



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

April 13, 2018

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendars

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: April 13, 2018
Subject: Weekly Report

1. **Thipi Thai Grand Opening:** Thipi Thai is holding their official “grand opening” on Monday evening starting at 5 p.m. A great chance to come out to welcome them to the community before the Board meeting. Hope to see you there.

2. **Metra Meeting re: Schedule Changes:** The Village hosted a public forum with Metra officials on Tuesday late afternoon to discuss the proposed changes to the BNSF schedule due to the upcoming implementation of the “Positive Train Control” system, which is meant to improve safety. The changes will alter the schedule including the existing express trains. Village President Austin and several residents attended to voice their concerns regarding the changes. Hinsdale officials also attended because the changes affect the Hinsdale schedule in the same way. The Metra officials took note of the concerns and, though they could not promise adjustments, did indicate they would consider the issues raised.

We appreciate the Metra officials’ willingness to participate in this meeting. There are still a few days available for public comment. You may do so by sending a message prior to April 15th to: BNSFservice2018@metrarr.com.

3. **Small Cell Wireless Update:** It appears that the Governor has signed SB 1451, which mandates rules for installation of small cell wireless equipment on public facilities, such as light poles. We discussed the situation with the Village Attorney, and expect to bring a proposed ordinance which would clarify the regulations we can impose, to the Board for consideration, probably in May or June.

4. **Downtown Walk Around:** Public Works Director Millette, Assistant to the Village Manager Peter Nickell and I “toured” the Downtown area on Thursday morning to identify areas in need of maintenance as the weather turns warmer. As you may have noticed the PW Department has already been pulling out dead or dying trees and preparing planting beds for the season. If you have any issues or areas of particular concern please feel free to let us know.

5. **Ehlers Study Kick Off Meeting:** Assistant to the Village Manager Peter Nickell, Finance Director Maureen Potempa, Community Development Director Dan Ungerleider and I attended a meeting with Ehlers to discuss their work on the downtown economic development funding study. We should have follow up information on this by mid-Summer. Please see Dan's report for further details.
6. **Hinsdale Fire:** Chief Leahy's report provides details regarding the residential fire in Hinsdale on Wednesday. I just wanted to add that the Hinsdale Village Manager passed along her personal thanks for how our department responded, with particular praise for the saving of the family pet and the leadership shown by Chief Leahy.
7. **Building Code Update & Open House:** As a reminder, the Village will host an Open House on April 19th from 8 AM to 10 AM to answer questions and receive public comment regarding updates proposed to the current building codes. More information can be found at www.clarendonhills.us

Have a nice weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: April 13, 2018
Subject: Department Report

1. All new water main has been installed for the 2018 Water Main Replacement project! Water service transfers transfers will be completed next week. After service transfers are complete, the old main will be abandoned in place. Work will be essentially complete by the end of the month.
2. We have been coordinating with the Eagle Scout candidate who is working on the Richmond Education Gardens to enable him to complete his project this weekend.



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Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: April 13, 2018
RE: Department Report

1. **Downtown Economic Development Tool Study.** EDC Chair Don Price, Finance Director Potempa, Manager Barr, Assistant to the Village Manager Nickell and I met with the consultant team charged with researching and developing financial tools needed to support future investment in Downtown. The study will be developed within the next 6 to eight weeks, with draft review before the Economic Development Commission and Village Board. More information will be posted on the project webpage at www.clarendonhills.us/dtedtools.
2. **Thipi Thai Grand Opening.** On April 16th from 5-8 pm Thipi Thai will be hosting a Grand Opening buffet dinner.
3. **Richmond Education Gardens.** With the weather's cooperation, earthwork is planned to begin this weekend. More information about Gardens can be found at www.richmondgardens.org.
4. **Building Code Update Open House 4/19/2018.** Plans Underway to Adopt 2015 ICC Building Code. [Read on...](#)
5. **Zoning Ordinance Modernization Project.** On April 17th the ZBA/PC will be holding a special meeting to continue their review of the proposed comprehensive amendment to the village zoning ordinance. More information can be found at www.clarendonhills.us/zomp.
6. **Downtown Design Review Commission Meeting.** The Village has been studying and developing design concepts for the redevelopment of its commuter station and shelter systems north as south of the rail road tracks. The DTDRC was originally scheduled to consider two similar design concepts for the commuter station on April 10th, but was unable to meet quorum requirements. Their meeting has been rescheduled to Tuesday, May 1st at 7 pm. The DTDRC recommendations will be forwarded to the Village Board for further action and planning.
7. **Permits.** So far in April the Village issued eight (8) permits, including four (4) for new homes, having a reported combined construction value of \$1,306,570.00.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: April 13, 2018
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent events and training:

- Detective Robak attended a 40 hour Crisis Intervention class.
- Several officers have completed CPR recertification.
- Officer Katsaros attended a 40 hour computer forensics class and will be part of the FIAT computer forensics response team.
- Officers continue to work on monthly on-line training.
- Cub Scout Pack 51 was given a tour of the police department by Officer Michalek



Significant traffic and criminal activity during the period April 6, 2018 through April 12, 2018.

On April 6, 1:33pm, officers met with a complainant at the station regarding a dog bite. The case was referred to DuPage County Animal Care and Control.

On April 7, 2:56pm, officers responded to a residence on Chestnut for a domestic trouble report. Officers were able to resolve the situation.

On April 8, 6:46pm, officers responded to 285 N. Richmond for the hit and run property damage crash. Several cars parked in the back parking lot were hit, one of them sustaining heavy damage. The offender left the scene. Pending.

