



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

December 6, 2019

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: December 6, 2019
Subject: Weekly Report

1. **Annual Christmas Walk** – Christmas Walk is tonight starting with the tree lighting at Village Hall. Hope you are able to make it. We would be remiss not to mention the hard work Public Works has put into making our Central Business District ready for this holiday season. Everything looks great. As a reminder, the Chamber is planning Carriage rides to be offered tonight as well as December 21st.
2. **Meeting re: 5G Services** – I met on November 26th with Managers from neighboring communities in DuPage and Cook Counties to discuss requests from cell carriers to install 5G equipment. The goal is to develop uniform standards and responses to these requests. The group is planning to continue these meetings.
3. **DMMC Managers Committee Meeting** – I attended this meeting on Thursday morning. Several issues were discussed including potential changes to the Illinois Plumbing Code which would complicate rules regarding lead service lines. The concern is that such changes should be addressed as a legislative matter.
4. **Park Avenue Parking Lot Construction** – In case you have not seen it, the resurfacing of the Park Avenue Parking Lot and a portion of the street has been completed. It looks good and we are happy to see it completed before everyone shut down for the winter.

Have a Great Weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: December 6, 2019
Subject: Weekly Report

1. Orange Crush returned to grind and resurface Park Avenue near the Post Office and the Parking Lot west of the Fire Station.
2. Crews finished up holiday decorating. New LED lights were strung between the light poles in the Downtown.
3. Monthly meter reading and water sample testing occurred this week.
4. I attended a training session put on by DuPage County related to bioretention areas and stormwater management using brick alleys and permeable pavement.
5. NICOR continued installing new gas main along Eastern south of Harris and under the western sidewalk on the 100 block of Prospect. Next week they will liven these gas mains and place temporary patches on all openings. They will shutdown operations until Monday, January 6th. At that time, they will begin transferring services to the homes.
6. NICOR is near completion on the new line in the Chestnut alley to serve the businesses on Burlington east of Golf. One home on Chestnut also had a new service line installed.
7. There are now two antennas left to install on the water tower. This is expected to be completed by the first week in January.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: December 6, 2019
RE: Department Report

1. **Downtown Revitalization Project/Train Station Improvements**

- a. **South Bike Shelter Closed 12/9/2019.** The bicycle shelter south of the railroad tracks will be permanently closed on Monday, December 9, 2019. During the week on December 9th, this bicycle shelter will be demolished to make way for the temporary train station warming shelter. Additional bicycle parking is provided adjacent to the bicycle shelter north of the railroad tracks. On December 9th, bicycles remaining under the south shelter will be delivered to the Police Department.
- b. **Temporary Train Station/Warming Shelter Installation.** Next week, following the demolition of the south bicycle shelter, John Burns Construction will be installing a temporary warming shelter along the west end of the train station south lot. The temporary shelter will be installed and functioning before the existing station is closed and demolished. The temporary shelter will be heated and will contain seating, a new ATM machine. Thanks to all in advance for your patience during this project.
- c. **Groundbreaking 1/6/2020.** The Village, Legat Architects, and John Burns Construction will be hosting a Groundbreaking Ceremony on January 6th at 9am. During this event, we will have the opportunity to thank the many organizations and agencies helping to fund the Village's Downtown Revitalization Project and the many Village residents, and business owner volunteers who have participated in the Village Downtown Master Plan and Economic Development activities led to this momentous endeavor.

Be sure to visit www.clarendonhills.us/dtrev and www.clarendonhills.us/dtrupdate for project updates.

2. **ZBA/PC Case – 211 Burlington Avenue.** Earlier this week I met with Brandon Getchel and Project Architect Tom Zsurgot to review their conditional use request to renovate the vacant building at 211 Burlington Ave for a distillery. Specifically, we are working to address any conflicts that may be caused by the existing public alley running along the building's east foundation wall. The ZBA/PC will be considering their request during a public hearing on December 19 at 7:30pm.

