



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**February 28, 2020**

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**A. Management Reports**

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - No weekly report**
4. **Community Development Department - See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - No weekly report**

**B. Calendar**

**MEMORANDUM**

**To:** Village President Austin and Board Trustees  
**From:** Zach Creer, Assistant to the Village Manager  
**Date:** February 28, 2020  
**Subject:** Weekly Report

- **Small Cell Wireless Update** – Several updates regarding this issue.
  - On Tuesday, the Village received JULIE locate requests from a known Verizon surveyor for about a dozen locations throughout town. This is common practice to conduct while design/engineering is ongoing and does not necessarily mean anything is imminent.
  - On Friday, we started discussions to look at potential updates to our municipal and possibly zoning code regarding this issue.
- **ACS Cloud Server** –Maureen Potempa and I met with our implementation team for moving our old IBM mainframe to a cloud based service. Testing continued this week. The project seems on track to be completed next month.
- **Special Events Committee**: The committee met on Tuesday night. The main topic was making recommendations for possible music acts. Issues regarding the format of this Committee are included on the agenda for Monday night.
- **Village Hall Updates**: Director Ungerleider and I met with PSI to look at energy efficiency updates at Village Hall. Currently, our building has old windows and an HVAC system that is at the end of its life, so we are exploring ways to address the issues comprehensively.

Enjoy the weekend!

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: February 28, 2020  
RE: Department Report

1. **Downtown Revitalization Project/Train Station Improvements.** Next week ComEd is expected to redirect the overhead power lines along platform to make way for the retaining wall construction. Once completed we will be able to continue excavation along the inbound platform and then the construction of the new retaining wall and shelter system. Project updates can be found at [www.clarendonhills.us/dtrupdate](http://www.clarendonhills.us/dtrupdate).
2. **Downtown Tax Increment Financing (TIF) District.** Last Wednesday evening the Economic Development Commission reviewed the Downtown TIF report and other municipal incentive program programs. During the next 45 to 60 days the EDC will be developing a draft policy statement regarding the use of TIF financed incentive programs for Village Board consideration. More information regarding their work will be posted at [www.clarendonhills.us/dttif](http://www.clarendonhills.us/dttif).
3. **Permits.** So far in February the Village has issued nine (9) building permits having a total reported construction value of \$138,232.

## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: February 28, 2020  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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***Prevent theft. Lock your homes and cars. Do not leave valuables out in the open.  
Leaving property unsecure invites criminals into town.***

### **Training and Events:**

- Officers completed on line training.
- I attended the Fire and Police Commission meeting. The upcoming police officer testing and hiring process was discussed.

### **Significant traffic and criminal activity during the past week.**

On February 21, 4:33pm, officers responded to the 400 block on Burlington for a suspicious circumstances report. The complainant advised that when she returned home from work, she noticed pry marks on the hinges of her apartment door. After a brief investigation, it appears no entry was made.

On February 21, 8:40pm, officers responded to the 500 block of Carlisle for a drug overdose. The subject was transported.

On February 22, 9:55pm, officers responded to the 300 block of Western for a mischievous conduct report. Unknown subjects egged the complainant's vehicle.

On February 23, 12:07am, officers responded to the 10 block of Golf for a subject in crisis. He was transported for evaluation.

On February 26, 6:12pm, officers responded to the 200 block of Prospect for a crisis intervention. The subject was transported for evaluation.

**March 2020**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

**Village Calendar****Village Board Regular Meeting****March 2, 2020, 7:00 PM @ Board Room**[More Details](#)**Downtown Design Review Commission Meeting****March 10, 2020, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Village Board Regular Meeting****March 16, 2020, All Day @ Board Room**[More Details](#)**Chamber of Commerce Meeting****March 18, 2020, 9:00 AM @ Board Room**[More Details](#)**Zoning Board of Appeals and Planning Commission (ZBA/PC) Meeting****March 19, 2020, 7:30 PM @ Board Room**[More Details](#)**Special Events Committee Meeting****March 24, 2020, 7:00 PM @ Board Room**[More Details](#)

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