



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**April 6, 2018**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - No weekly report**

**B. Calendars**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** April 6, 2018  
**Subject:** Weekly Report

1. **Republic Services Rate Adjustment:** We are in the final year of our contract with Republic and per our agreement the rates will increase by 2.49% effective 7/1/18. The new rate for Refuse and Yard Waste stickers is **\$2.55 per sticker**. These rates are effective 7/1/18 to 6/30/19.

Other Republic Services rates are as follows:

- Weekly Can rate: \$21.98 (Senior rate \$18.98)
  - Back Door Can Service rate: \$33.07
  - Yardwaste Toter rate: \$27.32
2. **Comcast Service Notification:** Attached is a notification we received from Comcast regarding required changes in some set top converter boxes. For your information.
  3. **Metra Meeting re: Schedule Changes:** As a reminder, Metra has announced proposed changes to the BNSF schedule due to the upcoming implementation of the "Positive Train Control" system, which is meant to improve safety. The changes will alter the schedule including the existing express trains. Metra representative(s) have agreed to discuss the proposed changes at an upcoming public event. This will be held at the Clarendon Hills Village Hall on Tuesday, April 10<sup>th</sup> between 4 p.m. and 6 p.m. All interested parties may attend. If you cannot attend but would like to comment on the proposed schedule you may do so by sending a message to: [BNSFservice2018@metrarr.com](mailto:BNSFservice2018@metrarr.com) prior to April 15<sup>th</sup>.
  4. **DMMC Manager's Committee Meeting:** I attended this meeting on Thursday. Several issues were discussed. One was the status of the DuJis (records management system). Though delayed, the report is that this is moving forward and is expected to "go live" in February 2019, about six (6) months later than originally anticipated. We expect to be able to operate with our existing system without harm in the meantime. The second primary area of discussion was the State legislation regarding small cell wireless facilities. It appears that the legislation is moving forward. We are continuing to monitor the situation, for which we may want to bring an ordinance forward in the short term to regulate these sites. So far we have been waiting for resolution at the State level.

5. **Flagg Creek Operations Meeting:** I met on Monday with representative from Westmont, Lombard, Hinsdale, Burr Ridge and Willowbrook to discuss issues related to Flagg Creek operations. Concerns were raised regarding providing proper “locates” for construction projects, restoration after work is performed, working with appropriate permits and general transparency. The group will continue to monitor these concerns.

6. **2018 Dancin’ in the Street Lineup Announced:** The Special Event Committee is proud to announce the 2018 Dancin’ in the Street lineup.

- June 20<sup>th</sup>: Underwater People
- June 27<sup>th</sup>: Porky’s Groove Machine
- July 11<sup>th</sup>: Bopology
- July 18<sup>th</sup>: The Millennials
- July 25<sup>th</sup>: Libido Funk Circus
- August 1<sup>st</sup>: South of Disorder

**Have a nice weekend!**





March 30, 2018

Mr. Kevin Barr  
Village Manager  
Village of Clarendon Hills  
One North Prospect Ave.  
Clarendon Hills, IL 60514

RE: Important Information about Customer TV Boxes

Dear Mr. Barr:

In Comcast's continuing effort to keep you updated and informed, I wanted to take this opportunity to provide you with information regarding changes affecting certain Comcast set top converter boxes.

Customers with older legacy converters will need to exchange them for newer convertor boxes. Completing this exchange will enable customers to continue to receive all of the channels included in their subscription as well as provide a better viewing experience.

This change impacts a limited number of customers in your community. Impacted customers will receive a detailed letter providing them with the instructions to exchange their equipment. An example of the letter is attached for your review.

Please feel free to contact me if you have any questions or would like additional information; I can be reached at (224) 229-6135.

Sincerely,

Anthony Signorella  
Senior Manager of Government Affairs

## Equipment Update



### Update your TV box — on us.

We've noticed you have an older TV box and we need to give you a new one — on us.

You'll need the latest technology to enjoy the best TV experience possible. Older devices like yours can't keep up with new features and will eventually lose service.

That's why we've made it easy to update equipment. Here's how:

- 1> Tune to channel 1995 on each TV in your home.
- 2> Follow the simple instructions on the screen to order your replacement.
- 3> Set up and activate your new equipment.

Questions? Find answers at [xfinity.com/tradeup](http://xfinity.com/tradeup) or call 1-800-XFINITY (934-6489) and mention "Equipment Update."

