



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**May 10, 2019**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** May 10, 2019  
**Subject:** Weekly Report

1. **Chestnut Alley** – At the Board Meeting on Monday night the Board determined to move forward with this project with the more limited “bio-swale” option. Staff will work with residents in the next few weeks to obtain the necessary agreements to proceed. In the meantime the Village Engineer will proceed with finalizing plans for bid.
2. **2019 Road Program Review Issues** – We anticipate having the final report for SSA’s 32 and 33 available for review and consideration by the Village Board at the May 20<sup>th</sup> Board Meeting.
3. **Du-Comm Fire Funding Formula Meeting** – I met on Tuesday afternoon in Lombard with a group of Du-Comm Managers to continue our discussions regarding the fire funding portion of our dues structures. This is an on-going concern regarding the perceived inequity of how the funding is determined. It remains a work in progress.
4. **Board Member Orientation** – Department Heads participated in a preliminary “orientation” session with in-coming Trustee Matt DeDobbelaeere on Wednesday afternoon. We appreciate Matt spending the time as we covered various administrative aspects of Village operations. We expect to have another session to continue the discussion in the next few weeks.
5. **Trustee Don McGarrah Farewell Message** – Trustee McGarrah read a farewell letter to the community at his last full Board Meeting on May 6<sup>th</sup>. A copy of the letter is attached. Thank you to Don for his service to the Village. A copy of this letter has also been posted on the Village’s website.

***Have a great weekend!***



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5400

My fellow Residents:

I have just completed my 4-year term as a Village Trustee, and I would like to express some brief comments regarding this experience and our Village.

First and foremost, I would recommend that everyone in our Village find a way to get involved in Village related activities such as the Village Board, other Village related Boards and Commissions and/or as a Volunteer in events such as Dancin' in the Street.

We are blessed to live in a Village populated by friendly, interesting, accomplished, talented and fun individuals and families. Becoming involved provides opportunities to meet, get to know and work with fellow residents. More importantly, it provides participants with a more detailed perspective of Village related operations and activities.

Second, I want to extend my thanks and appreciation to the Trustees, our Village Clerk and our Village President; individuals whom I have had the privilege to serve with.

I have had the privilege of serving with current Trustees Carol Jorissen, Don Knoll, Greg Jordan, Ken Hall, Wil Freve; former Trustees Paul Flood and Eric Stach; our Village Clerk, Dawn Tandle; and our Village President, Len Austin. All of these individuals are very dedicated and hardworking individuals who constantly try to find ways to do what is in the best interests of our Village as a whole.

Our newest Village Trustee is Matt DeDobbelaeere. I'm confident that Matt will also be an integral addition to our Board.

Finally, and most importantly, I want to extend my sincere thanks and appreciation to all our Village employees.

I have had the opportunity to participate in the oversight of Public Safety wherein I became very familiar with the operation of our Police and Fire Departments. Both Departments operate with a very high degree of professionalism and efficiency. We are fortunate that these departments are comprised of such dedicated and hard-working individuals, including the many residents who serve in our Fire Department, a very unique asset for our Village.

We are fortunate that **all** our Village Departments are populated by very dedicated and hard-working individuals, all of whom are integral and essential to the effective operation of our Village on a daily basis. They do not get the credit they deserve, and we are very fortunate to have them.

I'm grateful to be resident of our Village and to have had the opportunity to serve with so many terrific people. Thank you and God Bless you all.

Sincerely,

Don McGarrahan

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** May 10, 2019  
**Subject:** Weekly Report

1. This week crews continued to transfer water services to the new water main on Prospect. They expect to complete Prospect early next week and then move to Harris and then Walker.
2. Mowing occurred on properties maintained by Public Works.
3. The electric panel in the CBD Triangle was placed into service.
4. Crews dug at five corners on Eastern and Harris to check for a leak on one of the older valves.
5. Monthly water samples were taken.
6. Several trees were trimmed.
7. The Chestnut Alley was pumped out on Thursday morning.
8. Construction spoils were hauled to the landfill.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: May 10, 2019  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Officer Michalek attended a 32 hour training instructor class.
- Officers completed on line Police Law and Court Smart training.
- Officers attended firearms training
- In partnership with HCS Family Services and District 181, the Department participated in the "Stuff the Squad" event held at Walker School, Prospect School and CHMS. Students, who brought donations of food and supplies with them to school, helped to "stuff" our squad cars with the items. After the event, we delivered the items to the HCS Family Services food bank.



**Significant traffic and criminal activity during the period May 3rd, 2019 through May 9th, 2019.**

On May 3, 4:40am, officers responded to an apartment on N Richmond for a domestic disturbance. After a brief investigation, officers took one of the parties into custody for assault. The offender bonded out at the station after being charged.

On May 3, 5:48pm, officers met a resident at the station in reference to an identity theft. The victim's credentials were used by an unknown subject to obtain unemployment benefits.

