



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**January 12, 2018**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. Calendars**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** January 12, 2018  
**Subject:** Weekly Report

- 1. Chestnut Alley Grant Application:** This process continues. A grant application was submitted to the IPEA months ago, for which we have not heard the results. The grant application to DuPage County (cover letter attached) was submitted this week. If successful we will receive about \$112,000 from the County and \$310,000 from IEPA. We will of course advise when we receive grant results. This project is included in the 2018 Budget, though the delay in this process may cause a delay.
- 2. Meeting re: Engineering Study:** President Austin, Mike Millette, Dan Ungerleider and I met with Lee Fell from Burke Engineering to discuss a possible study of ways to alleviate flood risks in the Park Avenue and Dallas Basin areas. Lee expects to get a proposal to us within the next week or so. We would then expect to submit this proposal to the Village Board for review and approval. The plan is to evaluate ways to store more water in one or both basins and, perhaps, better ways to get the water to the basins. Though we think the results of this study could be useful, it is important to continue to stress that we have no expectation of "solving" the problems that result after the type of rain event we experienced in October.
- 3. Water Fund Analysis:** Maureen Potempa, Peter Nickell and I are beginning to review the Water Fund to determine if it would be wise to consider bonding for upcoming capital work. We are also reviewing the existing fund balance policy to determine if we think it is still viable. This review includes meeting with our financial consultant and auditors to seek their advice. We will update the Board when information is available.
- 4. State Required IT Security Upgrades:** The Illinois State Police began the process of putting together IT security guidelines for law enforcement agencies related to electronic police records protection. The Police Department began working with ProxIT, the Village's IT solutions provider, to audit our current system. The process will lead to security upgrades and introduce new policies related to cyber security.
- 5. Village Board Meeting Schedule:** As a reminder, the next Village Board meeting will be on Tuesday, January 16<sup>th</sup>, a day later than usual due to the Martin Luther King Jr. Holiday on that Monday. Please note that the Village Offices are open on Monday, January 15<sup>th</sup>.

**Have a nice weekend!**

[www.clarendonhills.us](http://www.clarendonhills.us)



# Conservation Design Forum

Landscape Architecture • Planning • Civil / Water Resources Engineering • Sustainable Urbanism • Ecosystem Sciences

January 10, 2018

**MARY BETH FALSEY**

**DUPAGE COUNTY STORMWATER MANAGEMENT**  
**421 NORTH COUNTY FARM ROAD, SECOND FLOOR**  
**WHEATON, ILLINOIS 60187**

RE: Water Quality Improvement Program Grant Application – Clarendon Hills Chestnut Alley Permeable Paving Retrofit

Dear Mary Beth,

On behalf of the Village of Clarendon Hills, I am happy to submit the attached Conceptual Design Report for financial assistance through the County's Water Quality Improvement Program. The application is for removal and replacement of an asphalt alley with porous unit paving along with installation of a bioretention rain garden.

The project addresses the sources of impairments identified in the Illinois EPA 2016 Integrated Water Quality report. These include Streambank destabilization and urban runoff.

The project is located nearly across the street from Village Hall and behind a row of commercial buildings across the street from Metra commuter parking, making the project visible and accessible to a large number of people. Further the project provides the Village an opportunity to highlight green infrastructure strategies that can be used to replace deteriorating grey infrastructure to improve water quality and reduce runoff volumes and rates.

If you have any questions, feel free to call Kevin Barr, Village Manager at Village Hall (630-286-5404), Mike Millette, Public Works Director (630-286-4750) or myself at Conservation Design Forum (630-559-2004).

Sincerely,

Thomas Price, P.E.  
Principal Water Resources Engineer  
Conservation Design Forum, Inc.  
630-559-2004  
[TPrice@CDFinc.com](mailto:TPrice@CDFinc.com)

ENCL: Grant Application – DuPage County Water Quality Improvement Program Conceptual Design Report

CC: Kevin Bar, Village Manager, Village of Clarendon Hills  
Michael Millette, Public Works Director, Village of Clarendon Hills

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** January 12, 2018  
**Subject:** Department Report

1. The 2018 Road Improvement Program plans will be ready for pick-up next week. The bids will be due on January 30<sup>th</sup>. The 2018 Water Main Replacement Program plans will also be ready next week with a bid opening on February 13<sup>th</sup>.
2. The new public information screen was installed in the lobby of Village Hall this week.
3. We are in the process of removing the holiday decorations and expect to complete our work Monday, if not today. Please note that the outside Christmas tree at Village Hall will be removed and replaced this year. The existing tree has been struggling for a few years and it is now time for a new trooper to take its place.
4. We salted last night between the end of the rain and the temperature drop. We are watching the weather today, but don't expect much accumulation.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: January 12, 2018  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training.**

- Detective Robak is attending a 40hr Juvenile Officer Certification course.
- Sergeant Shirley attended his by-monthly FIAT training.
- Several officers completed on-line training in Collision Investigation, Traffic Stops and Cultural Diversity.
- Sergeants Leinweber and Porter attended a 1 day mental health/self-help class.
- Sergeant Finfrock continues to train officers on Taser and medical marijuana.