Thank you for choosing Xfinity. Ensuring that you get the most from your TV service is part of our commitment to improving your overall experience.

Sincerely,

Wendy Liu  
Vice President, Customer Experience

**Replace and activate your new TV box  
to ensure continued service.**



## Frequently Asked Questions

### 1> Do I really need to replace my TV box(es)?

Yes. To provide you with better TV service, we have upgraded our network. As a result, one or more of your devices needs to be replaced to keep up with today's latest technology. For those of you with a DVR, saved recordings will not transfer and recordings for future programs will need to be reset on the new TV box.

### 2> I have more than one TV box — how do I know which one(s) needs to be replaced?

Simply tune to channel 1995 on each of your TVs and follow the on-screen instructions. It will let you know if your TV box is compatible with the upcoming changes or needs to be replaced.

### 3> How do I replace the box(es)?

- **On your TV:** Go to channel 1995 and follow the on-screen instructions to get a new TV box shipped to your home.
- **Call us at 1-800-XFINITY (934-6489):** Place an order, ask questions or schedule a professional installation for an additional fee.

### 4> How do I return my existing TV box(es)?

- **By mail:** Use the return label in your self-installation kit.
- **By appointment:** If your new TV box is professionally installed, your technician will take your existing equipment.

Please note there is a charge for unreturned equipment.

**MEMORANDUM**

**To: Kevin Barr, Village Manager**  
**From: Michael D. Millette P.E., Director of Public Works**  
**Date: April 06, 2018**  
**Subject: Department Report**

1. The 2018 Water Main Replacement is fully in the home stretch. At the end of the day, the new main on Tuttle will be about 150 feet short of Chicago, leaving next Monday as the last day of main installation. Service transfers on Tuttle will follow beginning at Burlington and heading north. After service transfers are complete, the old main will be abandoned in place. Work will be essentially complete by the end of the month.
2. We continue to perform our annual tree pruning and should wrap-up next week.
3. We are working on completing specifications for the replacement of Unit #9 and intend to have them ready for Board action on April 16<sup>th</sup>.



## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: April 6, 2018  
RE: Department Report

1. **DuPage Community Development Commission.** I was recently appointed as an executive member of the DuPage County Community Commission (CDC), and a member of the Home Advisory Group. The primary responsibility of the CDC is to advise the County Board on the following programs: Community Development Block Grant (CDBG) Public Service, Capital and ADA Assistance; CDBG Disaster Recovery Assistance; Emergency Solutions Grant; HOME Investment Partnerships Program (HOME); and Human Services Grant Fund. I attended the CDC meeting on Tuesday, and will be attending monthly. More information about CDC can be found at [www.dupageco.org/cdc](http://www.dupageco.org/cdc).
2. **West Suburban Mass Transit District.** Earlier in March we requested funding from the West Suburban Mass Transit District (WSMTD) in support of the Village's due diligence and design work for a new commuter station and shelter system. Last Monday we received a \$30,000 grant from WSMTD. We will continue to work with WSMTD as the project proceeds.
3. **Richmond Education Gardens.** This week we received a 2,000 gallons cistern that will be used to store stormwater collected throughout the Gardens site. This water will be available for garden irrigation and an interactive water feature found in the Gardens. Funding for the cistern was granted by the DuPage Water Commission. More information about Gardens can be found at [www.richmondgardens.org](http://www.richmondgardens.org) and [www.facebook.com/richmondeducationgardens](https://www.facebook.com/richmondeducationgardens).
4. **Thipi Thai Grand Opening.** On April 16<sup>th</sup> from 5-8 Thipi Thai will be hosting a Grand Opening buffet dinner.
5. **Building Code Update Open House 4/19/2018.** Plans Underway to Adopt 2015 ICC Building Code. [Read on...](#)
6. **Zoning Ordinance Modernization Project.** On April 17<sup>th</sup> the ZBA/PC will be holding a special meeting to continue their review of the proposed comprehensive amendment to the village zoning ordinance. More information can be found at [www.clarendonhills.us/zomp](http://www.clarendonhills.us/zomp).
7. **Downtown Design Review Commission Meeting.** As described above (see WSMTD), the Village has been studying and developing design concepts for the redevelopment of its commuter station and shelter systems north as south of the rail road tracks. On April 10<sup>th</sup> at 7pm the DTDRC will be asked to consider two similar design concepts for the commuter station. With the consensus of the DTDRC members, their recommendations will be forwarded to the Village Board for further action and planning.
8. **Permits.** In March, the Village issued eighteen (18) permits, including one (1) for a new home, having a reported combined construction value of \$823,459. The monthly permit report for March is posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp). So far in April the Village issued four (4) permits, including two (2) for new homes, having a reported combined construction value of \$991,725.



VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: April 6, 2018  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Officers will be out performing enforcement details due to April being distracted driving month.
- Five officers completed CPR training
- Sgt. Shirley attended FIAT training

**Significant traffic and criminal activity during the period of March 30, 2018 through April 5th, 2018.**

On March 30, 10:30am, officers were dispatched to the PNC bank for a telephone threat made by a Downers Grove resident. Due to the nature of the call, officers worked with Downers Grove officers to ultimately have the subject transported to the hospital for evaluation.

On March 30, 11:15am, officers responded to the 200 block of Woodstock for a domestic trouble call. Officers were able to defuse the situation.

On April 1, at 12:01am and 10:24am officers stopped two subjects for speeding 100+ miles an hour on Rt. 83. Both subjects were charged with class A misdemeanors.

On April 2, 7:33am, officers responded to the 100 block of Ann due to an unknown subject stealing three manhole covers. Two of the manhole covers were taken from Ann and Hamill and one was taken from Ann and Harris. Pending.

On April 2, 8:35pm, officers stopped and cited a Chicago resident for driving on a suspended driver's license.

On April 3, 1:13pm, officers investigated a hit and run crash that occurred near the post office. The victim sustained front end damage caused by an unknown vehicle backing into his parked car.

On April 4, 3:20am, officers responded to the station for a fraud report. The victim advised that while pursuing a job offer that she received from an on-line job search service, she was sent a check to deposit in her bank account with instruction to send some of the money elsewhere. The check turned out to be fraudulent. Pending.

On April 5, 9:07am, officers responded to the 10 block of N. Jackson for a theft report. The victim related that he entered into an agreement with a metal scrapper to have copper wire and piping removed from his garage. The scrapper removed the items but did not pay the victim. Pending.

**April 2018**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

**Village Calendar****Metra Public Meeting Regarding Proposed Schedule Changes****April 10, 2018, 4:00 PM - 6:00 PM @ Board Room**[More Details](#)**Clarendon Blackhawk Mosquito Abatement District Meeting****April 10, 2018, 7:00 PM - 8:00 PM @ Village Hall Main Building**[More Details](#)**DTDRC Meeting****April 10, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Village Board Regular Scheduled Meeting****April 16, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**ZBA/PC - Special Meeting****April 17, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****April 18, 2018, 9:00 AM - 10:00 AM @ Board Room**[More Details](#)**Open House - Building Code Update****April 19, 2018, 8:00 AM - 10:00 AM @ Board Room**

This spring the Village will be updating its construction and property maintenance codes and amendments. The Village's last comprehensive review and adoption of these codes and related amendments was in December 2006. Maintenance of these regulations ensures the Village is up-to-date with current construction methods and public safety practices, and that these regulations are consistent with related internal and external laws and regulations. A copy of the proposed code books are available at Village Hall. The Village anticipates making the new building codes and amendments active by early-summer 2018. The Village will be hosting an open house on April 19 from 8am to 10am to answer questions and receive public comment regarding this update. Those interested are encouraged to attend the April 19 Open House.

[More Details](#)

**May 2018**

Su	M	Tu	W	Th	F	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

**Village Calendar****Police Pension Regular Board Meeting**

**May 7, 2018, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department Training Room**

[More Details](#)

**Village Board Regular Scheduled Meeting**

**May 7, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Clarendon Blackhawk Mosquito Abatement District Meeting**

**May 8, 2018, 7:00 PM - 8:00 PM @ Village Hall Main Building**

[More Details](#)

**Chamber of Commerce Meeting**

**May 16, 2018, 9:00 AM - 10:00 AM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**May 17, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**ZBA/PC Meeting**

**May 17, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Village Board Regular Scheduled Meeting**

**May 21, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**May 24, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**Village Offices Closed in observance of Memorial Day**

**May 28, 2018, All Day**

[More Details](#)

**Chamber of Commerce Farmers Market**

**May 31, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)