



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

May 26, 2017

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KB*
Date: May 26, 2017
Subject: Weekly Report

1. **Memorial Holiday:** Village offices will be closed for Memorial Day, Monday, May 29th to honor those who died serving our country. ***This holiday pushes the weekly garbage pickup day back one day to Wednesday, May 31st.***
2. **SY 2016 Audit Preparation:** Auditors from Sikich have been working with staff this week on the SY 2016 Audit. I wanted to thank staff for all the work they are doing to help put this together. Particular thanks to Maureen Potempa and Kim Swiderek who have put in significant extra time.
3. **DMMC Annual Dinner Event:** Zach Creer and I attended this event last Friday evening. Illinois State Treasurer Michael Frerichs gave a brief presentation regarding State issues. As you might imagine, there was no good news.
4. **Possible Ferrari Car Show:** President Austin and I met on Wednesday morning with a local Ferrari dealer and the local representative of the Ferrari Club of America. They are interested in holding a mini car show in town for Ferrari owners. We have tentatively scheduled an event for the morning of Saturday June 24th. More information coming.
5. **Strategic Planning Schedule:** On a related note, the Strategic Planning session will be on the morning of June 24th. We may start the session a little later to allow people to stop by the Car Show. More information on this will also be forthcoming.
6. **Transportation Committee Meeting:** I attended the DMMC Transportation Committee meeting on Tuesday. As discussed previously, I was hoping, along with a few other communities, to change the method for distributing Surface Transportation Program (STP) dollars. STP is a federal program for roads that is generally distributed by local groups such as the DMMC. The current method does not favor Clarendon Hills largely because our traffic numbers on the eligible streets are lower than found in most other communities. It does not look like our effort will succeed, so I do not anticipate being eligible for this funding for the foreseeable future.
7. **SB 1033 "Witness Slip" Filing:** Earlier this week I filed a witness slip voicing opposing to SB 1033. This Bill would allow for a referendum for consolidation of communities with only 5% of voters in each community signing a petition. The elected governing boards of either community would have no say.

This process would be confusing and possibly very damaging to the communities' involved. I do not know the likelihood that this legislation will be approved. Please advise if you have any questions.

8. **ComEd Annual Report Meeting:** On Wednesday morning I met with the ComEd External Affairs Manager for our region who presented the 2016 Annual Report. The report is largely uneventful, though it did report the virtual completion of the smart meter installation program and that outages per customer were slightly higher than the system wide average (thought the average duration of outages was slightly lower. They also provided a list of planned repairs for 2017.
9. **Protest March:** As previously reported a group of residents from Hinsdale and Clarendon Hills held a "march" in town on Monday to protest the on-going legal proceedings over the District 181 referendum. The march took place without incident. Thank you to the Police Department which did a great job limiting disruptions and maintaining public safety during the event.



10. **Meeting re: Storm water Concerns:** Several staff members met on Thursday with Burke Engineering personnel to discuss concerns related to public and private property storm water issues. We continue to work towards ways to standardize our response to these concerns and consider programs that might address these concerns. On a related matter, we hope to have a follow up report on public property "hot spots" for Board review at the second meeting in June.

Have a Great Holiday Weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: May 26, 2017
Subject: Department Report

On Monday, May 22, Sikich, LLC, our contracted auditors, arrived to begin their field work testing in conjunction with the 2016 Stub Year audit. Sikich will conclude their field work today. We expect they will have the final audit ready for presentation to the Village Board at the July Board meeting.

I would like to extend a big "Thank You" to Staff at the Village hall for all their help with filling the auditors' requests.

