



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**October 6, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - No weekly report**
- 4. Community Development Department -See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. October and November Calendars**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager  
**Date:** October 6, 2017  
**Subject:** Weekly Report

1. **Train Station Plans:** This process is continuing. The Board sub-committee is scheduled to meet next week to review the plans after which they will be presented to the full Board.
2. **Prospect School Presentation:** This week, Zach Creer and Trustee Knoll presented to the 2<sup>nd</sup> grade classes at Prospect School about our Village. It was a great event, with some really sharp questions and answers from the students.
3. **Budget Meeting Update:** Staff has completed internal budget meetings. We are on track for a Finance Committee meeting in mid-October for review of capital projects and the overall budget workshop on October 28<sup>th</sup>. Please contact Maureen Potempa or me if you have any questions regarding the process.
4. **Out of Office:** I will be out of the office until Tuesday (10/10) please contact Zach Creer at (630) 286-5402 in my absence.
5. **Trick-or-Treating:** Trick-or-treating hours for the Village of Clarendon Hills are on Halloween day, October 31<sup>st</sup> from 3 PM to 7 PM.

**Have a Good Weekend!**

**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: October 6, 2017  
RE: Department Report

- 2-4 S Prospect.** On Thursday morning I met with Mr. Robert Mertz regarding future tenant plans for his building. Reconfiguration of floor space may be required to accommodate future retail tenants.
- Downtown Construction.** Both projects, 88 Park Avenue and 229 Park Avenue, are in the process of installing steel and concrete. Please continue to be patient with the crane road closings. Please be aware of the construction workers providing traffic control assistance. Be safe.
- Richmond Education Gardens.** On Tuesday evening I met with an Eagle Scout Candidate and his troop advisors to discuss his upcoming Eagle Scout project. He will be working with other members of his troop to clear the remaining weed trees and evasive plants to make way for rough grading later in October.

The Village of Westmont Environmental Improvement Commission will be holding a Native Tree & Shrub sale on Saturday, October 14, 2017 from 8:00 a.m. until noon at the Westmont Water Department, 39 East Burlington Ave. A portion of the proceeds will go to benefit the Richmond Education Gardens and Apiary! Online ordering is also available. More information about this sale is posted at [www.richmondgardens.org/news](http://www.richmondgardens.org/news).

Raw honey harvested from our bee hives will be for sale soon at the Village Gourmet! Stay tuned!

- Permits.** In September the Village issued 20 permits, including one new home, having a total reported construction value of \$599,268. The monthly permit report for September 2017 is posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp).

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**Zombie Hunting Permits.** The Zombies of Clarendon Hills have made themselves at home in Village. We need your help. **2017/2018 Zombie Hunting Permits** are on sale at Village Hall for a minimum \$10.00 donation. All proceeds will be donated to the American Red Cross to help those who have been effected by devastation of this year's hurricane season.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: October 6, 2017  
To: Village Manager Kevin Barr  
From: Chief Boyd Farmer  
Subject: Weekly Activity Report

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**Recent events:**



Since 2008, The Clarendon Hills Police Department has been participating in the Illinois Traffic Safety Challenge, which is a competition between like sized departments for the best submission. The main purpose of the "Challenge" is to encourage police agencies to set up a comprehensive traffic safety plan in their communities by identifying traffic issues, educating the public and enforcing traffic violations. This year, The Clarendon Hills Police Department won first place in its category and received the Judge's Award for best overall submission. This past week, the officers who worked on the "Challenge" were recognized at the Village Board meeting.

**Significant traffic and criminal activity during the period Sept 29, 2017 through October 6, 2017.**

On September 29<sup>th</sup>, the Police Department hosted its annual Rt. 83 Challenge. For the past eight years, the department has invited the municipalities along the Rt. 83 corridor to focus their department's traffic enforcement on Rt. 83 for a 24 hour period. This year 18 departments participated. A total of 354 traffic stops were made and 243 citations issued. The Clarendon Hills Police Department made 43 traffic stops and wrote 26 citations.

On September 29<sup>th</sup> during the Rt. 83 Challenge, officers stopped a vehicle for speeding. Officers discovered the driver had a suspended driver's license and noted the odor of cannabis in the vehicle. The driver was placed into custody. During a search of the vehicle, officers located two loaded pistols and a felony amount of cannabis. The two passengers were also taken into custody and charged with felony possession a weapon and felony possession of cannabis. The driver was released after posting bond, and the passengers were taken to DuPage County Jail. All subjects were Bolingbrook residents.



