



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

August 10, 2018

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - No weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KB*
Date: August 10, 2018
Subject: Weekly Report

1. **Prospect Avenue Construction Letter** – The Prospect Avenue project is scheduled to begin next week. This will of course involve traffic and parking disruptions for our downtown businesses. The attached letter was distributed to businesses on Wednesday. We will continue to keep the public advised as this project goes forward.
2. **August 20, 2018 Board Meeting Cancelled** – Please be advised that, due to limited items for discussion and/or action, the Board Meeting on August 20 will NOT take place. Since that is a week away, there is still a small chance this will change if something were to come up. We will of course keep you advised if this is the case.
3. **Capital Budget Development** – Preliminary meetings were held with all department heads this week regarding capital budget development. We expect these meetings to wrap up next week with the goal of meeting with the Finance Committee later in September.
4. **BNSF Letter**- The issue of maintenance of the Village owned lot at 201 Burlington (SW Corner Burlington and Prospect) was discussed at the Board Meeting on August 6th. It was noted that we are waiting for BNSF to make repairs after they used the site in 2017 for track maintenance work. Attached is a letter we sent this week in an attempt to get this work done. As of this writing they have contacted us again so we are hopeful this will move forward.

Enjoy the weekend.



452 Park Avenue
Clarendon Hills, Illinois 60514
630.286.4750

August 8, 2018

RE: Prospect Avenue Repaving

Dear Neighbor,

In July the Village Board awarded the Prospect Avenue resurfacing project to Chicagoland Paving Contractors Inc. of Lake Zurich. The project's limits are between Ann Street to the north and Park Avenue to the south (see back map of limits). The work includes concrete repair and replacement of designated curbs, installation of a new manhole, resurfacing Prospect Avenue and adding decorative crosswalks. The project will commence the week of August 13th and we anticipate the work to be completed by the end of August.

The work is expected to impact parking in the Business District. During the curb repairs and replacements, certain parking spots may be unavailable for a period of time to ensure the concrete is safely removed, poured and cured. Additionally the asphalt grinding and overlay will remove all parking spaces within the project's limits for up to three days. Outside of normal construction hours, the Village will work to ensure parking spots, that will not impact construction, will remain open. The Farmer's Market will still be held on Thursdays, hosted north of the BNSF train tracks in front of Village Hall. If you have immediate questions, please call Public Works at (630) 286-4750 between the hours of 7:00 am and 3:30 pm.

We look forward to improving the Business District with your help and cooperation.

Thank you,

Michael D. Millette, P.E
Director of Public Works
Village of Clarendon Hills

Project's Limits





1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5400

Via E-Mail

August 8, 2018

[REDACTED]
[REDACTED]
BNSF Railway
Chicago, IL 60661

Dear [REDACTED],

As I'm sure you recall, the Village of Clarendon Hills allowing BNSF to utilize Village owned property at the southwest corner of Burlington and Prospect Avenues as a staging area for track repair work performed by BNSF in 2017. Though we were happy to cooperate with your efforts, the permission was based on the understanding that BNSF would return the property to its original condition at the conclusion of the work. Several "ruts" and assorted ballast and other debris was left on the site.

It was our understanding that the clean-up would be completed by spring 2018. Unfortunately, as of this writing, the site remains unrepaired. Amongst other things, because of the potential unsafe condition, the Village is unable to properly mow the site. We have received complaints from members of the public which led to a discussion at our Village Board meeting on August 6.

The Village would appreciate a response as to when this work will be completed. Feel free to contact me at (630) 286-5404 or our Public Works Director, Mike Millette, at (630) 286-4752 to discuss this or answer any questions you might have.

Thank you in advance for your attention to this matter.

Yours truly,

A handwritten signature in blue ink that reads "Kevin S. Barr".

