

## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**May 4, 2018**

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### **A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

### **B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** May 4, 2018  
**Subject:** Weekly Report

- I Want Candy Opening:** I Want Candy is opening today, just in time for warmer weather! I am sure they will have plenty of healthy options available. Please consider dropping by to wish them well.
- Nicor Gas Work:** Nicor has notified the Village that it will begin installing new gas mains in Blackhawk Heights and adjacent parts of Westmont. The work is expected to begin on May 21<sup>st</sup>. Most of the work involves directional boring so impact on residents will be low. Attached is the planned schedule.
- Dementia Friendly Community Forum:** The Birches is hosting an event on Wednesday, May 9<sup>th</sup> discussing the Dementia Friendly America initiative. It will be held at the Community House in Hinsdale at 7 p.m. All are invited. The flyer for this event is attached.
- Village is Hiring:** The Village is now hiring a Seasonal Maintenance Worker to assist Public Works during the 2018 summer season. To view a full job description, visit [Carendonhills.us/employment](http://Carendonhills.us/employment).

**Have a nice weekend!**

**GENERAL NOTES:**

1. CONTRACTOR TO INSTALL THE PROPOSED GAS MAIN TO THE ELEVATIONS SHOWN ON THE PLANS USING THE BENCHMARKS PROVIDED. APPROXIMATE COVER SHOWN AFTER THE REQUIRED ELEVATION IS FOR INFORMATION PURPOSES ONLY.
2. BACKFILL WITH SAND WHERE PIPE TRENCH IS UNDER OR WITHIN 2' OF PAVEMENT, CURB, OR SIDEWALK.
3. INSTALL PROPOSED MAIN USING ROAD STATIONING WHERE GIVEN. OTHER DIMENSIONS ARE FOR MAPPING PURPOSES ONLY.
4. ALL RIGHT-OF-WAY MUST BE STAKED AND STATIONING PROVIDED BEFORE GAS MAIN CAN BE INSTALLED.
5. INSTALL ALL MAIN WITH A MINIMUM COVER OF 3' UNLESS OTHERWISE NOTED.
6. PIPE CONTRACTOR SHALL INSTALL THE PROPOSED GAS MAINS CROSSING CONCRETE, ASPHALT, MACADAM, OR OTHER HARD SURFACED PAVEMENTS, WALKS, OR DRIVEWAYS BY BORING OR PUSHING UNLESS OTHERWISE SPECIFIED. CONTRACTOR WILL INSTALL A TEMPORARY PATCH PER GAS CONSTRUCTION SPECIFICATIONS FOR CONTRACTORS. PERMANENT REPAIRS TO BE COMPLETED BY OTHERS.
7. CONTRACTOR SHALL FURNISH AND INSTALL ALL CAPS AND OTHER FITTINGS NECESSARY FOR TESTING THE MAIN.
