



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

November 9, 2017

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - No weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. November and December Calendars

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KB*
Date: November 9, 2017
Subject: Weekly Report

1. **Village Holiday:** Village offices are closed tomorrow (Friday) for the Veterans Day Holiday.
2. **Vehicle Break-In Report:** The police report includes information regarding a string of attempted and/or successful attempts to steal items from inside of vehicles. This appears to have been concentrated in the west side of town, north of the tracks. The continued theme is that these appear to have all been UNLOCKED vehicles. We have in the past, and have again, reached out to residents to urge them to keep their vehicles locked.
3. **Meeting regarding Storm Water Concerns:** Dan Ungerleider, Mike Millette and myself met on Wednesday to touch base on our review of the storm/flooding event last month. We have cataloged the various complaints/concerns we received to determine locations where problems exist. Our current intent is to review any potential options to address the situation and prepare a report for review by the Village Board. We also anticipate holding at least one public forum to invite affected parties to discuss the issues.
4. **Water Fund Discussions:** I have had continued conversations regarding Water Fund/rates issues. After conversation with Trustee Jorissen I decided staff would gather additional information regarding certain aspects of the Fund, including further review of the water tower painting projects. Attached is an article that appeared in the Doings on-line regarding water rates.
5. **Assistant to Village Manager Recruitment:** We have completed first and second round of interviews for this position. We hope to have a decision to report in the next week or so.

Have a Great Weekend!

Why does Clarendon Hills have the region's fourth highest water rate?

Clarendon Hills Village Hall (Pioneer Press)
[Chuck Fieldman](#)[Contact Reporter](#)Pioneer Press

Water rates have become a topic of conversation in [Clarendon Hills](#), following [an Oct. 25 Chicago Tribune analysis](#) showing the village had the fourth highest rate of 162 municipalities.

The Tribune's analysis of publicly managed systems that draw water from Lake Michigan indicated that Clarendon Hills has a monthly water bill of \$79.85 for 5,000 gallons.

By comparison, [water rates in nearby communities](#) are \$37.49 for [Burr Ridge](#), \$48.35 for Willowbrook, \$53.20 for [Westmont](#), \$53.26 for [Elmhurst](#), \$56.75 for [Oak Brook](#), and \$58.05 for [Hinsdale](#).

Village manager Kevin Barr said the main reason for Clarendon Hills having a high rate is its lack of a commercial and industrial presence.

"We don't have a real large user of water, such as a hospital or an industry that uses a lot," Barr said. "Many of the expenses of a water system are comparatively fixed, whether it's a small house or a large user, such as a hospital. So the more water someone uses, the more money it proportionately generates for the water fund."

In the village's 2017 budget, about \$1.3 million of the \$2.75 million of water fund spending is for the purchase of water, Barr said. Among other major expenses: personnel, \$414,000; operating support, \$47,000; and water meters, \$13,000.

Barr said the 2017 water fund balance is about \$5.3 million. However, Clarendon Hills has budgeted \$2.25 million for water main replacement in 2018 and \$2.5 million in 2019.

"That will bring our fund balance down to about \$318,000 at the end of 2019," Barr said.

All capital improvements to the water system in the village are paid for out of the water fund, he said.

"That fund gets built up so that we are able to pay for needed capital improvements in the water system because in the end, you have to have enough money to run the system," he said.

"After 2019, we expect for a while to not have the major capital improvement expenses we've budgeted for the next two years, which will allow the fund balance to increase again."

Clarendon Hills has purchased water in 2017 from the DuPage Water Commission for \$24.25 for 5,000 gallons. Chicago charged the DuPage Water Commission \$20.50 in 2017 for 5,000 gallons.

The village has two water towers and an underground tank for water storage. The Park Avenue water tower holds 500,000 gallons, the Burlington Avenue tower holds 250,000 gallons, and the underground tank holds 500,000 gallons. Water is delivered to homes via 29 miles of water main pipes.

Citizens for Clarendon Hills, a group of residents that formed in 2011, sent a recent email to several residents stating its alarm to the village having one of the highest water rates in the Chicago area.