Thank You

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: May 26, 2017
Subject: Department Report

1. Shoulder work is still scheduled to begin next Tuesday for the 2017 Road Improvement program. Concrete work for the first side of all streets will be completed on Friday, weather permitting. Parking will be a bit trickier this year than last as Oxford residents must park on Naperville and Traube along with residents of those streets. We will be closely monitoring the situation and will adjust as necessary.
2. Despite the cold, dreary weather last Friday, we still had a fine turn-out for our annual Public Works Week open house. Thanks to all, especially to Chris Boone, for coordinating efforts on our part.
3. Tree planting is currently underway throughout town, but is progressing a few days at a time. We intend to be fully completed within two weeks.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: May 26, 2017

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

Recent events:

- May 19, the Police and Public Works Department's open house was enjoyed by residents and staff.
- May 24, Sergeant Dalen and I attended the quarterly Hinsdale School District 181 crisis meeting.
- May 25, Assistant to the Chief, Kelly Green, attended a meeting for Du-Comm members to evaluate a public safety software system to improve data management for departments.



Significant traffic and criminal activity during the period May 20, 2017 through May 26, 2017.

May 22, a resident of Middaugh came into the station and reported his daughters bicycle was missing or possibly stolen. The father reported his daughter was not sure where she last saw the bicycle. The Bike is a Trek, white with turquoise trim, girls frame. It is valued at \$450.00.

May 22, 8:45pm, officers were conducting an IDOT safety belt enforcement zone in the area of 55th Street and Ill. Rt. 83, when they stopped a vehicle traveling without headlights on. While talking with the driver, the officer smelled cannabis from the vehicle and observed a small bag of it in the console. The 33 year old driver from Westmont was issued a citation for unlawful possession of cannabis.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: May 25, 2017
Subject: Weekly Department Report 2017-12

1. Fire Prevention Bureau Activity during the past week.
 - Four (4) Fire Prevention/Life Safety Inspections were conducted.
2. Training Report:
 - Wednesday evening, weekly training was conducted. Twenty nine (29) firefighters attended. Address locations and hydrant spotting and connections were conducted. By Lt. Joe Jung. Excellent job Joe.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report this week.
6. Du-Comm Report:
 - On Wednesday morning, I attended the monthly meeting of the Du-Comm Executive Committee. Normal business was conducted. A presentation regarding the progress of the new facility was provided. We also discussed the many change orders that have already occurred, the construction schedule, progress payment approvals and also timely bid awards as the construction continues.
7. The new Heavy Duty Rescue Squad 86 is in its 8th week of construction and is progressing at about two (2) months ahead of schedule. Representatives of the Clarendon Hills Fire Department will travel to Pierce in Wisconsin on June 5th for a mid-construction inspection and also a final inspection in late July. We expect that this vehicle will be completed in late July or early August. At that point it will be transported to the Global Emergency Equipment (Pierce Dealer) in Aurora for final inspection and some additional work. Every week Pierce takes photos of vehicles in production and sends them to customers. Attached are the week 7 photos that were taken on May 19, 2017. I should receive week 8 photos later today or tomorrow.

8. Incidents of Interest:

- Friday, May 19th at 1:42 PM. The Clarendon Hills Fire Department along with Hinsdale Engine 84 responded for smoke on the 2nd floor of the condo building located at 245 Burlington. Firefighters were able to locate the problem with a 2nd floor heating unit. Minimal damage to the building.
- Wednesday, May 24th at 7:21 AM. Medic 86 and Squad 86 responded to a vehicle accident with injuries on 55th St. at Rt. 83. One (1) injured patient transported to a local hospital.

9. Mutual Aid Calls:

- One (1) ambulance assist to the Hinsdale Fire Department.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale one (1) time.
- During the past week, the fire department responded to sixteen (16) emergency calls.

If you have any questions or require additional information, please contact me.



