



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**August 16, 2019**

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**A. Management Reports**

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - No weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** August 16, 2019  
**Subject:** Weekly Report

1. **Capital Project Planning Meeting**— Staff has begun meeting to review capital projects requests as part of budget development. We will review scheduled for Board review at an upcoming meeting.
2. **IRMA Training Session** – The training session on various harassment and other work place issues was held on Wednesday afternoon. All “on-duty” personnel attended the session. It was a valuable, and because it was provided by IRMA free, session.
3. **Zoning Board Meeting**– I attended the Zoning Board of Appeals/ Plan Commission meeting on Thursday night. The ZBA/PC held the public hearing for the comprehensive zoning review project. It will be coming to the Village Board at an upcoming meeting. Thanks to Dan Ungerleider, Chairman Kuhn and the members of the ZBA/PC for their hard work on this project.

***Have a great weekend!***

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** August 16, 2019  
**Subject:** Weekly Report

1. 2019 Road Program – Crews installed the base layer of asphalt on Walker and on Harris this week. Sewer and water access structures are being adjusted to match the final elevation of the wearing surface. The final layer of asphalt will be placed in conjunction with the final layer of asphalt on Prospect. Next week, crews will start work on the west side of Prospect removing driveway aprons, grinding a trench for the concrete ribbon and then pouring the concrete ribbon late in the week.
2. Public Works crews completed the following work:
  1. -Rebuilt a fire hydrant on Burlington
  2. -collected monthly water samples
  3. -ran well 7
  4. -replaced a culvert on Burlington
  5. -attended harassment training
  6. -worked on light pole repairs/ordered parts
  7. -Pumped down the Chestnut alley following rains on Tuesday night
  8. -Conducted JULIE locates
  9. -Marked additional trees for removal/ trimming notes/ private evaluations
  10. -Fixed a light at village hall
  11. -Unit 9 repair to VMAC
  12. -Unit 5 repaired for electrical issues by Peterbilt , repaired and back in service.
  13. -mowing
  14. -installed signage near walker school
  15. -watered flowers, trees and landscaping

**MEMORANDUM**

TO. Kevin Barr, Village Manager

FROM. Dan Ungerleider, Community Development Director

DATE. August 16, 2019

RE. Department Report

1. **Zoning Ordinance Modernization Project.** Last night the Zoning Board of Appeals/Plan Commission (ZBA/PC) will be conducted a public hearing to review the draft comprehensive zoning ordinance. During the meeting, Staff presented the draft ordinance, a culmination of over 18-month of work by the ZBA/PC and received testimony from attendees. At the conclusion of the meeting, the ZBA/PC unanimously recommended approval of the draft ordinance. The ZBA/PC's recommendation will be submitted to the Village Board for their consideration during the September 16 Village Board meeting. A copy of the draft ordinance is posted at [www.clarendonhills.us/zomp](http://www.clarendonhills.us/zomp). Thank you to all, especially the ZBA/PC members Chair Greg Kuhn, Jim Scheer, Andriy Striltschuk, Karin Hanke, Tom Szurgot, Martha Kanter, and Jeff Keiner for dedicating their Thursday evening during the development of this Ordinance.
2. **Richmond Education Gardens & Apiary - Fund Raising.** Support the Richmond Education Gardens and Apiary by purchasing [online](#) a custom engraved brick in honor of a family member, friend, business or organization. Each brick will be permanently displayed at the Richmond Education Gardens for all to see and enjoy.
3. **Permits.** So far in August the Village has issued nine (9) building permits having a total reported construction value of \$303,370. The Monthly Permit Report for July 2019 is posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp).

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: August 16, 2019  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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***Residents, please continue to lock your cars and homes. Also, be aware of your surroundings when out and about. Do not leave keys, valuables or garage door openers in your cars.***

***School will be back in session shortly. Please keep an eye out for children walking or biking to school. Remember, the speed limit in a school zone is 20MPH. Do not pass loading or unloading school buses.***

**Training and Events:**

- The Department hosted “harassment training” for village employees this past week.
- Officers received active shooter response roll call training.
- Officer completed on-line police law training.

**Significant traffic and criminal activity during the past week.**

On August 11, 9:23am, officers were called to a stopped commuter train for a passenger, who grabbed a ticket out of the conductor’s pocket. The passenger was arrested and charged with disorderly conduct.

On August 12, 2:10am, officers responded to the 10 block of Gilbert for a telephone harassment complaint. Pending.

On August 12, 8:23am, officers responded to the 200 block of Woodstock for the report of criminal damage to property. Unknown subject damaged several parkway mailboxes.

On August 14, 11:13am, officers responded to the business district for a report of criminal damage to property. Unknown subjects damaged a potted tree that was in front of one of the businesses.

On August 15, 11:22am, officers responded to the Jewel for a retail theft. It was reported that a male black and female white, both in their 50s, stole multiple bottles of liquor. Pending.

**August 2019**

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**Village Calendar****Joint Review Board Special Meeting Clarendon Hills Ogden Ave TIF District****August 19, 2019, 4:00 PM - 5:30 PM @ Board Room**[More Details](#)**Village Board Regular Scheduled Meeting****August 19, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Downtown Design Review Commission Meeting****August 20, 2019, 7:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****August 21, 2019, 9:00 AM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****August 22, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**Chamber of Commerce Farmers Market****August 29, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**CONNECT  
WITH US**