The group is suggesting the creation of an independent oversight committee, using skilled residents to review the causes of the high water rates and make recommendations to correct the problem.

"The Village Board is an elected oversight committee," Barr said in response.

Ed Corcoran, a member of Citizens for Clarendon Hills, reiterated the concern over the village's water rates at Monday's Village Board meeting.

"I don't think a summary dismissal is something that should be done," he told the board. "We're a small village. We can make changes by addressing a number of small issues."

Village Board member Greg Jordan said the board is aware of water rates.

"We're taxpayers and water users, too," he said. "One of the things we're concerned with is reducing the average age of the water mains."

Forty-nine percent of Clarendon Hills' water mains are at least 61 years old, according to the Tribune analysis.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: November 15, 2017
RE: Department Report

1. **Natural Hazard Mitigation Planning.** The DuPage County Office of Homeland Security and Emergency Management, in coordination with the County Stormwater Management, County Building and Zoning, and County Public Works, is beginning the process of re-writing DuPage's Natural Hazard Mitigation Plan (NHMP). The Plan was last updated in 2012, and approved in 2013. On Monday, the Village attended the DuPage County Homeland Security and Emergency Management meeting to participate in development of an updated NHMP. The purpose of the NHMP is to ensure the county and municipalities qualify for mitigation funding, and to ensure a comprehensive/regional approach is taken towards mitigations projects and goals. This plan must be updated and adopted by the county and its municipalities every 5 years. The Village will continue to participate in these efforts.
2. **Business and Contractor License Renewal 2018.** Letters and email reminders were delivered earlier this week to existing village businesses and contractors providing notification that 2017 licenses will expire on December 31, 2017 and that the Village is accepting 2018 applications for next year. Please visit www.clarendonhills.us/bl for more information.
3. **Richmond Education Gardens & Apiary.** On November 4th over 400 lbs. of pumpkins were dropped off at the Gardens for composting. This made our collection spot the largest collection spot in DuPage County for the second year in a row! Thanks goes out SCARCE, the Westmont Environmental Improvement Commission, Waste Management, and everyone who responsibly disposed of their Halloween gourds. We are happy to report that we collected 2.39 tons at the Richmond Gardens site.
4. **Plan Commissioner Training Workshop.** Next Wednesday the ZBA/PC will be hosting a training workshop. This workshop will cover topics including roles and responsibilities of the ZBA/PC Commissioner, related legal and ethical issues, site plan review and downtown land use design practices. The program will be presented by Bill James of Camiros. In addition to conducting this Workshop, Mr. James is assisting the Village with the Zoning Ordinance Modernization Project; a comprehensive text amendment updating the Village's Zoning Code so it will continue to serve as a tool to maintain and enhance the character of the Village; promote and protect the public health, safety and welfare of the Village; conserve the value of land and structures, promote orderly growth, and encourage appropriate investment of land and structures throughout the Village.
5. **Permits.** During the month of October the Village issued 19 permits, including one new home, having a total reported construction value of \$983,159. A copy of the October Permit Report is posted at www.clarendonhills.us/bp. So far in November the Village has issued 8 permits, having a reported construction value of \$44,000.

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VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: November 9, 2017
To: Village Manager Kevin Barr
From: Sgt. Dalen
Subject: Weekly Activity Report

Recent events and training:

- Officer Katsaros and Officer Storino attended an 8 hour drug recognition class.
- Assistant to the Chief Kelly Green and I attended the DuJIS CAD/RMS project demonstration and update. It appears that the vendor is on schedule and they plan to go "live" with the new system June 1, 2018.

Significant traffic and criminal activity during the period November 3, 2017 through November 9, 2017.

November 4, 2:49pm, officers stopped a Downers Grove resident on Rt. 83 for a lane violation. While speaking with the driver, officers noted indicia of intoxication. After a brief investigation, officers placed the driver into custody for DUI. He was processed and ultimately charged with a felony count of Aggravated DUI. The subject was transported to DuPage County Jail.

November 5, 4:16pm, officers were called to Coe and Ogden for the report of a car crash. While investigating the crash, officers discovered one of the drivers was wanted on an outstanding, Hinsdale PD, arrest warrant. Hinsdale PD came to the scene and took custody of the subject.

