



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

January 11, 2019

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: January 11, 2019
Subject: Weekly Report

1. **Board Meeting Schedule** – As a reminder, the next Board Meeting will be on Tuesday, January 22nd (re-scheduled from Monday due to the MLK Holiday). The Public Services Committee is scheduled to meet on January 14th to discuss scope issues for the Chestnut Alley project and the 2019 SSA road program.
2. **Recruitment Efforts** – Assistant to the Village Manager Nickell has coordinated interviews for the Public Works Department full-time Maintenance Worker I position. Second interviews took place today and we hope to make a decision next week. Staff is anticipating that a new employee can begin by early February.
3. **Downtown/Train Station Redevelopment Planning** – Staff and consultants met earlier this week to discuss the on-going planning for these projects. We still expect these projects to proceed later this year. Further review by the Village Board is anticipated sometime in February.
4. **Secretary of State Mobile Unit** – Secretary of State Mobile unit will be here at Village Hall on Friday, January 18th from 10 am to 2 pm for residents to renew or correct their Driver's License/State ID, get a new license plate sticker and/or register to be an organ donor. This event is sponsored and organized by the Clarendon Hills Bank.

Have a nice weekend.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: January 11, 2019
Subject: Weekly Report

1. This week's safety talk was on daily work plans and how to incorporate safety into each job.
2. Crews hauled off branches from the stockpile on Monday.
3. A small water leak on Hiawatha was repaired on Tuesday. The grades on the ditch were reestablished and we will sod/seed in the spring.
4. Several street signs were straightened or replaced. A sampling of decommissioned meters were taken for accuracy testing.
5. Com-Ed dropped power at 261 Ann St. on Thursday to perform some electrical repairs to a cross-arm which holds a transformer. This affected the Ann Street reservoir and water intake, but we were able to coordinate with ComEd and so there was no impact to water delivery.
6. One additional first interview for the vacant Maintenance Worker I position was conducted on Tuesday. A second round of interviews occurred late on Friday. We anticipate selecting a candidate early next week.
7. Tree and brush removal was completed on Norfolk. We will be performing trimming and some removals along the sound wall abutting Route 83 next week.
8. Joe Ferrel and I met with Mike Ramsey, the Public Works Director in Westmont. They are planning to build a new public works building this year. We discussed ways that the two departments can work cooperatively and support each other's efforts.
9. Water Operators inspected multiple connections and disconnections of residential water services and repairs. They also performed multiple appointments for possible leaks for residential and one commercial property.
10. The IEPA's Lead and Copper report was completed. Well #6 was operated and the first round of monthly water samples taken.
11. Staff repaired an electrical issue on unit 1. New LED lights were installed at Ann and Maple metering stations.
12. Staff began reviewing engineering plans for the 2019 Water Main Program.
13. Dixon Engineering inspected the AT&T antennae upgrade on the Burlington Water Tower.
14. Trucks were prepped for salting operations for the snow anticipated to start Saturday morning and occur through most of the day. The forecast is for roughly an inch or so.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: January 11, 2019
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent events and training:

- On January 6th, Hinsdale PD hosted a multi-jurisdiction rapid deployment / rescue taskforce training exercise at the old Hinsdale Middle School. Sgt. Porter, Sgt. Leinweber and I were in attendance to observe and officers Pacella, Storino, Robak and Michalek participated.
- Officers are completing de-escalation and suicidal subject webinar training.
- Sgt. Shirley participated in SWAT training this week.

Significant traffic and criminal activity during the period January 4, 2019 through January 10, 2019.

On January 5, 8:14pm, officers received information about a Hinsdale juvenile making a threat on Snapchat involving a gun. Officers worked with the family and turned the case over to Hinsdale PD.

On January 7, 4:17pm, officers responded to the 200 block of N. Jackson for a domestic dispute. Officers helped resolve the situation.

On January 9, 11:20am, officers responded to the 300 block of Harris for an identity theft complaint. The resident had a large sum of money withdrawn from a bank account by an unknown subject. Pending.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: January 11, 2019
Subject: Weekly Department Report 2019-01

1. Fire Prevention Bureau Activity during the past week.
 - All 2018 scheduled Fire and Life Safety Inspections were completed last year.
 - Two (2) Fire/Life Safety Inspections were conducted.
2. Training Report:
 - This week we hired five (5) new Paid on Call Firefighter Recruits. They will be attending the Romeoville Training Academy for Basic Operations Firefighter training and certification starting next week. This training will be completed in June of this year.
 - Deputy Chief Krupp, Lt. Godek, FF/PM Debs and FF/EMT Ladniak attended and participated in a Rescue Task Force Training Drill on Sunday, January 6th at the old Hinsdale Middle School. The drill was for an active shooter in the school. The Clarendon Hills Police Department along with other area police departments also participated.
3. Emergency Medical Services Report:
 - Wednesday evening, thirty one (31) Firefighter EMT's and Paramedics attended monthly EMS continuing education.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - No report.
7. Today we held the first quarter meeting of the firefighter pension fund board. Normal required business was conducted.

8. Incidents of Interest:

- Monday, January 7th at 9:07 PM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to a vehicle accident with injuries on 55th St. at Western Ave. One (1) patient transported to a local hospital.
- Thursday, January 10th at 11:39 PM. Ladder 86, Engine 86, Squad 86, Medic 86, Chief 86 and Hinsdale Engine 84 responded for smoke and a burning odor in a house located at 324 Harris Ave. Firefighters using thermal imaging cameras located a faulty furnace on the 3rd floor. The furnace was shut down and isolated from the rest of the house. No damage other than the furnace.

9. Mutual Aid Calls:

- None

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- The fire department responded to nineteen (19) emergency calls in the last week.

If you have any questions or require additional information, please contact me.



January

2019

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Village Calendar

Firefighters' Pension Board Meeting**January 11, 2019, 9:30 AM @ Village Hall Main Building**[More Details](#)**Public Services Committee Meeting****January 14, 2019, 6:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****January 16, 2019, 9:00 AM @ Board Room**[More Details](#)**Zoning Board of Appeals/Plan Commission (ZBA/PC) Meeting - Canceled****January 17, 2019, 7:30 PM - 9:30 PM @ Board Room**[More Details](#)**Secretary of State Mobile Unit sponsored by Clarendon Hills Bank****January 18, 2019, 10:00 AM - 2:00 PM @ Board Room**

This is a Clarendon Hills Bank sponsored event. Secretary of State Mobile unit will be here at Village Hall to renew or correct your Drivers License/State ID, get a new license plate sticker and/or register to be an organ donor.

[More Details](#)**Village Board Regular Rescheduled Meeting****January 22, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)