8. ALL 8" AND LARGER STEEL PIPE THAT IS BORED MUST BE DUAL COATED.
9. PLUG AND/OR CAP RETIRED 6" AND LARGER MAINS EVERY 660' PER GCS 849.
10. INSTALL VERTICAL ELBOWS AS REQUIRED PER GCS 881.
11. EXTEND MAIN TO LAST SERVICE.
12. INSTALL LOCATING WIRE AND FIELD BEND PROPOSED PE PIPE PER GCS 700.
13. RETIRE OLD MAIN PER GCS 849.
14. IT IS THE RESPONSIBILITY OF THE NICOR GAS REPRESENTATIVE, CONTRACTOR, AND ANYONE INVOLVED IN THE CONSTRUCTION OF THE FACILITIES TO FOLLOW THE LATEST NICOR GAS GMS AND GCS SPECIFICATIONS. CONTACT THE OPERATIONS AND TECHNICAL STANDARDS DEPARTMENT AT (630)388-2878 FOR A COPY OF THE LATEST EDITION.
15. COORDINATE WITH NICOR GAS INSPECTOR FOR LOCATION OF UNDERGROUND UTILITIES PRIOR TO STARTING ANY EXCAVATION, EXERCISE CARE WHEN EXCAVATING NEAR EXISTING STRUCTURES.
16. ANY PROPOSED DIRECTIONALLY BORED PIPE TO BE INSTALLED PER NICOR GAS DIRECTIONAL BORING GUIDELINES DATED DECEMBER 15, 2005.
17. UTILITY LOCATIONS SHOWN ON PLANS ARE APPROXIMATE AND MAY NOT BE ALL INCLUSIVE. CONTRACTOR SHALL CONTACT J.U.L.I.E. AND LOCAL GOVERNMENT AGENCIES PRIOR TO CONSTRUCTION FOR ALL UTILITY LOCATIONS.
18. REMOVE TOP SECTION OF THE VALVE BOX FROM VALVES ON THE RETIRED MAIN. BACKFILL WITH SAND AND MATCH EXISTING PAVEMENT IF APPLICABLE.
19. IT IS THE RESPONSIBILITY OF THE CREW (INTERNAL OR CONTRACTOR) INSTALLING THE GAS FACILITIES TO LOCATE ALL SEWER MAINS AND LATERALS WITHIN THE SCOPE OF THE PROJECT. NO BORING, DIRECTIONAL DRILLING OR OTHER TRENCH LESS CONSTRUCTION METHODS SHALL BE EMPLOYED WITHOUT EITHER LOCATING SEWERS OR OBTAINING PROOF OF SEPTIC SYSTEMS. THE USE OF A SONDE DEVICE (CALIBRATED DAILY) IS RECOMMENDED FOR LOCATING THE SEWER FACILITIES. SPOTTING OF SEWER FACILITIES IS REQUIRED IF A SONDE DEVICE IS NOT USED (HOWEVER, SPOTTING OF FACILITIES MAY STILL BE REQUIRED WHEN USING A SONDE DEVICE). PROPER CLEARANCE OF GAS FACILITIES AND SEWER MAINS/LATERALS SHALL BE MAINTAINED PER GCS 700 SECTION 10.
20. INSTALL PIPELINE MARKERS PER GCS 249. SEE SPECIFICATION FOR ALL REQUIREMENTS. FOR CLASS 1 & 2 LOCATIONS, MARKERS ARE REQUIRED OVER EACH BURIED MAIN AT EACH CROSSING OF A PUBLIC ROAD. IN ADDITION, PIPELINE MARKERS ARE REQUIRED AT ALL RAILROAD AND WATERWAY CROSSINGS.
21. CONTACT PERSON: GENA EASLEY  
NICOR GAS  
CONSTRUCTION SUPERINTENDENT  
(630) 317-2267

