



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**September 13, 2019**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - No weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *KB*  
**Date:** September 13, 2019  
**Subject:** Weekly Report

1. **Cannabis/Marijuana Ordinance Update** – At the public forum held last week to discuss this topic, the Village Board members voiced a general consensus to proceed with an “opt-out” ordinance which would ban the retail sale of cannabis in Clarendon Hills. The Village Attorney has been asked to prepare the necessary ordinance. As of now it appears this ordinance would be ready for first consideration at the October 7<sup>th</sup> Board Meeting.
2. **September 11<sup>th</sup> Ceremony** – President Austin and I, along with members of other Village departments, attended a ceremony in remembrance of the 9/11 attack against America. The event was held in front of the Fire Department on Wednesday morning. Thank you to the Fire Department for organizing this event.
3. **Storm Event** – Yes, another one. We were hit with more than 2" of rain overnight on Thursday/Friday. Village crews were called in the (very) early morning hours to run the Chestnut Alley pump. Other than that we are aware of miscellaneous localized concerns.
4. **Chestnut Alley Update** – Speaking of which, we now have commitments from the four (4) particularly hard hit property owners to help fund the project. We are still planning to bid the project again this fall with the hope of securing better costs than our first attempt this summer. We will keep you advised.
5. **2019 Road Program Bond Issue** – We received word regarding our bond issue on Thursday, and the news was very good. The interest rate is 1.99%, a full 1.25% below our latest estimate. This will result in lower costs for our residents in SSA #33 (Prospect/Walker/Harris) and SSA #34 (Chestnut Alley). Thank you to Finance Director Potempa and our financial advisor, Speer, for their excellent work on this. Their recommendations to solicit proposals instead of bids, and seek a 10-year issue, have worked out very well.
6. **Traffic Issues** – You may have heard that in recent weeks we have had higher than usual concern regarding traffic at the railroad crossing, the Eastern/Harris/Holmes crossing and the Chicago/Coe intersection. The Police and Public Works Departments have worked to address these concerns with additional signage and staff support. We suspect the added traffic is a result of detours due to our road program and added traffic from drivers trying to avoid the construction on Route 83. We will continue to monitor the situation.
7. **Recycling Event** – We have been reporting on this event for several weeks and it is now here! The Village of Clarendon Hills has teamed up with SCARCE to hold a recycling event at Prospect Elementary School on Saturday (September 14<sup>th</sup>) from 9 am to Noon. Please see the attached flyer for accepted items.

***Have a great weekend!***



CLARENDON HILLS  
RECYCLING EXTRAVAGANZA  
SATURDAY, SEPTEMBER, 14, 2019  
PROSPECT ELEMENTARY SCHOOL  
100 N. PROSPECT AVE.  
9 AM - NOON



**ITEMS ACCEPTED:**

BAROMETERS  
BICYCLES & BIKE HELMETS  
BOOKS  
BRITA & PUR WATER FILTERS  
CD'S & DVD'S ( NO CASES PLEASE)

DOCUMENTS FOR SHREDDING (LIMIT 3 BOXES PER CAR) \* SPONSORED BY STATE SENATOR SUZY GLOWIAK \*

EYE GLASSES  
HEARING AIDS  
KEYS (HOUSE, CAR & LUGGAGE)  
LATEX PAINT\*\*  
MERCURY THERMOMETERS  
MERCURY THERMOSTATS  
MUSICAL INSTRUMENTS  
PROPANE TANKS  
RECORDS ( LP'S, 45'S & 78'S )

SLA BATTERIES ( CAR, BOAT OR SUMP PUMP ) NO ALKALINE BATTERIES WILL BE ACCEPTED

\* DOCUMENTS FOR SHREDDING MUST BE FREE OF PLASTIC, RUBBER BANDS, PAPERCLIPS OR ANY OTHER NON-PAPER MATERIAL

\*\* THERE IS A FEE ASSOCIATED WITH RECYCLING LATEX PAINT - \$2 PER QT., \$4 PER GAL. & \$10 PER 5 GAL. BUCKET

- ALL OTHER ITEMS ARE FREE TO DROP OFF
- NO BUSINESS WASTE PLEASE

**ITEMS NOT ACCEPTED:**

ALKALINE BATTERIES, BUSINESS WASTE, ELECTRONICS, LIGHTBULBS, HAZARDOUS WASTE AND OIL BASED PAINTS

QUESTIONS ON ITEMS ACCEPTED PLEASE CONTACT: (630) 545 - 9710



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** September 13, 2019  
**Subject:** Department Report

I am pleased to announce that the Village Hall is now accepting all major credit cards and contactless pay (e.g. Apple/ Samsung Pay). There is a 2.2% service charge (\$1.00 minimum), this fee goes directly to the credit card company, the Village does not profit. Soon to follow the Police Department will also be accepting credit cards.



