



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**January 10, 2020**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - No weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *KSb*  
**Date:** January 10, 2020  
**Subject:** Weekly Report

1. **Whiskey Distillery Liquor License** – Though it is not yet posted, we now expect to post a meeting of the Local Liquor Commission to consider this matter before the Board Meeting on January 21. Besides the general review, this topic will include consideration of creating a new category of license to fit this use.
2. **Downtown Revitalization Project Ground Breaking** – The groundbreaking was held on Monday and was a great success, with dozens of people in attendance. Thanks to all that put this event together. And of course the Station is already gone – so the project has begun.
3. **Bond Issue Funds Received** – The Village received the bond deposit in the amount of almost \$5.4 million. Finance Director Potempa is working to provide for appropriate short-term investment of this money, while at the same time retaining availability to make payouts as they occur. She anticipates the Village can earn as much as \$36,000 in short-term (138 days) with an average projected interest rate of 1.67% by taking this action. Our interest earnings cannot exceed the 2.1% rate that the bonds were issued at.
4. **Board Meeting Schedule** – As a further reminder, the next Village Board meeting will be held (Due to MLK Day 1/20) on Tuesday, January 21st.
5. **Meeting re: 5G Issues** – I attended a follow-up meeting in LaGrange of the local group that has been formed to coordinate the response to 5G installation requests. There continue to be concerns regarding requests to install numerous free-standing poles in public parkways, which would likely result in unsightly impact on our residents. State and Federal statutes limit local control for this issue. I am planning to remain involved with this group.
6. **DMMC Managers Committee** – I met with this group on Thursday morning. Topics discussed included renegotiation status of the municipal agreements with the DuPage Water Commission (we expect to see an IGA to cover joint negotiations at an upcoming meeting), the status of the DuPage County Field Court issue (we expect more information to be available next week) and County wide action regarding the 5G issue.
7. **Citizen Question re: Recreational Vehicle Parking** – We received an inquiry regarding this issue. This caused us to confirm that the Zoning Code needs to be considered in regards to this language. We expect this to be discussed with the Board to seek preliminary thoughts on the issue.
8. **Village Employment** – The Village is hiring! Job postings and job descriptions for a Senior Accountant and Assistant to the Village Manager can be found at [www.clarendonhills.us/employment](http://www.clarendonhills.us/employment). We have received applications for these positions and are reviewing them.
9. **Mary Arnold Passing** – We regret to advise that former Village Clerk Mary Arnold, and long-time resident, recently passed. Services are scheduled to be held at the Church of Holy Nativity (located on the corner of 55<sup>th</sup> and Richmond) on January 18<sup>th</sup> at 11 am.

Have a great weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** January 10, 2020  
**Subject:** Weekly Report

1. Crews were in last Saturday for salting to prevent freeze-back of pavement.
2. Monday, Public Works assisted with the Groundbreaking and getting the train station site ready for demolition. Blue Dot parking signs were changed on Ann and on Railroad to allow for Commuters to use some of those spaces. Additional Blue Dot Parking was added on Walker.
3. Crews were re-certified for working along the BNSF train lines in 2020.
4. Crews removed security cameras from the train station and re-installed cameras at a handful of locations near the train station. A new transmitter was installed at Village Hall.
5. More brush was hauled out at several points during the week.
6. Planning for next summer's projects continued to move forward. Efforts this week were focused on replacing the Eastern Avenue Pedestrian Bridge.
7. With the warm weather, we cleared the gutters one more time at Village Hall.
8. To prep for Saturday's freezing rain and snow, trucks were prepped with salt and liquid calcium chloride.
9. To prep for Friday night's rain, the large pump has been deployed to Chestnut alley. Crews will be monitoring the weather and are prepared to pump down the ditch line overnight tonight.

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: January 9, 2019  
RE: Department Report

### 1. **Downtown Revitalization Project/Train Station Improvements**

- a. **Groundbreaking 1/6/2020.** Thanks to everyone who participated in last Monday's groundbreaking ceremony. We had standing room only. In attendance, we had residents, business owners, village commission members, current and former village trustees, legislators, county board members, partnering agencies, project architects and engineers, and commuters just passing by. Thanks to John Burns Construction, Public Works, and Village Hall staff for their hard work and patience preparing for this day.
- b. **Temporary Train Station/Warming Shelter.** The Temporary Warming Shelter was opened on 1/6/2020 and is available daily for commuters. The temporary shelter is heated and contains seating and a new ATM machine. A temporary generator has been set up to provide electricity to the shelter until ComEd approves the village's request for temporary power (expected next week).
- c. **Construction Setup, Demolition, and Next Steps.** As scheduled, a construction fence was installed along the east side of the train station parking lot and adjacent to the inbound platform. On Wednesday and Thursday, the train station was demolished. Next week, weather permitting, we will begin tree clearing and grubbing along the hillside adjacent to the inbound platform. Project updates will regularly be posted at [www.clarendonhills.us/dtrupdate](http://www.clarendonhills.us/dtrupdate).

