



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**June 2, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - No weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** June 2, 2017  
**Subject:** Weekly Report

1. **Village Government Phone Outage:** On Thursday afternoon carrying over into Friday the Village phone system was down. We are not yet sure of the ultimate cause, but a power surge seems to have blown out the hard drive for the phone system. Repairs have been made and we are reviewing options for providing a viable back-up.
2. **May 15, 2017 Board Meeting Minutes Revision:** We discovered a needed revision to the minutes for May 15 which were included in your packet. Page 5 should be revised as shown in yellow on the attached replacement page. It is probably best for the minutes to be adopted on Monday night "as amended". Please advise if you have any questions on this matter.
3. **Daisy Days Coming Soon:** Everything is set for Daisy Days on June 16<sup>th</sup> and June 17<sup>th</sup>. Looking forward to another great year of music, food and fun activities.
4. **Dancin' in the Streets Update:** Concert series is also all set for this year, with the first concert on June 21st. Thank you to Zach Creer, and the Special Events Committee for all the work in the offseason to make sure this year is another successful series.
5. **Road Program Update:** As I am sure you are aware, the road program in the northwest area of town is well underway. The only item of concern at the moment is that the Post Office is not delivering mail to the area because they do not believe it is safe. Unlike other areas of town there are mailboxes on these blocks. We have reached out to the Post Office and they indicated they will make every effort to deliver the mail beginning on Saturday. In order to keep the project moving, I authorized them to perform framing and other preparatory work on Saturday, which will allow them to begin concrete work on Monday.
6. **DMMC Manager's Committee Meeting:** I attended this meeting on Thursday morning. We addressed areas of intergovernmental concern including on-going attempts to work with the County to standardize police record management services.

**Have a Great Weekend!**

2. On May 1, 2017, staff requested authorization to enter into an agreement with Third Millennium Associates, Inc. (TMA) for the installation and maintenance of software for a new Green Pay online water billing system. At that time, the Board expressed concern that the cost of providing the online service might outweigh the benefit of providing it. Staff presented additional information that identifies how the Green Pay system can reduce costs and staff time while providing several new customer service improvements. After discussion, the Board concurred with staff's recommendation to adopt a Resolution that approves an agreement between the Village and TMA to implement a new Green Pay online utility payment system.

### **Land Use**

1. On April 3, 2017, the Board confirmed its direction to staff to coordinate with the developer of the 229 Park Avenue property for the installation of a new storm sewer extension in the alley between Walker Avenue and South Prospect Avenue in conjunction with the developer's reconstruction of the alley. The Village agreed to reimburse Builtech Services, LLC, the general contractor, for the cost of the new storm sewer work, which will service the properties facing South Prospect Avenue. A Resolution was presented for adoption that approves waiving the bidding process and authorizing payment not to exceed \$75,943 to Builtech Services, LLC for the completed storm sewer work in the Walker Avenue alley.

### **Public Safety**

1. The Police Department is in possession of approximately 17 abandoned bicycles and 1 razor scooter. Staff requested authorization to dispose of the unclaimed items through a public auction on Saturday, June 17, 2017. An Ordinance was presented for adoption that authorizes the disposition. Notice of the public auction will be published in *The Doings* newspaper at least 10 days prior to the event.

2. On March 7, 2016, the Board approved the purchase of a replacement heavy duty rescue squad truck for the Fire Department in the amount of \$604,552. Fire Chief Leahy presented a breakdown of the costs and the payments made to date. He noted that several items have been changed, added, or removed since the rescue squad truck was ordered, resulting in a net increase of \$4,741.90 to the purchase price. Chief Leahy requested authorization to approve a change order in the amount of \$4,741.90 and to provide for an additional \$2,500 contingency in the event any other unanticipated modifications need to be made during the mid-construction inspection next month in Appleton, Wisconsin. It was noted that \$625,000 was budgeted in the 2016 Stub Year and 2017 Calendar Year budgets for this purchase and that the adjusted cost for the replacement rescue squad truck will remain under budget. **The Board supported Chief Leahy's request. A Resolution will be presented at the June 6, 2017 Village Board meeting approving the requested change order and contingency funds.**

## **12. RECONVENE THE VILLAGE BOARD MEETING**

Trustee Knoll moved to reconvene the Village Board meeting at 8:20 p.m. Trustee Jorissen seconded.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: June 2, 2017  
To: Village Manager Kevin Barr  
From: Sgt. Dalen  
Subject: Weekly Activity Report

