



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**September 15, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department -No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. September and October Calendars**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** September 15, 2017  
**Subject:** Weekly Report

**1. President Austin Attendance at CMAP Council of Mayors Executive Committee Meeting:**

President Austin attended this meeting on Tuesday morning. He is representing the DMMC, along with the Mayor of Winfield, on this committee. The primary topic of conversation was the regional distribution of federal transportation dollars.

**2. Economic Development Commission (EDC) Meeting:** President Austin, Dan Ungerleider and I

attended the EDC meeting on Wednesday night. We discussed various issues regarding opportunities in town with more specific discussion about ways to promote the community. We identified particular individuals we can reach out to with the hope they can help us with this effort.

**3. Staff Budget Meetings:** We began staff level budget review meetings this week. We are on track for the public hearing on the CY 2018 Budget to take place on Saturday October 28<sup>th</sup>. We also expect a separate Finance Committee meeting to be held earlier in October for the purpose of reviewing capital budgets in greater detail.

**4. Sloan Triangle Public Information Sign:** Per the request of the Village Board the "suitcase" version of the proposed sign is being placed on site this (Friday) afternoon and early evening. The item is on the agenda for Monday's Board Meeting to allow for action if appropriate.

**5. 229 Park Construction Update:** Construction is proceeding per schedule on this project. That block of Walker Avenue has been closed this week because of the placement of the crane. The closure is extending into next week.

**6. 88 Park Construction Update:** Construction is also proceeding on this project. They plan to block Park Avenue in front of their building on Wednesday in order to deliver materials for the third (and final) floor of the building. As always, all construction updates are somewhat contingent on weather.

7. **Agenda Item Update:** Per review by Trustee Jordan, staff slightly amended the suggested Personnel Manual change to clarify the number of compensatory hours employees are allowed to carry over from year to year. The new language is reflected in the board packet online and in the DropBox as of this morning.
8. **Library Concrete Work:** The Library is fixing their front walk and railings next week starting Monday. The library's front doors will be inaccessible to the public and they will be directed to enter the building using the library's staff entrance in the back. This means there will be more than the usual number of people walking in the parking lot area. We ask that people are extra cautious while using the Village Hall Parking lot.

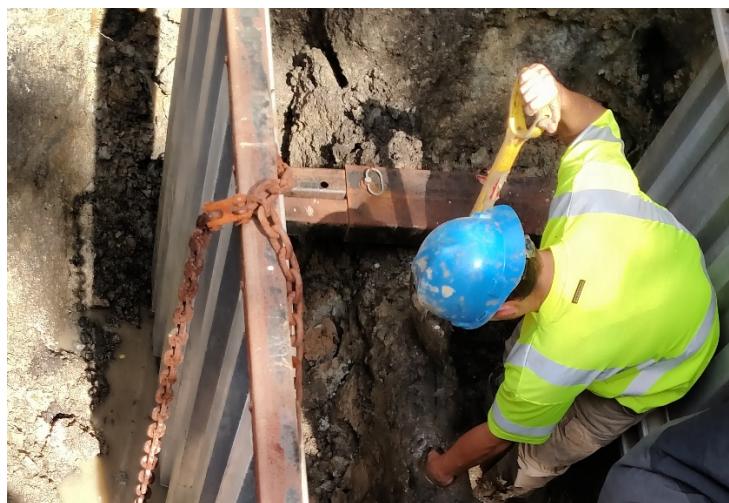
**Have a Great Weekend!**



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** September 15, 2017  
**Subject:** Department Report

1. Tough couple of days for our Water Division! On Wednesday, PD called Joe Coons to report that the pavement near 208 Oxford was heaving and the water was flowing between the asphalt and new concrete shoulder. This is what we found after excavation:



Collin Franco's hand is in the main through the softball-sized blow-out

After repairing the blow-out with two sleeves and a three foot piece of pipe, the excavation was backfilled and everybody resumed their normal duties. Until yesterday morning when we noticed water percolation through the stone backfill which was indicative of main break number two. A radial crack was discovered about four feet north of Wednesday's repair. This was repaired by mid-afternoon utilizing a clamp. Well done to the Joe Ferrel and the Water Division ably assisted by Ed Tannhauser and Mike Bueser!

2. Sod and turf restoration work for the 2017 Road Program is complete. Asphalt patching will occur next week on the project, in the Chestnut alley and a few other areas around town. The Surface asphalt placement has been pushed back to September 27<sup>th</sup> and 28<sup>th</sup> to accommodate Nicor's service transfer work on Naperville between Richmond and Woodstock. The project is still on schedule for its completion on September 29<sup>th</sup>.
3. We are continuing to grind (as necessary) and fill and seed stump holes from this year's tree removals. We anticipate completing this effort in two weeks.
4. A pre-construction conference for the 2018 Sidewalk program is scheduled for next Thursday, the 21<sup>st</sup>. However, we do not anticipate their starting until the second week of October.



VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



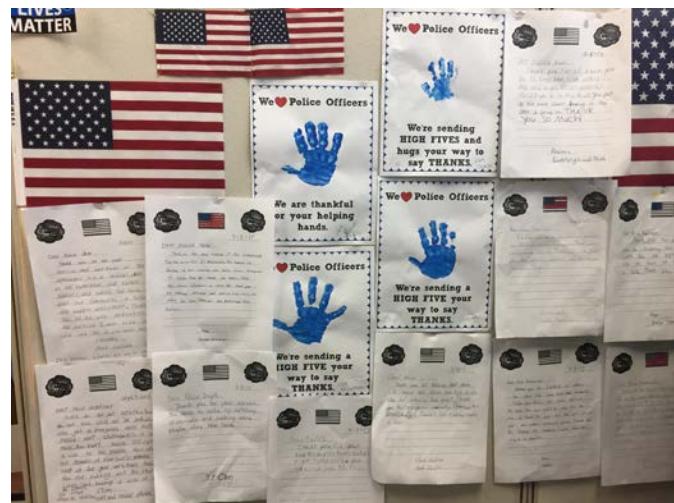
DATE: September 15, 2017  
TO: Village Manager Kevin Barr  
FROM: Chief Boyd Farmer  
SUBJECT: Weekly Activity Report

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**Recent events:**

During the Labor Day holiday, the Department participated in the state wide (IDOT funded) DUI and Click-It-Or-Ticket enforcement campaign. The officers worked 5 night time patrols and 7 local checkpoints. The effort resulted in 3 traffic arrests, 33 seat-belt citations, 8 cell phone violations and 15 speeding citations.

The Police Department received numerous thank you letters written by Walker School second graders. The 5<sup>th</sup> grade Boy Scouts assisted the second grade class with this project.



**Significant traffic and criminal activity during the period Sept. 9, 2017 through Sept 15, 2017.**

September 8, 9:48pm, officers responded to the intersection of Holmes and 58<sup>th</sup> Street for a vehicle crash. After investigation, a 42 year old male driver from Park Forest was arrested for DUI, possession of cannabis, failure to reduce speed to avoid an accident and operating an uninsured motor vehicle.

September 10, 11:30pm, officers responded to a disturbance at the 285 N. Richmond Ave. apartments. The officers were standing near their parked squad cars, when they observed a vehicle side-swipe squad 86 and then continue and crash into the rear of squad 83. Officers stopped the vehicle, which was driven by a 24 year old Westmont man. After investigation, the driver was arrested for DUI and failure to reduce speed to avoid an accident.



Squad 83



Squad 86

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** September 15, 2017  
**Subject:** Weekly Department Report 2017-24

1. Fire Prevention Bureau Activity during the past week.
  - Fire Prevention Officer Lt. Dave Godek worked with several property owners and Tyco again this week with some fire alarm system problems. All fire alarm systems were brought back into full working order.
  - Many hours were devoted to the work on the fire prevention open house coming on October 7<sup>th</sup>.
  - All school fire inspections have been completed. School fire drills are being done this week and next week.
2. Training Report:
  - No report.
3. Emergency Medical Services Report:
  - Wednesday evening, nineteen firefighter EMT's and Paramedics attended monthly continuing education. Instruction and testing was performed by a Loyola EMS instructor.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report this week.
6. Du-Comm Report:
  - On Tuesday, September 12<sup>th</sup> I attended and chaired the monthly meeting of the Du-Comm Chiefs (Fire & Police) meeting in Glendale Heights. Normal business was conducted along with staff reports about several projects including the new 9-1-1 telephone system at Du-Comm, the ETSB Fire Station Alerting program, ETSB CAD/RMS progress. And the Du-Comm new facility. The Du-Comm new facility is still under budget and is ahead of schedule. The Du-Comm Executive Director stated that the building will be handed over to Du-Comm in May of 2018 and it is hoped to have it fully operational by 09-11-2018. Also at this meeting it was decided to change all committee meetings, (Chiefs, Fire Chiefs, Police Chiefs & Support services), to every other month instead of monthly. The Executive Committee will still meet every month and the Board of Directors will meet every three (3) months.