**ENVIRONMENTAL NOTES:**

1. PCB WIPE SAMPLES, PERFORMED BY NICOR GAS EMPLOYEES, ARE REQUIRED FOR ALL 4" AND LARGER PIPE THAT IS ABANDONED OR REMOVED ON THIS WORK ORDER. DIRECT QUESTIONS ON PCB WIPE SAMPLE PROCEDURES TO THE SYSTEM OPERATIONS DEPARTMENT OR KEITH BODGER (630-514-7589) IN ENVIRONMENTAL, HEALTH AND SAFETY (EHS).
2. COLLECT AND PROPERLY DISPOSE OF ALL LIQUIDS FROM PIPELINES BEING RETIRED.
3. ANY SPILLS SHOULD BE CONTAINED AND IMMEDIATELY REPORTED TO EHS. PLEASE CALL THE EHS PAGER (630-512-2664). REFER TO THE ENVIRONMENTAL PROCEDURES MANUAL FOR ADDITIONAL INFORMATION ON SPILL RESPONSE.
4. ANY RETIRED PIPE THAT MUST BE REMOVED FROM THE SITE SHOULD HAVE THE ENDS COVERED WITH PLASTIC OR SIMILAR MATERIAL UNTIL THE PCB WIPE SAMPLE LAB RESULTS ARE KNOWN. INDICATE ON THE "NICOR GAS PCB SAMPLE INFORMATION FORM" WHERE ANY PIPE REMOVED FROM THE SITE IS BEING TEMPORARILY LOCATED.
5. IF ASBESTOS COAL WRAP IS IDENTIFIED, REFER TO ASBESTOS COAL TAFF WRAP REMOVAL GUIDELINES. REMOVAL MUST BE COMPLETED BY A TRAINED EMPLOYEE. FOR ANY QUESTIONS OF PROCEDURE OR TRAINED EMPLOYEES, CALL SCOTT MURPHY (630-392-7033) IN EHS.
6. IF CONTAMINATED SOIL IS SUSPECTED, CALL KEITH BODGER (630-514-7589) IN EHS FOR REGULATORY COMPLIANCE INSTRUCTION.
7. ALL WETLANDS SHOULD BE IDENTIFIED ON THESE WORK ORDER DRAWINGS. WETLANDS AND WATERBODIES ARE GENERALLY LABELED AS "SITES." IF THERE IS A QUESTION ABOUT THE WETLAND BOUNDARIES OR BUFFERS, PLEASE CALL EHS (JULIE PASCHAL AT 630-392-7013 OR CLAUDIA MACHOLZ AT 630-669-9361).
8. IF THE PROJECT HAS ENVIRONMENTAL PERMITS AND/OR A GREEN BINDER, THE CONTRACTOR IS RESPONSIBLE FOR FOLLOWING THE NICOR GAS STORM WATER POLLUTION PREVENTION PLAN FOR THE PROJECT. IF THERE ARE QUESTIONS, PLEASE CALL EHS (JULIE PASCHAL AT 630-392-7013 OR CLAUDIA MACHOLZ AT 630-669-9361).
9. IF A FRAC OUT OCCURS DURING DIRECTIONAL DRILLING, THE CONTRACTOR IS RESPONSIBLE FOR STOPPING THE BORE, CONTAINING THE FRAC OUT MATERIAL AND IMMEDIATELY CONTACTING EHS (JULIE PASCHAL AT 630-392-7013 OR CLAUDIA MACHOLZ AT 630-669-9361). AFTER CONTAINING THE MATERIAL AND CONTACTING EHS, THE CONTRACTOR MUST REMOVE THE FRAC OUT MATERIAL.
10. REFUEL AND STORE EQUIPMENT A MINIMUM OF 100 FEET FROM WETLANDS OR WATER BODIES.
11. INSTALL SOIL AND EROSION CONTROL PROTECTION TO PROTECT ANY OPEN GRATED STRUCTURES, I.E. INLETS, CATCH BASINS, OR MANHOLES WITHIN OR ADJACENT TO THE PROJECT AREA THAT ARE NEAR DISTURBED SOIL.
12. WHEN Dewatering, direct water to a flat, upland area to allow water to soak into the ground and/or use FILTER BAGS AND WOOD FIBER LOGS TO REMOVE SOIL/SEDIMENT FROM THE WATER. NO SEDIMENT LADEN WATER IS ALLOWED TO ENTER INLETS, WETLANDS, WATER BODIES, ETC.
13. IF MUD IS BEING TRACKED ON THE STREETS BY EQUIPMENT AND/OR VEHICLES, DAILY STREET SWEEPING WILL BE REQUIRED.
14. ALL DISTURBED AREAS SHALL BE RESTORED TO ORIGINAL CONTOURS AND CONDITIONS. RESTORATION MUST BE INITIATED WITHIN 1 DAY DEPENDING ON PERMIT CONDITIONS.

