



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**March 24, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** March 24, 2017  
**Subject:** Weekly Report

1. **GFOA Audit Certificate of Achievement:** As noted in the Finance Directors report, the Village received this recognition. Congratulations to Maureen and her staff for this honor.
2. **Resident Question Regarding Barrier Markers at Rail Crossings:** At the Board Meeting on Monday night a resident asked about the rail crossing barriers that have been installed in various locations, including Hinsdale and Westmont, and why they have not been installed in Clarendon Hills. Chief Farmer has investigated and provided information as part of his report.
3. **Staff Out of Office:** I will be out of the office on Friday and Monday, but will be generally available via cell phone and e-mail. Additionally, Zach Creer will be out next week. Please contact Vicki Pries (630) 286-5401 with any immediate concerns or questions.

**Have a Nice Weekend!**



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5415

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Maureen B. Potempa, Finance Director  
**Date:** March 24, 2017  
**Subject:** Weekly Report

**Government Finance Officers Association:** On Wednesday, I received notification from the GFOA that the Village of Clarendon Hills received the Certificate of Achievement for Excellence in Financial Reporting for the 2016 fiscal year end comprehensive annual financial report (CAFR). This Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting.



Government Finance Officers Association

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

**Village of Clarendon Hills  
Illinois**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**April 30, 2016**

A handwritten signature in black ink that reads "Jeffrey L. Evans". The signature is fluid and cursive, with "Jeffrey" on the top line and "L. Evans" on the bottom line.

Executive Director/CEO



452 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.4750

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** March 24, 2017  
**Subject:** Department Report

1. We have received bids for a replacement tractor/backhoe and will be asking for approval to purchase on the April 3<sup>rd</sup> agenda. The low bid meets our budget figure and we anticipate to receive about \$23,000 for our trade-in.
2. Staff started placing the spring banners this week.
3. We are continuing our tree trimming efforts and will for another few weeks.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: March 24, 2017  
To: Village Manager Kevin Barr  
From: Chief Boyd Farmer  
Subject: Weekly Activity Report

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**Recent events:**

At the March 20<sup>th</sup> Village board meeting, a resident raised the question of the lack of stanchions at the Prospect Ave rail crossing, and asked when they would be installed.

I contacted Salvador Rodriguez, who is the CTC Signal Maintainer for Clarendon Hills, Hinsdale and Westmont and asked about the stanchions. Salvador indicated the ICC contacted BNSF, and asked BNSF if they would install the stanchions (purchased by the ICC) at the rail crossings in Hinsdale and Westmont. This request was the direct result of two recent incidents in Hinsdale and one in Westmont, where drivers had turned incorrectly and driven their vehicles onto the rails.

Salvador was asked if the Prospect Ave crossing would have stanchions installed soon. He said he recently inspected the Prospect Ave rail crossing with an ICC representative. During the inspection, the lack of stanchions was discussed. The ICC representative said the project was stalled. The reason seems to be BNSF and the ICC are working to formalize an agreement as to who is authorizing the placement of the stanchions going forward. Salvador was informed there are no plans to install stanchions in Clarendon Hills at this time, however, this could change if an agreement is made. (Pictured is Cass Ave.)



**Significant traffic and criminal activity during the period March 18, 2017 through March 24, 2017.**

March 18, 10:57 am, officers were called to the Jewel Food Store, where a retail theft had just occurred. On scene, a Jewel employee reported he came across two males loading baby formula into a bag. The offenders ran from him and exited the store. They were seen getting into an older model Chevy Impala and driving out of the lot. The value of merchandise taken was over \$500.00. Case pending.

March 18, an officer was called to a home on Tuttle for a theft report. The homeowner was conducting an estate sale at her home, when she discovered various items of jewelry taken from an area of the home no one was allowed to enter. The value of the items were estimated at \$2,000.00.

March 21, 12:39 am, officers were called to a location on N. Richmond for a loud disturbance. Officers arrived, and discovered it was a physical altercation between the male tenant and his girlfriend. After investigation, a 22 year old female from Clarendon Hills was arrested for Domestic battery.

March 21, an officer was called to the train station bike racks for a theft report. The victim reported his "K2" mountain bike had been stolen. The value of the bike is \$600.00.

March 24, 1:24 am, an officer stopped a speeding vehicle traveling 85mph in a 35mph zone on Ogden Ave. The vehicle was driven by a 22 year old male from North Aurora. After investigation, the driver was arrested for DUI, BAC over 0.08, drug paraphernalia, speeding, and improper lane usage.



