



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**October 11, 2019**

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**A. Management Reports**

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - No weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** October 11, 2019  
**Subject:** Weekly Report

1. **DuPage County Field Court Discussion** – I attended meetings on Wednesday morning (along with Chief Dalen) and Friday morning to discuss this issue. The County is determined to cease operations of the existing Field Court in Downers Grove. Potential options include a new facility built in conjunction with the Woodridge Police Department or forcing all court calls to Wheaton. The latter would significantly increase costs and hinder the process due to increased costs/travel times for defendants and witnesses. The Wheaton option would significantly reduce costs for the County. The County is asking local jurisdictions to consider cost-share options. Discussions are on-going and we will report to the Board when additional information is available.
2. **Staff Recruitment Update** – The process for the part-time Fiscal Assistant position has been completed. We expect the selected candidate to begin work in the Finance Department on October 28<sup>th</sup>.
3. **Budget Update/Finance Committee Meeting** – A meeting of the Finance Committee (Trustees Jorissen, Hall and DeDobbelaere is posted for Tuesday, October 15 at 5 p.m. The purpose is to review capital project budgets in preparation for the general budget review meeting. We are continuing to review options for the appropriate date to hold that meeting.
4. **Ridge Avenue Ditch Discussion** – Staff has reviewed the circumstances regarding the drainage concerns raised by residents at the October 7 Board Meeting. We expect to have a response and report ready to discuss with the Board at the October 21<sup>st</sup> meeting.
5. **Free Leaf Pickup** - As a reminder, leaves (only – no grass!) can be placed in yard waste cans or paper yard waste bags and placed out on Tuesdays with your other garbage without a sticker. Other yard waste (grass clippings, sticks, weeds, etc.) still require a sticker. This is in effect for the months of October and November.
6. **Silent Parade** – Tonight at 7 p.m. the Fire Department will be participating in the annual Silent Parade. The parade is a dedication to firefighters and fire victims who have lost their lives due to fires. The Silent Parade will start in Hinsdale on Chicago Avenue and travel west on Chicago Avenue through Clarendon Hills and eventually end in Lisle. The public is invited to attend and stand on the street corners or curbs along Chicago Avenue holding a flashlight in honor of those that lost their lives.

***Have a great weekend!***

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** October 11, 2019  
**Subject:** Weekly Report

1. Sandblasting was completed on the Burlington Water Tower this week. The noise and dust portion of the job is now over. They will be doing some additional cleanup before moving on to the painting phase. The contractor reports back that the steel on the tank is in very good condition, so that it is good news. There was a rumor that the dust from the sandblasting included lead paint. That is incorrect. The paint on the tower did not include any lead.
2. A walk-thru of the train station occurred with the contractor working on the new train station. We were trying to determine some of the phasing and temporary fences along with a location for a temporary station.
3. I met with a vendor to review options related to the Village owning streetlight poles which would be purchased by Verizon as part of their 5G service rollout. Verizon has indicated that they would like to install close to 40 poles. Some would replace ComEd poles and others would be brand new poles. The poles would also house their equipment. The Village is legally obligated under state law to allow this equipment within our right-of-ways.
4. Our contractor continued grinding stumps this week and our crews are following up with dirt, seed and straw.
5. Crews performed a number of tree trimmings on smaller trees in advance of our contractor performing work on the larger trees. Another crew worked on some clogged ditches and culverts.

## MEMORANDUM

TO: Kevin Barr, Village Manager

FROM: Dan Ungerleider, Community Development Director

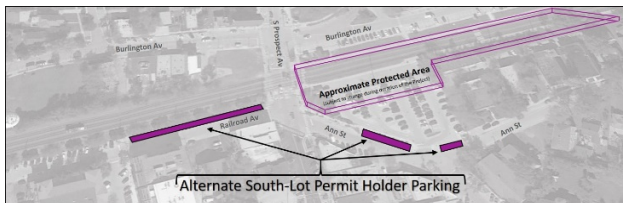
DATE: October 11, 2019

RE: Department Report

- Zoning Ordinance Modernization Project** – On October 7, 2019 the Village Board adopted a comprehensive amendment to the Village zoning regulations. The new Zoning Regulations are posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp) and [www.clarendonhills.us/zomp](http://www.clarendonhills.us/zomp), and is scheduled to be codified into the Village's municipal code. The new regulations are effective immediately. Please call me if you have any questions.
- Downtown Revitalization Project – Train Station and Streetscape Improvements** – On October 7<sup>th</sup> the Village Board agreed to proceed with the planned improvements to the Train Station ([www.clarendonhills.us/dtrev](http://www.clarendonhills.us/dtrev)). Demolition and Construction at the Village's Commuter Parking Lot and Train Station will begin in November 2019.