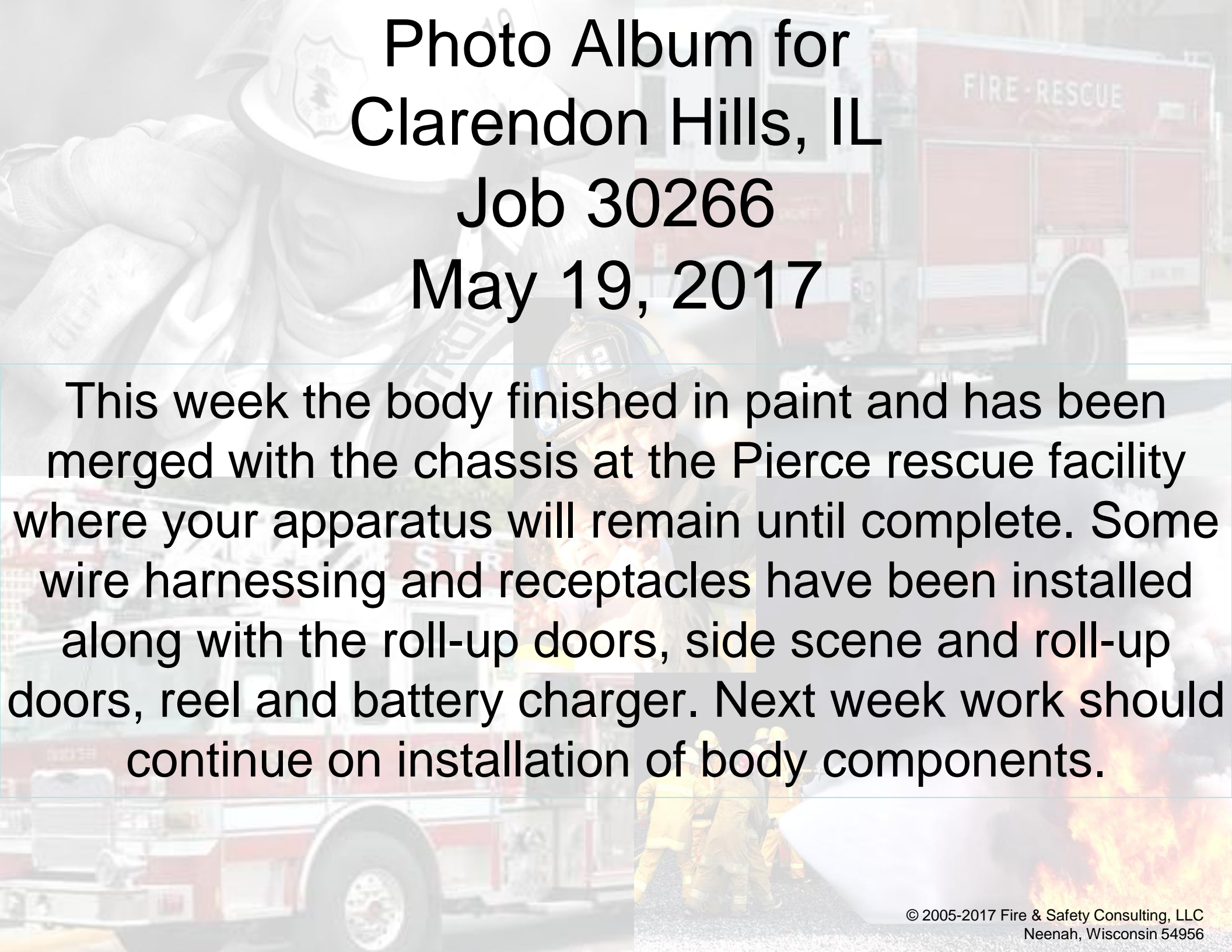


Photo Album for Clarendon Hills, IL Job 30266 May 19, 2017

This week the body finished in paint and has been merged with the chassis at the Pierce rescue facility where your apparatus will remain until complete. Some wire harnessing and receptacles have been installed along with the roll-up doors, side scene and roll-up doors, reel and battery charger. Next week work should continue on installation of body components.



