



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

MARCH 8, 2019

A. Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: March 8, 2019
Subject: Weekly Report

1. **Chestnut Alley** – We met with two (2) residents last Friday to discuss the bio-swale portion of the project. These residents were interested in moving forward, though there are design issues to be discussed. We have reached out to the one remaining resident impacted by this part of the project. We plan to bring a landscape architect out to provide more detail.
2. **DMMC Manager's Committee Meeting** – This committee met on Thursday morning. Amongst items discussed were a proposal to consolidate DuPage County wide police tasks forces (such as FIAT and the Major Crimes Task Force) into a more efficient single organization. This organization would cover all major issues, including officer shooting investigations, SWAT team operation, crisis negotiation, the crime scene team, the major crash team, counter terrorism and manning large planned events. The organization would include the Sheriff's office. The cost is expected to be comparable to the various current operations. Board action is expected in May.
3. **Employee Wellness Committee** – Assistant to the Manager Nickell led the introductory meeting of this employee group on Friday morning. Quality discussion took place, with ideas including a monthly newsletter, wellness screening and other methods of supporting employee wellness. Both IRMA and IPBC (the Village's health insurance pool) like to see these types of programs taking place.
4. **Commonwealth Edison Discussion** – Village President Austin, Community Development Director Ungerleider and I met on Friday morning with the ComEd governmental representative. The primary purpose of the meeting was to discuss upcoming legislation of interest to ComEd. These issues will be reviewed by the DMMC. We also discussed ways that ComEd could remain involved in the community and how they can assist us with the upcoming downtown redevelopment project.
5. **Recruitment Efforts** – A conditional offer has been made for a part-time Fiscal Assistant and the Staff is awaiting results of the pre-employment screenings. Assuming all is well, the individual is expected to start on March 25th. As of now, we have no other open positions.

6. **Republic Services Call** – Peter Nickell and I followed up with Republic Services to discuss the proposed 18-month extension of our existing agreement for waste collection and disposal. The call went well and we expect to have a follow-up at one of the upcoming Board meetings.

Have a good weekend and remember to move your clocks forward this Sunday!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: March 8, 2019
Subject: Weekly Report

1. The major focus of this week was prepping for new water main installation on Prospect and Walker south of the Downtown. A new valve will be installed on Monday at Park and Eastern. Later that week crews will be working at the intersection of Eastern, Holmes and Harris to install an additional valve and some water main connections. Affected homes will receive notices one day prior to the work.
2. Pipes have been delivered and staged throughout the work zone. JULIE locates have started and will continue to advance as construction phases occur.
3. Crews repaired a leak in the water service line to a home on the 400 block of Ridge.
4. Crews salted streets on Tuesday morning due to a dusting of snow. They also salted the train station and Downtown sidewalks.
5. Friday morning crews were also called in to address snow at the train station. With some salt left on the street and warming temperatures on Friday, additional salt was not spread on the Village streets.
6. I attended a training session thru the Illinois Assistant Managers Association which focused on the conducting effective workplace investigations.
7. Crews cleaned and painted some of the older garbage receptacles that are used in the Downtown.
8. The Village Forester and I met with ComEd and their Vegetation Management Rep to discuss trimming and tree removal as it relates to maintaining safe clearance from power lines.

MEMORANDUM

TO. Kevin Barr, Village Manager
FROM. Dan Ungerleider, Community Development Director
DATE. March 8, 2019
RE. Department Report

1. **Downtown Revitalization Project.** On March 4, 2019 the Village submitted its final plan submittal to the Illinois Department of Transportation for improvements planned along Burlington and Prospect Avenue, and in front of Village Hall. Project updates are posted at www.clarendonhills.us/dtrevitalization.
2. **FIRM Map Update.** This week the Village received the revised Flood Insurance Study (FIS) materials for DuPage County and Incorporated Areas prepared by the Department of Homeland Security's Federal Emergency Management Agency (FEMA). These materials include revised Flood Insurance Rate Maps (FIRM), a revised FIRM Index, and a revised FIS report for Clarendon Hills. The portion of the map illustrating effected areas in Clarendon Hills is posted at www.clarendonhills.us/maps: Regulator Flood Map.
3. **Permits.** So far in March the Village has issued four (4) building permits, having a total reported construction value of \$321,000. The Monthly Permit Report for February is posted at www.clarendonhills.us/bp.