316 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.5430

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** October 6, 2017  
**Subject:** Weekly Department Report 2017-27

1. Fire Prevention Bureau Activity during the past week.
  - School literature bags were stuffed this week.
  - All vehicles were cleaned up for fire prevention week.
  - Station was cleaned for fire prevention week.
  - Food and other things needed for the open house were acquired this week.
2. Training Report:
  - Wednesday evening, twenty two (22) firefighters attended weekly fire suppression training. Training was done on small tools, extrication equipment, SCBA use, and Ladders.
3. Emergency Medical Services Report:
  - Medic 86 (2015 Freightliner) was returned to full service last Friday afternoon. The air conditioning compressor was replaced along with a wiring harness for the passenger side window.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - On Wednesday morning I attended the monthly meeting of the Du-Comm Support services committee. Normal business was conducted along with a demonstration from Motorola on a phone App that can be connected to the DuPage Starcom network.
7. Two (2) sets of original IGA's were delivered to the DuPage County ETSB on Wednesday. These IGA's are on the October 10<sup>th</sup> ETSB Board meeting for approval. They will then go to the DuPage County Board for approval on October 24<sup>th</sup>.
8. The annual Fire Department Fire Prevention Open House will be tomorrow, Saturday, October 7<sup>th</sup>.

9. Incidents of Interest:

- Tuesday, October 3<sup>rd</sup> at 8:45 AM. Medic 86, Squad 86 & Chief 86 responded to a vehicle accident with injuries on Prospect Ave. at Hudson Ave.
- Tuesday, October 3<sup>rd</sup> at 4:45 PM. Ladder 86, Medic 86 & Chief 86 responded to a house lockout with three young children inside. Firefighters were able to gain entry within about 10 minutes. The kids were given a tour of the inside of the ladder truck while there.
- Mutual Aid Calls:
  - Hinsdale Medic 84 responded into Clarendon Hills for assistance 1 time.
  - Clarendon Hills Medic 86 responded in to Hinsdale for assistance 2 times.
  - Clarendon Hills Medic 86 responded in to Westmont for assistance 1 time.
  - Monday, October 2<sup>nd</sup> at 7:53 PM. Clarendon Hills Engine 86 responded to a change of quarters request to Brookfield Station #2 9248 Broadway in Brookfield.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty five (25) emergency calls.

If you have any questions or require additional information, please contact me.



October 2017

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	3	4	<u>5</u>	6	<u>7</u>
<u>8</u>	9	<u>10</u>	11	12	<u>13</u>	<u>14</u>
15	<u>16</u>	17	18	<u>19</u>	<u>20</u>	21
22	23	24	25	26	27	28
29	30	<u>31</u>	1	2	3	4

Village Calendar

[Village Board Regular Scheduled Meeting](#)

October 2, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

[Chamber of Commerce Farmers Market](#)

October 5, 2017, 8:00 AM - 2:00 PM @ Downtown Clarendon Hills

[More Details](#)

[Fire Department Open House](#)

October 7, 2017, 11:00 AM - 2:00 PM @ Fire Department

[More Details](#)

[Board of Police and Fire Commissioners Agenda](#)

October 8, 2017, 7:00 PM - 9:00 PM @ Village of Clarendon Hills Police Department

[More Details](#)

[Board of Police and Fire Commissioners Agenda](#)

October 9, 2017, 7:00 PM - 9:00 PM @ Village of Clarendon Hills Police Department

[More Details](#)

[Finance Committee Meeting](#)

October 10, 2017, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

[Firefighters' Pension Regular Board Meeting](#)

October 13, 2017, 9:30 AM - 9:45 AM @ Village Hall Main Building

[More Details](#)

[Native Tree & Shrub Sale](#)

October 14, 2017, 8:00 AM - 12:00 PM @ Westmont Water Department

The Village of Westmont Environmental Improvement Commission will be holding a Native Tree & Shrub sale on Saturday, October 14, 2017. A portion of the proceeds will go to benefit the Richmond Education Garden and Apiary! Online orders can be placed until October 6, 2017 at [www.westmont.illinois.gov/green](http://www.westmont.illinois.gov/green).

[More Details](#)

[Village Board Regular Scheduled Meeting](#)

October 16, 2017, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

[ZBA/PC Meeting](#)

October 19, 2017, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

[Firefighters Pension Fund Meeting](#)

October 20, 2017, 9:30 AM - 10:00 AM @ Village Hall Main Building

[More Details](#)

**Village Trick-or-Treating**

**October 31, 2017, 3:00 PM - 7:00 PM**

Trick-or-Treating hours for the Village of Clarendon Hills are from 3 PM to 7 PM on October 31st.

[More Details](#)

**CONNECT**

**WITH US**

November 2017						
Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	<b>6</b>	7	8	9	<b>10</b>	11
12	13	14	15	<b>16</b>	17	18
19	<b>20</b>	21	22	<b>23</b>	<b>24</b>	25
26	27	28	29	30	1	2

**Village Calendar**

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**Village Board Regular Scheduled Meeting**  
November 6, 2017, 7:00 PM - 9:00 PM @ Board Room  
[More Details](#)

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**Village Offices Closed due to Holiday**  
November 10, 2017, All Day  
[More Details](#)

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**ZBA/PC Meeting**  
November 16, 2017, 7:30 PM - 8:30 PM @ Board Room  
[More Details](#)

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**Village Board Regular Scheduled Meeting**  
November 20, 2017, 7:00 PM - 9:00 PM @ Board Room  
[More Details](#)

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**Village Offices Closed due to Holiday**  
November 23, 2017 - November 24, 2017  
[More Details](#)

**CONNECT  
WITH US**