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DSC07334



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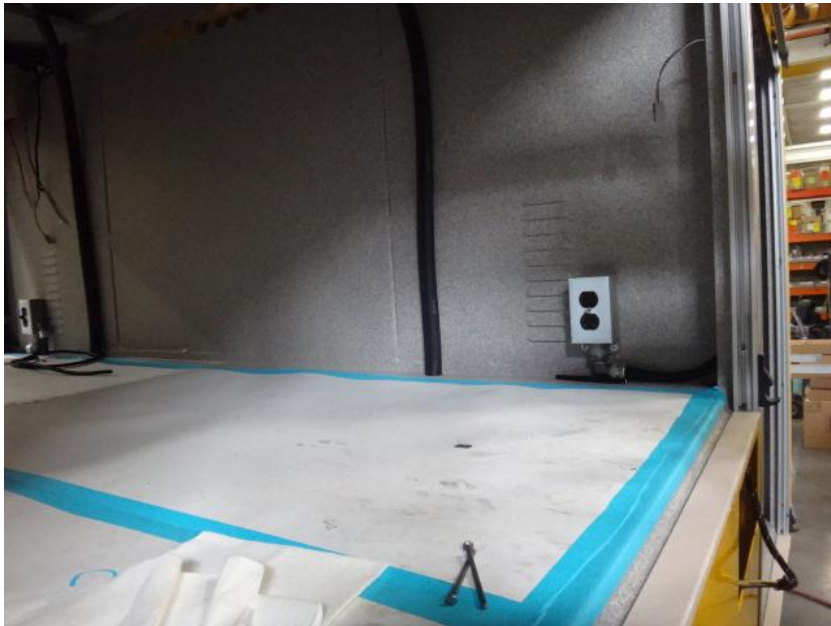
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May2017

Su	M	Tu	W	Th	F	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Village Calendar

Village Offices Closed due to Holiday

May 29, 2017, All Day

[More Details](#)

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June 2017

<u>Su</u>	<u>M</u>	<u>Tu</u>	<u>W</u>	<u>Th</u>	<u>F</u>	<u>Sa</u>
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Village Calendar**Chamber of Commerce Farmers Market****June 1, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**[More Details](#)**Village Board Regular Scheduled Meeting****June 5, 2017, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****June 8, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**[More Details](#)**Clarendon Blackhawk Mosquito Abatement District Mtg****June 13, 2017, 7:00 PM - 8:00 PM @ Village Hall Main Building**[More Details](#)**Chamber of Commerce Farmers Market****June 15, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**[More Details](#)**ZBA/PC Meeting****June 15, 2017, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Chamber of Commerce Daisy Days****June 16, 2017, 6:00 PM - 10:00 PM @ Downtown Clarendon Hills**[More Details](#)**Chamber of Commerce Daisy Days****June 17, 2017, 10:00 AM - 10:00 PM @ Downtown Clarendon Hills**[More Details](#)**Daisy Dash 5K run/walk****June 18, 2017, 7:30 AM - 11:30 AM @ Start/Finish Downtown on Prospect**

Sunday, June 18th will be the annual Daisy Dash 5K walk/run and 1K kids run which starts in the downtown. Some residents south of the Burlington Northern Tracks will be affected by the adult and kids routes shown below. The actual race time is from 7:30 am to 10:30 am, but there will be early morning closures in preparation starting at 6:30 am. Please note that all roadways will be reopened to the public by 11:30 am the day of the race. There will be parking restrictions put into place on both sides of Western Avenue from Colfax to Ruby starting on Friday, June 16th and removed on Monday, June 19th. We apologize for the inconvenience but appreciate your cooperation.

[More Details](#)**Village Board Regular Scheduled Meeting****June 19, 2017, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)

Dancin in the Street Summer Concert

June 21, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.

Family Event - Bring your own seating

[More Details](#)

Chamber of Commerce Farmers Market

June 22, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

Dancin in the Street Summer Concert

June 28, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.

Family Event - Bring your own seating

[More Details](#)

Chamber of Commerce Farmers Market

June 29, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

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