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**Significant traffic and criminal activity during the period May 26, 2017 through June 2, 2017.**

- On May 26, 1:03pm, officers responded to the 100 block of Tuttle for a theft of motor vehicle report. The victim advised that his vehicle was stolen out of the driveway in the early morning hours. The victim further related that the keys were left in the unlocked vehicle overnight. On June 2<sup>nd</sup>, the vehicle was recovered in Chicago.
- On May 26, 6:41pm, officers were called to the 300 block of Western for a motor vehicle theft that had just occurred. Upon arrival, officers were advised that within the last few minutes, a male, wearing a white hoody and red beanie, walked up the driveway and stole their vehicle. Investigation continues.
- On May 28, 12:40pm, officers were called to the 200 block of N. Richmond for a domestic battery report. Once on scene, witnesses advised the offender fled the area. The victim refused medical treatment. Investigation continues.
- On May 31, 12:57am, officers responded to the 5600 block of Holmes for a report of a medical emergency. Upon arrival, officers found an unresponsive male on the floor with a family member attempting CPR. Officers ultimately administered NARCAN to the subject. The subject agreed to be transported by CHFD.
- On May 31, 5:13pm, a resident on Forest Hill Dr. reported he was victim of identity theft. The victim related an unknown subject was fraudulently using his credit card. Investigation continues.
- On May 31, 6:01pm, officers responded to the 200 block of Holmes for the report of burglary to motor vehicle. The victim advised that an unknown subject stole a bag containing personal items from the unlocked car in her driveway.

- On June 2, 12:31am, officers spoke with an intoxicated subject in the business district, near the train depot. During the conversation, it was discovered the Lisle resident was wanted on an outstanding warrant. The subject was taken into custody and transported to the DuPage Co. Jail.

### **Recent events and training**

Officer Robak completed a 40 hour Evidence Technician training course.

Officer Storino has successfully completed the Field Training Program and is now certified for solo patrol.

Over the past two weeks, officers participated in the IDOT Memorial Day traffic enforcement campaign. Officer wrote 23 seatbelt citations and 17 cellphone citations.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** June 2, 2017  
**Subject:** Weekly Department Report 2017-13

1. Fire Prevention Bureau Activity during the past week.
  - Four (4) Fire Prevention/Life Safety Inspections were conducted.
2. Training Report:
  - No Report
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report this week.
6. DuComm Report:
  - This week DuComm radio technicians programmed out backup radio tone encoder with call tones for Clarendon Hills and Hinsdale Fire Departments. We now have the ability to page out the Clarendon Hills and/or Hinsdale Fire Departments from our station if needed.
7. The new Heavy Duty Rescue Squad 86 is in its 9<sup>th</sup> week of construction and is progressing at about two (2) months ahead of schedule. Representatives of the Clarendon Hills Fire Department will travel to Pierce in Wisconsin on June 5<sup>th</sup> for a mid construction inspection and also a final inspection in late June or early July. We expect that this vehicle will be completed in July. At that point it will be transported to the Global Emergency Equipment (Pierce Dealer) in Aurora for final inspection and some additional work. Every week Pierce takes photos of vehicles in production and sends them to customers. Attached are the week 8 photos that were taken on May 26, 2017. I should receive week 9 photos later today or tomorrow.
8. On Tuesday, technicians from Alternate Power serviced all four (4) emergency back up generators located at the Fire Station, Police Station, Public Works and the Village Hall.
9. On Wednesday, on duty firefighters provided a fire truck ride to school for three (3) children and one (1) adult. This prize was purchased at a school PTO silent auction.

10. On Thursday, Fire alarm and sprinkler systems were tested and certified by an outside vendor in all village owned buildings. This is done annually.
11. On Friday, on duty firefighters assisted Notre Dame Parish personnel with the filling of water barrels for their tents for the annual Notre Dame Block Party in their parking lot.
12. Incidents of Interest:
  - Friday, May 26<sup>th</sup> at 1:42 PM. The Clarendon Hills Fire Department along with Hinsdale Engine 84 responded for smoke in the condo building and a possible electrical fire located at 550 Chase Drive. Firefighters arrived with light smoke showing, pulled a pre-connected line and entered the basement area. Firefighters found a small electrical problem and also a defective washing machine that was severely overloaded. Damage was minor.
  - Mutual Aid Calls:
  - None

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to seventeen (17) emergency calls.

