of approving a permit for the Salvation Army for Doughnut Days for June and Kettle Days in November and December. These are able to be approved administratively under our new policy. We are also working with the park district for their upcoming Splash and Dash fun run on Byrd Court. This event will need board approval under our new special events policy.

Have a Nice Weekend!



MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: February 3, 2017
RE: Department Report

1. **2017 Business Licenses.** The due date for business license applications for 2017 was on January 31st. License applications received after January 31, 2017 are subject to a late payment penalty equal to one-half (1/2) of the applicable license fee. Businesses and contractors operating without a local license may be fined under the provisions of the Village municipal code.
2. **Richmond Education Gardens.** The Richmond Education Gardens & Apiary engraved brick fundraiser is underway. This program is one of the easiest ways residents and businesses to support the development of our community education gardens. Each brick will be permanently displayed at the Gardens for all to see and enjoy. Please visit the project webpage at www.clarendonhills.us/gardens to design and purchase a brick.

A ground breaking ceremony will be held Earth Day morning, April 22, 2017, at the garden site. More information will be published in early February.

3. **Permit Report.** The Village Monthly Permit report for January will be posted on the Village website next week at www.clarendonhills.us/bp.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: February 3, 2017
To: Village Manager Kevin Barr
From: Chief Boyd Farmer
Subject: Weekly Activity Report

Recent events and training:

This past week, officers have been conducting R.R. crossing enforcement at Prospect Ave and the pedestrian rail crossing located east of the train station. Officers issued 4 citations to pedestrians who disobeyed the train crossing warning signals.

Officer Katsaros attended a 40 hour Evidence Technician training course offered by NEMERT.

Super Bowl weekend, officers will be participating in the state wide Click-it-or-Ticket / DUI enforcement campaign as part of the IDOT enforcement grant awarded to the Police Department.

Significant traffic and criminal activity during the period January 29, 2017 through February 3, 2017.

Jan. 30, a resident of the Park Willow Condominiums reported three UPS packages were stolen after being delivered and placed in the hallway of his building. UPS indicated the items were delivered Jan 17. The reported loss was under \$100.00.

Feb. 1, officers received information that a subject living in the apartment building located at 288 Oxford, was wanted on a felony warrant out of Naperville for possession of a stolen motor vehicle. After investigation, officers arrested a 20 year old female from Lisle.

Feb. 2, 10:44 am, officers were called to the 99 Park Ave office building, where it was reported a vehicle had struck the building. A 71 year old Willowbrook woman reported she was pulling into a parking space and her foot slipped of the brake. The vehicle accelerated forward and crashed into the building. No one was injured.



February 2017

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| 19 | <u>20</u> | <u>21</u> | 22 | 23 | 24 | 25 |
| 26 | 27 | <u>28</u> | 1 | 2 | 3 | 4 |

Village Calendar**Police Pension Regular Board Meeting****February 6, 2017, 5:30 PM - 6:30 PM @ Village Hall Main Building**[More Details](#)**Village Board Regular Scheduled Meeting****February 6, 2017, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**ZBA/PC Meeting****February 16, 2017, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Village Offices Closed due to Holiday****February 20, 2017, All Day**[More Details](#)**2017 Road Improvement Program (SSA 30) Public Hearing****February 21, 2017, 7:00 PM - 7:15 PM @ Board Room**[More Details](#)**Village Board Regular Re-Scheduled Meeting****February 21, 2017, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**D181 Heroin Education Family Night****February 28, 2017, 7:00 PM - 9:00 PM @ Hinsdale Middle School**[More Details](#)

March 2017

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| 26 | 27 | 28 | 29 | 30 | 31 | 1 |

Village Calendar

Village Board Regular Scheduled Meeting
March 6, 2017, 7:00 PM -9:00 PM @ Board Room
[More Details](#)

ZBA/PC Meeting
March 16, 2017, 7:30 PM -8:30 PM @ Board Room
[More Details](#)

Village Board Regular Scheduled Meeting
March 20, 2017, 7:00 PM -9:00 PM @ Board Room
[More Details](#)

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