



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

February 2, 2018

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendars

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: February 2, 2018
Subject: Weekly Report

- 1. Water Fund Review:** Finance Director Potempa and I continue to review issues related to the Water Fund, including reviews of existing policies with previous staff members. We expect this review to lead to recommendations to the Board on how to proceed with water projects in 2019 and beyond.
- 2. EDC Meeting Preparation:** Community Development Director Ungerleider is working with members of the Economic Development Commission to set up a Forum to discuss development opportunities for the community. The panel for this discussion is expected to consist of developers, real estate professionals and financial experts. An announcement will be made regarding a date, expected in early March, shortly.
- 3. DMMC Manager's Committee Meeting:** I attended this meeting on Thursday morning. Many items were discussed including forming a human resources sub-committee to help communities deal with these issues in a more efficient manner. Peter Nickell will likely attend these meetings. We also received the results of a credit card use survey which we had requested. The results will help us determine a course of action moving forward.
- 4. ILCMA Winter Conference:** I will be attending this conference and will be out of the office starting Wednesday afternoon through Friday. I will be leading a discussion regarding a "Manager's Worst Day". Happily, Clarendon Hills will not be a topic of conversation!

Have a nice Super Bowl weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: February 2, 2018
Subject: Department Report

1. Light pole replacements continue on Prospect. Nine of the planned ten are in place and the last was to have been installed today until...
2. ...we were called-out for a water main break @ 145 Chicago at 2:00 a.m. This was a substantial break and we lost a lot of water. We have not yet had the time to estimate the loss but both water towers dropped five feet starting at 1:00 a.m. until the main break was isolated around 3:00 a.m. The loss was so great because the main on Chicago is a 10" feeder and the break was relatively close to the Middaugh Avenue connection to the Water Commission. The main was installed in 1980 and the break appears to have been related to acidic soils. As of the time of this writing, the repair is complete, Chicago Avenue is open for two-way traffic and the residents again have water. Kudos to Mike Bueser, Joe Coons, Colin Franco, Roger Heidenreich, Dave Pendill and Ed Tannhauser who worked on the break itself and to Glenn Dolgner who kept a steady supply of salt on Chicago to keep westbound traffic moving safely. This afternoon, we will focus on removing ice build-up on the sidewalks.



**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: February 2, 2018

To: Village Manager Kevin Barr

From: Chief P. Dalen

Subject: Weekly Activity Report

Recent events and training:

- Officers continue to respond to malfunctioning gates at the railroad crossing. BNSF has been working to rectify the problem.
- Sergeant Finfrock conducted a lockdown drill at Walker School.
- Sergeant Leinweber attended a training course on Employee Productivity.
- Officers completed on-line training covering new laws for 2018 and recognizing subjects on the autism spectrum.
- As a reminder, officers will be out this "Super Bowl" weekend enforcing seatbelt, cell phone, and DUI laws.

Significant traffic and criminal activity during the period January 26th through February 1st, 2018.

January 28, 5:59pm, officers responded to the Infiniti dealership for the report of deceptive practices. Upon arrival, the complainant advised two subjects came in and leased two separate vehicles. After releasing the cars to the subjects, it was discovered they provided fraudulent information on the financing paperwork and financing was denied. The vehicles were eventually returned to Infiniti.

January 31, 10:15am, officers responded to the station for an identity theft report. The victim advised she received an email from Chase Bank asking her to verify personal information. Later that day, it was discovered that the email from Chase was a phishing scam and unknown subjects were using the information provided to get into her AT&T account.

January 31, 3:08pm, Detective Robak was advised by the Hinsdale Central HS resource officer of a potential issue with a juvenile. Pending.

January 31, 11:02pm, officers stopped a Westmont resident for speeding on Rt. 83. The subject was cited for speeding and driving without a valid driver's license. She was released to a valid driver.

February 1, 11:02am, officers responded to the 200blk of N. Richmond for the report of a suicide threat. Upon arrival, officers contact the CHFD to have the subject evaluated. He was transported to hospital.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: February 2, 2018
Subject: Weekly Department Report 2018-05

1. Fire Prevention Bureau Activity during the past week.
 - This week Lt. Godek began with some large Fire/Life Safety Inspections for 2018.
 - Several fire alarm issues in various buildings were corrected.
2. Training Report:
 - No report.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - This week representatives of Clarendon Hills, Hinsdale and Western Springs continued to work on the joint SCBA grant request. We have all read over the proposed narrative of the grant that was prepared by the grant writer and made some revisions. We also fine-tuned some of the demographic facts in the grant documents. After a final review again the grant will be filed electronically later today. The total for this grant is approximately \$625,000.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - No report.
7. Incidents of Interest:
 - Friday, January 26th at 11:49 AM. Ladder 86 and Medic 86 responded for a person trapped in an elevator at the Birches Assisted Living Center at 215 55th St. After about 30 minutes firefighters were able to get the trapped person out of the elevator.
 - Sunday, January 28th at 11:28 AM. Medic 86 and Squad 86 responded to a vehicle accident injuries on 55th St. at Western Avenue.

8. Mutual Aid Calls:

- Saturday, January 27th at 9:46 AM. Engine 86 responded to assist the Westmont Fire Department with a structure fire at 73 W. Piers Drive in Westmont. The Engine 86 crew spent the next four (4) hours there performing fire suppression and overhaul assignments.
- Wednesday, January 31st at 1:53 AM. Engine 86 responded to assist the Westmont Fire Department with a structure fire at 6703 S. Park Lane in Westmont. The Engine 86 crew spent the next three (3) hours there performing fire suppression and overhaul assignments. Firefighter/EMT Steve Letizia even rescued a cat from the building.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to twenty two (22) emergency calls.

If you have any questions or require additional information, please contact me.



February 2018

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	1	2	3

Village Calendar**Local Liquor Commission Meeting**

February 5, 2018, 6:30 PM - 7:00 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

February 5, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Police Pension Regular Board Meeting

February 12, 2018, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department Training Room

[More Details](#)

Metra - Open House

February 15, 2018, 4:00 PM - 7:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

February 15, 2018, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Village Office Closed in observance of Presidents' Day

February 19, 2018, All Day

[More Details](#)

SSA 31 Public Hearing

February 20, 2018, 7:00 PM - 7:15 PM

[More Details](#)

Village Board Rescheduled Meeting

February 20, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Meeting

February 21, 2018, 9:00 AM - 10:00 AM @ Board Room

[More Details](#)