



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**September 27, 2019**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - See weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** September 27, 2019  
**Subject:** Weekly Report

1. **Special Events Committee** – Assistant to the Village Manager Nickell attended this meeting on Tuesday night. The Committee is considering the possibility of scheduling seven DITS (7) concerts instead of six (6). This will be discussed with the Board as part of the upcoming budget process.
2. **DMMC Regulatory Committee Meeting** – I attended this meeting on Thursday. The key issues discussed was co-location of 5G equipment on ComEd poles. We will continue to pursue this possibility.
3. **Budget Meetings** – Staff review continued for operating portions of the budget this week. Public Works budgets (general fund and water) were discussed.
4. **Commuter/Downtown Parking Discussion** – Staff members on Monday and Tuesday met to discuss parking plans for the upcoming train station construction. This preliminary plan is to move commuter and “Blue dot” parking to areas that we expect to be available to make up for lost parking in the commuter lot. The plan will be presented to the Board when completed.
5. **Staff Recruitment Update** – Interviews are being conducted for the part-time Fiscal Assistant position in the Finance Department. We hope to be able to make a decision by the end of next week.
6. **Meeting with Westmont Officials** – Village President Austin and I met with the Village President and Manager in Westmont on Wednesday morning. We discussed various issues of mutual importance to the communities. We appreciate the positive relationship that we maintain, that allows us to collaborate in various areas including the Education Garden.
7. **Blackhawk Heights Sign** – Public Works Director McLaughlin and I spoke to the lead neighborhood spokesperson regarding the sign. We have a general agreement regarding the sign layout and she will work on the potential cost share discussed with the Village Board.
8. **Employee Appreciation Event** – Staff is participating in this event today. It is moving indoors (Public Works Garage) due to weather. We appreciate the efforts of Village Staff throughout the year and thank the Village Board for their on-going support of Staff and for allowing us to hold this event.

***Have a great weekend!***

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** September 27, 2019  
**Subject:** Department Report

The Finance Department has begun interviews this week for the part time Staff Accountant position. We anticipate on narrowing down the candidates and having final interviews scheduled by the end of next week.

**MEMORANDUM**

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: September 27, 2019

RE: Department Report

1. **Fire Department Open House** – Code Enforcement Officer Dave Godek has recruited Thiapi Thai to provide appetizers at the Fire Department’s upcoming Open House to be held Saturday, October 5<sup>th</sup> from 11am to 2pm. Great job, Dave. Meanwhile, please support Thiapi Thai by visiting them for dinner.
2. **Sue’s Cakery** – As was previously reported, Sue’s Cakery has permanently closed its doors. On Monday, I met with the owner of the building to offer assistance with finding a new business for the space, and check to with Talley’s and I Want Candy. He asked that the Village continue to encourage residents to support their downtown businesses.
3. **Zoning Ordinance Modernization Project** – On October 7<sup>th</sup> the Village Board is scheduled to adopt the comprehensively updated new zoning regulations. The new zoning regulations, posted at [www.clarendonhills.us/zomp](http://www.clarendonhills.us/zomp), will immediately go into affect on October 8, 2019.
4. **Richmond Education Gardens & Apiary – Brick Paver Installation.** There is still time to order your bricks. Please support the Richmond Education Gardens and Apiary by purchasing [online](#) a custom engraved brick in honor of a family member, friend, business or organization.
5. **Permits.** So far in September the Village has issued twenty-two (22) building permits having a total reported construction value of \$5,579,230, including a building addition (nineteenth hole) at Hinsdale Golf Club and 2 new single-family homes. The monthly permit report for September will be posted later next week.

**Shop Local.**  
**Eat Local.**  
**Spend Local.**  
**Enjoy Local.**

Support the local businesses who  
support the area where you live,  
work & play

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** September 27, 2019  
**Subject:** Weekly Report

1. Work began on the Burlington Water Tower this week. Much of the work focused on welding additional safety factors (railings, platforms) in place. Equipment has been placed for the contractor to begin sandblasting the interior of the tank next week. Public Works assisted with capping the remaining water from entering the base of the tank.
2. The village-wide leak detection survey was completed this week. One leak was detected on the water main on Burlington at Woodstock. A service line leak was detected at a home on Algonquin.
3. A water service line was repaired on Walker.
4. Restoration work was completed from a main break at 56<sup>th</sup> and Western.
5. Plans for ComEd to replace poles near the corner of Prospect and Burlington were reviewed along with NICOR's plans for a new gas main in the Chestnut Alley.
6. A variety of signs were installed on Prospect, Walker and Harris.
7. Miscellaneous tree trimming work was completed this week. Bushes were removed on Park west of Walker. The island at Harris and Prospect was cleaned up.
8. Signs were installed on the planters downtown reminding people to walk their bikes and skateboards.



## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: September 27, 2019  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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***Parents, please review pedestrian safety with your children. Teach them to look both ways before entering a crosswalk and while in the crosswalk. Teach them not enter a crosswalk until all traffic has stopped. For more information, follow the link. <https://www.nhtsa.gov/road-safety/pedestrian-safety>***

### **Training and Events:**

- The Department is partnering with the National Safety Council to teach a class on “Surviving an Active Shooter”. The two hour class will cover: How an active shooter situation unfolds, how to be situational aware, and what steps to take to improve your chances of survival. The event will be hosted by the Christ Lutheran Church, 60 55<sup>th</sup> St., on October 12<sup>th</sup>, 9am to 11am. People wishing to attend must sign up for the class via the National Safety Council website. There is no cost. Please follow the link. <https://www.nsc.org/home-safety/get-involved/community-training>
- Officers Pasteris and Storino spoke at the CHMS safety day. Various subjects, including pedestrian safety, were discussed.