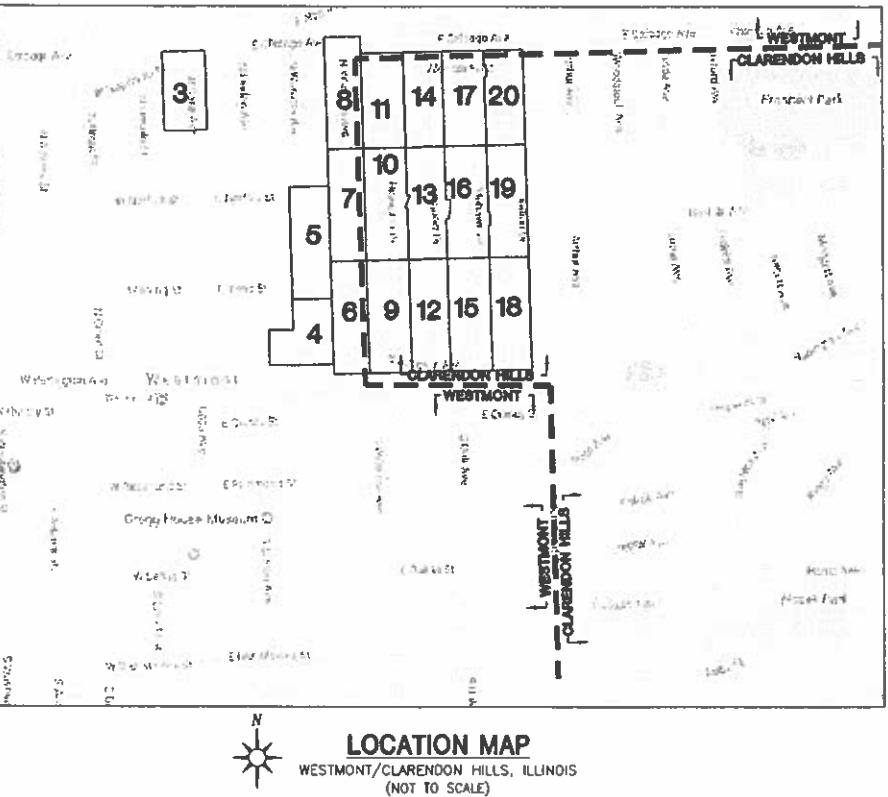


REQUIRED PERMITS APPROVAL BEFORE CONSTRUCTION	REQUIRED APPROVED DATE
LAND SERVICES — APPROVAL	
RAILROAD	
HIGHWAY, STATE	
HIGHWAY, COUNTY	
FOREST PRESERVE	
SANITARY DIST.	
PRIVATE PROP. EASEMENT	
FRONTRAGE	
OTHER GOV. AGENCY	
ENVIRONMENTAL — APPROVAL	
WATERWAYS	
WETLANDS	
CONTAMINATED SOIL	
STORM WATER	

**NICOR GAS - CONSTRUCTION**  
**BARE STEEL MAIN REPLACEMENT - BS189**  
**CASS AVENUE TO INDIAN DRIVE,**  
**CHICAGO AVENUE TO BURLINGTON AVENUE**  
**WESTMONT/CLARENDON HILLS, ILLINOIS**

W.O. 135496/335496 INVESTING IN ILLINOIS

A Nicor Gas System Improvement Initiative



TOTAL WORK ORDER QUANTITIES	
TOTAL PIPE INSTALLATION	ESTIMATED ACTUAL
2" PIPE IPS PE SDR 11.0	14980'
4" PIPE IPS PE SDR 11.5	1180'
2" POLY VALVE	5
4" POLY VALVE	1
2" LINE VALVE (G2WW) TAG#	1
 TOTAL PIPE RETIREMENT	 ESTIMATED ACTUAL
3/4" STEEL (1942)	1230'
3/4" STEEL (1946)	40'
3/4" STEEL (1947)	105'
3/4" STEEL (1951)	385'
1-1/4" STEEL (UNK)	5'
1-1/4" STEEL (1947)	855'
1-1/4" STEEL (1948)	1175'
1-1/2" STEEL (1938)	285'
1-1/2" STEEL (1942)	2210'
1-1/2" STEEL (1946)	740'
1-1/2" STEEL (1947)	115'
1-1/2" STEEL (1948)	1985'
1-1/2" STEEL (1949)	930'
1-1/2" STEEL (1950)	825'
1-1/2" STEEL (1951)	2140'
1-1/2" STEEL (1952)	205'
2" STEEL (1941)	645'

TOTAL PIPE BORING	
2" BORING	14345'
4" BORING	1160'
TOTAL TRENCH BACKFILL	385 C.Y.
TOTAL ASPHALT & CONCRETE BREAKS	000 SQ. FT.
TOTAL SERVICE TRANSFERS	380
 TOTAL PIPE RETIREMENT	 ESTIMATED ACTUAL
2" STEEL (1940)	10'
2" STEEL (1962)	275'
2" STEEL (1963)	70'
2" STEEL (1964)	115'
2" STEEL (1968)	675'
2" STEEL (1971)	235'
2" STEEL (1983)	290'
2" STEEL (2006)	20'
1-1/2" STEEL VALVE (1938)	1
1-1/2" STEEL VALVE (1942)	3
1-1/2" STEEL VALVE (1946)	1
1-1/2" STEEL VALVE (1947)	1
1-1/2" STEEL VALVE (1948)	3
1-1/2" STEEL VALVE (1949)	1
1-1/2" STEEL VALVE (1950)	1
1-1/2" STEEL VALVE (1951)	1
2" STEEL VALVE (1942)	1
2" STEEL VALVE (1947)	1
2" STEEL VALVE (1948)	1
2" STEEL VALVE (1949)	1
2" STEEL VALVE (1950)	1
2" STEEL VALVE (1951)	1
2" STEEL VALVE (1952)	1
2" STEEL VALVE (1956)	1
2" STEEL VALVE (1960)	1

