



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**September 21, 2018**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - No weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** September 21, 2018  
**Subject:** Weekly Report

- 1. Vehicle Sticker Enforcement** – You may recall that last year we were concerned about a drop in vehicle sticker revenue. A similar level has been reached this year. Like last year, we are sending the attached letter to homes that have ZERO vehicle sticker's purchased. As of now, we have identified about 850 homes without stickers, of which about 560 are “repeats” from last year. This letter was effective at spurring additional sticker purchases last year. We will continue to discuss alternative means of increasing compliance.
- 2. WSMTD Grant** – As reported yesterday, the Village has been awarded a \$750,000 grant by the West Suburban Mass Transit District to be applied to the train station/revitalization project. This puts us at more than \$3 million in grants for these projects. Thanks to Village President Austin, Dan Ungerleider and Jon McCabe for their great work in securing this grant. More information is available on the Village's web site, <http://www.clarendonhills.us/407/Downtown-Revitalization>.
- 3. Prospect Avenue Project Update** – The decorative crossings (with the exception of the center “daisy” crossing are being installed today. They look great. We were able to accomplish this with limited “rolling” closures, which we hope helps our businesses. The last major step, stripping, is scheduled to be completed next week.
- 4. Burlington/Prospect Property Maintenance** – It is happening as I write this! BNSF has removed their left-over materials and are re-grading the entire site. The plan is to “seed” the site. It should look better in a month and of course next year.
- 5. DMMC Human Resources Work Group** – On Tuesday, Assistant to the Village Manager Peter Nickell attended the inaugural DMMC HR Committee. The group will begin meeting monthly and is intended to assist HR personnel in several ways including interpreting federal/state laws and developing best practice policies.

**Enjoy the weekend.**



448 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.5460

September 21, 2018

«CUSTOMER\_NAME\_\_\_\_\_CU»  
«SERVICE\_ADDRESS»  
CLARENDON HILLS, IL 60514

Dear «CUSTOMER\_NAME\_\_\_\_\_CU»,

The Village has recently conducted an audit of our records regarding vehicle stickers purchased by address. This review indicated that no stickers were purchased for your address. Per Section 43.2 of the Clarendon Hills Municipal Code, every owner of a motor vehicle who resides in or keeps a vehicle in the Village is required to purchase a sticker for that vehicle. Stickers were required to be purchased for the 2018/19 period by July 31, 2018. We believe it is unusual for a residence in Clarendon Hills not to have a vehicle, which is why you are receiving this letter.

We ask that you take one of the following actions:

1. If you purchased a sticker or stickers and our records are in error, or your property does not house even one vehicle, please contact the Police Department at (630) 286-5460 so that we can confirm this and amend our records;
2. Purchase and display the appropriate number of stickers by October 5, 2018. If you do so by October 5<sup>th</sup> you will still be required to pay the late purchase cost of \$60 (\$40 charge + the late fee of \$20) for a passenger vehicle, but will NOT be issued a citation.

If you do not take one of these two actions, the Police Department will begin enforcement action, including issuing citations. The overwhelming majority of Clarendon Hills' residents purchased their sticker(s). The revenue raised is used for maintenance of roads and providing police protection. As a matter of equity, it is important that we all do our part to maintain these services and reduce the burden on other sources of revenue.

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Z. J." or "Z. J. H." followed by a stylized surname.

Police Chief  
Village of Clarendon Hills

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: September 20, 2018  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Sgt. Finfrock attended an annual school safety seminar.
- Officer Pasteris attended a legal update class.

**Significant traffic and criminal activity during the period September 13, 2018 through September 19, 2018.**

On September 13, 10:57pm, officers stopped a Chicago resident for a traffic violation on 55<sup>th</sup> St. The driver displayed indicia of intoxication and subsequently failed field sobriety tests. The driver was placed into custody and charged with DUI. The driver was released to a friend.

On September 14, 7:54pm, officers responded to a residence on Juliet for a missing person report. Officers assisted the resident locate her elderly sister.

