

## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**July 28, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department -See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - No weekly report**

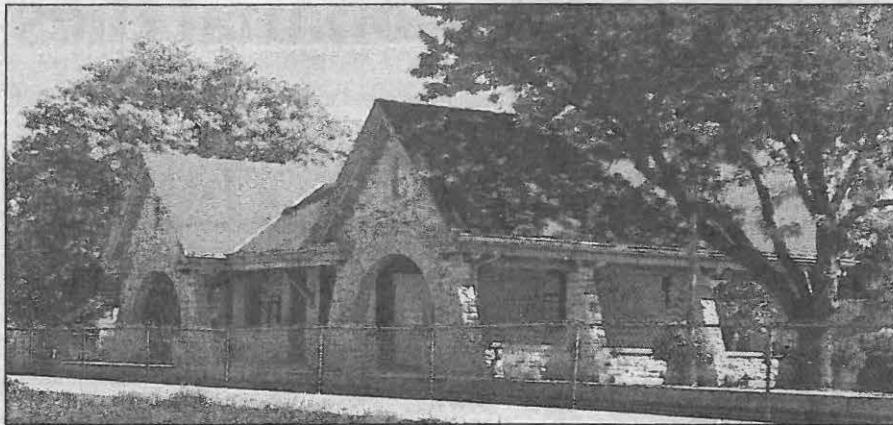
**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** July 28, 2017  
**Subject:** Weekly Report

- 1. August 7<sup>th</sup> Board Meeting Cancelled:** As a reminder, there will be no Board Meeting on Monday August 7<sup>th</sup>. The next meeting will be on August 21<sup>st</sup>. Please advise if you have any questions regarding the schedule.
- 2. Land Use Committee Meeting:** We do anticipate holding a Land Use Committee sometime before the August 21<sup>st</sup> meeting. The members of this Committee are Trustees Jordan, Freve and Knoll. The primary purpose of this meeting will be to review proposals for a review of the Zoning Code with the hope of reaching a recommendation for the full Board at the August 21<sup>st</sup> meeting. You will be notified of the date once the meeting is scheduled.
- 3. Meeting with the Park District:** On Wednesday President Austin and I met with Park District Board President Bruce Lithgow and Park District Director Don Scheltens. The intent was to review and update where we stand with the possibility of building on the public work site and any other possibilities for joint service delivery with the hope of providing more efficient services to our residents. The District had an interesting idea regarding the building, which they expect to report on the upcoming weeks. Otherwise we agreed to meet further to discuss the other possible areas where we can share services.
- 4. Doings Article Regarding La Grange Metra Station:** Attached is an article in this week's paper regarding the closing of the ticket office at La Grange Stone Avenue Station. This is of note for our future discussion regarding design of our Station. Provided for your information.
- 5. Dancin' in the Street Update:** We had another good night on Wednesday. People seemed to really enjoy the Toasty Cheese food truck along with the band Rhythm Rockets. The next concert will be August 2<sup>nd</sup> with the always popular Libido Funk Circus. The concert series is now scheduled to run through August 9<sup>th</sup>.

Have a Great Weekend!



PIONEER PRESS

As of Aug. 4, the ticket office at Stone Avenue Metra station in La Grange will no longer be staffed. Metra made the decision based on the low volume of ticket sales at the station.

# Metra to close ticket office in La Grange

Sales not high enough at Stone Avenue station

BY ANNEMARIE MANNION  
Pioneer Press

It's a sign of the times that the Metra ticket office in La Grange's Stone Avenue train station will close in August, and more closures at other stations are likely.

The Stone Avenue ticket office will no longer be manned starting Aug. 4.

Purchases of tickets at ticket offices are declining at stations across the Burlington Northern Santa Fe line, said Mike Gillis, a Metra spokesperson. The decline is attributed to more customers using their mobile devices to make purchases.

"About a third of all our customers are using apps," Gillis said.

