



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

February 10, 2017

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department --No weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KB*
Date: February 10, 2017
Subject: Weekly Report

1. **Meeting re: 99 Park Remediation:** Mike Millette, Dan Ungerleider and I met with representatives of 99 Park to discuss their plans to clean up underground storage issues from the (long) previous gas station use at this site. This will involve substantial excavation and removal of soils and materials on private and public property (Eastern Avenue). The best guess now is that this work would take place in April and require a few weeks to complete. We will work them to limit impact on traffic, parking and to confirm that the site is restored properly. We are also looking at the possibility of completing other improvements in the area in conjunction with this work.
2. **Police Contract "VEBA" Plan Status:** This week the Village staff finalized the VEBA language with the police union and their chosen vender. Legal review revealed a few areas where some clarification was preferred. We believe the changes made clarified the documents.
3. **ILCMA Winter Conference:** I attended the City Manager's conference in Peoria on Thursday and Friday. Many issues were discussed including economic development challenges in Illinois, employee benefit trends and issues facing police officers in the current era. Other than my tour of Peoria tire outlets, the conference was beneficial.

Have a Nice Weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: February 10, 2017
Subject: Department Report

1. We received 4 bids for the 2017 Tree Trimming contract on Tuesday. The low bid is \$48,247.20 against a budget of \$53,500.00 in the MFT fund. This contract includes trimming of large trees that are beyond our ability to reach and also includes large tree removals.
2. I am happy to report that both new trucks finally arrived this week. The new 1-1/2 ton had a small hydraulic leak from a connection that had not been tightened properly. Thanks to Operations Supervisor Glen Dolgner who came in on his vacation to look at the issue and confirm that it was a simple fix and did not need to go back to the dealer. On Wednesday during the small snow squall, the new Peterbilt 3-ton was taken on its maiden voyage by Maintenance Worker II Joe Coons who reported that, although the truck handled stiff, the salt spreader is far superior to our existing models.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: February 10, 2017
RE: Department Report

1. **2017 Business Licenses.** The due date for business license applications for 2017 was on January 31st. License applications received after January 31, 2017 are subject to a late payment penalty equal to one-half (1/2) of the applicable license fee. Businesses and contractors operating without a local license may be fined under the provisions of the Village municipal code.
2. **NPDES Update** - On Monday, Public Works Director Mike Millette and I met with the Village Engineer to begin updating information required for the Village's National Pollution Discharge Elimination System (NPDES) permit. The NPDES program controls and minimizes water pollution by regulating point sources that discharge pollutants into waters of the United States. In addition to updating the Village's Stormwater Management Program Plan, the Village will be hosting a public meeting to discuss the topic before the February 21, 2017 Village Board meeting. More information about the program and update progress will be posted at www.clarendonhills.us/npdes.
3. **99 Park Avenue** - On Tuesday morning, Staff met with the consultant team charged with the upcoming soil remediation project on and adjacent to 99 Park Avenue, along Eastern Avenue. Contaminated soil has been identified in proximity to former gasoline station that had been located at 99 Park Avenue over a decade ago. This spring the owner responsible for the property will be opening the street and parking lot to remove the contaminated soil. During that time, Eastern will be closed or reduced to a one-way street. We will publish more information as soon as permits are issued and scheduling has been solidified.
4. **Richmond Education Gardens.** The Richmond Education Gardens & Apiary engraved brick fundraiser is underway. This program is one of the easiest ways residents and businesses to support the development of our community education gardens. Each brick will be permanently displayed at the Gardens for all to see and enjoy. Please visit the project webpage at www.clarendonhills.us/gardens to design and purchase a brick.

A ground breaking ceremony will be held Earth Day morning, April 22, 2017, at the garden site. More information will be published in early February.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: February 10, 2017
To: Village Manager Kevin Barr
From: Chief Boyd Farmer
Subject: Weekly Activity Report

Recent events and training:

Super Bowl weekend, officers participated in the state wide Click-it-or-Ticket / DUI enforcement campaign as part of the IDOT enforcement grant awarded to the Police Department.

Feb. 8, Detective Shirley attended a NEMERT sponsored training class, "Juvenile Interrogation".

Significant traffic and criminal activity during the period January 4, 2017 through February 10, 2017.

Feb. 7, 5:56 am, Officers were called to the 288 Oxford Ave apartment building for a report of domestic trouble. A 22 year old boyfriend and 20 year old girlfriend, who were tenants, were found yelling at each other in the parking lot. Both were intoxicated. Officers resolved the situation by separating the individuals for the night.

Feb. 8, 8:14 pm, a Darien man came into the station to report his red Honda Elite scooter had been stolen from the Metra bike shelter (Prospect and Burlington). The owner indicated the scooter was not locked up. At 12:39 pm, the security cameras show a subject walking away from the bike racks pushing the scooter. Pending investigation.

February 2017

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	<u>6</u>	7	8	9	10	11
12	13	14	15	<u>16</u>	17	18
19	<u>20</u>	<u>21</u>	22	23	24	25
26	27	<u>28</u>	1	2	3	4

Village Calendar**ZBA/PC Meeting****February 16, 2017, 7:30 PM -8:30 PM @ Board Room**[More Details](#)**Village Offices Closed due to Holiday****February 20, 2017, All Day**[More Details](#)**2017 Road Improvement Program (SSA 30) Public Hearing****February 21, 2017, 7:00 PM -7:15 PM @ Board Room**[More Details](#)**Village Board Regular Re-Scheduled Meeting****February 21, 2017, 7:00 PM -9:00 PM @ Board Room**[More Details](#)**D181 Heroin Education Family Night****February 28, 2017, 7:00 PM -9:00 PM @ Hinsdale Middle School**[More Details](#)

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March2017

Su	M	Tu	W	Th	F	Sa
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Village Calendar

Village Board Regular Scheduled Meeting
March 6, 2017, 7:00 PM -9:00 PM @ Board Room
[More Details](#)

ZBA/PC Meeting
March 16, 2017, 7:30 PM -8:30 PM @ Board Room
[More Details](#)

Village Board Regular Scheduled Meeting
March 20, 2017, 7:00 PM -9:00 PM @ Board Room
[More Details](#)

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