**Significant traffic and criminal activity during the period January 5, 2018 through January 11, 2018**

- On January 8, 8:08am, a resident from the 100blk of Oxford came into the station to report he was victim of identity theft. The resident related that he received a past due notice from a cellular phone company that he never had an account with. Investigation continues.
- On January 9, 11:54am, officers responded to the 300blk of Harris for a burglary to motor vehicle report. The victim advised unknown subjects entered her unlocked vehicle and stole several items.
- On January 9, 2:34pm, officers responded to the 200blk of Grant for a report of burglary to motor vehicle. The victim advised unknown subjects entered her car and rummaged through it. It is unknown if anything was taken. The victim is unsure if she locked the vehicle. Officers did not find any evidence of forced entry.
- On January 10, 3:15pm, officers responded to the parking lot of the Clarendon Arms apartment complex for a disturbance. The complainant advised a man was confronting him and other residents, waiving a metal pipe around and striking his own vehicle with the metal pipe. Upon arrival, officer confronted the agitated subject and deescalated the situation. The subject was transported to the hospital for evaluation. The victims declined to sign complaints.

- On January 11, 10:30am, officers responded to Chestnut and Rose for a report of damage to Village parkway (non-criminal). Upon arrival, officers found fresh ruts in the parkway caused by a truck delivering lumber to a construction site on Chestnut. The driver and truck were located and Public Works was called to the scene. The driver agreed to make restitution.
- On January 11, 2:50am, while patrolling the parking lot of a complex in the 200blk of N Richmond, officers located three subjects smoking cannabis in a parked car. Officers issued civil cannabis citations to the occupants and released them.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** January 12, 2018  
**Subject:** Weekly Department Report 2018-02

1. Fire Prevention Bureau Activity during the past week.
  - This week Lt. Godek was preparing the 2018 Fire/Life Safety Inspection schedules.
  - Several fire alarm issues in various buildings were corrected.
2. Training Report:
  - No report.
3. Emergency Medical Services Report:
  - Twenty three (23) Firefighter Paramedics and EMT's attended monthly continuing education Wednesday evening. This continuing education was instructed by a representative of Loyola Medical Center.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - Today representatives of Clarendon Hills, Hinsdale and Western Springs Fire Departments will be meeting to work on the SCBA grant project.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - No report.
7. Incidents of Interest:
  - Monday, January 8<sup>th</sup> at 8:11 AM. Clarendon Hills FD units along with Hinsdale Engine 84 responded for a fire alarm at the 5/3 Bank building at 200 Park Ave. Upon arrival firefighters found a broken sprinkler pipe in the basement area. The heat in this building was turned down very low because the building was not occupied. This was the cause of the break. Building management was called and they arrived to begin the repairs.
8. Mutual Aid Calls:
  - Clarendon Hills ambulance responded to assist the Hinsdale Fire Department 2 times.
  - Clarendon Hills ambulance responded to assist the Westmont Fire Department 1 time.
  - Hinsdale ambulance responded to assist the Clarendon Hills Fire Department 1 time.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- During the past week, the fire department responded to twenty one (21) emergency calls.

If you have any questions or require additional information, please contact me.



**January 2018**

Su	M	Tu	W	Th	F	Sa
31	<a href="#">1</a>	<a href="#">2</a>	3	4	5	6
7	8	9	10	11	<a href="#">12</a>	13
14	15	<a href="#">16</a>	<a href="#">17</a>	<a href="#">18</a>	19	20
21	<a href="#">22</a>	23	24	25	26	27
28	29	30	31	1	2	3

**Village Calendar****Firefighters' Pension Board Regular Meeting**

**January 12, 2018, 9:30 AM - 10:00 AM @ Village Hall Main Building**

[More Details](#)

**Secretary of State Mobile Unit - Sponsored by Clarendon Hills Bank**

**January 12, 2018, 10:00 AM - 2:00 PM @ Board Room**

This is a Clarendon Hills Bank sponsored event. Questions should be directed to the Clarendon Hills Bank at 630-323-1240. Renewal or correction of Driver License/State ID, license plate stickers, and/or registration for organ donation can be done on this day at this location.

[More Details](#)

**Village Board Re-Scheduled Meeting (due to MLK 1/15/18)**

**January 16, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Meeting**

**January 17, 2018, All Day @ Board Room**

[More Details](#)

**ZBA/PC Meeting**

**January 18, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Police Pension Fund Special Board Meeting**

**January 22, 2018, 5:30 PM - 6:30 PM @ Board Room**

[More Details](#)

**February 2018**

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	<u>5</u>	6	7	8	9	10
11	<u>12</u>	13	14	<u>15</u>	16	17
18	<u>19</u>	<u>20</u>	<u>21</u>	22	23	24
25	26	27	28	1	2	3

**Village Calendar****Village Board Regular Scheduled Meeting**

February 5, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)**Police Pension Regular Board Meeting**

February 12, 2018, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department Training Room

[More Details](#)**Metra - Open House**

February 15, 2018, 4:00 PM - 7:00 PM @ Board Room

[More Details](#)**ZBA/PC Meeting**

February 15, 2018, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)**Village Office Closed in observance of Presidents' Day**

February 19, 2018, All Day

[More Details](#)**SSA 31 Public Hearing**

February 20, 2018, 7:00 PM - 7:15 PM

[More Details](#)**Village Board Rescheduled Meeting**

February 20, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)**Chamber of Commerce Meeting**

February 21, 2018, All Day @ Board Room

[More Details](#)