If you have any questions or require additional information, please contact me.



# Photo Album for Clarendon Hills, IL

## Job 30266

### May 26, 2017

This week work continued on your apparatus with additions including: light tower control, generator, cord reels, slide-out shelving, compartment lights, rear chevron and hydraulic power supply. Next week work should continue on installation of body option content.



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DSC07259



DSC07260



DSC07261



DSC07262



DSC07263



DSC07264



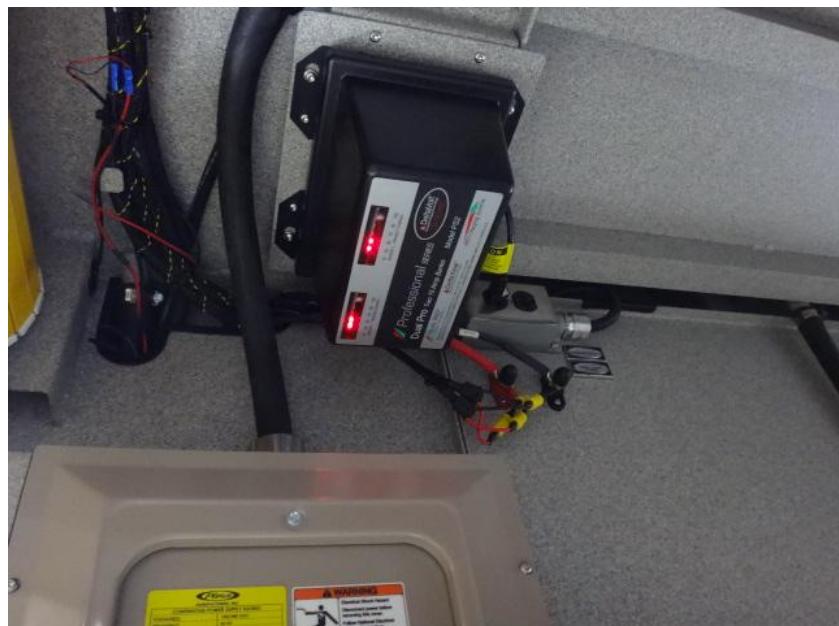
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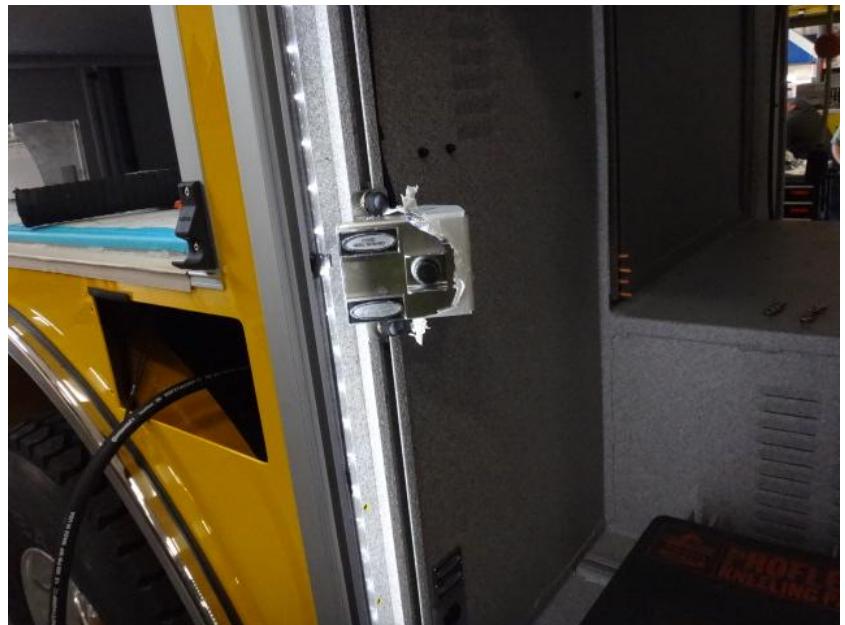
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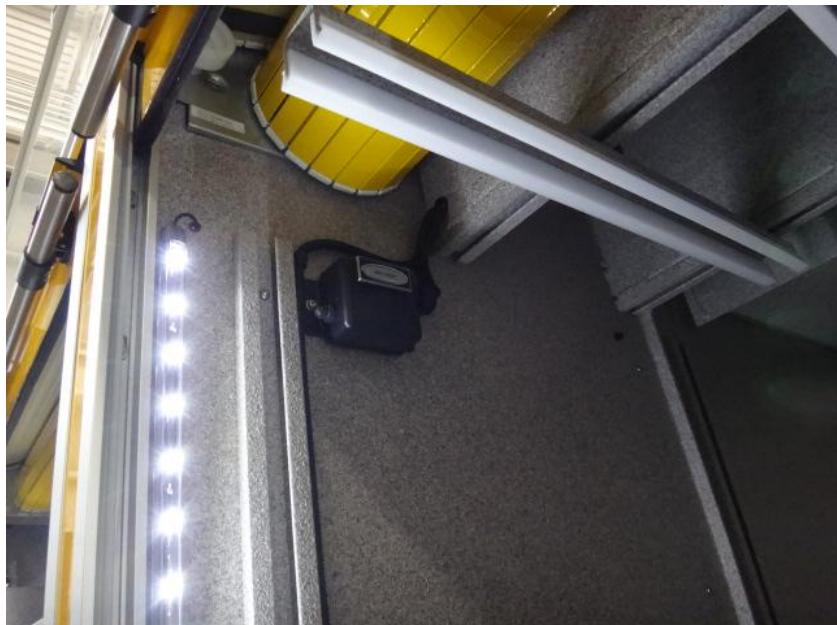
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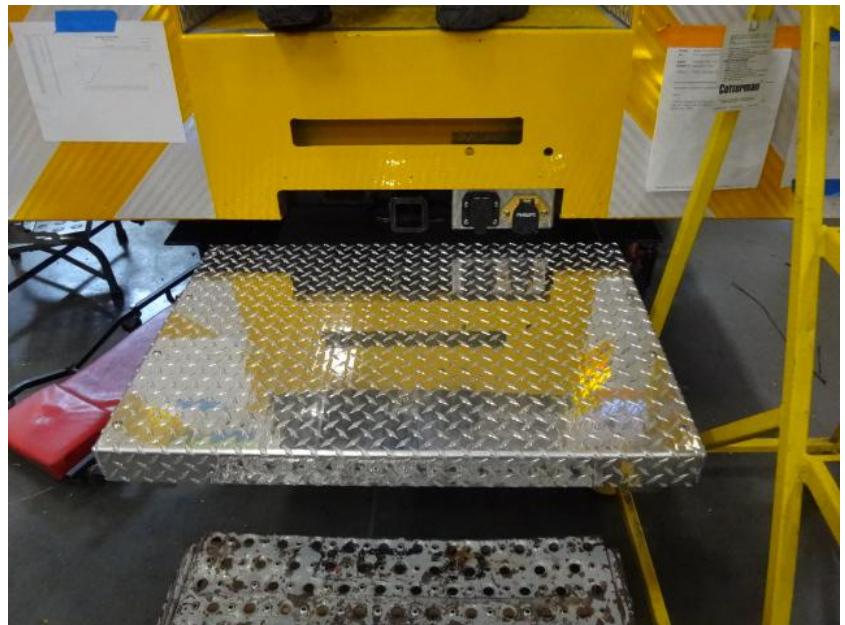
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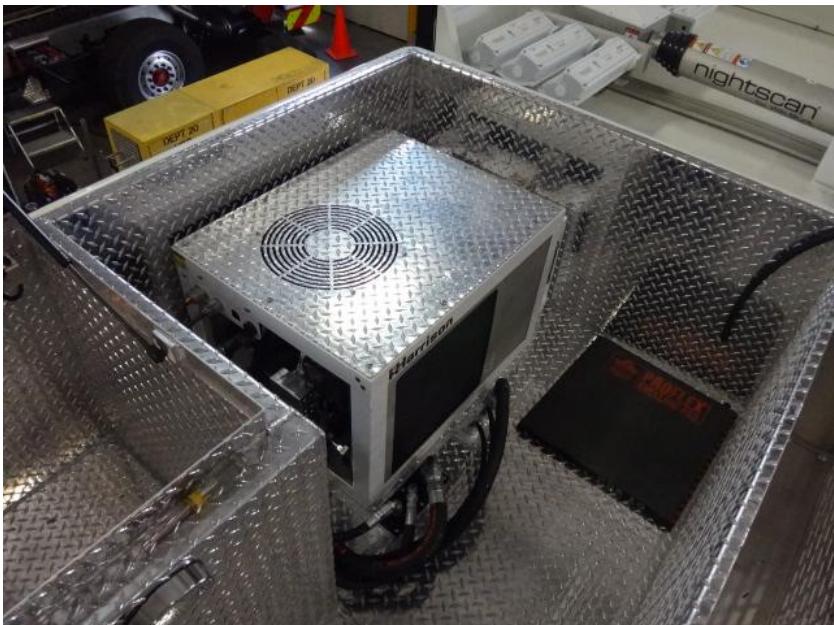