Kevin S. Barr
Village Manager

c: [REDACTED]
Mike Millette, Director of Public Works

MEMORANDUM

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: August 10, 2018

RE: Department Report

1. **Downtown Revitalization Project - Streetscape.** On Monday evening, the Village Board approved an agreement with Terra Engineering for Engineering Design Services. With this agreement, we are proceeding with the development of Phase II Engineering Design Plans for Prospect Avenue and Burlington Avenue improvements scheduled for fall 2019. The project web page for the Downtown Revitalization Project, which includes the Prospect and Burlington Avenue improvements, can be found at www.clarendonhills.us/dtrevitalization.
2. **Economic Development Commission.** On Tuesday evening, the Economic Development Commission (EDC) were presented a Downtown Economic Development Incentives Study. The Study, developed and presented by Ehlers, provides an analysis of potential economic development funding tools available to the Village. The EDC accepted the report and at their next meeting will be reviewing and prioritizing potential uses of funds generated by these programs, based on the objectives and initiatives listed in the Downtown Master Plan. They intend to forward recommendations back to the Village Board early this fall. More information about this project can be found at www.clarendonhills.us/dtedtools.
3. **144 Burlington Avenue.** Earlier this week I learned that Todd Naccarato of Molto Properties, the contract purchaser of the Clarendon Hills Auto Repair building canceled his contract to purchase the property. One can only imagine the impact this process has had on Mr. Bonsers' business, Clarendon Hills Auto Repair. On Wednesday, I introduced the property owner to another potential purchaser, and hope to introduce others as needed. Meanwhile, it should be noted that Clarendon Hills Auto Repair remains open for business.
4. **ZBA/PC Meeting - Canceled.** The ZBA/PC meeting scheduled for next Thursday, August 16, is canceled due to a lack of quorum. The next meeting is scheduled for September 20, 2018. Continued review of the comprehensive zoning ordinance amendment (www.clarendonhills.us/zomp) is scheduled for that meeting.
5. **Richmond Education Gardens and Apiary.** Last December, I applied for a grant from the BNSF Railway Foundation for funding supporting the Gardens project. Yesterday, the Village received at \$5,000 contribution from the Foundation. We are still on schedule to place a fence along the railroad, complete underground work and install concrete and bricks at the Gardens this fall. Anyone interested in helping us match BNSF's contribution can donate www.richmondgardens.org and www.facebook.com/richmondeducationgardens.
6. **Code Enforcement.** The Department has issued seventy-five (75) notices to comply. Twenty three (23) cases have been corrected using the Village's adjudication hearing program.
7. **Permits.** So far in August the Village has issued nine (9) permits having a reported combined construction value of \$236,385.50.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: August 10, 2018
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent events and training:

- Officer Katsaros attended the Western Springs National Night Out, a community event intended to promote police-community partnership, and displayed one of our squad cars while handing out traffic safety brochures.
- I met with CHMS principal, Levi Brown, and discussed student drop off and pick-up procedures.
- Officer Michalek attended a 40 hour firing range instructor course.
- Detective Robak attended a latent fingerprint course.
- Front office hours will return to 8am-7pm starting next week.

Significant traffic and criminal activity during the period August 3, 2018 through August 9, 2018.

On August 3, 8:10am, officers stopped a Maywood resident for speeding on Chicago. His driver's license and registration were suspended as well. He was cited and bonded out.

On August 3, 5:58pm, officers responded to the station for a domestic couple yelling at each other in the lobby. Officers were able to resolve the situation.

On August 3, 8:15pm, officers stopped a Plainfield resident for speeding on Ogden. The driver was also in possession of approximately 14 grams of cannabis. He was placed into custody, charged under local ordinance for possession of cannabis and bonded out.

On August 5, 2:54am, officers stopped a Willowbrook resident for erratic driving. The driver also had a suspended driver's license. She was cited and bonded out to a valid driver.

On August 5, 8:44pm, officers responded to a residence on Gilbert for a subject threatening suicide. The subject was transported for evaluation.