- FOREMAN = JOSH SCHILD
- START DATE = 5/21

PHASE ONE ① Sec-B  
② Sec-C  
③ Sec-D

PHASE TWO ① Sec-E  
② Sec-F

PHASE THREE ① Sec-G  
② Sec-H  
③ Sec-A

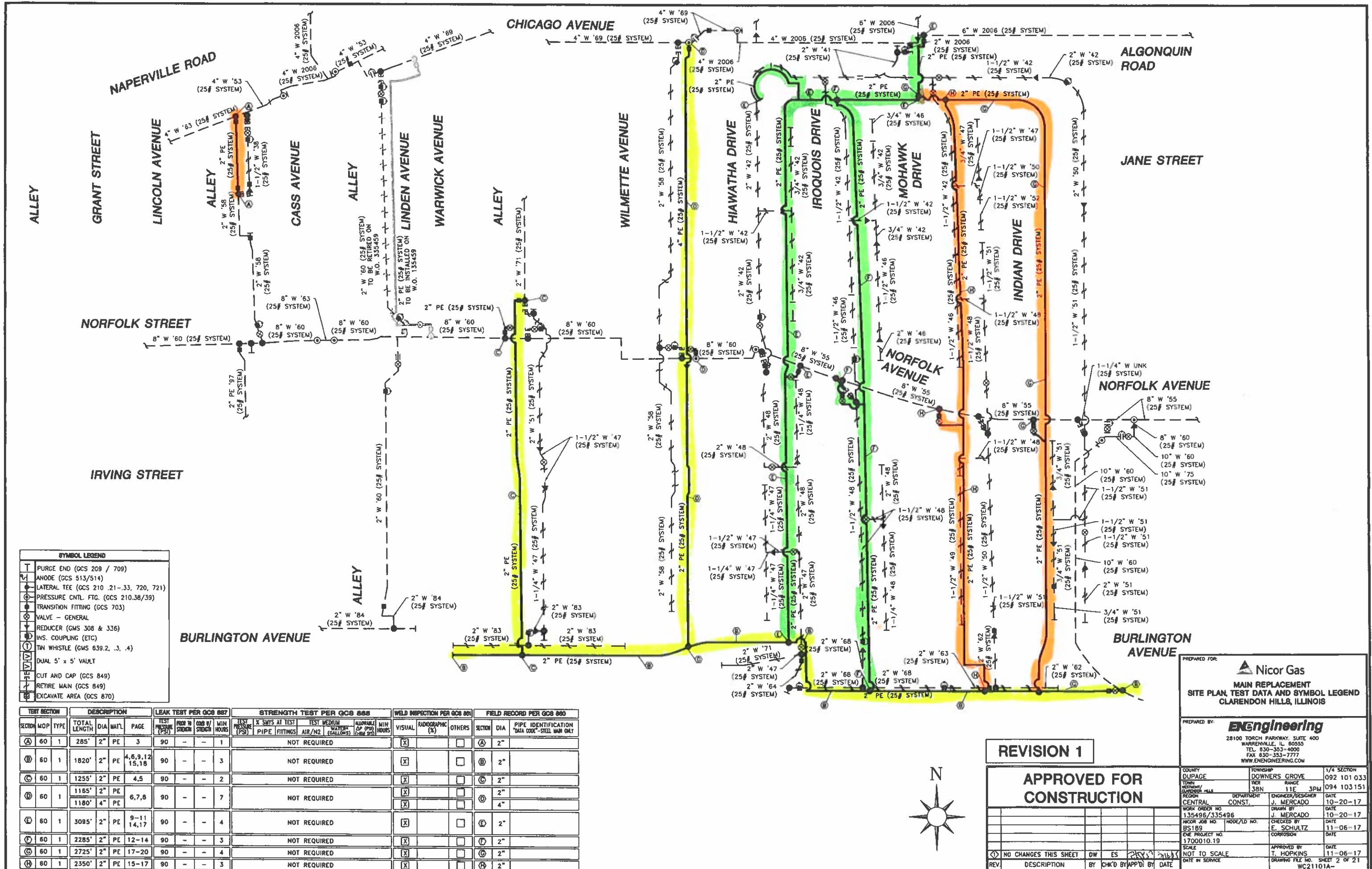
IDENTIFIED BY NICOR GAS UTILITY INSPECTOR						COMPLETED BY NICOR GAS*
PIPE TEST #	WORK ORDER PAGE	TEST LOCATION	PIPE SIZE	PIPE MATERIAL	DATE TEST COMPLETED	COMMENTS
						*TYPICALLY COMPLETED BY UTILITY INSPECTOR

