



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

November 8, 2019

A. Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - No weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: November 8, 2019
Subject: Weekly Report

1. **DuPage County Field Court Discussion** – This effort continues. I attended a meeting on Tuesday to continue discussions on how communities in our region will respond to the County. We expect the discussions to maintain a local field court to continue next week.
2. **Budget Update/Board Workshop Schedule** – The Budget Workshop meeting with the Board took place on Monday. Thank you to the Board for coming into the meeting early and to the Village Gourmet for the great food. Several questions were presented and Staff will bring back information at the November 18th Board Meeting. Budget materials are available on the Village website at www.clarendonhills.us/budget and paper copies are available at the Village Hall and Library.
3. **DMMC Manager's Committee** – I attended this meeting on Thursday morning. Items discussed included pension consolidation and the installation of 5G technology. The group agreed that we should work together to address concerns regarding 5G.
4. **Metra Budget Public Hearing** – As in the past, the Village allowed Metra to host their budget public hearing in the Board Room. Metra finds this to be a convenient central location on the BNSF line. Their presence allowed us the opportunity to thank Metra officials for their continued support of the Downtown Revitalization Project.
5. **Train Station Project Pre-Construction Meeting** – Several members of the staff attended this meeting on Thursday afternoon. The project appears ready to move forward. Stay tuned for news regarding a formal groundbreaking ceremony.
6. **Free Leaf Pickup** - Leaves only (no grass!) can be placed in yard waste cans or paper yard waste bags and placed out on Tuesdays with your other garbage without a sticker for the rest of November. Other yard waste (grass clippings, sticks, weeds, etc.) still require a sticker.
7. **Village Offices Closed for Holiday** – Veterans Day is on Monday and Village offices will be closed.

Have a Great Weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Joe Ferrel, Operations Superintendent
Date: November 8, 2019
Subject: Weekly Report

1. Crews have completed the branch removals and tree trimming damage caused by last weeks snow and ice storms.
2. A hydrant extension was installed on Clarendon Hills Road along with routine monthly water samples and well testing.
3. A full round of filling potholes with cold patching has been completed, locations that are scheduled to be repaired due to excavations were left as stone.
4. Staff installed the signage for the BNSF redevelopment project along with attending the initial meeting with the engineering and contractor performing the work.
5. Modifications to the hitch system for the large six-inch pump used in the Chestnut alley were made. Two PW vehicles were serviced and brought through state safety testing along with maintenance on one police squad.
6. Thermo Striping is complete for the road project.
7. Crews continue working on removing stump grindings from in house tree removals.
8. The certified Arborists on staff attended the two-day annual International Society of Arboriculture Convention in Tinley Park.
8. The Village made an offer to a candidate for the opening for a Maintenance level 1 worker.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: November 8, 2019
RE: Department Report

1. **Chamber of Commerce Special Committee** – This week the Committee met to define and review different marketing approaches and hopes, and potential approaches to each that would best serve chamber business members. The energy and ideas by the Committee is amazing. Thank you Derick, Mike, Laura, Belinda and others for welcoming me into this important discussion.
2. **211 Burlington Ave** – This week the Village received a formal application requesting conditional use approval for a small craft distillery at 211 Burlington Avenue. The applicants, Tierra Distilling Company, are expected to appear before the Zoning Board of Appeals/Plan Commission for public hearing review on December 19th. Notices for the public hearing will be posted, published and mailed to neighboring properties later this month.
3. **Downtown Revitalization Project – Train Station and Streetscape Improvements** – On Thursday afternoon we held a preconstruction meeting for the Train Station with John Burns Construction. Everything looks to be in order to begin construction later this month. Next week we will be meeting with BNSF railroad to review safety regulations required when working adjacent to the railroad tracks. Next week we will also be attending a preconstruction meeting with the Illinois Department of Transportation to discuss the Streetscape Improvements Project. Project updates will be posted at www.clarendonhills.us.

NOTICE FOR SOUTH-LOT PERMIT HOLDERS

While this project is underway, a large portion of the South-Lot Parking Lot will not be available for commuter parking. South-Lot Parking Permit Holders are encouraged to park in commuter designated parking spaces along Burlington Avenue, Railroad Avenue and the north side of Ann Street adjacent to the South-Lot Parking Lot as shown on the map below. Visit www.clarendonhills.us/altparking for more information.

NOTICE FOR BLUE DOT PERMIT HOLDERS

While this project is underway, a large portion of the South-Lot will be unavailable for commuter parking. During construction the Village is assigning some Blue-Dot parking spaces for commuter parking. Additional Blue-Dot parking spaces will be provided on Walker Avenue, Park Avenue and South Prospect Avenue as shown on the map below. Visit www.clarendonhills.us/altparking for more information.

4. **Richmond Education Gardens & Apiary – Brick Paver Installation.** This year we were able to harvest 70 lbs of honey at the Gardens apiary thanks to our team of bee keepers. Now bottled, we have begun to sell 3 oz jars (\$6) and 8 oz jars (\$16) of home grown honey. Our supply of local honey is sure to go fast! You can buy yours at the Village Hall.

Brick installation has been postponed to later this month. There is still time to order your personalized bricks. Please support the Richmond Education Gardens and Apiary by purchasing [online](#) a custom engraved brick in honor of a family member, friend, business or organization.

5. **Permits.** In October the Village issued twenty-four (24) building permits having a total reported construction value of \$496,093. The monthly permit report for October will be posted at www.clarendonhills.us/bp later next week.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: November 8, 2019
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

While shopping during the holiday season, please make sure you lock your car and do not keep valuables inside the passenger compartment. Be aware of your surroundings while walking in the parking lot. Make sure to carry your purse in front of you or keep your wallet in your front pocket.

Now that snowy weather is here, please drive carefully and allow extra time to get where you are going.

Training and Events:

- Sergeant Finrock completed on-line training in dealing with people who suffer from mental health issues.
- I attended the Village safety meeting. Issues of safety and future endeavors were discussed.
- Officers completed on-line Police Law training.
- The Ford Explorer, that was recently considered surplus, sold for \$9,100.
- Officers received training on the ticket writing printers that were recently installed in the squads. Going forward, the Department expects to save on time and materials when writing citations, parking tickets and accident reports.

Significant traffic and criminal activity during the past week.

On November 2, 12:04am, officers responded to the 300 block of Ridge for a criminal damage to property report. The victim advised that his Ring Camera caught a group of teens damaging his Halloween decorations. While investigating, officers spoke with the neighbor across the street. The neighbor kids ended up apologizing to the victim and paid for the damaged items.

On November 4, 10:16am, officers stopped a Burr Ridge resident for driving on a suspended driver's license. The driver was taken to the station for bond and his vehicle was administratively towed.

On November 4, 4:28pm, officers responded to the 100 block of Ann for an identity theft complaint. The victim discovered that an unknown subject opened a Direct TV account in his name, leaving an unpaid balance on his credit report.

November

2019

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Village Calendar

Village Offices Closed for Veterans Day**November 11, 2019, All Day**[More Details](#)**Village Board Regular Scheduled Meeting****November 18, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****November 20, 2019, 9:00 AM @ Board Room**[More Details](#)**Zoning Board of Appeals and Planing Commission (ZBA/PC) Meeting****November 21, 2019, 7:30 PM @ Board Room**[More Details](#)**Downtown TIF District Public Meeting****November 26, 2019, 7:00 PM @ Board Room**[More Details](#)**Village Offices Closed for Thanksgiving****November 28, 2019 - November 29, 2019**[More Details](#)

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