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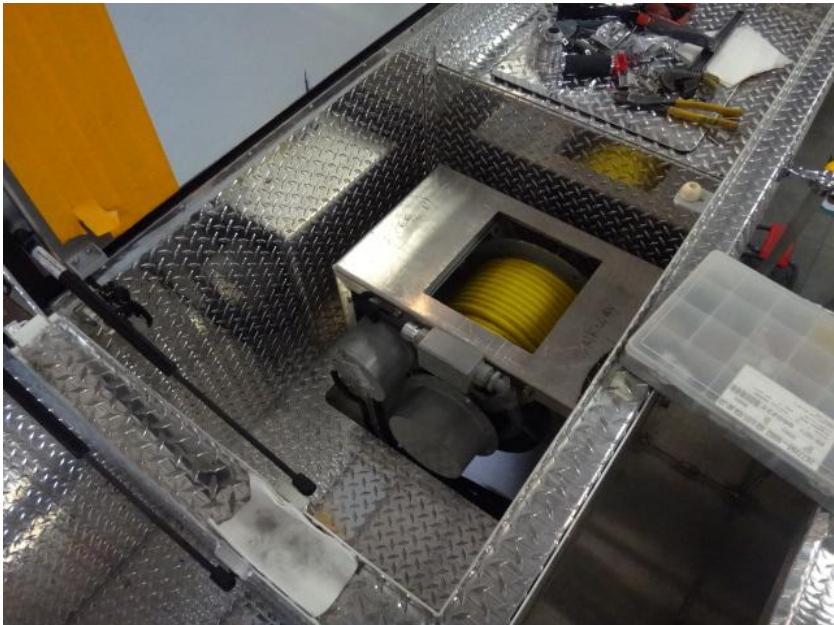
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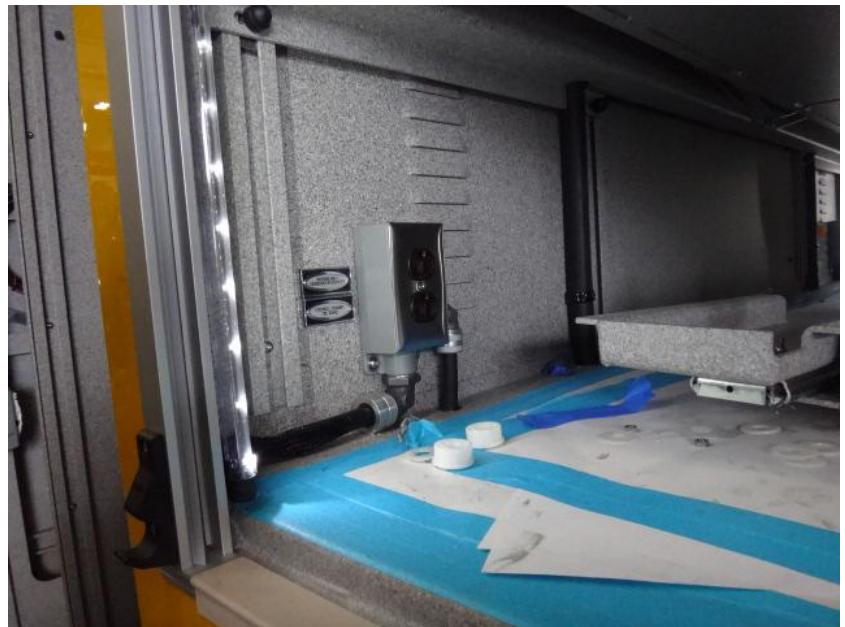
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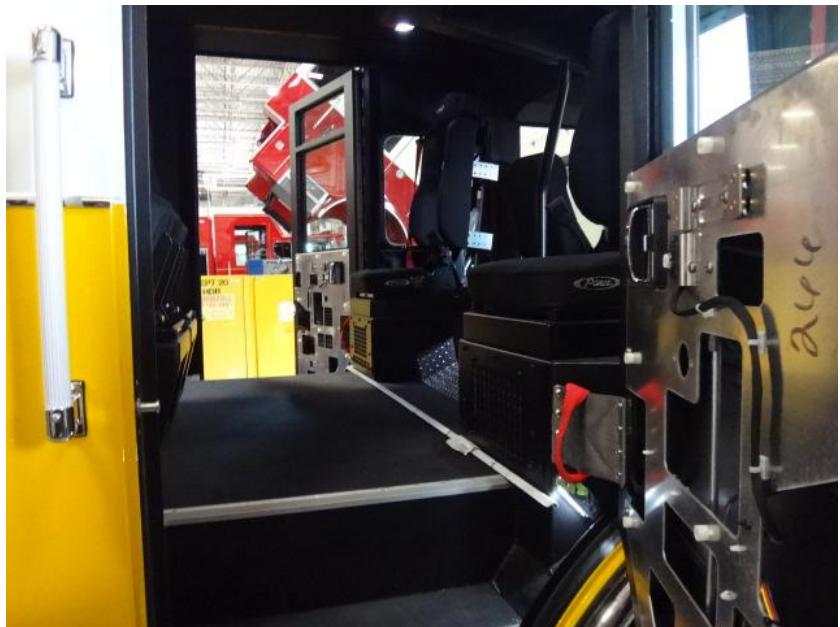
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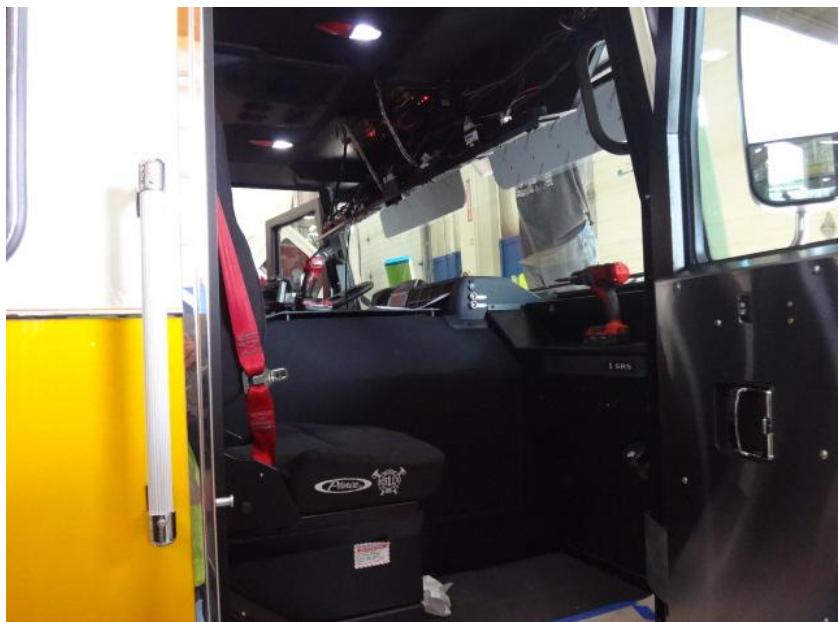
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DSC07308



