



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

December 20, 2019

A. Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - No weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - No weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KB*
Date: December 20, 2019
Subject: Weekly Report

1. **All The Queens Horses Viewing** – About a dozen staff members viewed the documentary film, “All the Queens Horses” on Monday morning. This film chronicles the fraud which was perpetrated against Dixon, Illinois several years ago. It provides valuable lessons on how this type of thing could occur, the importance of speaking up if you see something and the value of professional management. Most of the Village employees who are responsible for handling money have now seen this film.
2. **Downtown Revitalization Project Ground Breaking** – As a reminder, the ground breaking for this exciting project will occur on January 6th at 9 a.m. at the Metra Parking Lot. We hope to see you there.
3. **Holiday Schedule Reminder** – As a reminder, Village offices will be closed on Tuesday December 24th and Wednesday December 25th for the Christmas holiday and Wednesday January 1st for the New Year’s Holiday.
4. **Weekly Report Hiatus** – Given the Holiday schedule we do not anticipate having a full weekly report the next two (2) weeks. We will advise if anything of note comes up.
5. **January 6th Board Meeting** – The scheduled meeting for January 6th has been cancelled. The next Village Board meeting will be held (Due to MLK Day 1/20) on Tuesday, January 21st.
6. **Village Employment** – The Village is hiring! Job postings and job descriptions for a Senior Accountant and Assistant to the Village Manager can be located on our website at www.clarendonhills.us/employment

Have a great weekend and enjoy the Holidays!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: December 20, 2019
Subject: Department Report

1. On Monday, December 16th after the Public Hearing and during the regular meeting, the Board voted to pass and adopt the Calendar Year 2020 Budget. The approved budget was filed with DuPage County on Friday, December 20th.
2. As presented at the board meeting on Monday, the bond sale took place that morning with the winning bid coming in with a rate of 2.2% for the 20-year issue. The bond proceeds will be used for the train station renovation and downtown revitalization. The bond ordinance was filed with DuPage County on Friday, December 20th.
3. On Monday, December 16th Assistant Finance Director Kimberly Swiderek submitted her resignation. Kimberly will be joining a south suburban municipality as their new Finance Director, congratulations to Kimberly on her new position and thank you for all you have done for the Village during your time here. Kimberly's last day will be January 3rd, please stop by to wish her well.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: December 20, 2019
Subject: Weekly Report

1. Fencing was dropped off for the Chamber of Commerce to use this weekend. They are having carriage rides on Saturday from 10:00 AM to 1:00 PM in the downtown.
2. An ADA compliant automatic door opener was installed at the Police Department.
3. Fencing was installed adjacent to the Police Department for the storage of vehicles to be retained as evidence in a vehicular homicide case that is pending.
4. The Business District sidewalk and parking areas were cleaned up ahead of the last shopping weekend before Christmas.
5. Crews met with Metra to provide access to electrical panels for a pre-demolition review.
6. The third antenna system was installed on the water tower. There were a few down days due to wind and snow. The top of the tower gets very slippery. The final carrier will be installing their equipment over the next two weeks and then the temporary towers can be removed.

7. Crews started hauling out part of the massive branch pile that was accumulated after the first heavy wet snow earlier this Fall.



8. Crews started breaking down old water meters to be sold for scrap metal.



VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: December 20, 2019
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Please drive carefully this holiday season. Buckle up, don't drink and drive and put the cell phone down.

Training and Events:

- Several officers completed police law on-line training
- Officers are receiving reactional cannabis training.

Significant traffic and criminal activity during the past week.

On December 13, 9:21pm, officers responded to the 10 block of Chestnut for taxi fare refusing to pay \$88 for a cab ride from the Loop. The fare felt \$60 was a fair price. Officers were able to work the situation out with the subject's spouse.

On December 13, 6:40pm, officers responded to the 300 block of Harris for a report of a suspicious person pointing what looked to be a rifle at their dogs. The unknown subject ran when confronted by the homeowner. Officers were unable to locate anyone fitting that description.

On December 14, 3:21am, officers responded to the apartments at 285 N Richmond to assist Westmont Police. Upon arrival, WPD advised that they found three small children, walking unsupervised at the Audi dealership in their town. Officers located the children's apartment and spoke with their mother. Officers to follow up with DCFS.

On December 18, 2:17am, officers responded to an apartment in the 400 block of Burlington for subject overdosing on drugs. Officers located the subject outside the building and had him transported for evaluation.

On December 18, 12:57pm, officers stopped a Broadview resident on Rte. 83 and charged him with misdemeanor (35mph + over the speed limit) speeding. He was released from the scene.

January 2020

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Village Calendar**Village Offices Closed - New Year's Day.****January 1, 2020, All Day**[More Details](#)**Village Board Regular Meeting - CANCELLED****January 6, 2020, All Day @ Board Room**[More Details](#)**Downtown Revitalization Project Groundbreaking Ceremony.****January 6, 2020, 9:00 AM @ Clarendon Hills Metra Station**

On January 6, 2020, the Village of Clarendon Hills breaks ground on improvements designed to enhance the viability and pedestrian safety of the heart of our community. This project represents the work and financial support of many volunteers, organizations, and agencies.

[More Details](#)**Chamber of Commerce Meeting****January 15, 2020, 9:00 AM @ Board Room**[More Details](#)**Zoning Board of Appeals and Planing Commission (ZBA/PC) Meeting****January 16, 2020, 7:30 PM @ Board Room**[More Details](#)**Village Board Rescheduled Regular Meeting****January 21, 2020, 7:00 PM @ Board Room**[More Details](#)**Secretary of State Mobile Unit Sponsored by Clarendon Hills Bank****January 29, 2020, 10:00 AM - 2:00 PM @ Board Room**

This is a Clarendon Hills Bank sponsored event. Secretary of State Mobile unit will be here at Village Hall to renew or correct your Drivers License/State ID, get a new license plate sticker and/or register to be an organ donor.

[More Details](#)