



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**September 8, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department –See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. September and October Calendars**

## MEMORANDUM

To: Village President Austin and Board Trustees  
From: Kevin Barr, Village Manager *ksb*  
Date: September 8, 2017  
Subject: Weekly Report

1. **Drainage Work on Waverly:** This project is underway and is expected to be completed shortly. The goal of the project is to improve drainage of the chronic low spot that exists in the public right-of-way in front of 35 Waverly.
2. **DMMC Manager's Committee Meeting:** I attended this meeting on Thursday morning. Various issues were discussed, including the status of the joint CAD/RMS system and preliminary steps to create intergovernmental agreements between the County and municipalities to facilitate emergency management response.
3. **Park District Meeting re: Facilities and Operations:** On Wednesday Mike Millette and I met with Park District staff to discuss preliminary plans to construct a storage facility for the District on our Public Works site. The intent is to allow for longer term storage on this site resulting in a smaller facility on the Prospect Park site. This would allow the District to maintain needed parking and reduce the impact on the Park. Site plans will be submitted for review by staff and the Village Board. We also agreed to monitor operations, particularly snow removal, this upcoming winter so we can evaluate ways to provide efficiencies in future years.
4. **Sloan Triangle Public Information Sign:** The Village Board reviewed a proposal for installation of a modernized Triangle sign at the meeting on Tuesday night. There was much discussion, and general support for the idea. The Board asked that something similar to the proposed sign be brought on site to allow for visual review prior to a final decision being made. We will advise when this is arranged.
5. **Fire Department Open House:** We've started to advertise the Fire Dept. Open House which will be held October 7<sup>th</sup> from 11 AM to 2 PM. This year's open house will feature a blood drive along with a visit from Sparky the Fire Dog! The flyer for this event is attached.

**Have a Great Weekend!**



# OCTOBER 7TH FIRE DEPT OPEN HOUSE

**11 AM to 2 PM**

Come see the fire trucks, meet the fire fighters, and see our fire prevention demonstrations. While you're there, participate in our Annual Blood Drive and treat yourself to a hotdog or hamburger!



**Participate in our  
Annual  
Blood Drive!**

**See Auto  
Extrication  
Demonstration!**

**Enjoy food and  
refreshments!**

**Check out the  
Fire Trucks!**

**Meet the  
Fire Fighters and  
Sparky the Fire  
Dog!**



**VILLAGE OF  
CLARENDON HILLS  
FIRE DEPARTMENT**

316 Park Avenue  
Clarendon Hills, IL 60514

Emergency - 911  
Non-Emergency:  
(630) 286-5430

[www.clarendonhills.us](http://www.clarendonhills.us)  
2017

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** September 8, 2017  
**Subject:** Department Report

1. The landscape subcontractor for the 2017 Road Program will continue to place sod today and tomorrow. Surface asphalt is scheduled for next week. The project is still on schedule for its September 29<sup>th</sup> completion. Nicor's contractor has completed the gas main replacement on Naperville between Richmond and Woodstock and will begin transferring services next week.
2. We are continuing to grind (as necessary) and fill and seed stump holes from this year's tree removals. We anticipate completing this effort in two weeks.
3. Fall banners are in place and we continue to water the plantings in the CBD.
4. Our leak detection consultant was in town this week. They found and we repaired a leaking watermain valve yesterday.

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: September 8, 2017  
RE: Department Report

1. **Sloan Triangle Public Information Sign.** Materials and a proposal for installation of a digital public information sign was introduced to the Village Board last Tuesday evening. During the meeting the Village Board requested that a day-long demonstration be setup at the sign location. Staff is working with the sign company to schedule the demo for one-day next week. More information will be posted when a demo date has been arranged.
2. **Comprehensive Zoning Ordinance Amendment.** On Tuesday night, the Village Board approved a consultant service agreement with Camiros to assist the Village with a comprehensive review and amendment of the Village's Zoning Ordinance. The intent of this project is to identify and correct legal conflicts and deficiencies in the Zoning Ordinance, to modernize the ordinance as a whole, and to ensure its language is user-friendly. More information about this project will be posted at [www.clarendonhills.us/zomp](http://www.clarendonhills.us/zomp).
3. **Williams Court.** This week the developer began the installation of the Village's first permeable brick-paved road. This represents the first of many 'green' infrastructure improvements planned for this development. Williams Court will be an 8 home community featuring a permeable paved street, driveways, patios, rain gardens and underground stormwater storage. These improvements were done entirely with private funding from the developer and will help retain, store, convey and clean stormwater from the surrounding area while enhancing the aesthetic. Williams Court is just South of Ogden Ave, off of Woodstock.
4. **Permits.** The monthly permit report for August is posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp). So far in September the Village issued 4 permits having a total reported construction value of \$44,600.

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**Zombie Hunting Permits.** It's hard to believe Halloween is right around the corner and Zombie Hunting season is approaching. Next week the Village of Clarendon Hills Community Development Department **2017/2018 Zombie Hunting Permits** will on sale at Village Hall for a minimum \$10.00 donation. All proceeds will be donated to the American Red Cross to help those who have been effected by devastation of Hurricane & Tropical Storm Harvey.

## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: September 8, 2017

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

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### **Recent events:**



The Police Department was treated to a visit by some children, who brought with them some wonderful art work and thank you letters. Officer Kyle Michalek welcomed them to the Department.

### **Significant traffic and criminal activity during the period Sept. 2, 2017 through Sept 8, 2017.**

September 4, 6:00 pm, officers were called to the Jewel Osco Store, where a retail theft had just occurred. A customer informed an Osco manager that she saw 3-4 women pushing two shopping carts full of baby supplies out the entrance and were loading them in a vehicle. The manager attempted to stop the women, but they drove away. The amount of loss was approximately \$500.00.

September 4, 7:00 pm, Officers responded to 285 N. Richmond Apartments for a report of domestic battery. After investigation, officer's arrested an 18 year old male who attacked his father. The offender was charged and transported to DuPage County Jail.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** September 8, 2017  
**Subject:** Weekly Department Report 2017-23

1. Fire Prevention Bureau Activity during the past week.
  - Fire Prevention Officer Lt. Dave Godek worked with several property owners and Tyco this week with some fire alarm system problems. Several were brought back into full working order.
  - Many hours were devoted to the work on the fire prevention open house coming on October 7<sup>th</sup>.
  - All school fire inspections have been completed. School fire drills are being done this week and next week.
2. Training Report:
  - Wednesday evening, twenty five (25) firefighters attended training. Pumping operations and hoses were done.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - School District 181 Crisis manuals were updated and distributed to each school this week.
6. Du-Comm Report:
  - This week Du-Comm radio technicians installed a new backup VHF Fire East Transmitter in Clarendon Hills. This backup transmitter is connected and simulcasted with the other backup transmitter located in Elmhurst. These back up transmitters automatically are used in the event of a failure of the main transmitters. This is just an example of the high level of redundancy that Du-Comm provides for all of its members.
  - This week I met with a Du-Comm IT person to fine tune the mapping and addresses for Clarendon Hills.
7. The new Heavy Duty Rescue Squad Truck 86 was completely outfitted by firefighters, training conducted, and was placed into full service on Monday, August 28<sup>th</sup>.
8. This week the Fire Department CY operating budget was submitted to the Finance director.

9. The Lions Pool Emergency Gate malfunctioned over the weekend. After using it the gate would not close. The gate repair company replaced a sensor on Wednesday and the gate was back in full service. This gate is used for the Clarendon and Hinsdale Fire and Police Departments as a fast access between the south sides of the two villages for emergency calls.
10. This weekend on duty firefighters will be attending three (3) block parties with Ladder 86 and Medic 86.
11. Incidents of Interest:
  - Friday, September 1<sup>st</sup> at 7:21 AM. Ladder 86 responded for a vehicle on fire on Rt. 83 southbound south of 55<sup>th</sup> St.
  - Wednesday, September 6<sup>th</sup> at 8:25 AM. Ladder 86 and Medic 86 responded for a person trapped in an elevator at 115 55<sup>th</sup> St.
  - Mutual Aid Calls: 1 Ambulance to Hinsdale and 1 ambulance to Westmont this week.
12. Fire/Rescue/EMS calls:
  - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale fire (5) times.
  - During the past week, the fire department responded to nineteen (19) emergency calls.

If you have any questions or require additional information, please contact me.



## September

2017

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## Village Calendar

### Chamber of Commerce Farmers Market

September 7, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

### Clarendon Blackhawk Mosquito Abatement District Mtg - Cancelled

September 12, 2017, 7:00 PM - 8:00 PM @ Village Hall Main Building

[More Details](#)

### Chamber of Commerce Farmers Market

September 14, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

### Village Board Regular Scheduled Meeting

September 18, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

### Chamber of Commerce Farmers Market

September 21, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

### Chamber of Commerce Farmers Market

September 28, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

### ZBA/PC Meeting Rescheduled from 9/21

September 28, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

CONNECT  
WITH US

**October 2017**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

**Village Calendar**

**Village Board Regular Scheduled Meeting**

**October 2, 2017, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**October 5, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

**Fire Department Open House**

**October 7, 2017, 11:00 AM - 2:00 PM @ Fire Department**

[More Details](#)

**Firefighters' Pension Regular Board Meeting**

**October 13, 2017, 9:30 AM - 9:45 AM @ Village Hall Main Building**

[More Details](#)

**Native Tree & Shrub Sale**

**October 14, 2017, 8:00 AM - 12:00 PM @ Westmont Water Department**

The Village of Westmont Environmental Improvement Commission will be holding a Native Tree & Shrub sale on Saturday, October 14, 2017. A portion of the proceeds will go to benefit the Richmond Education Garden and Apiary! Online orders can be placed until October 6, 2017 at [www.westmont.illinois.gov/green](http://www.westmont.illinois.gov/green).

[More Details](#)

**Village Board Regular Scheduled Meeting**

**October 16, 2017, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**ZBA/PC Meeting**

**October 19, 2017, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Village Trick or Treating**

**October 31, 2017, 3:00 PM - 7:00 PM**

Tricking or Treating hours for the Village of Clarendon Hills are from 3 PM to 7 PM on October 31st.

[More Details](#)