



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

August 18, 2017

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department –See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: August 11, 2017
Subject: Weekly Report

1. **Meeting re: Train Station Options:** Dan Ungerleider, Zach Creer and I met on Thursday with the Legat architects to review the latest concept plans for train station development. They have made significant progress and we expect to be able to share the latest sketches with the sub-committee early in September. Depending on how that goes we would expect to discuss it further with the full Board shortly thereafter.
2. **Chamber Meeting:** Zach Creer and I attended the Chamber of Commerce meeting on Wednesday morning. They reported a successful Daisy Days event at which a substantial budget surplus was realized. The Chamber also reported on planning for upcoming events such as the Halloween Walk. More information on this and other events will be provided later.
3. **Budget/Capital Projects Schedule:** Maureen Potempa and I met with Trustee Jorissen on Tuesday to discuss how to proceed with budget review at the Board level. The Budget Review Workshop with the full Board remains scheduled for October 28. We agreed that the Finance Committee would meet earlier, perhaps in early October, for the purpose of reviewing capital project budgets, including projects in the Water Fund. The hope is that this will allow more time to gather information and answer questions that may come up at that meeting. Formal schedules will be prepared as we get closer to that date.

Have a Great Weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: August 18, 2017
Subject: Department Report

1. Parkway restoration is ½ complete: the grading and topsoil work is done but the sod placement will take place just after Labor Day. Pavement grinding and patching will begin next week and is expected to be completed by the 25th. Surface asphalt is scheduled for the week of Labor Day. The project is still on schedule for its September 29th completion.
2. Our Water crew has been coordinating lead testing this week in addition to their normal duties. This is an intensive process which requires extensive coordination with twenty individual residences who were selected by the IEPA and our testing lab. We must work around our resident's schedules, vacations, etc. and meet the IEPA's chain-of-custody procedures.
3. This is our first week this summer without our seasonal employees, but we are keeping-up with our CBD watering and Farmer's Market coordination, though we have not mowed. We will resume that after completing pavement line marking, which will continue for one more week.
4. Steve Piper & Sons Tree Service will be in town through next week performing tree removals.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: August 18, 2017
RE: Department Report

1. **55th Street Sub Area Plan.** Last Monday the Village held an Open House and Steering Committee to present and review the preliminary recommendations for the 55th Street Sub-Area Plan. Once again Christian Church of Clarendon Hills hosted this event. Please join us to learn more about the preliminary recommendations for the Clarendon Hills 55th Street Sub-Area Plan. Over 100 persons from the planning area attended the open house. A copy of the Preliminary Recommendations Report is posted on the project webpage (www.clarendonhills.us/55streetplan). Over the coming weeks we will be drafting the proposed 55th Street Sub-Area Planning documents for presentation before the ZBA/PC during a public hearing September 28th. This draft document will be posted on the project website in advance of the public hearing.
2. **Special ZBA/PC Meeting Scheduled for 8/28/2017.** The Zoning Board of Appeals/Plan Commission will be holding a special meeting on Thursday, September 28, 2017 at 7:30 pm in the Village Hall Board Room at 1 N. Prospect Avenue, Clarendon Hills, Illinois.
3. **Support the Richmond Education Gardens and Apiary.** Support the Richmond Education Gardens and Apiary by purchasing a custom engraved brick in honor of a family member, friend, business or organization. Each brick will be permanently displayed at the Richmond Education Gardens for all to see and enjoy. Visit www.richmondgardens.org to learn more.
4. **Permits.** So far in August the Village has issued 12 permits having a total reported construction value of \$356,198.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: August 18, 2017
To: Village Manager Kevin Barr
From: Chief Boyd Farmer
Subject: Weekly Activity Report

Recent events:

The Police Department wants to remind everyone the school year starts this coming Tuesday August 22. Drivers need to obey school speed zones and school crossing guards. Officers will monitor school locations during arrivals and dismissals.

Significant traffic and criminal activity during the period Aug 12, 2017 through Aug 18, 2017.

August 12, 1:54am, officers responded to Tracy's Tavern, 401 55th Street, for a report of a battery. On scene, officers talked with a 47 year old male from Hinsdale, who reported he was spit on and grabbed by the throat by a 21 year old women from Naperville. After investigation, it was found that the 47 year old Hinsdale man was "hitting on" the 21 year old women and called one of her friends a rude name. He would not leave her alone and she felt threatened. No charges filed.

