



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

September 29, 2017

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department –See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. October and November Calendars

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KS*
Date: September 29, 2017
Subject: Weekly Report

1. **Pedestrian Accident at Railroad Crossing:** As I am sure you are all now aware, a tragic incident occurred at the Prospect crossing on Thursday morning that resulted in a fatality. The relevant parties are continuing to review the incident, though what occurred is fairly straightforward. This tragic event should be a reminder to all of us to follow appropriate safety practices around the tracks. We will provide additional reminders of these in the near future. I also want to specifically commend our public safety personnel, police and fire, who responded to the incident. They handled it professionally with dignity and tact.
2. **On-Line Discussion with Finance Software Vendor:** Staff participated in a discussion with our current vendor on Monday morning. The intent was to review the current services provided and what additional services might improve our operations and back-up capabilities. We hope to be able to do this at a reduced cost from our previous expectations. We will discuss this more as part of the budget discussion.
3. **Train Station Plans:** This process is continuing. The Board sub-committee is scheduled to meet next week to review the plans after which they will be presented to the full Board.
4. **DMMC Regulatory Issues Meeting:** I participated in this meeting on Wednesday. The primary topic of conversation was small cell wireless devices – which is basically the new technology that wireless companies are beginning to install on power poles and street lights. The issue is how much and how should they be regulated. The meeting included a tour of the AT&T facility in Westmont. We will be hearing more about this in the future.
5. **Budget Meeting Update:** Staff has completed internal budget meetings. We are on track for a Finance Committee meeting in mid-October for review of capital projects and the overall budget workshop on October 28th. Please contact Maureen Potempa or me if you have any questions regarding the process.

Have a Great Weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: September 29, 2017
Subject: Department Report

1. Pavement marking was completed yesterday for the 2017 Road Program. Today the contractor is cleaning up the site and removing the construction warning signs. As of the close of business today the project will be complete, however, Nicor's contractor still has restoration work to perform on Naperville between Richmond and Woodstock.
2. We are performing a full round of cold patching today.
3. We have caught-up with the tree removal contractor and our mowing list.
4. The request for design engineering proposals for the 2018 Water Main Replacement project will be issued today. Responses will be due on October 10th with a Board recommendation scheduled for October 16th.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: September 29, 2017
RE: Department Report

1. **Comprehensive Zoning Ordinance Amendment.** On Thursday afternoon, Trustee Jordan, ZBA/PC Chairman Kuhn and I met with the Camiros consultant team to kick off the comprehensive zoning ordinance project. The intent of this project will be to identify and correct legal conflicts and deficiencies in the Zoning Ordinance, to modernize the ordinance as a whole, and to ensure its language is user-friendly. Trustee Jordan and Chairman Kuhn provided Camiros a historical perspective given their long standing service on the ZBA/PC. Next steps will include publishing an official project calendar on the project website at www.clarendonhills.us/zomp, analyze the existing code text, and to schedule an initial meeting with the ZBA/PC for training and discussion.
2. **Band & Wire Orthodontics, 433 Ogden Avenue.** On Thursday night the ZBA/PC conducted a public hearing to consider a request for a special use for an Orthodontics Office at 433 Ogden Avenue (fka Scott's Pet Shop). Dr. Duaibis and Dr. Oweis presented their proposal to renovate the existing building to accommodate a modern state-of-the-art orthodontics and related dental practices office. The ZBA/PC unanimously recommended approval of their request subject to final approval by the Village Board on October 16, 2017.
3. **55th Street Sub-Area Plan.** On Thursday night the ZBA/PC conducted a public hearing to review the proposed 55th Street Sub-Area Plan. Over thirty, including Project Steering Committee members attended. Staff and the Project consultant team presented the draft plan and public comments were received. After considerable discussion, the ZBA/PC recommended Approval of the 55th Street Sub-Area Plan, a proposed component of the Village's Comprehensive Plan subject to final approval and adoption by the Village Board on October 16, 2017. The draft plan is posted at www.clarendonhills.us/55streetplan.
4. **Richmond Education Gardens.** Last week ComEd's Vegetation Management Group volunteered to clear out weed trees at back east corner of the site. The Conservation Design Forum is developing formal phased development plan for the project. Later in October an Eagle Scout Candidate will be working with his troop to clear the remaining weed trees and evasive plans to make way for rough grading later in October. Subject to fundraising and in-kind donations we plan to begin underground work in spring 2018. Please visit www.richmondgardens.org or www.facebook.com/richmondeducationgardens to learn more or donate to the project.
5. **Downtown Construction.** Both projects, 88 Park Avenue and 229 Park Avenue, are installing steel and concrete. Please be patient with the crane road closings. Please aware of the construction workers providing traffic control assistance. Be safe.