DSC07309

**June 2017**

Su	M	Tu	W	Th	F	Sa
28	29	30	31	<b>1</b>	2	3
4	<b>5</b>	6	7	<b>8</b>	9	10
11	12	<b>13</b>	14	<b>15</b>	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b>	20	<b>21</b>	<b>22</b>	23	24
25	26	27	<b>28</b>	<b>29</b>	30	1

**Village Calendar****Chamber of Commerce Farmers Market**

June 1, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Village Board Regular Scheduled Meeting**

June 5, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Chamber of Commerce Farmers Market**

June 8, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Clarendon Blackhawk Mosquito Abatement District Mtg**

June 13, 2017, 7:00 PM - 8:00 PM @ Village Hall Main Building

[More Details](#)

**Chamber of Commerce Farmers Market**

June 15, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**ZBA/PC Meeting**

June 15, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

**Chamber of Commerce Daisy Days**

June 16, 2017, 6:00 PM - 10:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Chamber of Commerce Daisy Days**

June 17, 2017, 10:00 AM - 10:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Daisy Dash 5K run/walk**

June 18, 2017, 7:30 AM - 11:30 AM @ Start/Finish Downtown on Prospect

Sunday, June 18th will be the annual Daisy Dash 5K walk/run and 1K kids run which starts in the downtown. Some residents south of the Burlington Northern Tracks will be affected by the adult and kids routes shown below. The actual race time is from 7:30 am to 10:30 am, but there will be early morning closures in preparation starting at 6:30 am. Please note that all roadways will be reopened to the public by 11:30 am the day of the race. There will be parking restrictions put into place on both sides of Western Avenue from Colfax to Ruby starting on Friday, June 16th and removed on Monday, June 19th. We apologize for the inconvenience but appreciate your cooperation.

