



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**January 17, 2020**

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**A. Management Reports**

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - See weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - No weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *KB*  
**Date:** January 17, 2020  
**Subject:** Weekly Report

1. **Board Meeting Schedule** – As a reminder, the next Village Board meeting will be held (Due to MLK Day 1/20) on Tuesday, January 21st.
2. **Whiskey Distillery Liquor License** – As reported previously, a Liquor Commission meeting is scheduled for 6 p.m., prior to the regular Village Board meeting, to discuss their application for a liquor license. A report will be made on this matter at the regular meeting.
3. **Downtown Revitalization Project** – The project seems to be going well so far, without serious incident. There have been some concerns raised about commuters not knowing where the temporary commuter shelter is. Signs have been updated and we have advertised the matter on Social Media.
4. **Meeting re: 5G Issues** – I attended a meeting at the Hinsdale Community House on Wednesday night regarding 5G. The meeting was hosted by the Stop5G group. Representatives from Hinsdale and Western Springs also attended the meeting. We continue to work with neighboring communities to address this issue. There have also been many “stakes” placed throughout the community in the last week, without permission or communication with the Village. All indications are that these are JULIE locate markers related to potential Verizon installation. No mass permits have been submitted at this time. State and Federal statutes limit local control for this issue.
5. **Meeting with Senator Glowiak-Hilton** – Village President Austin and I met with the Senator on Thursday afternoon. We discussed various legislative issues including her efforts to help communities maintain local control of public right-of-ways.
6. **TIF Joint Review Board Meeting** – I attended this meeting with Dan Ungerleider on Tuesday afternoon. The TIF Joint Review Board, voted unanimously to recommend approval of the Downtown TIF. The existing process suggests that final approval would occur in March.
7. **Chamber of Commerce Meeting** – On Wednesday morning I attended the Chamber meeting along with other members of the staff. The Chamber Board reported many interesting new plans and opportunities to support our business community.
8. **Snow and Ice Control** – The Public Works Department is prepared to address the snow and ice that is expected overnight tonight into Saturday.
9. **Village Employment** – The Village is continuing recruitment for the Senior Accountant position. We are pleased to report that Zach Creer, our former Assistant to the Village Manager, has agreed to return to this position. We are pleased that Zach is coming back and will be able to immediately apply his familiarity with the Village.

Have a great weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** January 17, 2020  
**Subject:** Weekly Report

1. Crews were out late last Friday night and again Saturday morning to pump down the Chestnut Alley drainage ditch.
2. Streets were salted on Saturday morning to prevent freeze-back as temperatures were dropping.
3. Crews were out again on Saturday evening to address snowfall. Two additional employees came in early Sunday to cleanup areas in the Downtown and Train Station where cars were parked on Saturday night. The train platforms were salted an additional time.
4. Miscellaneous items completed this week include performing a flow test for 404 Ridge, installing meter reading transmitters at newly constructed homes, installing teeth on the Giant bucket, hauling brush, removing holiday lights, making signs for commuter parking on Railroad, and refueling a number of trucks.
5. Crews “test drove” a brush chipper as they research models for purchase. They were able to remove several trees that were dying from Emerald Ash Borer infestation.
6. A water main break was discovered at 56<sup>th</sup> Street and Clarendon Hills Road on Thursday morning. This pipe is owned by a private utility that serves the unincorporated area. That entity was alerted to repair the main break.
7. The sidewalk just east of Starbucks has been salted multiple times and the Code Enforcement has been notified to get the property owner to relocate their sump pump so that it no longer is flooding the sidewalk. Additionally, a salt container has been placed nearby to address the situation in the interim.
8. Trucks are prepped for tonight’s snow and the train platform and lot has been salted for the evening commuters. Crews will be called back to salt and plow streets once the front reaches Clarendon Hills.

**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: January 17, 2019  
RE: Department Report

1. **Downtown Revitalization Project/Train Station Improvements.** Demolition of the train station and its foundation is complete. A ramp has been created to provide access to the hill along the platform. Next week, weather permitting, we will begin tree clearing and grubbing along the hillside adjacent to the inbound platform. Project updates are regularly be posted at [www.clarendonhills.us/dtrupdate](http://www.clarendonhills.us/dtrupdate).



