



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

February 1, 2019

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: February 1, 2019
Subject: Weekly Report

1. **Storm/Weather Update** – As we all know this has been a difficult weather week. It started with a significant snow event on Monday night into Tuesday. Then of course a record cold snap hit us on Wednesday and Thursday. We kept all Village facilities open, though we did close down a little early on Wednesday. Thanks to all Village staff for their efforts this week. Particular thanks to Public Works staff, who worked long hours, in the elements, to keep our streets clean and systems running. It showed, as usual, as our streets were in noticeably better condition than other parts of the area. Though we expect it to warm up dramatically over the weekend, we are concerned about a forecasted rain/wind event on Monday. The existing snow and ice has the potential to make the situation worse. We will do our best to deal with any problems that arise.
2. **Financial Forecast Forum** – I attended this event last Friday. The forum presents economic and business development views that have an impact on the public sector. Of most note, during a presentation on office space development, the speaker began discussing demographics, specifically where young families are looking to live, at least if they decide to leave the city. She only mentioned one community – Clarendon Hills! It was a great shout out as there were about 225 people in the room. Not surprised, but it was still great to hear. When I thanked the speaker later she said we were doing a great job and should keep up the good work.
3. **Personnel News** – Just when we thought we were done, our part-time assistant in the Finance Department, Olivia Yeung announced that she is leaving to take a full-time position with a consulting firm. Olivia has done a great job for us and we wish her the best of luck in her new position. We have already begun recruiting for a new person. We do have two new people coming in next week. We are swearing in a new Police Officer Devean Pech, at the meeting on Monday night. A new public works employee, Geno Smith, is starting on Tuesday. We look forward to working with both of them.

Have a good weekend and enjoy the Super Bowl!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: February 1, 2019
Subject: Department Report

1. I regretfully announce the resignation of Olivia Yeung effective February 8th. It is always sad to lose a dedicated, hardworking employee like Olivia. She has worked part-time with the Village just shy of four years as the Fiscal Assistant specializing Accounts Payable/Accounts Receivable. Staff and I wish Olivia the best of success in her future endeavors as she leaves to take on a full time roll with a consulting firm close to her home.
2. At the last Village Board Meeting, Utility Billing Clerk Katy Noffsinger introduced a pamphlet she developed along with dye tablets to assist residents in identifying toilet leaks or other potential causes of high water usage. This has been a huge success with residents, just the other day I received a letter from a resident expressing their gratitude. See below:

Katie -

Thank you for ~~all~~^{your} help with
my water situation at my home. I am
so relieved that it is finally resolved!

I apologize, I meant to drop off this
check to you yesterday (Friday) I signed the
payment arrangement and have enclosed it
here.

Thanks again for all your help. I
really appreciate it.

Sincerely,



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: February 1, 2019
Subject: Weekly Report

1. Snow Plow Drivers were called in on:
 - a. Friday Night
 - b. Saturday Morning – Train and CBD only
 - c. Saturday Night
 - d. Monday Pre-Dawn
 - e. Monday Night
 - f. Thursday Night
 - g. Friday Pre-Dawn
2. Crews repaired a water main break on a four inch line on Burlington just west of Indian. It was discovered Wednesday night but due to the extreme cold and the amount of water loss was minimal, we monitored it Wednesday night and Thursday. The repair was performed on Friday. That block of Burlington was closed due to ice. Once the ice is cleaned up, we will re-open. Hopefully, we can get it open on Friday afternoon. Otherwise, temperatures will increase on Saturday and Sunday and we should have it open then.
3. Snow piles were hauled out of the Downtown on Tuesday, Wednesday and Thursday.
4. Water meters were read on Thursday.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: February 1, 2019

To: Village Manager Kevin Barr

From: Chief P. Dalen

Subject: Weekly Activity Report

Recent events and training:

- Devean Pech, our new officer, started last Friday.
- Officers had roll call training on Drone laws.
- Sergeant Finfrock and Officer Pacella attended a traffic safety training class.
- Officers completed cold weather safety training.