**NOTE:**  
NICOR UTILITY INSPECTOR TO IDENTIFY TEST LOCATIONS BASED UPON THE CRITERION OF ONE TEST FOR EACH "CUT AND CAP" ON PIPE THAT MEASURES FOUR INCHES IN DIAMETER OR GREATER. EN ENGINEERING AND NICOR GAS UNDERSTAND THAT FIELD PERSONNEL MAY DECIDE TO MOVE "CUT AND CAP" LOCATIONS, DELETE "CUT AND CAPS", OR CONDUCT ADDITIONAL "CUT AND CAPS". EN ENGINEERING UNDERSTANDS THAT NICOR GAS WILL INCLUDE WIPE TESTS AS PART OF THEIR ROUTINES TO COMPLETE A "CUT AND CAP" AND IT IS THE RESPONSIBILITY OF NICOR GAS TO ASSURE THAT NECESSARY WIPE TESTS ARE CONDUCTED AS REQUIRED BY FEDERAL REGULATIONS.

DRAWING - SHEET	DESCRIPTION
WC21101A- 1	LOCATION MAP
WC21101A- 2	SITE PLAN, TEST DATA AND SYMBOL LEGEND
WC21101A- 3	CASS AVENUE, ALLEY AND NAPERVILLE ROAD
WC21101A- 4	BURLINGTON AVENUE, ALLEY AND WARWICK AVENUE
WC21101A- 5	IRVING STREET, ALLEY, NORFOLK STREET AND DETAIL "A"
WC21101A- 6	BURLINGTON AVENUE, WILMETTE AVENUE AND IRVING STREET
WC21101A- 7	WILMETTE AVENUE, NORFOLK STREET AND DETAIL "B"
WC21101A- 8	WILMETTE AVENUE AND CHICAGO AVENUE
WC21101A- 9	HIAWATHA DRIVE, ALLEY AND IRVING STREET
WC21101A- 10	NORFOLK AVENUE, HIAWATHA DRIVE AND DETAIL "C"
WC21101A- 11	HIAWATHA DRIVE AND ALCONQUIN ROAD
WC21101A- 12	BURLINGTON AVENUE AND IROQUOIS DRIVE
WC21101A- 13	NORFOLK AVENUE, IROQUOIS DRIVE AND DETAIL "D"
WC21101A- 14	IROQUOIS DRIVE AND ALCONQUIN ROAD
WC21101A- 15	BURLINGTON AVENUE AND MOHAWK DRIVE
WC21101A- 16	NORFOLK AVENUE AND MOHAWK DRIVE
WC21101A- 17	MOHAWK DRIVE AND ALCONQUIN ROAD
WC21101A- 18	BURLINGTON AVENUE AND INDIAN DRIVE
WC21101A- 19	NORFOLK AVENUE AND INDIAN DRIVE
WC21101A- 20	INDIAN DRIVE AND ALCONQUIN ROAD
WC21101A- 21	EROSION CONTROL NOTES