Important Links.

- Community Development Department www.clarendonhills.us/cd
- Building Permit Applications, Code Amendments, and Reports www.clarendonhills.us/bp
- Building Code Update www.clarendonhills.us/buildingcodeupdate
- Downtown Revitalization Project www.clarendonhills.us/dtrevitalization
- Downtown Economic Incentives Study..... www.clarendonhills.us/dtedtools
- Zoning Ordinance Modernization Project..... www.clarendonhills.us/zomp

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: March 8, 2019
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent events and training:

- Officer Katsaros attended crisis intervention training.
- Officers continue to complete on-line training pertaining to various laws and court decisions.

Significant traffic and criminal activity during the period March 1, 2019 through March 7, 2019.

On March 1, 11:38am, officers responded to the station for a fraud report. The victim related he received a call from someone purporting to work for ComEd, advising he had an outstanding bill. In order to satisfy the bill, the victim was told to get MoneyPak cards from Jewel and read the codes on the card to the caller, which the victim did. The caller did not work for ComEd.

On March 1, 12:13pm, officers responded to the Clarendon Arms apartments for a suicidal subject. The subject was transported for evaluation.

On March 1, 2:34pm, officers assisted Willowbrook PD locate a possible suicidal subject in our town. The subject was located in the business district and the CHFD was called to evaluate her.

On March 1, 11:05pm, officers responded to the 400 block of Colfax for a domestic trouble call. Officers helped the family work through the problem.

On March 2, 7:34am, officers responded to the 300 block of Western for a domestic battery complaint. The victim was struck by his juvenile son, who fled from the house. The juvenile was located in the business district. While attempting to place the juvenile into custody, the juvenile kicked at the officer and spit in the officer's face. Once in the squad, the juvenile attempted to kick out the squad windows. The juvenile was ultimately transported to the Kane County Juvenile Detention Center.

On March 2, 9:54am, officers spoke with a resident at the station in reference to a fraud report. The resident advised he was defrauded \$700 when he sent the money to an unknown subject in CA. as a down payment for a rental property. It was later discovered the rental property was not legitimate.

On March 6, 5:17pm, officers responded to a business at 219 55th for a disturbance. The complainant advised she was battered when she refused to take her loud cell phone conversation elsewhere. The complainant declined to sign complaints.

On March 7, 9:00am, officers was able to secure an arrest warrant for a subject who committed a domestic battery at 285 N. Richmond last week.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: March 8, 2019
Subject: Weekly Department Report 2019-07

1. Fire Prevention Bureau Activity during the past week.
 - Five (5) Fire Prevention Life Safety Inspections were completed.
2. Training Report:
 - Wednesday evening, twenty seven (27) firefighters participated in weekly fire suppression training. This training was held at the CHPD training room for an outside training instructor from the Chicago Fire Department. The topic was high rise firefighting operations and safety. Firefighters from Hinsdale and Westmont fire departments also attended.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - On Wednesday morning I attended the Du-Comm Support Services Committee meeting. At this meeting the status of several large projects were discussed including the new countywide CAD and RMS system which is moving along as planned with a June 30th scheduled start date, Fire station alerting project, PD Backup 800 Mhz radio system, Starcom 21 changes, and a presentation of the capabilities of the newly installed county wide 9-1-1 system.
7. Incidents of Interest:
 - No major calls of interest to report.
8. Mutual Aid Calls:
 - Medic 86 responded to assist Hinsdale FD on 1 EMS call.
9. Fire/Rescue/EMS calls:
 - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
 - The fire department responded to twenty two (22) emergency calls in the last week.

If you have any questions or require additional information, please contact me.

March 2019

Su	M	Tu	W	Th	F	Sa
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Village Calendar

Chamber of Commerce Rescheduled Meeting
March 13, 2019, 9:00 AM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting
March 18, 2019, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Zoning Board of Appeals and Planing Commission (ZBA/PC) Meeting
March 21, 2019, 7:30 PM @ Board Room

[More Details](#)

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