7. The new Heavy Duty Rescue Squad Truck 86 was completely outfitted by firefighters, training conducted, and was placed into full service on Monday, August 28<sup>th</sup>. The old 1994 Pierce Squad Truck has been sold to Command Fire Apparatus in Pennsylvania. They will be picking up the vehicle tomorrow, (Saturday). I will meet them when they arrive, I will provide them with the title to the vehicle after they provide me with the \$15,000 check for payment.
8. On Thursday, I met with you, Zach and Maureen to go over in detail the CY2018 proposed fire department operating budget. A few minor changes were made and I will change the documents next week and send them to Maureen.
9. On Monday and Tuesday of this week, Air One, Inc. was onsite performing the annual testing and certification of all of the fire departments twenty four (24) SCBA units and the SCBA face pieces for each firefighter.
10. On Tuesday, September 12<sup>th</sup> I attended the monthly meeting of the DuPage County Fire Chiefs. Normal business was conducted. There was a presentation from an ETSB representative regarding the ETSB budget, fire station alerting system, Starcom airtime and Starcom radio replacements. It was also noted that the DuPage ETSB and Motorola have increased the number of Starcom radio sites from 8 to 12. The 12<sup>th</sup> site was activated about a month ago in Burr Ridge.
11. On Wednesday, September 13<sup>th</sup> I attended the monthly meeting of the MABAS Division 10 Fire Chiefs. A presentation was given by two (2) representatives of MABAS Illinois regarding deployment procedures to major mutual aid incidents in and out of the State of Illinois.
12. On Thursday, September 14<sup>th</sup> I attended the quarterly meeting of the IRMA Fire Chiefs Steering Committee. The IRMA legal representative explained several litigation cases recently involving EMS incidents. One involved a patient that was handcuffed by the police and transported to a hospital without a police officer present inside the ambulance. IRMA prefers that all patients that are under arrest and handcuffed should have the police officer in the ambulance while enroute to the hospital. In Clarendon Hills this is what is usually done when this occurs.
13. This weekend on duty firefighters will be attending three (3) block parties with Ladder 86 and Medic 86.
14. Incidents of Interest:
  - Monday, September 11<sup>th</sup> at 12:16 AM. Medic 86 and Squad 86 responded to a vehicle accident with injuries on Richmond Ave. just south of Ogden Avenue involving a vehicle that struck two (2) police vehicles that were parked at another incident. One (1) patient transported to a local hospital.
  - Wednesday, September 13<sup>th</sup> at 8:03 AM. Squad 86 and Hinsdale Medic 84 (CH Medic 86 was on another call) responded to an accident with injuries on 55<sup>th</sup> St. at Walker Ave.
  - Mutual Aid Calls: 1 Clarendon Hills Ambulance to Hinsdale  
1 Hinsdale Ambulance to Clarendon Hills



15. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to twenty two (22 emergency calls).

If you have any questions or require additional information, please contact me.



**September 2017**

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**Village Calendar**

**Village Board Regular Scheduled Meeting**

**September 18, 2017, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**September 21, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

**Chamber of Commerce Farmers Market**

**September 28, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**

[More Details](#)

**ZBA/PC Meeting Rescheduled from 9/21**

**September 28, 2017, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**CONNECT  
WITH US**

October 2017

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	3	4	<u>5</u>	6	<u>7</u>
8	9	10	11	12	<u>13</u>	<u>14</u>
15	<u>16</u>	17	18	<u>19</u>	<u>20</u>	21
22	23	24	25	26	27	28
29	30	<u>31</u>	1	2	3	4

Village Calendar

[Village Board Regular Scheduled Meeting](#)

October 2, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

[Chamber of Commerce Farmers Market](#)

October 5, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

[Fire Department Open House](#)

October 7, 2017, 11:00 AM - 2:00 PM @ Fire Department

[More Details](#)

[Firefighters' Pension Regular Board Meeting](#)

October 13, 2017, 9:30 AM - 9:45 AM @ Village Hall Main Building

[More Details](#)

[Native Tree & Shrub Sale](#)

October 14, 2017, 8:00 AM - 12:00 PM @ Westmont Water Department

The Village of Westmont Environmental Improvement Commission will be holding a Native Tree & Shrub sale on Saturday, October 14, 2017. A portion of the proceeds will go to benefit the Richmond Education Garden and Apiary! Online orders can be placed until October 6, 2017 at [www.westmont.illinois.gov/green](http://www.westmont.illinois.gov/green).

[More Details](#)

[Village Board Regular Scheduled Meeting](#)

October 16, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

[ZBA/PC Meeting](#)

October 19, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

[Firefighters Pension Fund Meeting](#)

October 20, 2017, 9:30 AM - 10:00 AM @ Village Hall Main Building

[More Details](#)

[Village Trick or Treating](#)

October 31, 2017, 3:00 PM - 7:00 PM

Trick or Treating hours for the Village of Clarendon Hills are from 3 PM to 7 PM on October 31st.

[More Details](#)