On May 5, 5:53pm, officers received a delayed report of assault and harassment. Officers are working with the resident.

May 9, 1:25am, officers responded to 55<sup>th</sup> and Rte. 83 for a hit and run crash. Witnesses advised that a subject crashed his vehicle into a guardrail then fled on foot. Officers were able to locate the offender in Willowbrook. He was taken into custody and charged with leaving the scene of a crash and DUI. He was released after posting bond.

On May 9, 11:01am, officers spoke with a resident, who lives in the 10 block of Blodgett, in reference to an identity theft. The victim's bank account was compromised by unknown subjects.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** May 10, 2019  
**Subject:** Weekly Department Report 2019-14

1. Fire Prevention Bureau Activity during the past week.
  - Ten (10) Fire Prevention Life Safety Inspections were completed.
2. Training Report:
  - Three POC Firefighter recruits continue their Basic Fire Training at the Romeoville FD Training Academy. All of them are doing very well and are scheduled for graduation in June.
3. Emergency Medical Services Report:
  - Thirty one (31) Firefighter/EMT's and Firefighter Paramedics attended monthly continuing education Wednesday evening. The topic of the training was Level 1 Trauma Center criteria and cardiac monitor operation.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - On Thursday morning, I attended the Du-Comm Fire Chiefs Subcommittee meeting in Wheaton. Standardization of procedures and the fire station alerting system were discussed. Presentations were given regarding the new county wide CAD system that is scheduled to go live on June 17<sup>th</sup>.
  - Lt. Jim Weil is in the process of upgrading all eight (8) of our Mobile Data computers from Windows 7 to Windows 10 and installing the new County wide CAD software on each of them.
  - On May 14<sup>th</sup>, Du-Comm will be doing further testing on the new CAD by loading 500 calls into the new CAD to make sure it still functions correctly.
  - On May 15<sup>th</sup> and May 22<sup>nd</sup>, Lt. Weil will be conducting training to CHPD personnel on the new CAD system.
  - On Thursday, I dropped off two (2) new Starcom radios at Du-Comm for programming.
7. Vehicle maintenance:
  - Vehicle maintenance punch list items are being created for annual preventive maintenance of all fire apparatus that will occur in July.
8. On Thursday, I participated in a conference call regarding the Burlington Water Tank painting project. We are on these conference calls because of the antennas and microwave dishes for Du-Comm that need to be located to temporary poles during this work.

9. On Friday, Lt. Jim Weil, Lt. Dave Godek and I attended the annual Loyola EMS Awards Ceremony that was held in Oak Brook Terrace.
10. Last Friday, the US Army Reserve unit in Darien came to our fire station to solicit firefighter expertise in the operation of a very large pumper/tanker/crash truck that was having some pumping problems. Firefighters here were able to assist and narrow down some of their problems which will require further repairs. See the attached photo of this vehicle.



11. Incidents of Interest:

- Tuesday, May 7<sup>th</sup> at 6:33 PM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to a vehicle accident with injuries on Coe Road at Naperville Rd. One (1) injured patient transported to a local hospital.

12. Mutual Aid Calls:

- Clarendon Hills Engine 86 responded to assist the Westmont Fire Department one (1) time.
- Medic 86 responded to assist the Hinsdale Fire Department one (1) time.

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale eight (8) times.
- The Fire Department responded to twenty three (23) emergency calls.

If you have any questions or require additional information, please contact me.



**May 2019**

Su	M	Tu	W	Th	F	Sa
28	29	30	1	2	3	4
5	<b>6</b>	<b>7</b>	8	9	10	11
12	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	18
19	<b>20</b>	21	22	<b>23</b>	24	25
26	<b>27</b>	28	29	<b>30</b>	31	1

**Village Calendar****Police Pension Fund Regular Meeting****May 13, 2019, 5:30 PM**[More Details](#)**Clarendon Blackhawk Mosquito Abatement Dist. Meeting****May 14, 2019, 7:00 PM - 8:00 PM @ Village Hall Main Building**[More Details](#)**Chamber of Commerce Meeting****May 15, 2019, 9:00 AM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****May 16, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**Zoning Board of Appeals and Planing Commission (ZBA/PC) Meeting****May 16, 2019, 7:30 PM @ Board Room**[More Details](#)**Public Works and Police Department Open House!****May 17, 2019, 2:00 PM - 6:00 PM @ Public Works and Police Department Buildings**

See the Public Works and Police vehicles up close. Meet McGruff the Crime Dog and tour the jail cells. Visit with our hard working Public Works Staff and Police Officers and then enjoy a tasty hotdog!

[More Details](#)**Public Works/ Police Dept Open House****May 17, 2019, 2:00 PM @ Public Work Building and Police Department**[More Details](#)**Village Board Regular Scheduled Meeting****May 20, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****May 23, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**Village Offices Closed for Memorial Day****May 27, 2019, All Day**[More Details](#)**Chamber of Commerce Farmers Market****May 30, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)