3. **Richmond Education Gardens & Apiary.**

- a. **Bricks.** Personalized bricks are still on sale at www.richmondgardens.org. Weather dependent, our contractor is scheduled to begin brick installation over the next couple weeks. If it gets too cold, the brick installation will be delayed to spring 2020.
- b. **Honey.** Local Girl Scouts will be selling our honey in Village Hall during the Christmas Walk for \$6 and \$16.

4. **Permits.** In November, the Village issued fifteen (15) building permits having a total reported construction value of \$3,614,382. So far, in December, the Village has issued one (1) building permit having a total reported construction value of \$27,900.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: December 6, 2019
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Area communities have been experiencing an increase in criminal activity, such as burglaries and armed robberies occurring in residential driveways. Please be vigilant and remain aware of your surroundings.

While shopping during the holiday season, please make sure you lock your car and do not keep valuables inside the passenger compartment. Be aware of your surroundings while walking in the parking lot. Make sure to carry your purse in front of you or keep your wallet in your front pocket.

Please drive carefully this holiday season. Buckle up, don't drink and drive and put the cell phone down.

Training and Events:

- Several officers completed breath alcohol and court smart on-line training.
- Officers participated in the IDOT holiday traffic enforcement campaign.

Significant traffic and criminal activity during the past week.

On November 29, 4:40pm, officers charged a Willowbrook resident for leaving the scene of a traffic accident and driving while license suspended.

On November 29, 3:30am, officer responded to a residence in the 100 block of Burlington for a suspicious and lewd text that was sent to the complainant's daughter. Pending

On December 4, 2:55pm, officers responded to the Jewel for a retail theft in progress. Two men were apprehended in the parking after stealing multiple cases of Red Bull and several cans of baby formula. Both were charged with retail theft.

On December 4, 10:39pm, officers responded to an apartment at 284 Woodstock for a domestic battery report. After a brief investigation, officers could not substantiate that a battery occurred. At the conclusion of the call; the situation was calm.

On December 5, 4:44pm, officers responded to a roll over crash at Woodstock and Norfolk. The crash was caused by a vehicle that drove through the stop sign. There were only minor injuries.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: December 6, 2019
Subject: Weekly Department Report 2019-31

1. Fire Prevention Bureau Activity during the past week.
 - All inspections for 2019 have been completed.
2. Training Report:
 - Wednesday evening nineteen (19) firefighters attended fire suppression training. Firefighters trained on small tools and equipment.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - No report.
7. Vehicle maintenance:
 - No report.
8. Incidents of Interest:
 - Saturday, November 30th at 7:30 PM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to a vehicle crash with injuries on Ogden Ave. at Rt. 83. One (1) injured patient transported to a local hospital.
 - Thursday, December 5th at 4:44 PM. Medic 86, Squad 86, Ladder 86, Chief 86 and Westmont Engine 181 responded to a vehicle accident rollover with the driver trapped in the vehicle. Firefighters quickly extricated the patient from the vehicle and transported the patient to a local hospital for treatment.
9. Mutual Aid Calls:
 - Clarendon Hills Medic 86 responded to assist the Hinsdale Fire Department 3 times
 - Clarendon Hills Ladder 86 responded to assist the Westmont Fire Department 1 time.
 - Westmont Engine 181 responded to assist the Clarendon Hills Fire Department 1 time.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The fire department responded to twenty eight (28) emergency calls in the past 7 days..

If you have any questions or require additional information, please contact me.



December 2019

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Village Calendar**Christmas Walk sponsored by Chamber of Commerce**

December 6, 2019, 6:00 PM - 9:00 PM @ Village Hall Main Building

Tree lighting, Santa visit, and Carolers.

[More Details](#)**Clarendon Blackhawk Mosquito Abatement Dist. Meeting**

December 10, 2019, 7:00 PM - 8:00 PM @ Village Hall Main Building

[More Details](#)**Village Board Regular Scheduled Meeting**

December 16, 2019, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)**Chamber of Commerce Meeting**

December 18, 2019, 9:00 AM @ Board Room

[More Details](#)**Zoning Board of Appeals and Planing Commission (ZBA/PC) Meeting**

December 19, 2019, 7:30 PM @ Board Room

[More Details](#)**Village Offices closed for Christmas Holiday**

December 24, 2019 - December 25, 2019

[More Details](#)