



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**November 22, 2019**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - No weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

To: Village President Austin and Board Trustees  
From: Kevin Barr, Village Manager *KB*  
Date: November 22, 2019  
Subject: Weekly Report

1. **Budget Update/Schedule** – We were originally expecting to approve the CY 2020 Budget at the December 2<sup>nd</sup> Board Meeting. Due to a posting issue, the Public Hearing and final approval is now scheduled for the December 16<sup>th</sup> Meeting. Budget materials are available on the Village website at [www.clarendonhills.us/budget](http://www.clarendonhills.us/budget) and paper copies are available at the Village Hall and Library.
2. **Meeting with Residents Regarding Drainage Concerns** – On Monday, Community Development Director Ungerleider and I met with residents from Juliet Court to discuss localized drainage concerns. The Village confirmed that we would work with the developer of property on Chicago Avenue to reduce potential concerns, of course within the scope of what we able to do per applicable regulations.
3. **Chestnut Alley Bid Opening** – Bids were opened this week for this project. The results were good, and we expect to bring this to the Board for approval at the December 2<sup>nd</sup> meeting.
4. **DMMC Board Meeting** – Village President Austin and I attended this meeting on Wednesday morning. The DuPage Foundation, a group that provides philanthropist support for various DuPage groups, spoke about their work and regular DMMC business was conducted.
5. **DMMC Regulatory Committee Meeting** – Later, on Wednesday, I attended this meeting. Presentations were made by Verizon and AT&T representatives regarding 5G and other telecommunications equipment being proposed in the region. We are working with other communities in the area to respond to their requests as a group. Staff also met with ComEd representatives this week in part to discuss the 5G issue.
6. **Chamber of Commerce Meeting** – was held Wednesday morning too. Several staff members attended and discussed various projects. The Chamber is moving forward with various projects to support business development and marketing. They spoke about their upcoming Board elections and the upcoming Christmas Walk in addition to their special Carriage rides being offered on December 21<sup>st</sup>. The Village continues to support these efforts.
7. **S & P Rating Call** – Another Wednesday happening. Finance Director Potempa and I participated in a “rating call” with S & P. The purpose is to confirm the Village’s bond rating for the upcoming issue. We believe that the call went well and expect the results in about two weeks.
8. **Metro Managers Meeting** – I attended this meeting on Thursday afternoon. The presentation that I helped organize, was on the growing concerns of ransomware.
9. **Thanksgiving Holiday Week** – ***Village offices are closed*** next week on Thursday and Friday for the holiday. Given this, we do not expect to have a weekly report. We also expect to have the packet for the December 2<sup>nd</sup> meeting distributed as early as Tuesday. We wish everyone a happy holiday.
10. **Holiday Decorations** – The Village Hall put up their indoor Christmas tree in preparation for the upcoming Christmas Walk to be held on December 6<sup>th</sup> at 6 PM.

Have a Great Weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** November 22, 2019  
**Subject:** Weekly Report

1. Holiday decorating was the main focus this week. Light poles were wrapped with garland and wreaths were put up. Holiday banners and additional lighting will continue next week.
2. A gravel path was installed to access the temporary cell tower. The builder of the mixed-use building on this property has notified us that he will begin survey work next week and then dig for foundation footings.
3. A damaged pedestrian solar sign on Prospect was damaged by a motorists. Staff was able to repair and replace this the following day.
4. PW staff responded to a report of heat being out at the train station. It appears NICOR removed the service line prematurely. The contractor for the new train station will install temporary electric heat. The station is slated for demolition in mid-December. A temporary station will be erected prior to demolition.
5. NICOR began work for the installation of a new gas main along Eastern south of Harris. It will continue and tie in near Starbucks and an additional new line will be placed under the western sidewalk on the 100 block of Prospect.
6. NICOR is also working to install a new line in the Chestnut alley to serve the businesses on Burlington east of Golf.
7. Bids were opened for the Chestnut Alley Drainage Project. ALamp Concrete Contractors were the low bidder. This item is slated for approval at the December 2<sup>nd</sup> Village Board Meeting.

## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: November 22, 2019  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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***Residents, continue to lock your homes and vehicles. Please call 911 if you witness suspicious or criminal activity.***

***While shopping during the holiday season, please make sure you lock your car and do not keep valuables inside the passenger compartment. Be aware of your surroundings while walking in the parking lot. Make sure to carry your purse in front of you or keep your wallet in your front pocket.***

***Please drive carefully this holiday season. Buckle up, don't drink and drive and put the cell phone down.***

### **Training and Events:**

- I attended the monthly Chamber of Commerce meeting. Plans for the Christmas Walk were discussed.
- Sergeant Porter, Sergeant Finrock and I attended the Dist. 181 safety meeting.
- Sergeant Porter and Sergeant Finrock attended school safety training put on by the Secret Service.
- Officers completed on-line Police Law training.
- Officers completed on-line breath alcohol training.

### **Significant traffic and criminal activity during the past week.**

On November 17, 7:07pm, officers responded to the 5900 block of Holmes for the domestic trouble complaint. After speaking with the family, one of the parties agreed to leave for the night.

On November 18, 2:07pm, officers met a resident at the station in reference to an identity theft. The complainant advised he discovered fraudulent activity on his credit card.

On November 19, 5:51am, officers responded to the 5600 block of Forest Hill Dr. for a stolen vehicle report. The victim advised that a guest, who was at her apartment the night before, may have taken her car. Pending.

On November 19, 9:21pm, officers responded to the Jewel for a report of disorderly conduct. Jewel management advised officers that a customer was acting inappropriate with an employee. After a brief investigation, the customer was asked to leave and advised he was banned from the store.

On November 21, 3:45pm, officers responded to the 300 block of Western for an ambulance assist, which turned into a death investigation. It appears the victim passed away from natural causes.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** November 22, 2019  
**Subject:** Weekly Department Report 2019-30

1. Fire Prevention Bureau Activity during the past week.
  - Eleven (11) Fire/Life Safety Inspections were conducted. All inspections for 2019 have been completed.
2. Training Report:
  - Wednesday evening twenty one (21) firefighters attended fire suppression training. Vehicle equipment training and familiarization was done.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - Thursday morning I attended the meeting of the Du-Comm Fire Chiefs at Du-Comm. Most of this meeting was dedicated to CAD and Fire Station Alerting issues and procedures.
  - Three (3) radio antennas and two (2) microwave dishes were removed from the temporary poles and back on top of the Burlington Water tank on Friday of last week. The contractor was able to move and re-route all of the antenna coax feed lines and other cables to the south side of the tank so that they did not interfere with the Clarendon Hills' lettering and logo.
7. Vehicle maintenance:
  - Captain Bonser performed some minor in house vehicle maintenance on Utility 86 and replaced an on board battery charger. In house maintenance by on duty personnel is done as much as possible to save money.
8. Incidents of Interest:
  - Wednesday, November 20<sup>th</sup> at 6:29 AM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to a vehicle crash with injuries on 55<sup>th</sup> St. at Rt. 83. One (1) injured patient transported to a local hospital.
9. Mutual Aid Calls:
  - None

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The fire department responded to twenty four (24) emergency calls.

If you have any questions or require additional information, please contact me.



**November 2019**

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

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**Village Calendar**

**Downtown TIF District Public Meeting**

**November 26, 2019, 7:00 PM @ Board Room**

[More Details](#)

**Village Offices Closed for Thanksgiving**

**November 28, 2019 - November 29, 2019**

[More Details](#)

**CONNECT  
WITH US**

## December

2019

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

## Village Calendar

**Village Board Regular Scheduled Meeting****December 2, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Christmas Walk sponsored by Chamber of Commerce****December 6, 2019, 6:00 PM - 9:00 PM @ Village Hall Main Building**

Tree lighting, Santa visit, and Carolers.

[More Details](#)**Clarendon Blackhawk Mosquito Abatement Dist. Meeting****December 10, 2019, 7:00 PM - 8:00 PM @ Village Hall Main Building**[More Details](#)**Village Board Regular Scheduled Meeting****December 16, 2019, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****December 18, 2019, 9:00 AM @ Board Room**[More Details](#)**Zoning Board of Appeals and Planning Commission (ZBA/PC) Meeting****December 19, 2019, 7:30 PM @ Board Room**[More Details](#)**Village Offices closed for Christmas Holiday****December 24, 2019 - December 25, 2019**[More Details](#)