On April 9, 11:58am, officers spoke with a resident at the station regarding an identity theft. The resident advised an unknown subject used her daughter's credentials to file Illinois State income taxes.

On April 9, 10:35am, officers responded to the 5700 block of Concord for a suicidal subject. Officers made contact with the subject and ultimately transported her to the hospital for evaluation.

On April 9, 10:02pm, officers assisted Hinsdale PD with a suicidal subject in their town.

On April 11, 4:26pm, officers assisted Hinsdale PD with traffic control during a fire incident.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: April 6, 2018
Subject: Weekly Department Report 2018-11

1. Fire Prevention Bureau Activity during the past week.
 - Last week Lt. Godek, Dan Ungerleider and I met with our sprinkler and fire alarm plan reviewersinspectors to go over code requirements and possible new code amendments.
 - Eight (8) Fire/Life Safety Inspections were conducted during the past week.
2. Training Report:
 - Wednesday evening, April 4th (last week). Regular Fire Suppression training was conducted with relay and pumping operations. US House of Representative (6th District) Peter Roskam and two (2) members of his staff attended this drill. Rep. Roskam talked about the Congressional Fire Caucus and what it is doing for fire services. He also talked about the narcotic overdose problems facing the nation and what Congress is doing about it. We discussed issues with school shootings and how they will effect fire departments. He spoke for about an hour and answered many questions from the firefighters. He told me that he was amazed by the commitment of the paid on call and part time firefighters we have here and was also amazed at the number of members who have 25, 30, 35, 40 and more years of service.
3. Emergency Medical Services Report:
 - Wednesday evening, firefighters EMT's and Paramedics attended monthly continuing education at the fire station that was conducted by Loyola EMS.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.

6. Du-Comm Report:

- On Tuesday, I attended and chaired the Du-Comm Fire and Police Chief Committee meeting. Highlights of the meeting include: The progress of the PD 800 Mhz backup radio systems, Last mile microwave project to replace AT-T landline connections, Fire Station Alerting System upgrades, Starcom radio reprogramming progress, Update and approval of the Special Events Notification procedure, and Discussion of the FirstNet Broadband system. Director Tegtmeier also reported that the new Du-Comm facility in Wheaton will be fully completed in the middle of May with an anticipated start of operation in that facility of August 1st.

7. On Tuesday I attended the monthly meeting of the DuPage County Fire Chiefs in Glendale Heights.

8. Later today I will be meeting with Du-Comm technicians regarding an inventory of communications equipment that is located at the fire station, the water tower at 233 Burlington Ave. and the office building located at 115 55th St.

9. Incidents of Interest:

- Wednesday, April 11th at 3:32 PM, Ladder 86 responded to 329 E. 6th St. in Hinsdale for a structure fire. Ladder 86 was 2nd to arrive and Clarendon Hills firefighters entered the building and Firefighter Paramedic Scott Pilafas rescued the family dog and brought the dog out of the house in good condition. As this fire got worse a MABAS Box alarm was asked for and was eventually elevated to the 3rd level of alarm response. Squad 86 with five (5) firefighters also responded, Officer 86 (Captain Mark Rediehs) responded and was the Incident Safety Officer (ISO) at the scene for the entire incident, Chief 86 (me) also responded and assisted the Hinsdale Chief and Deputy Chief with the overall operations of the incident. This was a large and very stubborn fire to a very large Historic Home in Hinsdale. Clarendon Hills Firefighters were released at about 10:00 PM. (7 hours later).



Firefighter Paramedic Chris Fennell cutting hole in wall of house and Firefighter EMT-B Jim Schlischer with Fire Hose.



10. Mutual Aid Calls:

- Clarendon Hills Engine 86 responded automatic aid to two (2) incidents in Westmont.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- During the past week, the fire department responded to twenty three (23) emergency calls.

If you have any questions or require additional information, please contact me.



April 2018

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	3	4	5	6	7
8	9	<u>10</u>	11	12	<u>13</u>	14
15	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Village Calendar**Firefighters' Pension Board Meeting**

April 13, 2018, 9:30 AM - 10:00 AM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Village Board Regular Scheduled Meeting

April 16, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC - Special Meeting

April 17, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Meeting

April 18, 2018, 9:00 AM - 10:00 AM @ Board Room

[More Details](#)

Open House - Building Code Update

April 19, 2018, 8:00 AM - 10:00 AM @ Board Room

This spring the Village will be updating its construction and property maintenance codes and amendments. The Village's last comprehensive review and adoption of these codes and related amendments was in December 2006. Maintenance of these regulations ensures the Village is up-to-date with current construction methods and public safety practices, and that these regulations are consistent with related internal and external laws and regulations. A copy of the proposed code books are available at Village Hall. The Village anticipates making the new building codes and amendments active by early-summer 2018. The Village will be hosting an open house on April 19 from 8am to 10am to answer questions and receive public comment regarding this update. Those interested are encouraged to attend the April 19 Open House.

[More Details](#)

May 2018						
Su	M	Tu	W	Th	F	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Village Calendar

Police Pension Regular Board Meeting

May 7, 2018, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department Training Room

[More Details](#)

Village Board Regular Scheduled Meeting

May 7, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Clarendon Blackhawk Mosquito Abatement District Meeting

May 8, 2018, 7:00 PM - 8:00 PM @ Village Hall Main Building

[More Details](#)

Chamber of Commerce Meeting

May 16, 2018, 9:00 AM - 10:00 AM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

May 17, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

ZBA/PC Meeting

May 17, 2018, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

May 21, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

May 24, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

Village Offices Closed in observance of Memorial Day

May 28, 2018, All Day

[More Details](#)

Chamber of Commerce Farmers Market

May 31, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)