On September 15, 3:35pm, officers responded to a residence on Oxford for a fraud report. The victim's credit card was used after it was lost. Pending.

On September 16, 10:38am, officers responded to the 500 block of Willowcreek Ct. for a suicidal subject. Officers were able to have the subject transported for evaluation.

On September 17, 11:46pm, officers responded to a residential burglary at the 285 N Richmond apartments. The victim related that an unknown subject stole money and jewelry from her jewelry box. Pending.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** September 21, 2018  
**Subject:** Weekly Department Report 2018-25

1. Fire Prevention Bureau Activity during the past week.
  - Five (5) Fire/Life Safety Inspections were conducted.
2. Training Report:
  - Wednesday evening, eighteen (18) firefighters attended regular fire suppression training. Pumping and relay operations were conducted.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - On Thursday morning, I attended the Du-Comm Fire Chiefs Subcommittee meeting in Wheaton. At this meeting issues relating to call dispatching times was discussed. Also discussed with the delay in the implementation of the County CAD system and chiefs frustrations with the vendor.
7. On Wednesday morning, I attended the monthly Clarendon Hills Chamber of Commerce meeting.
8. Incidents of Interest:
  - Monday, September 17<sup>th</sup> at 3:25 PM. Medic 86, Squad 86 and Chief 86 responded for a vehicle accident involving a motorcycle on Ogden Ave. at Rt. 83.
  - Monday, September 17<sup>th</sup> at 5:47 PM. Medic 86 and Squad 86 responded for a vehicle accident with injuries involving a car carrier on Ogden Ave. at Oxford Ave. (Pictures at end of report)
9. Mutual Aid Calls:
  - Clarendon Hills Medic 86 responded to two (2) EMS calls in Westmont.
  - Hinsdale Medic 84 responded to one (1) EMS call in Clarendon Hills.

#### 10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The fire department responded to seventeen (17) emergency calls in the last week.

If you have any questions or require additional information, please contact me.



**September 2018**

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	<a href="#">3</a>	<a href="#">4</a>	5	<a href="#">6</a>	7	8
9	10	<a href="#">11</a>	12	<a href="#">13</a>	14	15
16	<a href="#">17</a>	18	<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>	22
23	24	25	26	<a href="#">27</a>	28	29
30	1	2	3	4	5	6

**Village Calendar****Chamber of Commerce Farmers Market****September 20, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)**ZBA/PC Meeting Cancelled****September 20, 2018, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)**Village Offices Closed for an Employee Event****September 21, 2018, 12:00 PM**

In case of an Emergency, Dial 911.

[More Details](#)**Chamber of Commerce Farmers Market****September 27, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

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## October 2018

Su	M	Tu	W	Th	F	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

## Village Calendar

Village Board Regular Scheduled Meeting

**October 1, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

Chamber of Commerce Farmers Market

**October 4, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

Fire Department Open House

**October 6, 2018, 11:00 AM - 2:00 PM @ Fire Department - 316 Park Ave**

[More Details](#)

Chamber of Commerce Farmers Market

**October 11, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

Firefighters Pension Board Regular Meeting

**October 12, 2018, 9:30 AM @ Village Hall Main Building**

[More Details](#)

Village Board Regular Scheduled Meeting

**October 15, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

Chamber of Commerce Meeting

**October 17, 2018, 9:00 AM - 10:00 AM @ Board Room**

[More Details](#)

Chamber of Commerce Farmers Market

**October 18, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

ZBA/PC Meeting

**October 18, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

Chamber of Commerce Annual Family Trick or Treat Event

**October 27, 2018, 11:00 AM - 2:00 PM @ Downtown Clarendon Hills**

Chamber of Commerce holds a family Halloween event in the downtown the Saturday before Halloween. Be sure to wear your costumes!

[More Details](#)

Trick or Treating

**October 31, 2018, 3:00 PM - 7:00 PM**

Trick or Treating within the Village of Clarendon Hills is from 3 PM to 7 PM on Halloween night.

[More Details](#)

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