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Joe Ferrel, Public Works Supervisor  
**Date:** September 13, 2019  
**Subject:** Weekly Report

1. Repairs were made to several Business District light poles.
2. The road project continued this week with oil prime going down this morning on S. Prospect. The first layer of binder will be in place by the end of the day today.
3. Next week will consist of asphalt aprons, structure adjustments and black dirt and sod in the beginning of the week. Final surface pavement for the entire is scheduled for Thursday and Friday of next week.
4. Public Works crews installed several culverts and culvert extensions throughout the Village; Accompanying that with the landscaping which is necessary.
5. With the rain this week, crews cleaned out a number of storm sewer inlets.
6. PW repaired a water main break on 56<sup>th</sup> street on an 8" ductile iron pipe. A section of pipe was needed to be replaced which made the repair a little challenging.
7. Road sign installations have been on going throughout the Village especially on the road program where the landscaping has been completed.
8. PW also repaired a b-box that was inoperable.
9. Staging for the Burlington water tower recoating project has begun. We expect more activity in the next week.

**MEMORANDUM**

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: September 13, 2019

RE: Department Report

1. **Permits.** So far in September the Village has issued eleven (11) building permits having a total reported construction value of \$553,809. In August the Village issued eighteen (18) building permits having a total reported construction value of \$419,423. The Monthly Permit Report for August is posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp).
2. **Richmond Education Gardens & Apiary - Fund Raising.** We are on track for honey harvesting and paver brick installation in October! Please support the Richmond Education Gardens and Apiary by purchasing [online](#) a custom engraved brick in honor of a family member, friend, business or organization. Each brick will be permanently displayed at the Richmond Education Gardens for all to see and enjoy.



**Happy Friday the 13<sup>th</sup>**

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: September 13, 2019

To: Village Manager Kevin Barr

From: Chief P. Dalen

Subject: Weekly Activity Report

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***Remember to secure your homes and lock your vehicles. Do not leave valuables, house keys, key fobs or garage door openers in cars parked outside or inside.***

***Please watch for children walking or riding their bicycles before and after school. Slow down.... Watch your speed..... It is 20mph in a school zone.***

**Training and Events:**

- Officers have been completing on line training.
- Sergeants Finfrock, Leinweber and I attended a debriefing on Aurora's Henry Pratt mass shooting.
- Heidi Nelson, the department's new Police Assistant, started this week.

**Significant traffic and criminal activity during the past week.**

On September 7, 9:38pm, officers responded to the 400 block of Commons Circle for a domestic battery complaint. The offender was charged with two counts of domestic battery and taken to DuPage County Jail.

On September 8, 12:46am, officers responded to the 500 block of Willow Creek Ct. for a domestic trouble call. Officers calmed the situation.

On September 10, 9:24pm, officers responded to The Country House for a hit and run crash report. A parked car was damaged by an unknown offender. Pending

On September 10, 11:12pm, officers responded to the 10 block of Sheridan for a criminal damage to property complaint. Unknown subjects threw a brick at the victim's door. Pending

On September 11, 9:04pm, officers responded to an apartment in the 200 block of Woodstock for a domestic battery complaint. Officers charged the offender with two counts of domestic battery. The offender was transported to DuPage County Jail.

On September 12, 5:30pm, officers responded to the 400 block of Burlington for a landlord tenant dispute. Officers helped to resolve the situation.

**September 2019**

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	6	7
8	9	<u>10</u>	11	<u>12</u>	13	<u>14</u>
15	<u>16</u>	17	<u>18</u>	<u>19</u>	20	21
22	23	24	25	<u>26</u>	27	28
29	30	1	2	3	4	5

**Village Calendar****Clarendon Hills Recycling Extravaganza****September 14, 2019, 9:00 AM - 12:00 PM**[More Details](#)**Village Board Regular Scheduled Meeting****September 16, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****September 18, 2019, 9:00 AM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****September 19, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**Zoning Board of Appeals and Planing Commission Meeting - Canceled****September 19, 2019, 7:30 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****September 26, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)