On August 5, 10:41pm, officers responded to Western and Colfax for a suspicious person call. Officers were able to locate the person and discovered that she was on the corner texting with a friend who was threatening to harm himself. Officers were able to locate her friend and have him transported for evaluation.

On August 6, 8:10am, officers responded to the 100 block of Iroquois for a theft report. The resident advised that after being transported to the hospital, she discovered her ring was missing from her finger. Pending.

On August 6, 2:00pm, officers responded to a business on 55th for a hit and run report. The victim's car was struck while parked. There is no offending vehicle information.

On August 8, 4:39pm, officers responded to a residence on Churchill for a fraud report. The resident advised that she lost her debit and credit cards and started receiving reports of fraudulent use. Pending.

On August 8, 8:03pm, officers responded to the parking lot of the Clarendon Arms Apartments for a disturbance call. The complainant advised that two males were fighting over a book bag with one male hitting the other with a broomstick. The subjects fled prior to our arrival.

On August 9, 3:50pm, officers stopped a Romeoville resident for failure to signal a right turn on Ogden. During the stop, it was determined that his driver's license was suspended. He was taken to the station, cited and bonded out.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: August 10, 2018
Subject: Weekly Department Report 2018-21

1. Fire Prevention Bureau Activity during the past week.
 - Four (4) Fire/Life Safety Inspections were conducted.
2. Training Report:
 - On Tuesday, Wednesday and Thursday of this week, Lt. Godek took all Hinsdale Firefighters through the 88 Park and 229 Park building for familiarization.
3. Emergency Medical Services Report:
 - Wednesday evening, Twenty six (26) Firefighter EMT-B's and Paramedics attended monthly continuing education provided by a Loyola EMS instructor.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - The Du-Comm new facility in Wheaton is almost 100% complete. All Du-Comm operations will move to the new facility at the end of this month.
7. The fire station parking lot and drainage improvement project is moving fast now. All of the concrete work in the front is completed. This week retaining walls were constructed in the back and also the old 10,000 gallon water draft was removed and hauled away. At this time the contractor is working on the new storm water drainage design and also preparing the parking lot base.
8. Yesterday, you and I met with the Finance Director regarding the CY2019 Fire Capital budget.
9. Annual maintenance and repairs have been completed on Ladder 86 and Squad 86 at Wirfs in McHenry. Engine 86 is currently at Wirfs getting service and should be back early next week. When Engine 86 is returned to full service, Squad 86 will be going to Global (Pierce Dealer) in Aurora for the repair of a few warranty issues before the vehicle is one year old. In October, Ladder 86 will be going to Global in Aurora for a recall repair related to the all wheel steer system.

10. Incidents of Interest:

- Monday, August 6th at 8:09 PM. Medic 86 and Squad 86 responded for a vehicle accident with injuries on Rt. 83 at Ogden Ave.

11. Mutual Aid Calls:

- None

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale six (6) times.
- The fire department responded to twenty seven (27) emergency calls in the last week.

If you have any questions or require additional information, please contact me.



August**2018**

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Village Calendar**Chamber of Commerce Meeting****August 15, 2018, 9:00 AM - 10:00 AM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****August 16, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)**ZBA/PC Meeting - Cancelled****August 16, 2018, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Village Board Regular Scheduled Meeting - Cancelled****August 20, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****August 23, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)**Chamber of Commerce Farmers Market****August 30, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

September 2018

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Village Calendar**Village Offices Closed in observance of Labor Day.****September 3, 2018, All Day**[More Details](#)**Village Board Rescheduled Meeting****September 4, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****September 6, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)**Clarendon Blackhawk Mosquito Abatement District Meeting****September 11, 2018, 7:00 PM - 8:00 PM @ Village Hall Main Building**[More Details](#)**Chamber of Commerce Farmers Market****September 13, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)**Village Board Regular Scheduled Meeting****September 17, 2018, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****September 19, 2018, 9:00 AM - 10:00 AM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****September 20, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)**ZBA/PC Meeting****September 20, 2018, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****September 27, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)