REVISION 1

SEALED BY:	SEALED ON:	PREPARED FOR:
	03-19-18	Nicor Gas
PREPARED BY:		Engineering
26100 TROCH Parkway, STE. 400 WARRICKVILLE, IL 60555 TEL: 630-353-4000 FAX: 630-353-7777 WWW.ENGINEERING.COM		
REV.:	DESCRIPTION	APPROVED BY
	DRAWINGS PER PROPOSED VILLAGE IMPROVEMENTS	APPROVED BY
	SCALE NOT TO SCALE	APPROVED BY
	DATE IN SERVICE	APPROVED BY
	DATE	APPROVED BY
	DRAWING FILE NO. SHEET 1 OF 21	APPROVED BY
	WC21101A-	





## ***Dementia Friendly Illinois: The Grassroots Initiative Headed to our Neighborhood***

***Hosted by The Birches Assisted Living***

**Presenters: Susan Frick, MSW, LSW**  
*Rush University Medical Center  
Master Champion*

**Wednesday May 9th  
7:00 p.m.**

**The Community House  
Kettering Hall  
415 W 8th Street  
Hinsdale, IL 60521**

**RSVP for this free event:  
[kfagan@birches.net](mailto:kfagan@birches.net)  
630-581-8243**

Susan Frick will be discussing this new initiative in Illinois called *Dementia Friendly America* which seeks to educate communities about dementia, so together a community can foster a safe, inclusive, and respectful environment for those living with memory loss. Susan will be providing information on the movement along with ways that you can be a Dementia Friend or a dementia friendly business within your very own neighborhood. Please join The Birches Team in helping this initiative become a part of our community.

For more information on Dementia Friendly Communities, visit [www.dfamerica.org](http://www.dfamerica.org)

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** May 4, 2018  
**Subject:** Department Report

On Monday April 30 the fieldwork portion of the CY2017 Audit with Sikich LLP began. After a week of testing and examination the audit is near completion. Friday morning I, along with Kimberly Swiderek, met with management from Sikich for the fieldwork exit conference and was informed that audit went extremely well and the Village will be receiving an Unqualified Opinion, the highest issued opinion the auditors can issue.

I would like to extend a special thank you to Kimberly Swiderek for all her hard work which contributed to such a successful and smooth audit... I would also like to thank all of the department heads and staff here at Village Hall.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** May 4, 2018  
**Subject:** Department Report

1. The final clean-up work for the 2018 Water Main Replacement project is underway. The contractor will be finishing parkway cleaning tomorrow morning on Tuttle. The concrete pavement on patching was completed yesterday. Temporary asphalt pavement patching has been delayed until next week. The contractor should be complete and off-site by May 11<sup>th</sup>.
2. Our landscaping contractor has been cleaning our remote (non-CBD) planting beds this week and last and will resume general mowing soon. Planting of ALL beds is scheduled for the next two weeks.
3. Plans for the Fire Station parking lot repair are ready for bidding. We expect to have a contract award on the June 4<sup>th</sup> agenda.
4. The award for the 2018 Road Improvement program will be on the May 7<sup>th</sup> Board agenda.
5. Work on our portion of the Richmond Education is progressing nicely. The bulk of the north  $\frac{1}{4}$  of the parcel is complete. We will start on the cistern and storm sewer work next week.
6. Mark your calendars for May 18<sup>th</sup> as we host our 6<sup>th</sup> annual Public Works open house from 2pm to 6pm. One again we will be joined by our friends from the Police Department. Chris Boone is diligently preparing (as she does every time we invite folks to our building) for another fantastic event for kids from ages 1 to 100. Posters are available to help us promote the day. Contact Chris if you would like one.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: May 4th, 2018  
To: Village Manager Kevin Barr  
From: Chief Paul Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Sgt. Finfrock attended a Taser instructor class
- Officers continue to complete on line training.
- April 16<sup>th</sup> thru April 30<sup>th</sup>, officer participated in the IDOT Distracted Driving campaign. Officers wrote 41 citations for various infractions.
- Officer Madeline Pacella and Officer Luis Calderon graduated from the Cook County Police Training Academy



**Significant traffic and criminal activity during the period April 27, 2018 through May 3, 2018**

On April 27, 9:58pm, officers were performing a distracted driving detail on the 55<sup>th</sup> / Rte. 83 ramps and stopped a vehicle for a violation. The driver was found in possession of cannabis and cited.