Metra executive director Don Orseno said technology is changing the way customers buy tickets.

"We continue to look for ways to be more efficient with our limited resources and eliminating ticket agent positions at stations where sales aren't high enough to warrant staffing is simply a good business practice," Orseno said.

Waiting for a train July 19 to go to a White Sox game, Daniel Kelly and Colin Gies, both of La Grange Park, said they will not miss the ticket office.

"I think it's useless to have a ticket agent on site because a lot of times it's closed and everyone's using their mobile phones today," Kelly said. "It's a waste of a salary."

Although the ticket office is closing, passengers will continue to have access to the station, where more than 1,000 people board each weekday, according to Metra.

In May, customers at the Stone Avenue station purchased a total of 1,391 tickets for the entire month, the second-lowest number of tickets sold at all 13 stations staffed by an agent on the BNSF line to Aurora.

The sales, which totaled slightly more than \$57,318 in May, were among the lowest on the line, Metra reports. The station with the lowest ticket sales was Berwyn, which had about 131 fewer tickets sold than the Stone Avenue station.

The Berwyn ticket agent is remaining open. Metra already eliminated ticket agents in Riverside and Brookfield, the two towns bordering Berwyn.

The Stone Avenue station is a Romanesque-style building that dates from 1901, and recently underwent a \$1.1 million renovation, with more work slated to be done.

The project was funded with grants from the federal government and from the West Suburban Mass Transit District.

The project included replacing the roof, refinishing the wood, installing a new sign and landscaping.

Other details remain to be completed including repair and restoration of the station's terrazzo flooring and installation of five recycling/refuse receptacles and eight benches.

Metra is supplying an additional \$77,754 grant to pay for the new flooring, trash and recycling receptacles, and benches. No matching grant from the village is required.

Gillis said the ticket office was not part of the renovation project and the money spent on the renovation is not a waste.

"The station is remaining open," he said. "The renovated facility will be much more convenient for commuters."

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** July 28, 2017  
**Subject:** Department Report

Tuesday, July 25<sup>th</sup> marked the first time water bill payments were due on our new bi-monthly cycle. Village Hall received minimal calls in regard to the change in due date and billing cycle. On Friday, July 28<sup>th</sup> red tag notices were delivered to residents that remained 60 days past due.

On August 25<sup>th</sup>, per the change in the Village ordinance, red tag notices will be sent out for bills that remain 30 days past the July 25<sup>th</sup> due date.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** July 28, 2017  
**Subject:** Department Report

1. Asphalt driveway replacements are complete and pavement patching is underway for the 2017 Road Improvement program. The pavement patching is expected to conclude next week with pavement grinding beginning the week of August 7<sup>th</sup>.
2. Paint work on the Village Hall portico and railings is complete. We will begin at the fire station today.
3. Pavement line marking will be completed by mid-August.
4. Bids for replacement street lights were opened Thursday. There may be a discrepancy in the low bid. CBBEL is reviewing it and will advise us before the August 21<sup>st</sup> Board meeting.
5. Last night we participated in the Public Works display at Westmont's Cruise Night. Assistant Water operator Joe Coons was proud to show off our newest Peterbilt 3-ton dump truck.