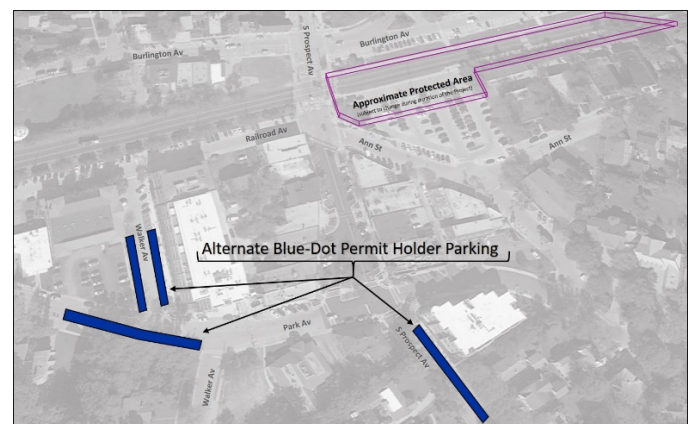
### NOTICE FOR SOUTH-LOT PERMIT HOLDERS

While this project is underway, a large portion of the South-Lot Parking Lot will not be available for commuter parking. South-Lot Parking Permit Holders are encouraged to park in commuter designated parking spaces along Burlington Avenue, Railroad Avenue and the north side of Ann Street adjacent to the South-Lot Parking Lot as shown on the map below.



### NOTICE FOR BLUE DOT PERMIT HOLDERS

While this project is underway, a large portion of the South-Lot will be unavailable for commuter parking. During construction the Village is assigning some Blue-Dot parking spaces for commuter parking. Additional Blue-Dot parking spaces will be provided on Walker Avenue, Park Avenue and South Prospect Avenue as shown on the map below.



- Richmond Education Gardens & Apiary – Brick Paver Installation.** There is still time to order your bricks. Please support the Richmond Education Gardens and Apiary by purchasing [online](#) a custom engraved brick in honor of a family member, friend, business or organization.
- Permits.** So far in October the Village has issued eight (8) building permits having a total reported construction value of \$123,345.

## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: October 11, 2019  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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### **Training and Events:**

- Officer Michalek attended a 40 Hour defensive tactics instructor class.
- Officers completed Court Smart on-line training.

### **Significant traffic and criminal activity during the past week.**

On October 3, 1:39pm, officers stopped a Bellwood resident for speeding on Rte. 83. The driver had a suspended driver's license. The driver was cited at the station and released.

On October 9, 11:16am, officers spoke with a resident at the station in reference to an identity theft. The victim discovered that someone opened a Comcast account in his name. Pending.

On October 10, 8:00pm, officers responded to S. Prospect for a solicitor complaint. Some complainants related they witnessed one of the subjects looking into windows after no one answered the door. Officers located 6 Hammond In. residents, who were soliciting after hours and without a permit, and advised them of the solicitation ordinance.

On October 10, 9:00pm, officers responded to Rte. 83 for a hit and run crash. The driver of the offending vehicle (male, 6 feet tall) fled the scene in a gold car after checking the condition of the victim. The offending vehicle had its front license plate dangling from one screw.

**October 2019**

Su	M	Tu	W	Th	F	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

**Village Calendar****Firefighters' Pension Board Meeting****October 11, 2019, 9:30 AM @ Village Hall Main Building**[More Details](#)**Fire Departments Silent Parade****October 11, 2019, 7:00 PM**

Clarendon Hills Fire Department Silent Parade on Friday, October 11, 2019. The Clarendon Hills Fire Department will be participating in the annual Silent Parade on Friday, October 11, 2019 at 7:00 PM. The parade is a dedication to firefighters and fire victims who have lost their lives due to fires. The parade officially closes fire prevention week, which runs from October 6-12. The Silent Parade will start in Hinsdale on Chicago Avenue and travel west on Chicago Avenue through Clarendon Hills and eventually end in Lisle. The public is invited to attend and stand on the street corners or curbs along Chicago Avenue holding a flashlight in honor of those that lost their lives. For more information, contact the Clarendon Hills Fire Department at 630-286-5430.

[More Details](#)**Chamber of Commerce Meeting****October 16, 2019, 9:00 AM @ Board Room**[More Details](#)**Chamber of Commerce Farmers Market****October 17, 2019, 7:00 AM - 2:00 PM**

This is a Chamber of Commerce Event.

[More Details](#)**Zoning Board of Appeals and Planing Commission (ZBA/PC) Meeting****October 17, 2019, 7:30 PM @ Board Room**[More Details](#)**Police Pension Fund Regular Meeting****October 21, 2019, 5:30 PM**[More Details](#)**Village Board Regular Scheduled Meeting****October 21, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Downtown Trick or Treating Event****October 26, 2019, 11:00 AM - 2:00 PM @ Downtown Business District**

This is a Chamber Event open to residents. Treats at the Haunted Triangle. See [clarendonhillschamber.com](http://clarendonhillschamber.com) for more info.

[More Details](#)**Trick or Treating Hours****October 31, 2019, 3:00 PM - 7:00 PM @ Throughout the Village**[More Details](#)