### **Significant traffic and criminal activity during the past week.**

On September 21, 2:01am, officers stopped a Chicago resident for speeding on Ogden. The driver was wanted out of Douglas County for possession of methamphetamine. He was taken into custody, posted bond at the station and released.

On September 24, 5:21am, officers located a car parked in the 100 block of S. Prospect with its hazards on. Upon inspection, officers located a teenager sleeping in the driver’s seat. She was eventually taken into custody for possession of alcohol by minor.

On September 24, 9:33am, officers responded to the 200 block of N. Richmond for a death investigation. No foul play is suspected.

On September 25. 5:47pm, officers responded to the area of Chicago and Prospect for a report of a subject, who entered a home in the 100 block of McIntosh and the 100 block of N. Prospect. The offender, a Missouri resident, was located by officers on N. Prospect. The offender was under the influence of methamphetamine and claimed people were trying to kill him. He was released after both victims declined to press charges. He was also medically cleared.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** September 27, 2019  
**Subject:** Weekly Department Report 2019-26

1. Fire Prevention Bureau Activity during the past week.
  - Nine (9) Fire/Life Safety Inspections were conducted.
  - Lt. Godek and other members of the Fire Department were busy this week preparing for the annual Fire Department Fire Prevention Week Open house on Saturday, October 5<sup>th</sup>.
2. Training Report:
  - No report.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - On Wednesday morning I attended the monthly meeting of the Du-Comm Executive Committee Fire Station Alerting cutover procedures and dates were discussed. All of the members present also viewed a demonstration from a vendor that could consolidate information coming into Du-Comm into one resource.
7. Vehicle maintenance:
  - No report.
8. Incidents of Interest:
  - Friday, September 20<sup>th</sup> at 9:54 PM. The fire department responded for a natural gas leak in the area of Ogden and Oxford Aves.
9. Mutual Aid Calls:
  - Clarendon Hills Ladder 86 responded to two (2) mutual aid calls for the Westmont Fire Department.
  - Clarendon Hills Squad 86 responded to a mutual aid call for the Pleasantview Fire Protection District in Indian Head Park.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The Fire Department responded to twenty nine (29) emergency calls.

If you have any questions or require additional information, please contact me.





**September****2019**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

**Village Calendar****Village Offices closed at Noon****September 27, 2019, 12:00 PM - 5:00 PM**

Village Offices will be closed at noon on Friday September 27th for a staff event. If an emergency please call 911.

[More Details](#)

**CONNECT  
WITH US**

**October 2019**

Su	M	Tu	W	Th	F	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

**Village Calendar****Chamber of Commerce Farmers Market****October 3, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**Fire Department Open House****October 5, 2019, 11:00 AM - 2:00 PM @ Fire Station**

Come see the fire trucks and fire demonstrations at the Fire Station. Grab some food, refreshments, and meet our firefighters along with Sparky the Fire Dog!

[More Details](#)**Village Board Regular Scheduled Meeting****October 7, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****October 10, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**Firefighters' Pension Board Meeting****October 11, 2019, 9:30 AM @ Village Hall Main Building**[More Details](#)**Fire Departments Silent Parade****October 11, 2019, 7:00 PM**

Clarendon Hills Fire Department Silent Parade on Friday, October 11, 2019. The Clarendon Hills Fire Department will be participating in the annual Silent Parade on Friday, October 11, 2019 at 7:00 PM. The parade is a dedication to firefighters and fire victims who have lost their lives due to fires. The parade officially closes fire prevention week, which runs from October 6-12. The Silent Parade will start in Hinsdale on Chicago Avenue and travel west on Chicago Avenue through Clarendon Hills and eventually end in Lisle. The public is invited to attend and stand on the street corners or curbs along Chicago Avenue holding a flashlight in honor of those that lost their lives. For more information, contact the Clarendon Hills Fire Department at 630-286-5430.

[More Details](#)**Chamber of Commerce Meeting****October 16, 2019, 9:00 AM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****October 17, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)

**Zoning Board of Appeals and Planning Commission (ZBA/PC) Meeting**  
**October 17, 2019, 7:30 PM @ Board Room**

[More Details](#)

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**Police Pension Fund Regular Meeting**  
**October 21, 2019, 5:30 PM**

[More Details](#)

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**Village Board Regular Scheduled Meeting**  
**October 21, 2019, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

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**Chamber of Commerce Downtown Trick or Treating Event**  
**October 26, 2019, 11:00 AM - 2:00 PM @ Downtown Business District**

This is a Chamber Event open to residents. Treats at the Haunted Triangle.  
See [clarendonhillschamber.com](http://clarendonhillschamber.com) for more info.

[More Details](#)

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**Trick or Treating Hours**  
**October 31, 2019, 3:00 PM - 7:00 PM @ Throughout the Village**

[More Details](#)

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