2. **ZBA/PC Case – 211 Burlington Avenue.** During the December 2019 ZBA/PC meeting, the ZBA/PC held a public hearing for condition use request at 211 Burlington Ave (fka The Arts Building). Specifically, Tierra Distilling Company is proposing to operate a distillery in the renovated building. Tierra Distilling Company will be a green distillery specializing in making flavored spirits, including whiskeys (Chocolate whiskey, Rye, and Bourbon), brandies (apple, peach, and grape), liqueurs (Limoncello, Coffee Liqueur), gins, and other specialty spirits. The ZBA/PC's unanimous recommendation for approval will be transmitted to the Village Board for their consideration on January 21, 2020. Tierra Distilling is planning to close on the property and begin renovation in February 2020.
3. **Richmond Education Gardens & Apiary.** Thanks to all who purchased our locally harvest honey. We are sold out! Brick installation at the Gardens is 80% complete. Plans are to finish the brickwork and begin landscaping in the spring. Personalized bricks are still on sale at [www.richmondgardens.org](http://www.richmondgardens.org). These too will be installed in spring.
4. **Permits.** In December, the Village issued nine (9) building permits having a total reported construction value of \$1,785,122. In total, the Village issued two hundred (200) building permits, including fifteen (15) new homes, having a total reported construction value of \$21,075,969. The building permit report for 2019 will be posted later next week at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp).

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: January 10, 2020  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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***Burglaries and Armed Robberies, occurring in the surrounding communities, have continued into the New Year. Remain aware of your surroundings.***

***New cannabis laws went into effect January 1<sup>st</sup>. Without getting into all the different nuances of the law, please remember that cannabis cannot be possessed and smoked in public or in a vehicle. Do Not Drive Impaired.***

**Training and Events:**

- Several officers completed police law on-line training.
- Roll Call training on the new cannabis laws was conducted.

**Significant traffic and criminal activity during the past week.**

On December 27, 4:29pm, officers responded to the apartments at 285 N. Richmond for a criminal damage to property report. Unknown subjects smashed the victim's windshield.

On December 30, 1:44pm, officers spoke with a resident from the 200 block of Holmes about a fraud complaint. Subjects called the resident advising that she won the Publishers Clearing House Sweepstakes and needed her personal information. Officers were able to intercede before there was any dollar loss.

On December 30, 4:34pm, officers spoke with a victim at the station in reference to his bicycle being stolen from the Starbucks bike rack. The purple Cannondale "Bud Light" edition bike was stolen between 9:00pm on 12/28/19 and 4:30pm 12/29/19. It should be noted that the bicycle was unlocked.

On January 2, 4:23pm, officers spoke with a resident from the 300 block of Ridge in reference to an identity theft complaint. Unknown subjects have been using the resident's credit card to purchase items at multiple Lowes stores. Pending.

On January 2, 10:02pm, officers responded to an apartment in the 400 block of Burlington for an attempted residential burglary. Unknown subjects attempted to pry open the main door to the apartment. Pending.

On January 4, 7:16pm, officers responded to the 5600 block of Western for a fraud report. The victim received a credit card in the mail that he didn't apply for.

On January 5, 9:51am, officers responded to the 200 block of Middaugh for a burglary to motor vehicle report. Unknown subjects stole items from the victim's car. This burglary is related to a string of burglaries that have been happening in the surrounding area.

On January 6, 7:00pm, officers responded to the Jewel for a retail theft report. The Osco manager related that he caught an 18-19 year-old male white leaving the store with a bottle of liquor. The male fled after the bottle fell and broke on the ground. Pending.

On January 6, 9:55am, officers spoke with a resident from the 100 block of Arthur in reference to a burglary from motor vehicle that occurred overnight. Pending.

On January 7, 1:34pm, officers responded to the 400 block of McDaniels for a theft report. The victim advised that her \$400 sunglasses were stolen while she was at the Post Office.

On January 8, 12:30am, officers responded to an apartment at 500 Chase for a battery complaint. The victim was struck in the face during an argument about missing cannabis. The offender fled prior to officers arriving.

On January 9, Detective Robak was alerted by DCFS about a case originating from our town. Pending.

On January 9, officers responded to an apartment at 500 Chase for a verbal domestic. Officers separated the subjects for the night.

January 2020						
Su	M	Tu	W	Th	F	Sa
29	30	31	<a href="#">1</a>	2	3	4
5	<a href="#">6</a>	<a href="#">7</a>	8	9	<a href="#">10</a>	11
12	13	<a href="#">14</a>	<a href="#">15</a>	<a href="#">16</a>	17	18
19	20	<a href="#">21</a>	22	23	24	25
26	27	<a href="#">28</a>	<a href="#">29</a>	30	31	1

## Village Calendar

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### [Firefighters' Pension Meeting - Cancelled](#)

January 10, 2020, 9:30 AM @ Village Hall Main Building

[More Details](#)

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### [Downtown TIF Joint Review Board Meeting](#)

January 14, 2020, 3:00 PM - 4:00 PM @ Board Room

[More Details](#)

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### [Chamber of Commerce Meeting](#)

January 15, 2020, 9:00 AM @ Board Room

[More Details](#)

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### [Zoning Board of Appeals and Planing Commission \(ZBA/PC\) Meeting - Cancelled](#)

January 16, 2020, 7:30 PM @ Board Room

[More Details](#)

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### [Village Board Rescheduled Regular Meeting](#)

January 21, 2020, 7:00 PM @ Board Room

[More Details](#)

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### [Special Events Committee Meeting](#)

January 28, 2020, 7:00 PM @ Board Room

[More Details](#)

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### [Secretary of State Mobile Unit Sponsored by Clarendon Hills Bank](#)

January 29, 2020, 10:00 AM - 2:00 PM @ Board Room

This is a Clarendon Hills Bank sponsored event. Secretary of State Mobile unit will be here at Village Hall to renew or correct your Drivers License/State ID, get a new license plate sticker and/or register to be an organ donor.

[More Details](#)

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