



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

February 22, 2019

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - No weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: February 22, 2019
Subject: Weekly Report

1. **Chestnut Alley** – Following up on the public hearing at Tuesday's meeting, staff is continuing to seek meetings with affected residents to discuss the possibility of using private property for bio swale installation. We hope to report back to the Board in the next few weeks.
2. **Chamber Meeting** – Several staff members attended the Chamber of Commerce meeting at the Village Hall on Wednesday morning. The "warm news" is that planning has begun for Daisy Days which is to take place on June 14th and 15th. Staff reviewed the status of the Downtown Revitalization project.
3. **DuPage Water Commission Meeting** – Public Works Director McLaughlin and I attended a meeting the Commission held on Wednesday. The intent of the meeting was to begin discussions for the individual service agreements with the Commission for delivery of water. The leases expire in 2024, but the agreements call for the process to begin at least five (5) years before termination. The process will include review and upgrade of the existing agreements, which are meant to coincide with Commission discussions with the City of Chicago, which supplies the water. The goal is to conclude this process well before the expiration in 2024.
4. **2018 Road Program Reconciliation** – Public Works Director McLaughlin and I met on Friday with Burke Engineering representatives to discuss final quantities for the 2018 program. This is an on-going process which we expect to come back to the Village Board at a meeting in April.
5. **Recruitment Efforts** – The Village is continuing its efforts to hire a part-time Fiscal Assistant Accounts Payable/Accounts Receivable. For more information on the position, please visit Clarendonhills.us/employment.

Have a good weekend.



452 Park Avenue
Clarendon Hills, Illinois 60514
630.286.4750

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: February 22, 2019
Subject: Weekly Report

1. Crews were in on Sunday morning and again on Sunday night to address freezing rain/sleet and snow.
2. Crews were in again doing a cleanup of overnight snow on Monday.
3. Wednesday morning had crews in again to address sleet and freezing rain.
4. We continued to pick up downed branches on Thursday.
5. Water samples were taken on Thursday.
6. The DuPage Water Commission held a meeting on Thursday to begin planning for contract renewals.
7. I met with our leak detection vendor to discuss some GIS technologies that they offer.
8. Work continued to closeout last year's road contract and we started prepping for this year's projects.

MEMORANDUM

TO. Kevin Barr, Village Manager

FROM. Dan Ungerleider, Community Development Director

DATE. February 22, 2019

RE. Department Report

1. **Downtown Revitalization Project.** During the 2/19 Village Board meeting the Village Board was presented an overview of the upcoming Project, including all three components and the estimate total cost. Next week the village will complete its required March 4, 2019 final plan submittal to the Illinois Department of Transportation for improvements planned along Burlington and Prospect Avenue, and in front of Village Hall. Project updates are posted at www.clarendonhills.us/dtrevitalization.
2. **Zoning Ordinance Modernization Project.** On Thursday night the ZBA/PC completed its workshop review of the proposed comprehensive zoning ordinance amendment review. At the conclusion of their discussions they directed staff to transmit their working ordinance to the Village Board before beginning the public hearing process required for adopting the zoning ordinance. A copy of the ZBA/PC agenda packet, including the draft document, can be found here: <https://www.clarendonhills.us/AgendaCenter/Zoning-Board-of-Appeals-Plan-Commission-9/?#02212019-380>. The project webpage is posted at www.clarendonhills.us/zomp.
3. **Permits.** So far in February the Village has issued one (2) building permit, having a total reported construction value of \$5,047.

Important Links.

- Community Development Department www.clarendonhills.us/cd
- Building Permit Applications, Code Amendments, and Reports www.clarendonhills.us/bp
- Building Code Update www.clarendonhills.us/buildingcodeupdate
- Downtown Revitalization Project www.clarendonhills.us/dtrevitalization
- Downtown Economic Incentives Study..... www.clarendonhills.us/dtedtools
- Zoning Ordinance Modernization Project..... www.clarendonhills.us/zomp

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: February 22, 2019

To: Village Manager Kevin Barr

From: Chief P. Dalen

Subject: Weekly Activity Report

Recent events and training:

- Officers completed policy roll call training.
- Officer Pech completed use of force and domestic violence training.

Significant traffic and criminal activity during the period February 15, 2019 through February 21, 2019.

On February 15, 7:46pm, officers responded to 285 N. Richmond for a residential burglary. The victim related that, while she was at work, an unknown subject entered her apartment and stole two video gaming systems. Pending.

On February 15, 1:05pm, officers spoke with a resident at the station in reference to a domestic situation he was having at home. Due to the nature of the problem, officers are working with DCFS to resolve it.

On February 15, 2:19pm, the Department received an ILEAS call for assistance from Aurora PD. Officer Pasteris was sent to assist.

On February 17, 4:01am, officers responded to the area of Prospect and Harris for a domestic trouble call. The intoxicated complainant advised dispatch that her boyfriend kidnapped her. Officers located the subjects parked in the area and worked with them to resolve the situation.

On February 17, 10:17am, officers responded to the 100 block of Indian for an attempt burglary to motor vehicle complaint. The resident showed officers video of an unknown subject, wearing a hoodie, attempting to open the locked door of a car parked in their driveway. The video was taken the same day at 3:22am. Entry to the car was not made. Officers canvassed the area for further information.

On February 18, 8:52am, officers responded to the 100 block of Burlington for a death investigation. After the investigation, it was determined the subject passed away from natural causes.

On February 21, 12:30pm, officers responded to the 300 block of Western for a fraud complaint. The complainant advised that she received a text from a department store advising the order, which she never made, was shipped. Pending.

On February 21, 4:25pm, officers responded to the 100 block of Walker for a missing juvenile. Officers worked with the family to locate the juvenile.

February **2019**

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	<u>4</u>	5	6	7	8	9
10	<u>11</u>	12	13	14	15	16
17	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	22	23
24	25	<u>26</u>	27	28	1	2

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Village Calendar**Special Events Committee
Meeting**

February 26, 2019, 7:00 PM @
Board Room

[More Details](#)

**CONNECT
WITH US**

March 2019

Su	M	Tu	W	Th	F	Sa
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Village Calendar**Village Board Regular Scheduled Meeting**

March 4, 2019, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)**Village Board Regular Scheduled Meeting**

March 18, 2019, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)**Chamber of Commerce Meeting**

March 20, 2019, 9:00 AM @ Board Room

[More Details](#)**Zoning Board of Appeals and Planing Commission****(ZBA/PC) Meeting**

March 21, 2019, 7:30 PM @ Board Room

[More Details](#)

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WITH US**