



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**July 7, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department –No weekly report**
- 5. Police Department - No weekly report**
- 6. Fire Department - See weekly report**

**B. Calendar**

**MEMORANDUM**

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** July 7, 2017  
**Subject:** Weekly Report

1. **Meeting regarding CAD/RMS System:** I attended a meeting in Oak Brook on Thursday hosted by the DMMC regarding the intergovernmental effort between the County and municipalities to jointly purchase and operate this system. The goal is to provide this important service for police information in the most cost effective and efficient manner possible. To do it ourselves would be significantly more expensive. We expect to bring this matter to the Board for its initial consideration at the July 17 meeting.
2. **Dancin' in the Street Update:** As previously determined, due to the 4<sup>th</sup> of July holiday, no concert was scheduled for this past Wednesday night. The next concert will be July 12<sup>th</sup> with our own Frankie B performing! The concert series is now scheduled to run through August 9<sup>th</sup>.
3. **Audit Update:** Maureen Potempa, Kim Swiderek and I met with Fred Lantz from Sikich on Thursday to review the SY '16 audit. It looks good and Fred is prepared to present the document to the full Board at the July 17<sup>th</sup> meeting.
4. **State Budget Authorization:** The State approved a budget yesterday for the first time in two (2) years. The impact on municipal governments appears to be limited – perhaps losing a portion (10%) of the LGDF distribution for this year. We will keep you advised as information is available.
5. **Manager Out of Office:** I will be out of the office from Monday, July 10 through Thursday, July 13. I expect to have access to e-mail's, otherwise Zach Creer or other staff members can help if any concerns come up.

**Have a Great Weekend!**

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** July 6, 2017  
**Subject:** Department Report

On Thursday, July 6, 2017, Utility Bills for water usage in the months of May and June were sent out. This marks the first bi-monthly bill since the Village has opted to change from monthly to bi-monthly. I anticipate residents to receive their bill over the weekend or on Monday. The only change residents should experience is the increase in amount due to the fact that this will be for two months of usage. The finance department is very excited to roll out this change as it results in a savings to the Village and residents.

## **MEMORANDUM**

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** July 7, 2017  
**Subject:** Department Report

1. The 2017 Road Improvement program's holiday break continued through today. Garage access was restored to all residents prior to the 4<sup>th</sup>. Pavement patching and surface grinding will begin on Monday.
2. Watering and mowing have been priorities this week as well as a few tree removals.
3. Street marking painting has been postponed for two weeks.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** July 7, 2017  
**Subject:** Weekly Department Report 2017-17

1. Fire Prevention Bureau Activity during the past week.
  - Lt. Godek conducted several set up inspections of the 4<sup>th</sup> of July Fireworks display at the Hinsdale Golf Club on Tuesday. After several progress inspections, the operators were issued their permit for the display.
2. Training Report:
  - No report.
3. Emergency Medical Services Report:
  - No report
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report this week.
6. Du-Comm Report:
  - No report
7. On Thursday, July 6<sup>th</sup> Engineer Laffey, Lt. Godek and I traveled to Global Fire Equipment (Pierce Dealer) in Aurora to perform the final inspection of the new Squad Truck and take delivery of the vehicle. We discovered a minor vibration in the Generator drive shaft that was not acceptable to us. A conference call with Pierce Engineers occurred and it was decided to leave the vehicle at Global, they are going to remove the drive shaft and have it re-balanced. The Pierce Engineers are confident that this will solve the problem and we should be able to accept delivery of the vehicle next week.
8. The 1994 Squad Truck was posted on Ebay for one (1) week, and unfortunately it did not sell for the minimum price of \$25,000. Next week we will be speaking with other fire truck buyers in an attempt to sell the vehicle.
9. On Thursday morning, firefighters visited the Clarendon Hills Park District fun camp.

10. Incidents of Interest:

- Wednesday, July 5<sup>th</sup> at 3:00 PM. Medic 86 responded to the train depot for an ill patient on an inbound Metra train. Paramedics encountered a very difficult and uncooperative patient. The patient was removed from the train and eventually transported to a local hospital.
- Thursday, July 6<sup>th</sup> at 7:35 PM. Engine 86 responded to the rear of 39 Waverly Ave. for a ComEd Pole on fire. The fire was extinguished, ComEd notified and the area was secured.
- Mutual Aid Calls: None.
- Two (2) ambulance assists to the Hinsdale Fire Department.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty three (23) emergency calls.

If you have any questions or require additional information, please contact me.



## July 2017

Su	M	Tu	W	Th	F	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

## Village Calendar

### Chamber of Commerce Farmers Market

July 6, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

### Dancin in the Street Summer Concert

July 12, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.

Family event. Bring your own seating.

[More Details](#)

### Chamber of Commerce Farmers Market

July 13, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

### Firefighters' Pension Regular Board Meeting

July 14, 2017, 9:30 AM - 9:45 AM @ Village Hall Main Building

[More Details](#)

### Village Board Regular Scheduled Meeting

July 17, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

### Dancin in the Street Summer Concert

July 19, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.

Family event. Bring your own seating.

[More Details](#)

### Chamber of Commerce Farmers Market

July 20, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

### ZBA/PC Meeting

July 20, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

### Secretary of State Mobile Unit - Sponsored by Clarendon Hills Bank

July 21, 2017, 10:00 AM - 2:00 PM @ Board Room

This is a Clarendon Hills Bank sponsored event. Questions should be directed to the Clarendon Hills Bank at 630-323-1240. Renewal or correction of Driver License/State ID, license plate stickers, and/or registration for organ donation can be done on this day at this location.

[More Details](#)

### Dancin in the Street Summer Concert

July 26, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.

Family event. Bring your own seating.

[More Details](#)

### Chamber of Commerce Farmers Market

July 27, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

CONNECT  
WITH US



**August 2017**

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

**Village Calendar****Dancin in the Street Summer Concert**

**August 2, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.**

Family event. Bring your own seating.

[More Details](#)

**Chamber of Commerce Farmers Market**

**August 3, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

**Village Board Regular Scheduled Meeting**

**August 7, 2017, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Dancin in the Street Summer Concert**

**August 9, 2017, 6:30 PM - 9:00 PM @ Downtown Prospect Ave.**

[More Details](#)

**Chamber of Commerce Farmers Market**

**August 10, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

**Chamber of Commerce Farmers Market**

**August 17, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

**ZBA/PC Meeting**

**August 17, 2017, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Village Board Regular Scheduled Meeting**

**August 21, 2017, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**August 24, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

**Chamber of Commerce Farmers Market**

**August 31, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)