316 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.5430

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** March 24, 2017  
**Subject:** Weekly Department Report 2017-06

1. Fire Prevention Bureau Activity during the past week.
  - No report.
2. Training Report:
  - Wednesday evening drill was attended by thirty one (31) firefighters. Six (6) firefighters went to elevator training at Hinsdale Hospital and the remainder performed pre-plan drills at various occupancies in the village.
3. Emergency Medical Services Report:
  - No report
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report this week.
6. This week we assisted the Du-Comm radio technicians with various tasks related to changing our radio receiver sites and transmitter on the water tower over to a new radio frequency for when Hinsdale and Clarendon Hills move from Fire South to Fire East on April 5<sup>th</sup>.
7. On Wednesday morning I attended the monthly meeting of the Du-Comm Executive Committee at Du-Comm in Glendale Heights. A life saving award was given to a tele communicator for her life saving actions saving a person while giving CPR instruction on a 9-1-1 call. The Executive Director gave everyone an update regarding the new facility project. He reminded everyone that invitations are going out for the groundbreaking ceremony on Monday April 3<sup>rd</sup> at 11:00 AM. He said elected officials are encouraged to attend if possible. It was also reported at the Addison Fire Protection District is moving from Du-Comm to ACDC on March 28<sup>th</sup> and the Itasca and Wooddale Fire Protection districts are moving on April 12<sup>th</sup>. The Warrenville Fire Protection District has been considering leaving Du-Comm and going to the Naperville Dispatch center, but has received resistance from the DuPage ETSB and the City of Warrenville. It is now reported that the Warrenville Fire District has put these plans on hold until after their Trustee election because of the different views of the candidates running for Trustee on this. The Du-Comm attorney is

advising them that they need to make a decision before April 18<sup>th</sup> because of Du-Comm operating budget and debt obligations.

8. Incidents of Interest:

- Friday, March 17<sup>th</sup> at 11:24 AM. Medic 86 and Squad 86 responded for a vehicle accident with injuries on 55<sup>th</sup> St. at Rt. 83. One (1) injured patient transported to a local hospital.

9. Mutual Aid Calls:

- Clarendon Hills ambulance assist to Hinsdale FD two (2) times.
- Hinsdale FD ambulance assist to Clarendon Hills two (2) times.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- During the past week, the fire department responded to twenty two (22) emergency calls.

If you have any questions or require additional information, please contact me.



**May 2017**

Su	M	Tu	W	Th	F	Sa
30	<a href="#">1</a>	2	3	4	5	6
7	8	<a href="#">9</a>	10	<a href="#">11</a>	12	13
14	<a href="#">15</a>	16	17	<a href="#">18</a>	<a href="#">19</a>	20
21	22	23	24	<a href="#">25</a>	26	27
28	<a href="#">29</a>	30	31	1	2	3

**Village Calendar****Village Board Regular Scheduled Meeting**

May 1, 2017, 7:00 PM -9:00 PM @ Board Room

[More Details](#)

**Clarendon Blackhawk Mosquito Abatement District Mtg**

May 9, 2017, 7:00 PM -8:00 PM @ Village Hall Main Building

[More Details](#)

**Chamber of Commerce Farmers Market**

May 11, 2017, 8:00 AM -2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Village Board Regular Scheduled Meeting**

May 15, 2017, 7:00 PM -9:00 PM @ Board Room

[More Details](#)

**Chamber of Commerce Farmers Market**

May 18, 2017, 8:00 AM -2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**ZBA/PC Meeting**

May 18, 2017, 7:30 PM -8:30 PM @ Board Room

[More Details](#)

**Public Works Open House**

May 19, 2017, 2:00 PM -6:00 PM @ Public Works Facility

[More Details](#)

**Chamber of Commerce Farmers Market**

May 25, 2017, 8:00 AM -2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Village Offices Closed due to Holiday**

May 29, 2017, All Day

[More Details](#)

**April 2017**

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	<b>3</b>	4	5	6	7	8
9	10	<b>11</b>	12	13	14	15
16	<b>17</b>	18	19	<b>20</b>	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

**Village Calendar****Village Board Regular Scheduled Meeting**

April 3, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Clarendon Blackhawk Mosquito Abatement District Mtg**

April 11, 2017, 7:00 PM - 8:00 PM @ Village Hall Main Building

[More Details](#)

**Village Board Regular Scheduled Meeting**

April 17, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**ZBA/PC Meeting**

April 20, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

**CONNECT  
WITH US**