6. **Permits.** So far in September the Village has issued 19 permits, including one new home, having a total reported construction value of \$597,593.

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Zombie Hunting Permits. Be aware - Zombies are coming! **2017/2018 Zombie Hunting Permits** are on sale at Village Hall for a minimum \$10.00 donation. All proceeds will be donated to the American Red Cross to help those who have been effected by devastation of this year's hurricane season.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: September 29, 2017

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

Recent events:



This past week the Department participated in Railroad Safety week. In conjunction with Operation Lifesaver, law enforcement agencies along the BNSF participated in a week long detail designed to educate and enforce pedestrian rail crossing safety. At the start of the week, officers distributed safety pamphlets to commuters. The majority of the week was dedicated to enforcement. Officers distributed 200 pamphlets and issued 3 pedestrian citations, 3 pedestrian warnings, 1 vehicle citation and 5 vehicle warnings.

The Clarendon Hills Police Department is joining forces with law enforcement agencies along the Illinois Route 83 corridor through Cook and DuPage County in a special traffic safety campaign Friday, September 29, 2017. The purpose of the campaign is to increase the safety of motorists utilizing the thoroughfare through education and traffic enforcement. Our efforts will be concentrated on speed,

occupant restraint violations, driving under the influence and other safety violations observed during our enforcement. Every municipal police agency with jurisdiction over Illinois Route 83 has been invited to participate in the traffic safety campaign.

Significant traffic and criminal activity during the period Sept 23, 2017 through Sept 29, 2017.

Sept. 25, an officer was called to the 200 block of N. Richmond to meet a tenant, who reported her car was vandalized. The investigation found a 16 year old female juvenile tenant was responsible for the damage. The juvenile had posted a “snap chat” of herself damaging the vehicle.

Sept. 28, 7:54am, a 34 year old Oak Brook female pedestrian was struck and killed by a train at the Prospect Street crossing in Clarendon Hills. Video record shows that the pedestrian attempted to cross the tracks while the gates were down and was struck by an eastbound train. Service on the BNSF line was stopped for a short period and then began running on a delayed schedule due to the on-going investigation.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: September 29, 2017
Subject: Weekly Department Report 2017-26

1. Fire Prevention Bureau Activity during the past week.
 - All school fire inspections have been completed. More school fire drills were done this week.
2. Training Report:
 - Wednesday evening, twenty (20) firefighters attended weekly fire suppression training. Pumping drills were conducted at the Park District pool parking lots.
 - Hinsdale Firefighters attended familiarization training on our new Squad 86 on Wednesday, Thursday and Friday of this week.
3. Emergency Medical Services Report:
 - Lt. Godek instructed a Girl Scout troop on CPR and First Aid on Friday evening.
 - Medic 86 (2015 Freightliner) was taken out of service on Friday, September 22nd because of the air conditioning failed while returning from a call. The Medic 86 reserve (2007 International) was placed back into front line service. On Friday the 2015 ambulance was taken to Freightliner in Elmhurst for the air conditioning repairs and a window operator repair. This vehicle is no longer under warranty and repairs will be in the \$3,000 range. The dealer has order a new AC compressor and vehicle will be repaired when it arrives, most likely next week.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - On Wednesday morning I attended the monthly meeting of the Du-Comm Executive Committee. Normal business was conducted. The new 9-1-1 phone system training is in progress now and the cutover is planned for the week of October 23rd. The new County Wide Computer Aided Dispatch system is on schedule and cut over is planned for April or May of 2018. The countywide fire station alerting project bids are being evaluated by the ETSB at this time. The new Du-Comm facility continues to be ahead of schedule and under budget with the planned completion in May of 2018 and a move in and fully operational on September 11, 2018.