November 9, 3:30am, officers responded to the 100 block of Indian for the report of a suspicious vehicle. Upon arrival, the complainant advised that he saw a light colored van stopped on the street, outside of his house. He then discovered his unlocked car was rifled through. Approximately 30 minutes later, officers saw a van matching that description on Oxford and Chicago. Upon seeing our squads, the van fled w/b Chicago Ave. at a very high rate of the speed, evading our officers.

November 9, 7:30am, officers were called to the 100 block of Mohawk for a report of burglary to motor vehicle. Upon arrival, the resident related that unknown subjects rifled through her unlocked vehicle. While canvassing the Mohawk, officers discovered 10 additional burglaries to motor vehicles. All of the vehicles in these instances were unlocked. Also, while officers were taking these reports, several resident on Indian called to report their unlocked vehicles had been rifled through as well. Investigation continues.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: November 9, 2017
Subject: Weekly Department Report 2017-30

1. Fire Prevention Bureau Activity during the past week.
 - This week twelve (12) Fire/Life Safety inspections were conducted.
2. Training Report:
 - No report
3. Emergency Medical Services Report:
 - Wednesday evening, thirty two (32) Firefighter EMT's and Paramedics attended monthly continuing education at the fire station. Hands on skills were tested for each person attending.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - Wednesday morning, Fire Chiefs from Clarendon Hills, Hinsdale, Western Springs and Oak Brook met to discuss the expanded sharing of information and resources.
5. Emergency Management Report:
 - No report.
6. On Monday, Squad 86 was taken to Global Emergency Vehicles (Pierce Dealer) in Aurora for minor warranty work. The vehicle was brought back on Tuesday afternoon.
7. On Tuesday afternoon, I met with Mike Millette and Lee Fell from CBBEL to look at the proposed repairs and improvements to the fire station parking lot and driveway.
8. This week a new Firefighter Paramedic Sean Reese started with us. This month he will be riding as an extra firefighter for orientation and then will begin working shifts in December.
9. Du-Comm Report:
 - No report.
10. Incidents of Interest:
 - Saturday, November 4th at 7:18 PM. Ladder 86, Engine 86, Squad 86, Medic 86, Chief 86 and Hinsdale Engine 84 responded for a fire in a fire place and chimney at 49 Golf Ave. Firefighters were able to extinguish the fire quickly with minimal damage to the house.

11. Mutual Aid Calls:

- None

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to twenty one (21) emergency calls.

If you have any questions or require additional information, please contact me.



Village Calendar

November 10, 2017, All Day

More Details

**November 15, 2017, 7:30 PM - 8:30 PM @
Board Room**

More Details

**November 20, 2017, 7:00 PM - 9:00 PM @
Board Room**

More Details

November 23, 2017 - November 24, 2017

More Details

December 2017

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	<u>1</u>	2
3	<u>4</u>	5	6	7	8	9
10	11	<u>12</u>	13	14	15	16
17	<u>18</u>	19	20	<u>21</u>	<u>22</u>	<u>23</u>
<u>24</u>	<u>25</u>	26	27	28	29	30
31	1	2	3	4	5	6

Village Calendar

Christmas Walk sponsored by Chamber of Commerce
December 1, 2017, 6:00 PM - 9:00 PM @ Village Hall Main Building
Tree lighting, Santa visit, and Carolers.
[More Details](#)

Police Pension Regular Board Meeting
December 4, 2017, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department
[More Details](#)

Village Board Regular Scheduled Meeting
December 4, 2017, 7:00 PM - 9:00 PM @ Board Room
[More Details](#)

Clarendon Blackhawk Mosquito Abatement District Mtg
December 12, 2017, 7:00 PM - 8:00 PM @ Village Hall Main Building
[More Details](#)

Village Board Regular Scheduled Meeting
December 18, 2017, 7:00 PM - 9:00 PM @ Board Room
[More Details](#)

ZBA/PC Meeting
December 21, 2017, 7:30 PM - 8:30 PM @ Board Room
[More Details](#)

Village Offices Closed due to Holiday
December 22, 2017 - December 25, 2017
[More Details](#)