August 13, 1:44pm, an officer attempted to stop a driver of a vehicle driving recklessly on S/B Illinois Rt. 83. The vehicle failed to stop and fled the scene at a high rate of speed. The officer did not pursue the vehicle because of the possible danger to the other drivers on the highway. After investigation, the driver and vehicle were located. Charges pending.

August 14, 7:46pm, an officer responded to the Jewel Food Store for a theft report. A 73 year old women from Burr Ridge reported her purse had been taken from her shopping cart, while she was shopping.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: August 8, 2017
Subject: Weekly Department Report 2017-21

1. Fire Prevention Bureau Activity during the past week.
 - Fire Prevention Office r Lt. Dave Godek worked with several property owners and Tyco this week with some fire alarm system problems.
2. Training Report:
 - Tuesday evening, twenty one (21) firefighters attended training. Pumping and relay operations were conducted using Ladder 86 and Engine 86.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report this week.
6. DuComm Report:
 - On Thursday morning I attended the monthly meeting of the DuComm Fire Chiefs. Normal business was conducted.
 - DuComm staff reported that the installation and implementation of the new 9-1-1 phone system which was scheduled to be brought online in September has been delayed until late October because of technical problems.
 - DuComm IT staff presented a demonstration of the new Live Mum 2.0 system. Live Mum is a computer program that is connected to the CAD system and is constantly monitoring the status of Ladder Trucks, Engines and Medic units as they get committed on calls and recommend to the Telecommunicators to move fire apparatus.
 - Staff reported that the DuPage County CAD system is progressing as planned and they are still on target to active it in June of 2018.
 - Construction work on the new DuComm facility is progressing as planned. Concrete floors are being poured this week, the building will be enclosed and under roof by September 1st and then inside work can begin.

7. The New Pierce Heavy Duty Rescue Squad 86 was brought back from Pierce in Appleton Wisconsin on Friday, August 11th. The vehicle was cleaned up by them and we picked up the vehicle on Monday, August 14th and brought back to CH. All week firefighters have been busy placing equipment on the new vehicle and mounting equipment. This will continue into early next week. Training on this vehicle will occur next week and it is hoped to place this vehicle into full service later next week. The old 1994 Pierce Squad Truck has been sold and the lettering will be removed next week. We are working with the buyer to schedule a pickup date. The old Squad Truck is being stored in the rear of the police department inside thanks to Chief Farmer.
8. Work continued this week on the fire department operating budget documents for the CY2018 budget.
9. Incidents of Interest:
 - No significant calls of interest in the past week.
 - Mutual Aid Calls:
 - Friday, August 11th at 12:10 PM. Clarendon Hills Engine 86 responded to assist the Westmont Fire Department with a structure fire at 100 N. Warwick St. in Westmont. After Engine 86 was released from that call they responded to and assisted at two (2) other ambulance calls in Westmont with Ambulances from Oak Brook and Hinsdale.
 - Monday, August 14th at 8:46 AM. Clarendon Hills Medic 86 responded to assist the Downers Grove Fire Department for a structure fire in an apartment building located at 5152 Fairview in Downers Grove.
10. Fire/Rescue/EMS calls:
 - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale five (5) times.
 - During the past week, the fire department responded to twenty two (22) emergency calls.

If you have any questions or require additional information, please contact me.



August 2017

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Village Calendar

Chamber of Commerce Farmers Market
August 17, 2017, 8:00 AM - 2:00 PM @ Downtown
Clarendon Hills
[More Details](#)

ZBA/PC Meeting - Canceled!
August 17, 2017, 7:30 PM - 8:30 PM @ Board Room
[More Details](#)

Village Board Regular Scheduled Meeting
August 21, 2017, 7:00 PM - 9:00 PM @ Board Room
[More Details](#)

Chamber of Commerce Farmers Market
August 24, 2017, 8:00 AM - 2:00 PM @ Downtown
Clarendon Hills
[More Details](#)

Chamber of Commerce Farmers Market
August 31, 2017, 8:00 AM - 2:00 PM @ Downtown
Clarendon Hills
[More Details](#)

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WITH US

September 2017

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Village Calendar

Village Offices Closed due to Holiday

September 4, 2017, All Day

[More Details](#)

Village Board Regular Re-Scheduled Meeting

September 5, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

September 7, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

Clarendon Blackhawk Mosquito Abatement District Mtg

September 12, 2017, 7:00 PM - 8:00 PM @ Village Hall Main Building

[More Details](#)

Chamber of Commerce Farmers Market

September 14, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

Village Board Regular Scheduled Meeting

September 18, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

September 21, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

ZBA/PC Meeting

September 21, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

September 28, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

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