*The Temporary Commuter Shelter is Open for Business. Keep Warm!*

2. **Downtown Tax Increment Financing (TIF) District.** The Downtown TIF Joint Review Board (JRB) held their inaugural meeting on January 14<sup>th</sup>. During the meeting the JRB appointed Mike McCurry as the Public Member of the Joint Review Board, appointed the Village of Clarendon Hills' as the Chairperson of the Joint Review Board, and heard presentations by Village Attorney Bayer of Klein, Thorpe and Jenkins, and Jennifer Tammen of Ernst & Young LLP. The JRB also reviewed the public records, the planning documents, the proposed ordinances approving the designation of the Redevelopment Project Area, the Eligibility Report, the Housing Impact Study, and the Redevelopment Plan and Project relative to the Clarendon Hills Downtown Tax Increment Financing District. At the conclusion of the meeting the JRB unanimously recommend the Village Board of Trustees move forward with the designation of the Downtown Tax Increment Financing District. More information is posted at [www.clarendonhills.us/dttif](http://www.clarendonhills.us/dttif).
3. **Permits.** So far in January the Village has issued five (5) building permits having a total reported construction value of \$223,350.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: January 17, 2020  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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***Burglaries and Armed Robberies, occurring in the surrounding communities, have continued into the new year. Remain aware of your surroundings.***

***New cannabis laws went into effect January 1<sup>st</sup>. Without getting into all the different nuances of the law, please remember that cannabis cannot be possessed and smoked in public or in a vehicle. Do Not Drive Impaired.***

**Training and Events:**

- Officers continue to complete on-line training.
- I attended the Chamber of Commerce meeting.

**Significant traffic and criminal activity during the past week.**

On January 9, 11:58pm, officers responded to an apartment at 500 Chase for a disturbance. The complainant advised that two women were outside yelling at each other. Officers were able to relocate one of the parties for the night.

On January 10, 2:38am, officers responded an apartment at 500 Chase for a disturbance. Responding officers arrested one of the subjects on an outstanding arrest warrant. She was released to Alsip PD.

On January 10, 9:40pm, officers responded to an apartment at 500 Chase for a verbal domestic. The party causing the issue fled before officers arrived.

On January 14, 5:00pm, officers responded to a business in town for a fraud report. Unknown subjects cashed a \$3,000 check that the business owner did not write. Pending.

On January 15, 4:00am, officers responded to 285 N. Richmond for a hit and run car crash. Pending.

On January 15, 3:40pm, officers responded to the area of Terrace and Frontage for a suspicious person complaint. Officers located the subject, and discovered that he just committed a retail theft at the Jewel. He was taken into custody and charged. This subject is suspected of committing other retail thefts in the surrounding communities.

On January 15, 7:25pm, officers responded to the Infiniti for a theft of motor vehicle report. Management advised that a used car dealer took one of their cars to show a customer and never returned the car. Pending.

On January 17, 7:00pm, officers responded to the Infiniti for a theft of motor vehicle report. Management advised that a car transport service picked up a recently sold vehicle and never delivered it to the customer. Pending.

**January 2020**

Su	M	Tu	W	Th	F	Sa
29	30	31	<b>1</b>	2	3	4
5	<b>6</b>	<b>7</b>	8	9	<b>10</b>	11
12	13	<b>14</b>	<b>15</b>	<b>16</b>	17	18
19	20	<b>21</b>	22	23	24	25
26	27	<b>28</b>	<b>29</b>	30	31	1

**Village Calendar****Local Liquor Commission Meeting**

January 21, 2020, 6:00 PM - 7:00 PM @ Board Room

[More Details](#)

**Village Board Rescheduled Regular Meeting**

January 21, 2020, 7:00 PM @ Board Room

[More Details](#)

**Special Events Committee Meeting**

January 28, 2020, 7:00 PM @ Board Room

[More Details](#)

**Secretary of State Mobile Unit Sponsored by Clarendon Hills Bank**

January 29, 2020, 10:00 AM - 2:00 PM @ Board Room

This is a Clarendon Hills Bank sponsored event. Secretary of State Mobile unit will be here at Village Hall to renew or correct your Drivers License/State ID, get a new license plate sticker and/or register to be an organ donor.

[More Details](#)

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WITH US**