On April 27, 9:03pm, officers located an extremely intoxicated subject behind the Jewel Foods. He was transported to the hospital.

On April 28, 2:51pm, officers responded to the 200 block of Woodstock for a domestic battery report. The offender was taken into custody, charged with two counts of domestic battery and transported to DuPage County Jail.

On April 29, 1:50am, officers stopped a Plainfield resident for speeding on Ogden. The driver was found to have an outstanding arrest warrant in Will County. He was taken into custody and transported to the station where he posted bond.

On April 29, 7:40pm, officers responded to the 100 block McIntosh for a domestic trouble call. While on scene, a person needing intervention fled on foot. The Willowbrook PD K-9 unit was called to assist tracking the subject. Eventually he was found and transported for evaluation.

On May 1, 5:12pm, officers were dispatched to the area of Richmond and Lynn Ct. for a report of three intoxicated subjects have difficulty walking. Officers located the subjects and requested CHFD to respond. Apparently, one of the subjects fell on a bottle of Jägermeister and was cut. He was transported to the hospital.

On May 1, 9:13pm, officers responded to 285 N. Richmond for the battery report. The complainant advised a subject punched her brother and father in the face then fled. After a brief investigation, the victims advised they did not want to sign complaints.

On May 1, 9:45pm, officers responded to the 200 block of Woodstock for a missing person report. The missing person was eventually found by officers in a Westmont hotel, staying with a subject who was in violation of a bail bond. The missing person was returned home and the subject in violation was taken into custody by assisting Westmont officers.

On May 2, 2:30pm, officers responded to the station for a missing person report. The complainant advised the truck driver that he employed is missing with his truck. Investigation continues.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** May 4, 2018  
**Subject:** Weekly Department Report 2018-14

1. Fire Prevention Bureau Activity during the past week.
  - Five (5) Fire/Life Safety Inspections were conducted during the past week.
  - On Wednesday morning, Lt. Dave Godek assisted the Hinsdale Fire Department with a lock down drill at Hinsdale Central High School.
2. Training Report:
  - Wednesday evening, Twenty five (25) Firefighters attended fire suppression training. Sgt. Carl Cicero from the Metra Police presented a class on railroad safety to the members present. He also explained the functions of the new Positive Train Control (PTC) that will be installed on the BNSF line later this year.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - This week all three (3) Outdoor Severe Weather warning sirens had their semi-annual maintenance performed by Fulton Siren Services.
6. Du-Comm Report:
  - No report.
7. On Wednesday I attended a meeting of paid on call and part time fire departments at the Tinley Park Fire Department. At these meetings we work on different ideas to maintain the part time and paid on call firefighter system. We will meet again in July in Westmont.
8. Incidents of Interest:
  - Sunday, April 29<sup>th</sup> at 11:31 AM. Medic 86 and Squad 86 responded for an accident with injuries on Rt. 83 southbound south of 55<sup>th</sup> St.
  - Tuesday, May 1<sup>st</sup> at 12:23 PM. Ladder 86, Medic 86, Squad 86, Engine 86 and Hinsdale Engine 84 responded for a fire alarm at 501 Carlyle. Upon arrival smoke was found in the building. Upon further investigation it was found to be smoke from cooking. Smoke removal fans used to evacuate all of the smoke from the building.

- Thursday, May 3<sup>rd</sup> at 9:22 AM. Ladder 86, Medic 86 and Chief responded for a school bus smoking on Rt. 83 southbound south of Ogden Ave.

9. Mutual Aid Calls:

- Clarendon Hills Medic 86 responded to one ambulance call in Hinsdale.
- Tuesday, May 1<sup>st</sup> at 10:32 PM. Squad 86, Chief 86 and Deputy Chief 86 responded to a MABAS Division 10 Box alarm for the Forestview Fire Department at 6200 Canal Bank Road in Forestview for a recycling center fire. Several large piles of recycling materials were on fire because of the low humidity and high winds. Our crews spend the next four (4) hours assisting them with this fire.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale seven (7) times.
- During the past week, the fire department responded to thirty three (33) emergency calls.

If you have any questions or require additional information, please contact me.

