



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**December 21, 2017**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - No weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department - No weekly report**
- 6. Fire Department - See weekly report**

**B. December and January Calendars**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *KSb*  
**Date:** December 21, 2017  
**Subject:** Weekly Report

1. **Village Holiday Schedule:** The Village Hall and other Village facilities will be closed on Friday, December 22, Monday, December 25 and Monday, January 1. Due to the various holiday schedules we do not anticipate having a Manager's Report next week.
2. **Village Board Meeting Schedule:** As a reminder, due to the holidays the Village Board is not having a "first" meeting in January. The next Village Board meeting will be on Tuesday, January 16<sup>th</sup>, a day later than usual due to the Martin Luther King Jr. Holiday on that Monday.
3. **Eastern Avenue Pedestrian Bridge:** As Public Works Director Millette stated at the Board Meeting on Monday, we are pleased to announce that the Village has received a grant for rebuilding of the pedestrian bridge at Eastern and Harris. This grant will pay 75% of the overall anticipated cost of \$215,000. Work is expected to commence in 2019.

**Have a Merry Christmas, Happy Holiday Season and a Happy New Year!**

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** December 21, 2017  
**Subject:** Weekly Department Report 2017-34

1. Fire Prevention Bureau Activity during the past week.
  - All 2017 scheduled Fire/Life Safety Inspections were completed and information given to Finance Department for billing.
2. Training Report:
  - Wednesday evening, Twenty seven (27) firefighters attended fire suppression training. Topics included safety. This was also the end of the year drill and pizza and refreshments were served to all firefighters.
3. Emergency Medical Services Report:
  - On Friday, December 15<sup>th</sup>, Lt. Godek, Lt. Weil and I attended the Loyola annual Chiefs meeting. At this meeting the Loyola EMS Project Medical Director, Dr. Mark Cichon gives the annual system report, continuing education report, 2018 objectives, etc.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Last week Medic 86r (2007 International) back up/reserve ambulance was taken back to International in Joliet for starting problems. The problem has now been determined to be the #4 fuel injector. We are hoping to get this vehicle back later today.
7. Du-Comm Report:
  - On Tuesday morning, I attended the monthly meeting of the Du-Comm Executive Committee. At this meeting we reviewed the \$7.5 million loan for the new facility, the tele communicator collective bargaining agreement and the FYE19 draft budget. All of these were recommended to the Board of Directors for approval.
  - On Tuesday morning, I attended the special call meeting of the Du-Comm Board of Directors. At this meeting the Loan agreement and the TC Collective Bargaining agreement were approved. The FYE19 Du-Comm budget was discussed and will be voted on at the January meeting. Also the Warrenville Fire Protection District was approved to be re-admitted at a member of Du-Comm.

8. Incidents of Interest:

- Friday, December 15<sup>th</sup> at 7:43 PM. Medic 86 and Squad 86 responded for a vehicle accident with injuries on Rt. 83 northbound at Chicago Ave.
- Wednesday, December 20<sup>th</sup> at 8:03 AM. Medic 86 and Squad 86 responded for a vehicle accident with injuries on 55<sup>th</sup> St. at Rt. 83.

9. Mutual Aid Calls:

- One (1) mutual aid ambulance call to assist Hinsdale FD.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty two (22) emergency calls.

If you have any questions or require additional information, please contact me.



December2017

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Village Calendar

**Village Board Regular Scheduled Meeting**  
December 18, 2017, 7:00 PM - 9:00 PM @ Board Room  
[More Details](#)

**ZBA/PC Meeting - Cancelled**  
December 21, 2017, 7:30 PM - 8:30 PM @ Board Room  
[More Details](#)

**Village Offices Closed due to Holiday**  
December 22, 2017 - December 25, 2017  
[More Details](#)

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## January

2018

Su	M	Tu	W	Th	F	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

## Village Calendar

**New Year's Day - Village Offices Closed****January 1, 2018, All Day @ Village Hall Main Building**[More Details](#)**Village Board Regular Re-Scheduled Meeting - CANCELLED****January 2, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Secretary of State Mobile Unit - Sponsored by Clarendon Hills Bank****January 12, 2018, 10:00 AM - 2:00 PM @ Board Room**

This is a Clarendon Hills Bank sponsored event. Questions should be directed to the Clarendon Hills Bank at 630-323-1240. Renewal or correction of Driver License/State ID, license plate stickers, and/or registration for organ donation can be done on this day at this location.

[More Details](#)**Village Board Re-Scheduled Meeting (due to MLK 1/15/18)****January 16, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**ZBA/PC Meeting****January 18, 2018, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)

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