**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: July 28, 2017  
RE: Department Report

- 1. 55<sup>th</sup> Street Sub Area Plan.** All are invited to a public Open House and Steering Committee Meeting on August 14th at 7pm! The meeting will be held at the Christian Church of Clarendon Hills at 5750 Holmes Ave. Please join us to learn more about the preliminary recommendations for the Clarendon Hills 55th Street Sub-Area Plan. We will be looking for feedback from the community about the plan's initial ideas on these topics: Land Use & Zoning, Urban Design & Community Character, Markets and Economic Development, Infrastructure and Transportation, Annexation Policy, and Community Outreach. The input received on August 14th will be considered during the development of the final recommendations. Join us and let your voice be heard!
- 2. New Businesses.** Barr3, at 158 Burlington Avenue, will be having their grand opening this weekend. Be sure to stop by and see their beautifully renovated space. Brama La Pizza, at 34 S Prospect is open for business! Their newly renovated restaurant looks great. Congratulations to both!
- 3. Bees on Parade.** The Clarendon Hills Park Foundation, in partnership with the Clarendon Hills Park District and the Village have dropped off a new downtown resident - a hand painted bee! Our first bee, painted by Boulevard Arts' David Banola, is on display in front of Domino's Pizza. Sponsorships for additional bees are available for \$250 by the Parks Foundation (<http://www.chparkfoundation.org>).
- 4. Permits.** So far in July the Village has issued eighteen (18) building permits having a total construction value of \$341,450.



VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: July 22, 2017  
To: Village Manager Kevin Barr  
From: Chief Boyd Farmer  
Subject: Weekly Activity Report

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**Recent events:**

The Police Department would like thank those residents who have purchased their village stickers on time. August 1<sup>st</sup>, the Department will begin issuing citations to those vehicles required to have a village sticker.

Community Service Officer Calderon stopped by a lemonade stand for a refreshing drink! The kids enjoyed his visit and had a great time!



**Significant traffic and criminal activity during the period July 22, 2017 through July 28, 2017.**

July 21, a resident in the 100 block of Arthur reported a burglary to his motor vehicle. He reported someone had entered his unlocked vehicle and had taken a MacBook laptop.

July 24, an officer was called to a home in the 200 block of North Jackson. The resident reported she was the victim of a fraud. It was reported: a telephone scammer contacted the resident via a text to order a wedding cake. The scammer arranged a fraudulent money transfer of "\$3,600.00" to the resident's cell phone, and in return, the resident (having received too much money) was instructed to transfer \$3,350.00 to

an account the scammer set up. The fraud was discovered after the transactions were made.

July 25, a resident in the 100 block of Byrd Court reported a burglary to her vehicle. She reported the vehicle was unlocked and had been rummaged through. Approximately \$30.00 cash and change was taken.

July 26, a resident from the 400 block of Lynn Court reported a burglary to her vehicle. Taken from the unlocked vehicle was a golf club set, a wallet containing a driver's license, credit cards, etc., a passport, duffle bag, wet suit, goggles and a hiking backpack.

**August 2017**

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

**Village Calendar****Dancin in the Street Summer Concert**

August 2, 2017, 7:00 PM - 9:00 PM @ Downtown Prospect Ave.

Family event. Bring your own seating.

[More Details](#)

**Chamber of Commerce Farmers Market**

August 3, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Village Board Regular Scheduled Meeting- CANCELLED**

August 7, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Dancin in the Street Summer Concert**

August 9, 2017, 6:30 PM - 9:00 PM @ Downtown Prospect Ave.

[More Details](#)

**Chamber of Commerce Farmers Market**

August 10, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Chamber of Commerce Farmers Market**

August 17, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**ZBA/PC Meeting**

August 17, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

**Village Board Regular Scheduled Meeting**

August 21, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Chamber of Commerce Farmers Market**

August 24, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Chamber of Commerce Farmers Market**

August 31, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**September 2017**

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**Village Calendar****Village Offices Closed due to Holiday**

September 4, 2017, All Day

[More Details](#)

**Village Board Regular Re-Scheduled Meeting**

September 5, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Chamber of Commerce Farmers Market**

September 7, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Clarendon Blackhawk Mosquito Abatement District Mtg**

September 12, 2017, 7:00 PM - 8:00 PM @ Village Hall Main Building

[More Details](#)

**Chamber of Commerce Farmers Market**

September 14, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**Village Board Regular Scheduled Meeting**

September 18, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Chamber of Commerce Farmers Market**

September 21, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

**ZBA/PC Meeting**

September 21, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

**Chamber of Commerce Farmers Market**

September 28, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)