



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

February 7, 2020

A. Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - No weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *KB*
Date: February 7, 2020
Subject: Weekly Report

1. **Small Cell Wireless Update** – Several updates regarding this issue.

- I participated in a meeting of the DMMC Managers Committee that included discussion of this issue. This provides the opportunity to address this issue with Village/City Managers from throughout the County.
- Related to the above, the DMMC Executive Board endorsed potential legislation that would serve to increase our ability to colocation of potential small cell sites on existing structures.
- The Village Board, at its Meeting on Monday 2/3/20, adopted two (2) different items regarding small cell. One authorized hiring a consultant to help us address anticipated permit requests. The agreement has been signed and we are working with him already. The second is an amendment to our current design standards intended to tighten the standards.
- Village President Austin and I are scheduled to attend a Town Hall style event on this subject next Thursday. The Village of Western Springs is hosting this event.

2. **Zach Creer Welcome Back** – The Village welcomed Zach back on Monday to his position as the Assistant to the Village Manager. Zach celebrated with a 14-hour day (with the Board Meeting) on his first day back! Because of Zach's previous experience with the Village he has already hit the ground running providing valuable assistance to the Village.

3. **Downers Grove Field Court Update** – I met on Wednesday afternoon with representatives from communities who use this facility. We are continuing to work with DuPage County to determine a way to maintain the facility. As of now it is unclear if we will be able to make this work. This potential result is unfortunate as it will lead to added cost and inconvenience for police officers and users of the Court system.

4. **DMMC Managers Committee Meeting** – I attended this meeting on Thursday morning. In addition to the above we discussed several issues including red-light cameras, the impact of cannabis legalization on police/fire operations and status of municipal agreements with the DuPage Water Commission.

5. **Village Employment** – The Village is continuing recruitment for the Senior Accountant position.

6. **2020 Census Takers** – The Census Bureau will be here in the Village Hall on February 14th and February 21st from 11 AM to 5 PM to take applications for residents 18 and older who would like to assist with the 2020 Census campaign. The job pays \$29.50 per hour and hours are flexible. Applicants must have access to a computer.



Have a great weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: February 7, 2020
Subject: Weekly Report

1. Snow continued this week with crews being dispatched before dawn on Saturday morning, Wednesday night, Thursday morning and then again on Friday morning.
2. A project coordination meeting was held to review 2020 public works building projects, which include a new roof, garage floor repairs, brick tuckpointing and siding replacement.
3. Planning work took place for the next phase of the Richmond Garden project. Public Works will be taking the lead to get some of the remaining items completed this Spring and Summer.
4. The Village was notified that funding for the replacement of the Eastern Avenue Pedestrian Bridge will be delayed. There will not be funds available for construction this summer. Funding for next year will be dependent on where bids come in on the other regional projects ahead of this project in the queue.
5. Miscellaneous items completed this week include a number of JULIE locates, replacing bathroom signs to conform with new state law, heavy washing of trucks and equipment to neutralize salt, and minor repairs to plowing equipment (one weld and one wiring issue).

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: February 7, 2020
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Prevent theft. Lock your homes and cars. Do not leave valuables out in the open.

Training and Events:

- Officers completed on line training

Significant traffic and criminal activity during the past week.

On January 31, 11:25pm, officers stopped a Willowbrook resident on Rte. 83 for speeding 92mph in a 55mph zone. Officers noted indicia of intoxication and ultimately arrested the driver for DUI. He was processed and bonded out at the station. His vehicle was administratively towed.

On January 31, 11:42pm, officers were dispatched to the 10 block of Bonnie for a burglary to motor vehicle. The residents came home to find a subject inside their unlocked car, which was parked in driveway. The subject ran from the area. Officers were unable to locate him.

On February 1, 12:30am, officers responded to the 400 block of Colfax for a burglary to motor vehicle report. A resident went out to his car to find an unknown male inside. The subject ran from the area. Officers were unable to locate him.

On February 1, 3:19pm, officers responded to the 400 block of Naperville for an attempted ruse burglary. The complainant advised three male Hispanics came to his door asking for a bucket of water. The subjects fled in a silver pickup after the resident threatened to call the police.

On February 1, 8:18pm, officers responded to an apartment at 284 Woodstock for a domestic trouble. The intoxicated subject agreed to leave for the night.

On February 3, 12:00am, officers responded to S/B Rte. 83 for a personal injury crash. Upon arrival, officers discovered the vehicle involved had fled, leaving the front bumper and license plate behind. Pending.

On February 3, 9:42am, officers responded to a business on Ogden Ave. for a criminal damage to property report. Unknown subjects broke several glass block windows at the rear of the building. Pending.

On February 3, 3:51pm, officers responded to the Jewel Foods for a domestic trouble report. Officer spoke with the subjects involved. They agreed to separate for the day.

On February 5, 2:47pm, officers spoke with a resident from Stonegate, who related that he received a phone call from a subject purporting to be his nephew. His alleged nephew asked for a large sum of cash be sent to St. Louis Mo. for bail money. After the cash was sent, the victim learned his actual nephew never called and did not need any bail money. Pending.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: February 7, 2020
Subject: Weekly Department Report 2020-02

1. Fire Prevention Bureau Activity during the past week.
 - All inspections for 2019 were completed.
 - Inspections for 2020 have begun.
2. Training Report:
 - Wednesday evening twenty two (22) firefighters attended fire suppression training. Firefighters trained in the classroom on fire behavior.
3. Emergency Medical Services Report:
 - Over the past two (2) weeks we have been getting many messages from the IDPH and Loyola regarding the Coronavirus. Paramedics and EMT's have special precautions to take to determine if someone might have this and also how to protect themselves and others. Du-Comm also has procedures in place regarding this. Special questions are asked when taking 911 calls. Also if a Coronavirus is suspected, Du-Comm has a system in place to warn first responders.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - On Wednesday, representatives from the Hinsdale Fire Department and I attended a meeting with the Du-Comm Executive Director and the Deputy Director in charge of support services to hear a briefing on repairs and fine tuning of the FD EAST VHF radio channel several departments use, including Hinsdale and Clarendon.
7. Vehicle maintenance:
 - No report.
8. Incidents of Interest:
 - Monday, February 3rd at 9:48 PM. Medic 86, Squad 86 and Hinsdale Engine 84 and Medic 84 responded for an accident with injuries on Rt. 83 at 55th St.
9. Mutual Aid Calls:
 - None

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The Fire department responded to seventeen (17) emergency calls in the past 7 days.

If you have any questions or require additional information, please contact me.



February 2020

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Village Calendar**Firefighters' Pension Board Rescheduled Meeting****February 11, 2020, 9:30 AM @ Village Hall Main Building**[More Details](#)**Village Offices Closed - Presidents Day.****February 17, 2020, All Day**[More Details](#)**Village Board Rescheduled Regular Meeting****February 18, 2020, 7:00 PM @ Board Room**[More Details](#)**Chamber of Commerce Meeting****February 19, 2020, 8:45 AM - 10:00 AM @ The Birches**

RSVP Required (Parking is limited)

[More Details](#)**Zoning Board of Appeals and Planning Commission (ZBA/PC) Meeting****February 20, 2020, 7:30 PM @ Board Room**[More Details](#)**Special Events Committee Meeting****February 25, 2020, 7:00 PM @ Board Room**[More Details](#)