[More Details](#)

**Village Board Regular Scheduled Meeting**

June 19, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**ON TO 2050 - CMAP Workshop**

**June 21, 2017, 3:00 PM - 4:30 PM @ Board Room**

The Chicago Metropolitan Agency for Planning (CMAP) is developing a new comprehensive regional plan, ON TO 2050, and is asking for local input from partners. They have invited us to send members of our staff and elected officials, along with neighboring communities, to a 90-minute workshop to get your feedback on plan directions that are especially relevant for local partners. If you have any questions, please contact Lindsay Bayley (lbayley@cmap.illinois.gov, 312-386-8826).

[More Details](#)

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**Dancin in the Street Summer Concert**

**June 21, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.**

Family Event - Bring your own seating

[More Details](#)

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**Chamber of Commerce Farmers Market**

**June 22, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

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**Dancin in the Street Summer Concert**

**June 28, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.**

Family Event - Bring your own seating

[More Details](#)

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**Chamber of Commerce Farmers Market**

**June 29, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

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**CONNECT  
WITH US**

**July 2017**

Su	M	Tu	W	Th	F	Sa
25	26	27	28	29	30	1
2	<a href="#">3</a>	<a href="#">4</a>	5	<a href="#">6</a>	7	8
9	10	11	<a href="#">12</a>	<a href="#">13</a>	<a href="#">14</a>	15
16	<a href="#">17</a>	18	<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>	22
23	24	25	<a href="#">26</a>	<a href="#">27</a>	28	29
30	31	1	2	3	4	5

**Village Calendar****Village Board Regular Scheduled Meeting - Cancelled**

July 3, 2017, 7:00 PM -9:00 PM @ Board Room

[More Details](#)

**Village Offices Closed due to Holiday**

July 4, 2017, All Day

[More Details](#)

**Hinsdale Golf Club Fire Works**

July 4, 2017, 9:00 PM -9:30 PM

Fire Works in Clarendon Hills are presented by the Hinsdale Golf Club. While the private golf club is not open to the public, residents are able to enjoy the fireworks from Prospect Park. Fireworks are held on July 4th around 9:30 pm.

[More Details](#)

**Chamber of Commerce Farmers Market**

July 6, 2017, 8:00 AM -2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Dancin in the Street Summer Concert**

July 12, 2017, 7:00 PM -9:00 PM @ Downtown Prospect Ave.

Family event. Bring your own seating.

[More Details](#)

**Chamber of Commerce Farmers Market**

July 13, 2017, 8:00 AM -2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Firefighters' Pension Regular Board Meeting**

July 14, 2017, 9:30 AM -9:45 AM @ Village Hall Main Building

[More Details](#)

**Village Board Regular Scheduled Meeting**

July 17, 2017, 7:00 PM -9:00 PM @ Board Room

[More Details](#)

**Dancin in the Street Summer Concert**

July 19, 2017, 7:00 PM -9:00 PM @ Downtown Prospect Ave.

Family event. Bring your own seating.

[More Details](#)

**Chamber of Commerce Farmers Market**

July 20, 2017, 8:00 AM -2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**ZBA/PC Meeting**

July 20, 2017, 7:30 PM -8:30 PM @ Board Room

[More Details](#)

**Secretary of State Mobile Unit - Sponsored by Clarendon Hills Bank**

**July 21, 2017, 10:00 AM -2:00 PM @ Board Room**

This is a Clarendon Hills Bank sponsored event. Questions should be directed to the Clarendon Hills Bank at 630-323-1240. Renewal or correction of Driver License/State ID, license plate stickers, and/or registration for organ donation can be done on this day at this location.

[More Details](#)

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**Dancin in the Street Summer Concert**

**July 26, 2017, 7:00 PM -9:00 PM @ Downtown Prospect Ave.**

Family event. Bring your own seating.

[More Details](#)

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**Chamber of Commerce Farmers Market**

**July 27, 2017, 8:00 AM -2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

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