Significant traffic and criminal activity during the period January 25, 2019 through January 31, 2019.

On January 26, 5:07pm, officers responded to a residence on Harris in reference to a deceptive practice complaint. The resident fell victim to a fraudulent email where the offender was posing as a local minister asking for iTunes gift cards.

On January 26, 10:18pm, officers responded to S/B Rte. 83 for a report of a single car crash. Once on scene, officers determined that the driver, a Glenview resident, was under the influence of alcohol and subsequently placed him into custody. He was charged with failing to reduce speed to avoid an accident and DUI. He posted bond at the station and was released.

On January 28, 9:04am, officers responded to a house fire in the ten block of Woodstock. Officers made sure that the residents were out of the house and assisted with scene / traffic control.

On January 28, 10:43am, officers responded to the station for an identity theft complaint. The Clarendon Hills resident advised an unknown subject used his credentials to open up a line of credit.

On January 28, 4:58pm, officers responded to the 100 block of Arthur for a suspicious circumstances call. The complainant advised that two family members received text messages of a disturbing nature. Officers determined that the texts came from a VOIP service and were unable to be traced. Advice was given to the residents.

On January 31, 10:09pm, officers responded to the Homestead Motel on Pasquinelli Dr. to assist Westmont PD with a domestic trouble call.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: February 1, 2019
Subject: Weekly Department Report 2019-04

1. Fire Prevention Bureau Activity during the past week.
 - No inspections were conducted because of the cold weather.
2. Training Report:
 - No report.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - On Tuesday, Chief Leahy, Chief Dalen and Manager Barr attended a meeting in Oak Brook with representatives of Oak Brook and Hinsdale to discuss our next actions regarding the Du-Comm Fire Funding Formula.
7. Paramedics and EMT-B's responded to several incidents related to the extreme cold weather. Extra personnel were placed on duty at the station starting on Tuesday at 6:00 AM and ending on Thursday at 6:00 PM.
8. On Thursday Chief Dalen, Chief Leahy, Deputy Chief Krupp, Captain Rediehs and Lt. Godek attended a planning meeting with Hinsdale and Western Springs for the upcoming table top EOC drill on February 28th.

9. Incidents of Interest:

- Saturday, January 26th at 9:43 AM. Medic 86, Squad 86, Engine 84 and Medic 84 responded to an accident with injuries on Rt. 83 at Ogden Ave.
- Saturday, January 26th at 10:20 PM. Medic 86, Squad 86, Engine 84 and Medic 84 responded to an accident with injuries on Rt. 83 at Chicago Ave.
- Monday, January 28th at 9:04 AM. Chief 86, Ladder 86, Engine 86, Squad 86, Medic 86 and Hinsdale Engine 84 responded for a single family house fire at 35 Woodstock Ave. Upon arrival firefighters found heavy smoke and fire showing. This incident was elevated to a MABAS Box Alarm 10 minutes later which brought in additional fire departments. Damage to the home is estimated to be \$175,000.
- Monday, January 28th at 12:59 PM. Medic 86 and Squad 86 responded to an accident with injuries on 55th St. at Rt. 83.

10. Mutual Aid Calls:

- Medic 86 responded to assist Hinsdale on 2 EMS calls.
- Medic 86 responded to assist the Westmont FD with an EMS call.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills eight (8) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale eight (8) times.
- The fire department responded to thirty seven (37) emergency calls in the last week.

If you have any questions or require additional information, please contact me.



February 2019

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2

Village Calendar**Village Board Regular Scheduled Meeting**

February 4, 2019, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Police Pension Fund Regular Meeting

February 11, 2019, 5:30 PM

[More Details](#)

Village Offices Closed in observance of Presidents' Day

February 18, 2019, All Day

[More Details](#)

Village Board Regular Rescheduled Meeting

February 19, 2019, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Meeting

February 20, 2019, 9:00 AM @ Board Room

[More Details](#)

Zoning Board of Appeals and Planing Commission (ZBA/PC) Meeting

February 21, 2019, 7:30 PM @ Board Room

[More Details](#)