7. This weekend on duty firefighters will be attending two 2 block parties with Ladder 86 and Medic 86. They will also be giving a station tour on Friday evening.

8. Incidents of Interest:

- Monday, September 25th at 8:39 AM. Engine 86 responded for a fuel spill at the corner of Burlington and Tuttle Ave.
- Monday, September 25th at 5:49 PM. Ladder 86 responded for Com Ed wires down in the area of 55th St. and Holmes Ave.
- Monday, September 25th at 6:00 PM. Squad 86 responded to the Birches 215 55th St. for a resident stuck in an elevator because of a Com Ed Power outage.
- Tuesday, September 26th at 5:12 PM. Ladder 86, Engine 86, Squad 86, Medic 86, Chief 86, Officer 87 and Hinsdale Engine 84 responded for a shed and brush on fire behind 230 N. Jackson St. Upon arrival firefighters found a large brush fire along with a large shed on fire. Fire was extinguished using Ladder 86 and Engine 86. Damage is estimated to be less than \$5,000.
- Wednesday, September 27th at 7:30 AM. Medic 86, Squad 86, Hinsdale Medic 84, and Hinsdale Chief 84 responded for an accident with injuries and extrication required on Rt. 83 southbound near 55th St. Medic 86 transported one patient to a local hospital.
- Thursday, September 28th at 7:54 AM. Medic 86, Squad 86 and Chief 86 responded to a train accident involving a pedestrian on Prospect at the BNSF RR Crossing. Upon arrival paramedics found one pedestrian that was struck by an eastbound high-speed Metra train. Paramedics attempted to save the pedestrian while in route to Hinsdale Hospital and were unable to save the pedestrian's life. Hinsdale Medic 84 was called to the scene for the mother of the pedestrian who collapsed at the scene.

9. Mutual Aid Calls:

- Clarendon Hills Medic 86 responded into Hinsdale for assistance once.
- Hinsdale Medic 84 responded into Clarendon Hills for assistance two (2) times.
- Clarendon Hills Engine 86 assisted the Tri State FPD with a brush fire at 59th St. and Clarendon Hills Rd. on Monday.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to thirty five (35) emergency calls.

If you have any questions or require additional information, please contact me.



October

2017

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Village Calendar

Village Board Regular Scheduled Meeting**October 2, 2017, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****October 5, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills**[More Details](#)**Fire Department Open House****October 7, 2017, 11:00 AM - 2:00 PM @ Fire Department**[More Details](#)**Firefighters' Pension Regular Board Meeting****October 13, 2017, 9:30 AM - 9:45 AM @ Village Hall Main Building**[More Details](#)**Native Tree & Shrub Sale****October 14, 2017, 8:00 AM - 12:00 PM @ Westmont Water Department**

The Village of Westmont Environmental Improvement Commission will be holding a Native Tree & Shrub sale on Saturday, October 14, 2017. A portion of the proceeds will go to benefit the Richmond Education Garden and Apiary! Online orders can be placed until October 6, 2017 at www.westmont.illinois.gov/green.

[More Details](#)**Village Board Regular Scheduled Meeting****October 16, 2017, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**ZBA/PC Meeting****October 19, 2017, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Firefighters Pension Fund Meeting****October 20, 2017, 9:30 AM - 10:00 AM @ Village Hall Main Building**[More Details](#)**Village Trick or Treating****October 31, 2017, 3:00 PM - 7:00 PM**

Tricking or Treating hours for the Village of Clarendon Hills are from 3 PM to 7 PM on October 31st.

[More Details](#)

November2017

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

Village Calendar

Village Board Regular Scheduled Meeting
November 6, 2017, 7:00 PM - 9:00 PM @ Board Room
[More Details](#)

Village Offices Closed due to Holiday
November 10, 2017, All Day
[More Details](#)

ZBA/PC Meeting
November 16, 2017, 7:30 PM - 8:30 PM @ Board Room
[More Details](#)

Village Board Regular Scheduled Meeting
November 20, 2017, 7:00 PM - 9:00 PM @ Board Room
[More Details](#)

Village Offices Closed due to Holiday
November 23, 2017 - November 24, 2017
[More Details](#)

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